

Approved
Community Preservation Fund Advisory Board
Meeting Minutes
May 7, 2009

The meeting was opened at 7:40 p.m. A quorum was present.

Members present — Chair Susan Ezrati and members Brent Kovalchik, Rich Biezynski, Phil Seymour, Robin Logan and Pete Hubbell were present. Miriam Latzer was absent. Town Board Liaison Harry Colgan was also present.

The Board reviewed the April 2, 2009 minutes. Rich made a motion to approve the minutes. Brent seconded the motion, and Phil, Brent, Pete and Rich voted in favor. Susan and Robin abstained.

Susan introduced new member Robin Logan, who then gave the Board an overview of her background. She said that by profession she was a preservation architect, that she had grown up on a family farm in Vermont that subsequently was placed in the Vermont Land Trust and, as a consequence, she had been on the board of the Vermont Land Trust and remains an advisor to the Trust.

Susan said that she had spoken to planner Ted Fink who had updated her on intern Emma Dowden's progress with the land parcel inventory. Susan said that Emma had finished approximately 80 parcels and expected to complete all the parcels of interest by mid June. Susan added that both Ted and Emma would be coming to the June meeting.

Board looked over the revisions it had made at the last meeting to the draft Town of Red Hook Community Preservation Fund Stewardship and Monitoring Plan. Pete made several suggestions since he had not been at the April meeting. The Board then went on to finish its review of the draft Plan, focusing on Exhibits I and II. Some of the revisions were aimed at making sure that both the Town and its partnering Land Trust were included in all facets of monitoring, notification and record keeping. The Board generally agreed to add "documented archaeological sites" and "rural enterprise areas" such as farm stands to the Baseline Documentation Report Requirements (Exhibit I), and it added a requirement to the Scope of Monitoring Services (Exhibit II) that the Town Assessor notify the Community Preservation Fund Advisory Board of all property transfers in a monthly report.

Pete Hubbell said that he would draft a letter advising the owner of a property under easement that the monitoring team had scheduled a site visit to the property and asking whether the landowner or his agent would like to accompany the team.

The next meeting was scheduled for June 4, 2009 at 7:30 p.m.

Since there was no further business, Phil made a motion to adjourn. Pete seconded the motion, and all members present voted in favor.

Respectfully submitted,

Paula Schoonmaker