

Approved
Community Preservation Fund Advisory Board
Meeting Minutes
June 4, 2009

The meeting was opened at 7:40 p.m. A quorum was present. Members present — Chair Susan Ezrati, Brent Kovalchik, Rich Biezynski, Phil Seymour, and Pete Hubbell were present. Robin Logan and Miriam Latzer were absent. GreenPlan's Ted Fink was also present.

A quorum was determined to be present for the conduct of business. The Board reviewed the May 7, 2009 minutes. Phil made a motion to approve the minutes. Brent seconded the motion, and all members present voted in favor.

Ted Fink updated the Board on intern Emma Dowden's mapping and inventory work. He said that she had inventoried about 100 parcels using a base agriculture map developed by Mary Ann Johnson and had incorporated information from the Agriculture and Open Space Advisory Committee, other groups and relevant Town maps and documents. He said that the map Emma was creating would be accompanied by a spreadsheet detailing the data and referencing the map. He said that about 75% of the total work had been finished and that Emma would continue until the project is completed. He said that she would also inventory the villages.

Ted agreed to ask Emma to map agricultural parcels located within the villages. At the next meeting, he said, he would bring any inventory forms completed so far. Brent said he would like to try to sort some of the data by different categories.

The Board generally agreed not to hold a meeting in July. Ted said that Emma should be finished with the map and inventory by the August meeting.

Brent recommended that the Board go on to develop policies for other categories listed in the law as eligible for money from the Community Preservation Fund, categories such as cultural and historic resources. He said that he had been investigating the Secretary of the Interior's guidelines on preservation. The Board agreed that once policies were drafted, the Village Historians from Tivoli and Red Hook should be contacted concerning sites that might qualify.

Susan asked Ted how the Town of Warwick had developed policies for categories other than agricultural land and what standards that Town had used for eligibility. Ted offered to call the Town of Warwick Supervisor to find out. All agreed that a definition of preservation for these categories was needed. Ted said that he would communicate with Susan and Brent and report back to the Board on August 6. At this point, Ted left the meeting.

The Board then reviewed Pete's draft letter advising a landowner of an upcoming site visit to monitor a conservation easement placed on the property. The Board agreed that the letter should be sent certified mail, return receipt requested, and accompanied by a postcard for the landowner to return if he would not be present during the visit. After making some minor changes, Phil made a motion to approve the letter as revised. Pete seconded the motion, and all members voted in favor.

The Board then reviewed the draft Stewardship and Monitoring Plan. After making some minor revisions, Phil made a motion to approve the Plan. Rich seconded the motion, and all members voted in favor.

The Board agreed to wait until after the August meeting and then to send a package containing the completed map, the parcel inventory and the Stewardship and Monitoring Plan to the Town Board.

Since there was no further business for the Board, Phil made a motion to adjourn. Brent seconded the motion, and all members present voted in favor.

Respectfully submitted,

Paula Schoonmaker