

**Approved**  
**Community Preservation Fund Advisory Board**  
**Meeting Minutes**  
**April 2, 2009**

The meeting was opened at 7:35 p.m. A quorum was present. Members present — Deputy Chair Brent Kovalchik, Rich Biezynski, Phil Seymour, and Miriam Latzer were present. Susan Ezrati and Pete Hubbell were absent. Community Preservation Fund Advisory Board nominee Jay Levine and Town Board Liaison Harry Colgan were also present.

The Board reviewed the February 5, 2009 minutes. Brent made a motion to approve the minutes. Miriam seconded the motion, and all members present voted in favor. Since there had been no quorum present for the March meeting, the March minutes were kept only for reference.

Brent said that Susan asked that the Board review the draft Town of Red Hook Community Preservation Fund Stewardship and Monitoring Plan.

The Board generally agreed to several word changes to make the text read more smoothly. The Board also considered carefully the implications of the words “shall”, “will” and “may” and made a number of changes to the text to better reflect the strength needed for a procedure.

The Board generally agreed that in some instances, the plan’s procedure should reference the specific easement under discussion. On page 2, the Board agreed that the text should read, “The town of Red Hook plus potential third parties as specified by the conservation easement has the right to enforce the conservation easement.”

The Board also generally agreed that the Town representatives on the monitoring team should come from a pool comprised of the members of the Conservation Advisory Council, the Agriculture and Open Space Committee and other appropriate Town groups.

The Board discussed the frequency of monitoring and generally agreed to include aerial monitoring as well as “on the ground” monitoring. The members generally agreed that monitoring could be done annually from the air but that land inspection must be done at least once every four years in addition to aerial monitoring and also whenever a possible violation was found.

The Board also discussed the section on Enforcement of Easements and generally agreed that any potential violation of an easement should be reported to the Town within two (2) business days but should be kept confidential until the landowner is notified. The easement monitor should make all possible attempts to notify the landowner or his representative for thirty (30) days.

Since the Board did not finish its review of the draft monitoring plan, it generally agreed to continue discussion at the next meeting, May 7, 2009. Miriam Latzer made a motion to adjourn. Phil Seymour seconded the motion, and all members present voted in favor.

Respectfully submitted

Paula Schoonmaker