

# TOWN OF RED HOOK RECREATION COMMISSION

7340 South Broadway, Red Hook, NY 12571

Phone: 845-758-4625 Fax: 845-758-5313

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## RECREATION DIRECTOR'S REPORT

**Monday, 13 July 2015**

Submitted by John D. Kuhn, Park and Programs Director

### **Snack Bar Roof**

The Snack Bar Roof is now replaced. Five new sheets of plywood were needed to replace rotted sections. Considering that the roof was 40 years old, replacing only five sheets was not bad!

### **Snack Bar Sink**

Hopefully the continuing problems with the sinks in the Snack Bar are now solved. The problem was traced all the way back to the grease trap that is now cleaned and running fine. Howard Callies and I spent several hours snaking the lines, digging up the grease trap cover, and cleaning the outlets. The grease trap and septic are scheduled for pumping next year since we are on a two-year schedule.

### **Wetlands Delineation**

The area in the Rec Park Extension have been staked. Dave Vosburgh has the plans and will schedule the work shortly. The plantings required for the completion of the wetland mitigation were sent out earlier in a separate email. Brenda Cagle contacted Schichtel's Nursery, Inc. for the availability of bare root maples trees for a fall planting. The other plantings will have to be acquired from local suppliers. Who will do the actual planting has yet to be determined because of questions about guarantees if we plant them. The entire mitigation project must be done before the ACOE Permit expires.

### **Linden Avenue Bridge**

I talked with engineer Greg Bentley, the Dutchess County Project Manager for the Linden Avenue Bridge replacement. The project will not be done in 2015! The reasons for the postponement are "complicated."

### **Equipment Repairs**

I ordered the new tires are needed for the 11-year-old JDGator. The tires are now so worn that it is just a question of time when they will go flat. The life of the current tires were extended by installing tubes over the past few years. This approach will no longer work. I will keep the tubes for later use as the new tubeless tires begin to wear.

### **Rhinebeck Legion Band Concert**

Our application to move the concert site to the Linden Avenue Middle School as approved by the RHCS D. The site offers better and safer parking, has less traffic noise, and is more centrally located. We did use the LAMS site when the Town of Red Hook sponsored our own community band. I contacted Connie Kessel of the Rhinebeck Legion Band, and she is amenable to the site change.

### **Employee Background Checks**

Again this year we will use the Little League form and go through Red Hook Little League to provide the background checks. All forms have been completed.

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## **Planning Board Request for Comments on Hoffman Property**

Kirchhoff Properties submitted *Suggested Amenities and Recreation Plan* for the Hoffman Property. I am concerned that the proposal is designed to avoid paying Recreation Fees by providing facilities that would only be used by the property owners and not the whole town as the Recreational Park does. I recommend a very careful examination of this Kirchhoff proposal so that no action is taken that compromises parklands development in Red Hook. It strikes me that any responsible developer would provide the so-call amenities and recreation plan as a normal part of such a large scale development.

## **Dutchess County Recreational Park Safety Inspection**

The monthly fire extinguisher inspection tags are now in place. Howard Callies will do the monthly inspections as he has done this for other properties in the past. As noted last month on Wednesday, 27 May 2015, Dutchess County loss control and safety services inspected the Recreational Park as part of our Self-Insured Workers' Compensation Plan. I met the inspector at the park and walked with her during the inspection. All the items from last year's report have been addressed. We were cited for not having monthly inspection tags on the fire extinguishers. We do have the required yearly inspection certification. We also have replaced the fire extinguishers that were beyond the required use date. All other inspection points passed with no problem.

## **Ball Field and Tennis Court Lights**

Problems still exist. The south west light on the tennis court is out again. The ball field lights lack enough lumens to prevent dark areas in the outfield. The Over-40 Softball League will donate toward the cost of adding a fourth light to each outfield pole. I am researching the cost of doing this with Red Hook Electric. Lighting repairs and installations tend to be expensive. Stanford Line Construction came in with a bucket truck and repaired two lights on the Tennis Courts and one light on the Middle Field. One Tennis Court light had shorted out and required wiring repair. They also adjusted the light on the Middle Field after replacing the 1000-watt bulb. The total cost was \$640.00. Again, this is one of the subtle costs of Rec Park maintenance.

## **Town of Red Hook Employee Handbook**

We received an updated Employee Handbook. Rec Park staff were provided copies along with forms to update employee information.

## **Basketball Court Drinking Fountain**

I installed a new valve and a new access panel on the drinking fountain. It is now turned on and working fine. The steel access panel rusted out allowing wasps to colonize the interior of the drinking fountain. This panel was replaced with a plastic fiber material that will not rust! I replaced the north Playground Fountain access panel some years ago, and it worked well.

The shutoff in the ground for the drinking fountain can no longer be turned. We are forced to use the main shutoff that also controls the yard hydrant by the Maintenance Building. This is an awkward solution, and I would like to have the drinking fountain shut off repaired. It must be done by the water department.

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## **2015 Summer Programs Directors Meeting**

I met with all Summer Program Directors and Assistants on Tuesday, 16 June 2015 at 7:00 p.m. This was after the last Saturday of signups so that the Program Notebooks could contain all the Permission Slips. Employee Background Check forms were completed at this meeting. Workplace Violence, Sexual Harassment, Bullying, Accident/Incident Reporting, End of Program Report Requirements, and all other required topics were covered.

## **Central Hudson – Lighting for Middle Softball Field**

On Monday, 1 June 2015. I met with Fred Alvarado from Lime Energy who handles the lighting projects for Central Hudson. We spent over an hour looking over the field lights. On Tuesday, 2 June, Fred called to say that Central Hudson can provide nothing for us.

## **Recreation Playground Supplies**

All supplies have arrived for the summer programs.

## **Wasps**

This summer has produced an unusual number of wasps at the park. Wasps have even invaded the basketball backboards!

## **Pavilion Roof**

The Pavilion Roof is leaking and delaminating the plywood ceiling. The obvious spots on the roof have been repaired, but the leaks continue. It may simply be that the shingles have lost integrity. The roof is about 25 years old. I recommend that this roof be replaced next year and that the cost be included in the maintenance budget for 2016 or approved at a Parklands Funds Capital Improvement Expense.

## **Maintenance Building Roof**

The roof on the Maintenance Building requires replacement this year. I believe that this smaller roof can be done by the park staff. I will get an estimate done for shingles, ice shield, nails, drip edge, etc., but I think there will be enough money in the 2015 maintenance budget to cover the project.

## **2015 Equipment Inventory**

Find attached the updated 2015 Equipment Inventory Report. Note the addition of the RC2048 Rotary Cutter purchased for use on the JD670 on 9 July 2015. This equipment is used mostly on the Rec Park Extension fields and the areas north of the Roller Hockey Rink and along the Sawkill Creek.

## **Bat Boxes – Eagle Scout Project of Christian Rohmire**

On Saturday, 11 July 2015, I met with Christian Rohmire and members of the Red Hook Boy Scouts to install four bat boxes at the Recreation Park. Starting around 9:30 a.m. two four-foot holes were dug to install the 16' pressure-treated 4x4's on which four bat boxes were attached. The posts were installed with six bags of concrete inside sonotubes. The work and tool cleanup were finished at 1:30 p.m. after which Tony and Susan Rohmire provided a catered lunch for everyone. This completes Christian Rohmire's Eagle Scout Project. He will notify us when his Court of Honor will be held.

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## **South Entrance to Recreation Park**

All illegal entrances and exits have been closed. New access to the upper parking lot is now in place and working well. This solution addresses all the concerns of Dutchess County.

## **Don Whipple Death**

Don Whipple worked at the Recreation Park for over 24 years. His obituary is below:

## **Jeff Tremper – Increased Hours**

I propose that Jeff Tremper be hired for additional hours in the evenings during the week and for longer hours on the weekends. I met with Ann Conway, Business Manager, to discuss the number of contracted hours remaining for the year. Based on \$6,345.76 left in the salary line, Jeff Tremper would be hired for a total of 401 hours to begin immediately. Since he is already employed at the Recreation Park for weekends, this would simply be an increase from 207 hours to 608 hours for part time employment from 28 March to 22 November 2015.