

DRAFT
TOWN OF RED HOOK
ST. MARGARET'S COMMITTEE
Minutes of meeting
July 27, 2010

Members present: Chairwoman Paula Schoonmaker, Linda Keeling, Rosemarie Zengen, absent Amy Dubin

Advisor: John Kuhn, absent Doug Strawinski

Councilman Harry Colgan, Secretary Susan Ellis, prospective member Michael Brown

Chairwoman Paula Schoonmaker called the meeting to order at 4:05 P.M. She announced that Michael Brown would be appointed as a member of the Committee at the Wednesday, July 28 Town Board meeting.

MINUTES OF THE JUNE 29, 2010 MEETING: Paula Schoonmaker noted that in the section for Shed Removal, that Dr. Pope and his son would do the shed removal as an Eagle Scout project. In the last paragraph under Shed Removal, Rosemarie Zengen noted that Dr. Wallis Benedict of Milan gave information about an old St. Margaret's Home sign, and that Paula Schoonmaker suggested that Marirose Blum Bump could get the sign. Under Hardscrabble Day, Rosemarie Zengen noted that Hardscrabble Day is September 25, 2010, and on page 3, paragraph 1, said that the porch could be dressed up with some furniture from her shop. Linda Keeling wanted the minutes to be headed as "DRAFT", and wanted names of members absent listed and also time of late arrivals noted. Linda added that under Shed Removal the second sentence should read that more brush has been removed. Linda continued that under Hardscrabble Day (page 3, paragraph 2), the sentence "Linda Keeling and Rosemarie Zengen will work on fundraising" should be removed. She also asked that the last sentence on page 3 be titled LANDSCAPE. The minutes of the June 29 meeting were approved as amended with a motion made by Rosemarie Zengen and seconded by Linda Keeling.

GRANT UPDATES: Chairwoman Paula Schoonmaker reported that The Environmental Protection Fund (EPF) grant has been given a one year extension. The new deadline will be December 2011.

Paula also reported that the Community Capital Assistance Program (CCAP) grant has received an informal notification of approval, but not the official paperwork. She added that by the next Committee meeting, the amended contract should be received from CCAP with drawings of the roof repair. The amendments requested were to allow some money to be used to pay for the drafting of the roof repair plans, dividing the project into two phases, and an extension of the deadline for completion of the project. The Committee can then send them to the New York State Office of Parks, Recreation and Historic Preservation (NYSOPRHP) and move along.

ARCHITECT'S INSPECTION OF THE ROOF RAFTERS: Architect Stephen Tilly had requested that fascia boards be removed so that his staff could assess the condition of the roof rafters and yankee gutters. Paula Schoonmaker reported that the inspection took place on Monday, July 26, with Andres representing the architect, Paula, Councilman Harry Colgan, John Kuhn and Doug Strawinski in attendance. They noted that there were some areas of overhang and the gutters that were rotted, and that repairs will likely require making new tails for the rafters to support the gutters. Paula said that the original plan had been to remove the roof and plywood, check the rafters and put plywood and rubber. Andres noted that the plywood under the metal roof seems okay. Paula added that Harry,

Doug and some of the Town Recreation Committee staff shored up the roof of the front porch, which was in danger of collapse.

John Kuhn said that Andres spoke about evidence of a previous doorway enclosure and asked if there were any pictures that might show it. The Committee looked at photos that show what appears to be an outline of another doorway, and suggested that it might have been an enclosure for draft reduction in the winter months. John is still trying to get information about photos from Colonel Orrin Thompson's daughter.

Paula Schoonmaker reported that the work that Hannaford had done for archeological evaluation and any photos have been locked at Iron Mountain and Hannaford is not interested in retrieving them. Linda Keeling asked if the Committee could at least get an inventory of what has been stored.

John Kuhn asked if there had been any talk of restoration of the chimney and skylight. Paula said that it is sort of included in the roof job. Michael Brown asked if the flashing around the chimney is okay. Paula noted Harry has spoken of the issue of the separation of the roofing and restoration grants. She asked Harry if Andres could answer if the roof and porch roof can be done for \$82,000; Harry replied not yet. Harry noted that the porch roof can't be done until the columns and beams are repaired, which are technically not part of the roof grant.

HISTORICAL MARKER UPDATE: Chairwoman Paula Schoonmaker showed the Committee the historic marker plaque, which will be installed on the house. Rosemarie Zengen gave Paula the number for Dr. Wallis Benedict, so that she could ask about the old sign for St. Margaret's.

SHED REMOVAL – EAGLE SCOUT PROJECT: Chairwoman Paula Schoonmaker asked John Kuhn if he has had any reply from the Popes. John said that he has had no reply to several e-mails, but will follow up and get a time frame.

HARDSCRABBLE DAY: Rosemarie Zengen, Linda Keeling and Michael Brown met and discussed the setup for the St. Margaret's Home display on the north end of the old Telephone Co. property for Hardscrabble Day. Michael Brown presented a suggestion to have a large photograph of the door at St. Margaret's Home mounted on plywood to show a real representation of the house. He gave prices of \$150 from Staples for a 3' x 8' photo to \$260 from Dutchess Signs for a 4' x 8' photo. Michael also offered to ask F & M Printing what kind of price they could give on pamphlets. Rosemarie Zengen said that the Committee should wait until Amy Dubin is present to make a decision.

There was discussion of adopting a slogan, such as "St. Margaret's Home, Red Hook's newest old landmark," raising funds and making a donation thermometer to show the funding goal and progress. Rosemarie Zengen is getting a budget from the Hardscrabble Committee and hopes to get tents. John Kuhn suggested that the Recreation Pool has some, and Rosemarie asked him to request two. Rosemarie will also ask Ed Blundell about tents.

Rosemarie Zengen spoke with Dr. Verrilli's son, who said that they would be pleased to have the cars used and would ask about drivers. She said that at least four Committee members should be available for Hardscrabble Day and asked if Doug Strawinski would want St. Margaret's Committee in the parade. Linda Keeling said that the LOOP bus should be used, as it is handicapped accessible, whereas old cars aren't. Further discussion led to a suggestion of using the cars at the display space to attract attention. Rosemarie Zengen made a motion to have a display of 4 cars on St. John's Street (with approval of Dr. Verrilli). The motion was seconded by Linda Keeling and approved.

Paula Schoonmaker said that the Subcommittee should make a list of what has to be decided on for the day and bring it to the next meeting for final discussion and decision. She has reservations about making plans for visitation or use of St. Margaret's Home site, as the status of the renovation work will not be known, and insurance liability could be an issue. She added that the Subcommittee should work on the brochure in any case.

DIRT FOR FILL AT ST. MARGARET'S HOME SITE: John Kuhn asked if he could contact Bucky Coon to arrange for delivery of dirt to even out the site grounds, as it is needed now. Linda Keeling noted that the Committee should be keeping track of costs of donations of materials and volunteer time to have an accounting of in kind services for grant qualifications. Paula Schoonmaker asked Linda if she would be the record keeper and give a list of the categories to keep track of.

OTHER BUSINESS: Linda Keeling asked to have an agenda for meetings sent prior to the meeting so that members could prepare thoughts and ideas.

The meeting was adjourned at 5:35 P.M.

NEXT MEETING: Tuesday, August 23, 2010 at 4 P.M. at the Town Hall

Respectfully submitted,

Susan H. Ellis, Secretary