



Official Request

Town of Red Hook

Assessor's Office

7340 S Broadway • Red Hook, NY 12571
(845) 758 4604/4605 • Fax (845) 758 4619

INCOME & EXPENSE SURVEY

The Assessor's Office is in the process of collecting and analyzing information for the Annual reassessment of real estate located in the Town of Red Hook. This survey form is to be completed by the property owner or a duly authorized agent, showing the gross income (at 100% occupancy), vacancies and expenses for the above referenced property. The information should encompass the 2011 calendar year.

In addition to the information requested as part of this survey, we request that you submit any other income or expense information that you believe to be relevant to the assessment of your property. If the property is 100% owner occupied, and therefore not income producing, please state this in writing on the front of the form and return it to our office.

The income information must be returned to our office no later than **January 1, 2013** or postmarked by the U. S. Postal Service no later than **January 1, 2013**. I would like to remind you that any Request for Review of Assessment filed with this office which is based upon the income or expenses attributable to your property may not be considered unless this information has been filed.

If you have any questions regarding this matter, or wish to discuss this request form, please call our office during posted business hours. Your cooperation and timely response to this official request will be greatly appreciated.

Sincerely,

Scott Hobson
Assessor – Town of Red Hook
Enclosure