

ST. MARGARET'S COMMITTEE

Minutes of meeting

May 25, 2010

Members present: Chairwoman Paula Schoonmaker, Linda Keeling; Rosemarie Zengen, Amy Dubin

Advisor John Kuhn, Councilman Harry Colgan, Secretary Susan Ellis

MINUTES OF THE APRIL 29, 2010 MEETING: Under the section Correction of Minutes of the March 23 Meeting, Linda Keeling noted that she requested that a copy of the Cultural Resource Inventory be shared with all the Committee members. Rosemarie Zengen noted that under the Discussion of Website section, 2nd paragraph, she suggested that the Dennis Griffin rendering of would be a good introduction. She added that in the 3rd paragraph, she and Linda Keeling had done extensive work and presented an entire website outline, and that Wint Aldrich had mentioned that he wanted “ a landmark owned by the Town of Red Hook and listed on the National Register of Historic Sites” included. Rosemarie also noted that under the Tree Removal section, notation should be made that anyone on the Committee is welcome to work on it. Linda Keeling added that under the section on Shed Removal, there should be notation that the collapsed 1911 tool shed behind the house has to be removed. The 2nd sentence of the 4th paragraph on page 3 should read would be usable. The minutes of the April 29 meeting were approved as amended with a motion made by Rosemarie Zengen and seconded by Amy Dubin.

PRESERVATION ARCHITECT: Chairwoman Paula Schoonmaker reported that the Preservation Architect has been chosen, and the EPF contract has been signed with Stephen Tilly of Dobbs Ferry. Paula, Councilman Harry Colgan, Doug Strawinski, John Kuhn and Purchasing Agent Ted Kudzy comprised the committee that reviewed the applications and made the choice. Rosemarie Zengen asked what criteria were used for evaluating the applications; Paula answered that the 4 criteria were experience (most important), credentials, Town comfort and availability. The categories were weighted, the points added up, and the 5 applicants were ranked. Stephen Tilly scored higher than the others and can complete the project in the time frame allowed.

Rosemarie Zengen asked why the St. Margaret's Committee wasn't responsible for the decision. Paula said that Town contracts were the responsibility of the Town Board and Purchasing Agent Ted Kudzy. Linda Keeling asked if the Committee members could see the ranking charts of the applicants and asked about a press release regarding the contract award.

Chairwoman Paula Schoonmaker reported that the Community Capital Assistance Program grant sponsored by Senator Saland would have to be amended in order to use some of the funding for drafting plans and specifications for the roof repair job. The total amount of the grant would remain the same. The Town is negotiating with Architect Stephen Tilly to draft those plans for an hourly fee. Paula has drafted a letter to Senator Saland's office requesting that amendment, and also asking for permission to divide the roof repair project into two phases – one for the main roof and one for the porch roofs. Councilman Harry Colgan noted that the knotty issue is the boundary between the roof repair and the roof restoration project for the building. Amy Dubin said that there must be one architect and one set of plans, and asked why all the design work wasn't within the scope of the architect RFP for the EPF grant. Paula said that until recently, she had been unaware that complete plans and specifications were needed for the CCAP grant for the roof repair. Harry added that the roof needs to be repaired now. Amy Dubin asked if the Saland grant could be divided into two parts, so that some money could be given to Architect Stephen Tilly now to start the plans. Paula said that the

Town is waiting for a formal response from the Empire State Development Corporation, which manages the CCAP grant, approving exactly that division of funds.

HISTORIC MARKER FOR ST. MARGARET'S HOME: Committee members discussed the draft language for the marker, which was submitted by Wint Aldrich. Paula Schoonmaker noted that there is a restriction on the number of characters per line. If St. Margaret's Home is the title, Committee members thought that it is redundant to add "later St. Margaret's Home" in the description. Paula said that she could ask Wint if it would work to remove the second mention. Amy Dubin suggested that the Committee use Wint's proposed language, as other considerations were not working for the space. Rosemarie Zengen made a motion for the Committee to present Wint's suggestion to the Town Board. It was seconded by Linda Keeling and approved. Councilman Harry Colgan said that he would take the proposal to the Town Board. Linda Keeling suggested that the Egbert Benson Historical Society might be willing to make a donation toward the marker.

WEBSITE SECTION FOR ST. MARGARET'S COMMITTEE: Chairwoman Paula Schoonmaker reported that Webmaster Dick Wambach has enough information to start to put together a page for the Committee to review.

HANNAFORD BRUSH CLEAN-UP: Rosemarie Zengen reported that she spoke with Marsha Graham, Manager of the Red Hook Hannaford Supermarket. Rosemarie asked if Hannaford could take care of the brush and rubbish on the hill, and remove two carts from the swamp. Marsha asked Rosemarie if she would be a liaison from the Committee. They walked the site from the back and around the settling pond.

Marsha Graham said that she would have some clean-up started and will ask if Hannaford's landscaper would do it with a budget of around \$500. If the clean-up does not exceed that amount, she can have it done without needing approval from Corporate Headquarters. Hannaford does not want anyone else to work on their property. Ms. Graham suggested that Hannaford might like to contribute landscaping and said that the store wants to be a good neighbor.

Linda Keeling made a motion, seconded by Paula Schoonmaker, that Rosemarie Zengen act as the Committee liaison to Hannaford, with the understanding that neither she nor the Committee had the authority to speak on behalf of the Town Board. The Committee approved the motion.

OTHER BUSINESS: Chairwoman Paula Schoonmaker reported that she has spoken with Todd Baright, owner of Hardscrabble Plaza. He is very excited about the plans for St. Margaret's Home, and said that it looks great.

John Kuhn reported that he attended a Hudson River Heritage Symposium that was a two day presentation on preservation in the Hudson Valley with 6 – 10 speakers.

Linda Keeling suggested that the Committee should have Hudson Valley Clean Energy speak about solar and geothermal options.

Chairwoman Paula Schoonmaker said that if anyone wants to look at the archeological report, which is quite sizeable, she would arrange a meeting. Paula, Linda Keeling and Rosemarie Zengen will work out a time.

The meeting was adjourned at 5:10 P.M.

NEXT MEETING: Tuesday, June 22, 2010 at 4 P.M. at the Town Hall

NOTE that the meeting has been changed to Tuesday, June 29, 2010 at 4 P.M.

Respectfully submitted,

Susan H. Ellis, Secretary