

**TOWN OF RED HOOK PLANNING BOARD
APPROVED MEETING MINUTES
November 2, 2015**

CALL TO ORDER / DETERMINATION OF QUORUM

Christine Kane called the meeting to order at 7:30 pm and noted that the agenda was amended to add another item under other business concerning the Ruge's Automotive application. A quorum was determined present for the conduct of business. Members present: Chairperson Christine Kane, Brian Kelly, Charlie Laing, Sam Phelan, Kallie Robertson and Brian Walker. Sam Harkins was absent.

Brian Kelly made a motion to adopt the minutes of October 19. Kallie Robertson seconded and all members voted in favor.

Ms. Kane announced that the Dutchess County Planning Federation is holding a SEQR training workshop at the Dutchess County Farm and Home Center on Wednesday Nov. 18.

PUBLIC HEARING

Nancy A. Coenen, 59 Old Post Road North – Certificate of Appropriateness

Presentation of application to construct a 12 x 20 garden shed/utility/studio on 2.2 acres in the hamlet of Upper Red Hook.

Ms. Coenen was present. Christine Kane read the Public Hearing announcement that was published in the Poughkeepsie Journal and the Kingston Freeman. Ms. Coenen gave an overview of her project. Ms. Kane asked if there were any comments or questions from the audience. There were none.

Charlie Laing made a motion to declare the project a Type II Action under SEQR. Kallie Robertson seconded and all members voted in favor.

Ms. Kane read comments from the Hamlet Review Committee, who recommended that the Board grant the Certificate of Appropriateness, and complimented the design and siting of the proposed building.

Ms. Kane asked if there were any comments or questions from the public. There were none. Ms. Robertson made a motion to close the Public Hearing. Sam Phelan seconded and all members voted in favor.

The Board reviewed a draft Certificate of Appropriateness (COA). Sam Phelan made a motion to grant the COA. Brian Walker seconded and all members voted in favor.

St. John's Reformed Church – 126 Old Post Road North – Certificate of Appropriateness
Continued discussion of application to replace Church sign.

Glenn Countryman was present to represent the applicant. He said that the applicant had obtained a variance from the Zoning Board of Appeals for the size of the sign, and subsequently obtained a building permit and installed the sign, unaware that they still needed a COA from the Planning Board.

Ms. Kane read comments from the Hamlet Review Committee, who recommended that the COA be granted with the caveat that the sign not be lit at night. The committee further commented that the design of the sign was consistent with other church signs in the area, and much nicer than the one it replaced. Mr. Countryman agreed that the sign would not be illuminated at night.

Brian Kelly made a motion to waive a public hearing. Charlie Laing seconded and all members voted in favor. The Board reviewed a draft Type II SEQR Action. Mr. Laing made a motion to adopt it. Kallie Robertson seconded and all members voted in favor.

The Board then reviewed a draft COA. Brian Walker made a motion to grant the COA. Kallie Robertson seconded and all members voted in favor.

Ms. Kane thanked the applicants for returning to the board to complete the process.

OTHER BUSINESS

Ruge's Automotive – Extension granted to the Planning Board to render a decision.

Ms. Kane read a letter from the applicant granting the Board an extension on the time allowed to render a decision, which would have been Nov. 5, 45 days after the Public Hearing closed, until such time as the Board was satisfied that all requirements for the Site Plan have been met.

The Board reviewed two other items of correspondence; one from the Highway Department dated 10-19-15 concerning an inspection at 354 Metzger Road for plantings and a fence encroaching on the right of way, and a letter dated October, 2015 from Central Hudson requesting that the Board refer applicants who are seeking approvals for projects on properties which are subject to utility easements to Central Hudson's Real Property Services Department.

There being no further business to come before the board, Charlie Laing made a motion to adjourn. Sam Phelan seconded and all members voted in favor.

Respectfully submitted



Kathleen Flood
Clerk of the Board

617.6
State Environmental Quality Review (SEQR)
Resolution
Classifying the Proposed Project as a Type II Action

Name of Action: Coenen Garden Shed/ Studio

Whereas, the applicant proposes to construct a garden shed/studio on their property at 59 Old Post Road North in the Hamlet of Upper Red Hook, Town of Red Hook, Dutchess County, New York, and

Whereas, after comparing the thresholds contained in 6 NYCRR 617.4 and 5, the Planning Board has determined that the proposed project is a Type II Action that meets the thresholds found in 6 NYCRR 617.5(c)(9) and, therefore, SEQR does not apply.

Now Therefore Be It Resolved, that the Planning Board hereby classifies the proposed project as a Type II action and declares that no further review under SEQR is required.

On a motion by **CHARLIE LAING**, seconded by **KALLIE ROBERTSON** and a vote of **CHRISTINE KANE, BRIAN KELLY, CHARLIE LAING, SAM PHELAN AND KALLIE ROBERTSON** for, and **NONE** against, and **SAM HARKINS** absent, this resolution was adopted on **NOVEMBER 2, 2015**.

Town of Red Hook Planning Board
CERTIFICATE OF APPROPRIATENESS

Date: November 2, 2015

For: Nancy Coenen Residence
Tax Parcel #6374-01-215878

The applicant wishes to construct a 12' x 20' garden shed/studio building on her 2.2 acre property located at 59 Old Post Road North, in the hamlet of Upper Red Hook.

The application and supporting documents were sent to the Hamlet Design Review Committee October 9, 2015.

The Hamlet Design Review Committee submitted comments to the Planning Board November 2, 2015.

The project was classified as a Type II action with no further SEQR review required.

A Public Hearing was held November 2, 2015.

The Planning Board has reviewed and discussed the proposed plans and determined that the project proposed is compatible with the historic character of the property as well as with the neighboring properties and the district and that there will be no visual negative impact. Therefore,

On a motion by **SAM PHELAN**, seconded by **BRIAN WALKER**, and

A vote of **CHRISTINE KANE, BRIAN KELLY, CHARLIE LAING, SAM PHELAN, KALLIE ROBERTSON AND BRIAN WALKER** for, **NONE** against and **SAM HARKINS** absent, the Town of Red Hook Planning Board hereby issues this **Certificate of Appropriateness** to Nancy Coenen for the proposed construction described above.

Certified by: Kathleen Flood Date: 11.3.15
Kathleen Flood, Clerk of the Board

617.6
State Environmental Quality Review (SEQR)
Resolution
Classifying the Proposed Project as a Type II Action

Name of Action: St. John's Reformed Church Sign

Whereas, the applicant proposes to replace a portable road sign with a permanent 4' x 8' changeable sign at 126 Old Post Road adjacent to Route 9 in the hamlet of Upper Red Hook, Town of Red Hook, Dutchess County, New York, and

Whereas, an Environmental Assessment Form (EAF) dated April 1, 2015 has been prepared for the proposed action, and

Whereas, after comparing the thresholds contained in 6 NYCRR 617.4 and 5, the Planning Board has determined that the proposed project is a Type II Action that meets the thresholds found in 6 NYCRR 617.5(c)(9) and, therefore, SEQR does not apply.

Now Therefore Be It Resolved, that the Planning Board hereby classifies the proposed project as a Type II action and declares that no further review under SEQR is required.

On a motion by **CHARLIE LAING**, seconded by **KALLIE ROBERTSON** and a vote of **CHRISTINE KANE, BRIAN KELLY, CHARLIE LAING, SAM PHELAN AND KALLIE ROBERTSON AND BRIAN WALKER** for, **NONE** against, and **SAM HARKINS** absent, this resolution was adopted on **NOVEMBER 2, 2015**.

Town of Red Hook Planning Board
CERTIFICATE OF APPROPRIATENESS

Date: November 2, 2015
For: Saint John's Reformed Church
Tax Parcel #6374-00-223038

The applicant wishes to replace a portable road sign with a permanent, 4' x 8' changeable sign for Church identification of and activities located at 126 Old Post Road adjacent to Route 9, in the hamlet of Upper Red Hook.

The Town of Red Hook Zoning Board of Appeals granted St. John's Reformed Church an area variance allowing the 4' x 8' sign June 10, 2015 (Application #15-03).

The application and supporting documents were sent to the Hamlet Design Review Committee October 30, 2015.

The Hamlet Design Review Committee submitted comments to the Planning Board November 2, 2015.

The project was classified as a Type II action with no further SEQR review required. No Public Hearing was held.

The Planning Board has reviewed and discussed the proposed plans and determined that the project proposed is compatible with the historic character of the property as well as with the neighboring properties and the district and that there will be no visual negative impact. Therefore,

On a motion by **BRIAN WALKER** seconded by **KALLIE ROBERTSON**, and a vote of **CHRISTINE KANE, BRIAN KELLY, CHARLIE LAING, SAM PHELAN, KALLIE ROBERTSON AND BRIAN WALKER** for, **NONE** against and **SAM HARKINS** absent, the Town of Red Hook Planning Board hereby issues this **Certificate of Appropriateness** to Saint John's Reformed Church for the proposed sign described above.

Certified by:  Date: 11.3.15
Kathleen Flood, Clerk of the Board