



**Application and Permit for Neighborhood Block Party
Town of Red Hook Town Code Chapter 95 Article II**

A Permit may be granted by approval of the Town Board for a neighborhood block party, celebration or event on a Town street, highway or road (not a County or State Highway or Village Road). No block party permit maybe issued for a garage sale, yard sale, bazaar, rummage sale or other similar activity having the principal purpose as fundraising for an individual or organization, nor shall it include a political meeting or rally, carnival or theatrical or musical performances, such as rock concerts or similar events.

File permit application at least 21 days before the commencement of a party. No more than two permits shall be granted in any calendar year for the same block or blocks. At least one applicant must be a bona fide resident of the street to be blocked who is over the age of 18.

The applicant(s) shall be responsible for removal of litter, debris and other materials from the street or portion thereof used for the party which is attributable to or caused by the party.

PLEASE NOTE: Unless application is signed by all residents of a block, driveway access shall not be blocked for residents objecting to closure on the grounds of access. Notwithstanding objections, one way access to driveway may be determined to be adequate and permit granted if an access plan is submitted with this application and determined to provide reasonable access to the nonconsenting resident(s).

A street or portion thereof blocked off for a party shall not be obstructed by obstacles which cannot be readily moved by hand to allow emergency and hazard vehicles to enter it in response to an emergency. **Vehicles are not to be used to block streets.**

Any person, firm or corporation who shall violate any provision of Chapter 95, Article II including violation of the conditions of a block party permit shall, upon conviction, be subject to a penalty of not more than \$250, or imprisonment for a term not to exceed 15 days, or both. Each day's continued violation shall constitute a separate offense.

Purpose of Event: _____

Street to be Closed: _____

Between _____ and _____

[Applicant is responsible for signs and barricades. Barriers cannot impede cross streets]

Event Date: _____ Hours: _____

[NOTE not more than 8 hours between 8 a.m. to dusk. No closings during regular school bus hours without written permission from the School District Director of Transportation. All barriers must be removed and street cleared by 10 p.m.]



A Block Party Permit will be issued, only after Town Board approval and upon the conditions listed herein and any additional conditions specified by the Town Board in its approval.

This Page for Town Use Only:

Highway Department Comments:

Memo Date: _____ - or - None: _____

This permit shall be valid only for the date and the hours specified above or as follows if more limited:

Additional Conditions of Approval (if any):

Cleanup Deposit Required: [Waived] \$_____ to be refunded following the event after inspection of the site by the Town Building Department.

Coverage Amount of Insurance if Required: _____ When required by the Town Board, Applicant shall submit evidence of liability insurance covering damages to property and injuries to members of the general public arising out of the temporary street closing, naming the Town of Red Hook as additional insured.

Permit Number: _____ (Year and Sequential Number)

Permit Approved: _____ by order of the Town Board dated
Date Resolution Date

Signature Town Supervisor

-OR-

Permit Denied: _____ by order of the Town Board dated
Date Resolution Date

Signature Town Supervisor

Reason(s) for denial:

(A block party permit shall be denied if the Town Board finds that blocking the street or portion thereof on the date requested in the application will unduly interfere with the flow of vehicular traffic or upon determining that the party is not authorized.)



Copies of any approved Permit will be provided by the Town to the Town Clerk, Red Hook Highway Superintendent, the Red Hook Village Police Department, and the Red Hook Fire Department.

THE APPLICANT IS RESPONSIBLE FOR DELIVERING A COPY OF THIS PERMIT TO EACH RESIDENT VIA EMAIL, MAIL OR HAND DELIVERY TO EACH RESIDENT OF THE BLOCK TO BE CLOSED NOT LESS THAN 72 HOURS PRIOR TO THE EVENT.