

**RED HOOK TOWN BOARD MEETING**  
**February 28, 2018**

A meeting of the Town Board of the Town of Red Hook, Dutchess County, New York was convened in public session at the Town Hall, 7340 South Broadway, Red Hook at 7:30 p.m.

Present: Supervisor Robert McKeon  
Councilman Harry Colgan  
Councilman William O'Neill  
Councilperson Sarah Imboden  
Councilwoman Christine Kane  
Town Clerk Sue McCann

Also Present: Attorney Christine Chale

Supervisor McKeon called the meeting to order and opened with the Pledge of Allegiance.

**ANNOUNCEMENTS**

Supervisor McKeon announced the Office for the Aging Senior Friendship Center has moved to the Red Hook Community Center on Fisk Street.

**PUBLIC COMMENT PERIOD**

Supervisor McKeon opened for comments.

*Linda Keeling* addressed the Public Hearing on February 13 and the way she was treated. During the public hearing she was stopped half way while she was reading and said that Supervisor McKeon imposed a three minute time limit because he didn't like the content of what she said. It is harassment and she will not put up with it. By imposing an arbitrary time limit, only applicable to her, and not others is discrimination. Intimidation is a quality unbecoming of a Supervisor. Over the last 40 years of her involvement as a volunteer or employee, she has never experienced this kind of lack of staff morale so low that they are joining a union. This has never happened before and she said it is all because of Supervisor McKeon. As she understands, there is another Article 78 on Local Law A which is more taxpayer money wasted because you will not follow the rules for SEQRA. If you can't do the job without impinging on citizens' rights and ignore the laws, your resignation is welcome.

Supervisor McKeon thanked Linda and commented that the previous Town Board in 2010 adopted rules for meetings calling for a three minute time period for public hearing and meetings.

**DISCUSSION – 2017 ANNUAL AUDIT DOCUMENT**

Supervisor McKeon presented the annual audit document which is very extensive. He explained that each year, Towns are required to file the results of the previous year with the NY State Comptroller's Office. This report is due at the end of March. He highlighted some items in the document. He also pointed out grants received. The report is available in the Town Clerk's Office. Recommended adjustments that will impact the fund balance were supplied to the Board. The A Fund showed \$190,000 toward the recreation projects, Rec. Park west which includes the Challenger Field. We are left with an increase in the A Fund of over \$70,000. In the DB Fund there are increases that helped fund the sidewalk project. Our Community Preservation Fund ended the year with \$986,000 which included closing on a property just outside of Tivoli. He pointed out minor funds. There is good expense management in all of the funds. There were additional revenues in A, B and DB Funds.

Councilperson Imboden asked if it is possible to show our fiscal health to residents.

On a motion of Councilman O'Neill seconded by Councilperson Imboden moved to accept the budget adjustments.

Adopted	Ayes	5	McKeon, Colgan, O'Neill, Imboden, Kane
	Nays	0	

**DMJS – RESOLUTION TO AUTHORIZE ACCEPTANCE OF EASEMENTS REGARDING DMAJS SUBDIVISION**

Supervisor McKeon explained the resolution.

Attorney Chale reviewed the subdivision plan and the SEQRA. They began review of the short EAF, and the part II of the impact assessment as well as the Negative Declaration.

Supervisor McKeon explained the resolutions and read portions.

**RESOLUTION 2018 # 10**

RE: ADOPTING NEGATIVE DECLARATION REGARDING DMAJS EASEMENTS

On a motion of Supervisor Robert McKeon seconded by Councilman William O’Neill moved to approve the resolution.

Adopted      Ayes    5      McKeon, Colgan, O’Neill, Imboden, Kane  
                  Nays    0

Copy attached

**RESOLUTION 2018 # 11**

RE: AUTHORIZING THE ACCEPTANCE BY THE TOWN BOARD OF THE TOWN OF RED HOOK OF A PERMANENT EASEMENT AND A DECLARATION OF DRIVEWAY EASEMENT AND MAINTENANCE AGREEMENT REGARDING DMAJS SUBDIVISION

On a motion of Supervisor Robert McKeon seconded by Councilman William O’Neill moved to approve the resolution.

Adopted      Ayes    5      McKeon, Colgan, O’Neill, Imboden, Kane  
                  Nays    0

Copy attached

**DISCUSSION/RESOLUTION – LED STREET LIGHT RFP**

Supervisor McKeon referred to a memo sent to the Board. Three bids were provided and they had some minor deficiencies. He detailed the bids received. During the course of this NYPA decided to work with small municipalities and additional funding was provided. NYPA purchased half a million light bulbs for communities such as ours. The recommendation from the consortium is to set aside the bids because of the deficiencies and the one nearly complete bid had a higher cost.

Attorney Chale added that Red Hook is serving as the lead for the group of municipalities in this RFP. The Town will be making the decision about the RFP and its result.

Councilperson Imboden appreciates the detailed memo which helps them understand the process. It’s the right move to go with the memo. She’s proud and it’s exciting for Red Hook.

Councilman Colgan asked about the intensity of the bulbs.

Supervisor McKeon said there will be lots to choose from. NYPA will provide a design schematic for the Board to review.

On a motion of Supervisor McKeon seconded by Councilperson Imboden moved to set aside the bids for the RFP.

Adopted      Ayes    5      McKeon, Colgan, O’Neill, Imboden, Kane  
                  Nays    0

**REORGANIZATION**

Supervisor McKeon referred to the reduction in membership of the ZBA. A letter of resignation was received from Kristofer Munn. There are two vacancies.

ZBA

On a motion of Supervisor McKeon seconded by Councilman Colgan moved to appoint Alternate, Kate Karakassis to the ZBA for a term to expire December 31, 2021.

Adopted      Ayes    5      McKeon, Colgan, O’Neill, Imboden, Kane  
                  Nays    0

On a motion of Councilman O’Neill seconded by Councilperson Imboden moved to appoint Chris Carney for a term to expire December 31, 2018

Adopted      Ayes    5      McKeon, Colgan, O’Neill, Imboden, Kane  
                  Nays    0

Councilperson Imboden recommends having two alternates for the ZBA.

## Water Board

A letter of interest was received from Michael Roomburg, and he is recommended by Water Department Chair Hank VanParys.

On a motion of Councilperson Imboden seconded by Supervisor McKeon moved to appoint Michael Roomburg to the Water Board for a term to expire December 31, 2019.

Adopted      Ayes   5      McKeon, Colgan, O'Neill, Imboden, Kane  
                 Nays   0

## **DISCUSSION – HOFFMAN PROJECT**

Supervisor McKeon said the Board has to figure out what engineering firm will represent the Town for a few issues that need to be closed.

## **REPORTS**

Planning Board – The report for the period December through February showed that they began or continued to review seven projects and held public hearings for and granted approval to two projects. They responded to the Town Board's referral for Local Law A 2018.

Justice Court – 2017 yearly report for Judge Martin showed: Comp. DWI – 5; Comp. DWAI – 11; Pending DWI – 16.

Judge Triebwasser had completed DWI's – 12; Completed DWAI's – 13; ending DWI's 15. There were over 800 cases for both Justices, and over \$76,000 collected in fines.

Dog Control – The January report from the SPCA showed one call. A complaint was received from a resident about someone who walks her dog without a leash. The caller asked the SPCA to advise the owner that the actions are against Town code.

Assessor's Office – They have been very busy processing renewals and first time applications for Enhanced Star, Senior and Agricultural exemptions for 2018. In January there were 22 sales. The highest sale price was \$390,000 and the lowest \$125,000.

Building Department – The February report showed 18 permits issued; 39 inspections; 24 CO/CC's; no complaints and \$2542.00 in revenue

Highway Department – Highway Superintendent Theresa Burke presented an overview and introduction to Highway Department projects and concerns for the coming year. The projects for 2018 include the Stonybrook Culvert, paving Kidd Lane, Sengstack Lane and Stonybrook Roads, safety and paving evaluation for Echo Valley Road, fencing and purpose of property (formerly Howlands), a need for a dump truck for heavy duty highway work, and mailbox guidelines.

Police Department – The report dated February 28, 2018 showed 75 incidents, 9 arrests and 37 tickets issued.

Water Department – The January report shows all tests within normal range. Ongoing items include water tests, filtration, inventory, chlorine supply, 7 outstanding work orders, pump control, antennas need alignment, short in well 2 (Fernando will pick up a new motor), motor replacement, and a study regarding repair or replacement of storage tank under consideration.

Economic Development Committee – They meet every other Wednesday to discuss issues that affect the Village. In regard to the Sewer System public hearing, some elderly residents on fixed incomes are concerned that they will not be able to afford it. A marketing plan, "Red Hook, NY Digital Marketing Proposal" was presented by EDC member Todd Baright.

Intermunicipal Task Force – They continue to discuss the Local Waterfront Revitalization Plan based on a state grant obtained for the purpose of updating it. Began review of proposed zoning being considered by the Village, reviewed our recently enacted Solar Energy Law.

Recreation Commission – Tennis court project will be finished this spring, a grant has been applied for, playground committee completed their recommendations as to updating the playground, locust trees will be removed before summer, and a number of trees were removed from the Sawkill Creek that were creating problems. At the next meeting there will be proposed plans for the playground. The Sawkill watershed people are keeping in touch with Rec. Director, John Kuhn. The recycling containers are not being used effectively, the CAC will work on that.

Senior Services Committee – The committee discussed the "Give a Child a Summer Meal" food drive and is in the process of developing a plan for a food drive to benefit low income seniors in the community. RH Commons was discussed as a potential distribution point. Other locations discussed were the Community Center and the library.

Tree Preservation Commission – At the last meeting the following was discussed: 14 trees were pruned in the Red Church Cemetery, five members plan to attend the Tree City Recognition Ceremony, an Arbor Day Celebration is scheduled for April 28, a presentation will be given by Linda Keeling on the committee's work to the Old Dutch Village Garden Club on March 8, eight

trees were ordered for the Pitcher Lane project and the specimens ordered will tolerate the harsh conditions in that location.

CAC Extraction Subcommittee – They convened to conduct best practice research and make recommendations regarding possible updates to the Town’s code regarding large scale commercial extraction of water, soil and timber. The group includes representatives with experience in land management, land use policy and watershed protection

**CORRESPONDENCE**

Supervisor McKeon received correspondence honoring an Eagle Scout, Tyler Benincasa, ceremony to be held on March 10. He built an enclosure for goats that are used for brush growth at Wilderstein.

**PUBLIC COMMENT PERIOD**

Supervisor McKeon opened for comments.

*Linda Keeling* thanked Highway Superintendent Theresa Burke and the Highway Crew for their work filling in the potholes.

**ATTORNEY/CLIENT SESSION**

On a motion of Supervisor McKeon seconded by Councilperson Imboden moved to go into Attorney/Client session at 8:50 p.m.

Adopted	Ayes	5	McKeon, Colgan, O’Neill, Imboden, Kane
	Nays	0	

On a motion of Councilperson Imboden seconded by Supervisor McKeon moved to close the Attorney/Client session at 10:12 p.m.

Adopted	Ayes	5	McKeon, Colgan, O’Neill, Imboden, Kane
	Nays	0	

On a motion of Supervisor McKeon seconded by Councilwoman Kane moved to adjourn the meeting at 10:13 p.m.

Adopted	Ayes	5	McKeon, Colgan, O’Neill, Imboden, Kane
	Nays	0	

Respectfully submitted,

Sue McCann, Town Clerk