

Draft

St. Margaret's Committee

Minutes of meeting

August 17, 2011 (rescheduled)

Members present: Chairman Paul Fredricks, Kathy Douris, Linda Keeling, Rosemarie Zengen

Absent: Michael Brown

Others: liaison Councilman Harry Colgan, Grants Coordinator Paula Schoonmaker, Secretary Susan Ellis

CALL TO ORDER: Chairman Paul Fredricks called the meeting to order at 4:10 P.M.

REGULAR MEETING TIME: Councilman Harry Colgan asked if the St. Margaret's Committee had notified Town Clerk Sue McCann of a regular time for the committee meetings, as she needs to put it on the Town calendar. Chairman Paul Fredricks noted that he did an e-mail, and this is the only time that the meeting is a week early; it regularly will be the last Wednesday of the month at 4 P.M. There was further discussion of the regular date and whether or not it fell on a Town Board meeting date. The Committee determined that it would be the 4th Wednesday of the month. Harry Colgan said that legally the Town Clerk needs a notice of meeting changes.

MINUTES OF THE JULY 27, 2001 MEETING: Kathy Douris noted that under the Handicapped Accessibility section of the minutes, her correct business name was Katie Interior Property Management.

Rosemarie Zengen added that under HARDSCRABBLE DAY, page 2 line1, that the Ice Cream Social is being sponsored by the St. Margaret's Committee and the Town Tree Commission. On page 2, line 4, she clarified that the tickets for the event would be \$10 for adults, \$5 for seniors and children ages 12- 18, and free for children under 12. Linda Keeling noted that the minutes were correct for what was said at the meeting, and this information was additional. On page 2, line 5, Rosemarie said that Patty Bowman should be Patti, and that Patti would like to contribute all the ice cream. On page 2, paragraph 2, Rosemarie added that she had mentioned Marc Molinaro as a speaker.

The minutes of the July 27, 2011 meeting were approved as amended with a motion made by Rosemarie Zengen and seconded by Linda Keeling.

RENOVATIONS CONSTRUCTION REPORT : Paula Schoonmaker reported that the roofing contractors have begun installing the new roof and are about 1/3 done, due to weather delays. All of the fiberboard underlayment is done. Harry Colgan added that part of the rubber covering is done.

Underground Electric: Advisor Doug Strawinski gave Paula a breakdown for the costs of burying the electric wires. The materials will be \$900, labor of two Highway Department employees will be \$200, an electrical installation permit is \$100 (underwriting inspector's fee), and an electrician's fee will be \$600, totaling \$1,800. Paul Fredricks asked who would be the electrician; Paula and Harry were unsure if a contract has been made. Paul Fredricks said that he has a contact at Central Hudson, and he is trying to get them up to look at St. Margaret's, with hopes of encouraging them to donate materials for the underground electric. Paul asked how the electrician is determined. Harry replied that Doug did that work and the contract does not require a bid.

Paul Fredricks asked if the Committee could get any volunteer labor, and record their work as matching funds towards grants. The Committee discussed how to record hours and set a value to the volunteer work, such as general contractor rate or laborer. Paul asked who should receive the record. Harry said that he knows that the value of volunteer time can be used as a match towards grants, but not for future ones. Linda Keeling concurred that it would have to be a current one. Rosemarie Zengen asked about insurance for volunteers; the answer was yes, and for jobs such as the electrical work, the person would need a license. Susan Ellis suggested that perhaps the value of any volunteer work on the current grants could offset some of the value of the building that was used as the match for the grants. That would have to be researched.

Linda Keeling asked if Doug Strawinski had spoken to the roofing workers about wearing hard hats. Paul replied that the situation has been reported, but that the Town decided that they have been notified, and it is their responsibility. Paul added that he spoke with Supervisor Sue Crane, who has checked with insurance about the Town liability. Linda said that she wanted in the minutes that there would be no liability. Paul and Harry noted that they didn't want the Town to face any liability, but it is the responsibility of the contractors to enforce the OSHA rules.

HARDSCRABBLE DAY - ICE CREAM SOCIAL- SEPT. 24, 2011: Rosemarie Zengen reported on plans for the Ice Cream Social. Rosemarie will meet with Dick Wambach on Thursday to do the signs and tickets. She noted that the tickets will be \$10 for adults, \$5 for seniors, \$8 for students, and free for children under the age of 12. There was discussion of the prices and the definition of students to include college and high school.

Rosemarie made a motion that the prices be adults \$10, seniors \$5, students \$8 and children under 12 free. Kathy Douris seconded and the Committee agreed unanimously. Rosemarie reported that Nancy Guski doesn't care if all the money goes to St. Margaret's Committee.

The event will be titled: "Hardscrabble Day 2011 Ice Cream Social and Tree Dedication to benefit the St. Margaret's Committee and the Town of Red Hook Tree Commission will be held on Hardscrabble Day September 24, 2011 from 12 noon to 3 P.M on the northern lawn of St. Margaret's Home. "What an afternoon!" Holy Cow ice cream cones and sundaes, live music by the New Standard Band, a live auction with Assemblyman Marcus Molinaro, tree pendant cookies and healthy treats (hoping to get some from Hannaford's), a raffle and much more.

Paula Schoonmaker presented two historical plates for the auction, and was thanked by Rosemarie.

There was further discussion of tables, chairs and umbrellas for set-up. Rosemarie noted that Tina Kiel has offered to do a large floral centerpiece to raffle or smaller table decorations that also can be raffled. The other suggestion made to Rosemarie was that there is a problem of how to stop people from just entering the St. Margaret's site without tickets; she thought that there needed to be a table with two people to take tickets during the Ice Cream Social. Rosemarie discussed ideas for the design of tickets, including a ticket that has perforation, so that Patti Bowman could take part for the ice cream, and the other part would be used for admission to the lawn events. Kathy Douris asked if after the event ends at 3P.M., and the public is allowed to use the grounds, would everything be dismantled? Rosemarie said yes, but other members asked why it has to be taken down. Kathy added that since it is a large amount of work to set up, and will be a lot to dismantle, couldn't it be left for the next day? Kathy also suggested getting separate volunteers to do the break down at 3 P.M.; Rosemarie said that she could put her van and trailer on site for loading, have it loaded and then unpack when she wanted. That seemed more workable. Paul Fredricks noted that the site is so visible, that it wouldn't be advisable to leave items there.

HARDSCRABBLE DAY – ICE CREAM SOCIAL (cont.)

Harry Colgan left at 4:45 P.M.

Rosemarie Zengen discussed the Tree Dedication. She noted that Tree Commission Chairwoman Nancy Guski does not care if all the money goes to St. Margaret's Committee. This year the Tree Commission is purchasing two trees to plant and, proposed to dedicate one to Marcy Appell. Rosemary suggested one to Al Trezza. Marcy Appell does not want a plaque. She feels that St. Margaret's Home would begin to look like a graveyard, but would be happy with a dedication of a "Marcy tree." Paul Fredricks said that for the future, the landscaping could identify the dedicated trees on a map that shows where the trees are planted and name the people whom they honor. The tree dedicated to Al Trezza should go to the Red Church in Tivoli.

Rosemarie made a motion that St. Margaret's Committee dedicate a future tree to Marcy Appell on Hardscrabble Day. Paul Fredricks said that the dedication should come from the Tree Commission, not St. Margaret's Committee. Rosemarie replied that the Tree Commission needs permission for the placement of the tree on St. Margaret's Home property. There was discussion of the wording of the dedication, with a consensus that it be a tribute to the many years of service that Marcy gave to the Town.

The motion: Rosemarie made a motion that the tree to be dedicated to Marcy Appell be planted at St. Margaret's Home. There was discussion of whether or not another location would be more appropriate for "the Marcy tree." Paula Schoonmaker suggested planting it on Town Hall property, as there would be landscaping needed for the new Highway Garage. Linda Keeling seconded the motion and the Committee members present approved.

Rosemarie made a second motion that the Committee dedicate a tree to the Trezza family, and plant it at the Red Church property. Paul Fredricks said that such a motion needs to come from the Tree Commission, that Nancy Guski should say that. Rosemarie replied that she just wanted to be sure that the dedication is mentioned at the Ice Cream Social and will ask Supervisor Sue Crane to do so when she speaks.

The motion: Rosemarie made a motion that the dedication to the Al Trezza family be spoken at the Hardscrabble Day Ice Cream Social. The Committee agreed.

Paula Schoonmaker left at 4:55 P.M.

Paul Fredricks proposed enlarging a St. Margaret's Home brochure to 24" x 30" and framing it to put on an easel, so that people could read it at the Ice Cream Social. Rosemarie asked if it would have the sketch of the Home on it. Paul said that the sign was temporary - for information at the Social; Wint Aldrich would offer some design suggestions that the Committee could consider for a permanent sign at St. Margaret's Home. Linda said that the sign looked better with the picture above it. There was discussion of how to include the sketch. Paul asked if Rosemarie would have a frame of that size; he will get the enlargement printed.

Rosemarie Zengen asked who would sit at the booth – Paul and Michael Brown? Michael is not available; Kathy Douris will be ticket lady for the ice cream. Paul will hand out brochures and healthy treats, and talk about St. Margaret's. Rosemarie listed the speakers, Assemblyman Marc Molinaro, County Legislator Ben Traudt, Village of Red Hook Mayor Ed Blundell, Supervisor Sue Crane reading a letter for the Tree Commission, Paul and herself. She noted that Senator Saland should be there, because he was responsible for one of the grants, but he may not be available. Rosemarie also has had no answer from Dr. Verrilli about the antique cars, but is sure that he will help with them. Kathy Douris asked when to set up the site; Rosemarie

replied that she would like to do it either the night before or early in the morning. The Committee discussed the time and decided to let Rosemarie and her crew work it out.

TREE REMOVAL: Paul Fredricks reported that he spoke with Robert George of That's Landscaping, who is willing to take down all of the dead trees on the south side. Robert George will write a letter to the Town Board that he is donating this amount of work to the Town.

NEW MEMBER: In reply to a newspaper ad on May 29 seeking volunteers interested in serving on St. Margaret's Committee and the Senior Services Committee, two applicants expressed interest in serving on St. Margaret's Committee, Patrick Hildenbrand and Nancy Finkle. Committee members thought that Patrick would be a good addition to St. Margaret's and Nancy Finkle would be a good help to the Senior Services Committee.

Rosemarie Zengen made a motion to recommend to the Town Board that it appoint Patrick Hildenbrand to St. Margaret's Committee. Kathy Douris seconded that motion and the members present unanimously approved.

NEW BROCHURE: Paul Fredricks asked the Committee to consider ideas for modifying the brochure for St. Margaret's. Wint Aldrich is also thinking about the rewrite.

Paul added that he asked Wint to think about a future name for the site. He suggested the New Red Hook Family Community Center be added to the description. Paul feels that the name associates the site with a religious connection and would make it difficult to get donations. The Committee discussed and will revisit the issue.

The meeting was adjourned at 5:25 P.M.

NEXT MEETING: Wednesday September 28, 2011 at 4 P.M. at Town Hall

Respectfully Submitted,

Susan H. Ellis, Secretary