

RED HOOK TOWN BOARD MEETING

January 13, 2009

A meeting of the Town Board of the Town of Red Hook, Dutchess County, New York was convened in public session at the Town Hall, 7340 South Broadway, Red Hook at 7:30 p.m.

Present: Supervisor Sue Crane
Councilman James Ross
Councilwoman Micki Strawinski
Councilman Harry Colgan
Councilman Robert McKeon
Town Clerk Sue McCann

Also Present: Attorney for the Town Christine Chale

Supervisor Crane welcomed everyone to the meeting and opened with the Pledge of Allegiance.

SUPERVISOR'S REPORT

The Supervisor's monthly statement dated December 31, 2008 was read as follows: Opening balance - \$1,994,883.66; Receipts - \$548,997.99; Disbursed - \$651,637.50; Balance - \$1,892,244.15.

On a motion of Supervisor Crane, seconded by Councilman Ross, moved to accept the Supervisor's report as read.

Adopted	Ayes	5	Crane, Ross, Strawinski, Colgan, McKeon
	Nays	0	

TOWN CLERK'S REPORT

The Town Clerk's report for the period of December 1, 2008 to December 31, 2008 was read as follows: Total local shares remitted to the Supervisor - \$973.00; Amount remitted to County Treasurer for Dog Licenses - \$98.17, Amount remitted paid to NY Ag. & Markets - \$9.00; Amount remitted to NYS Dept. of Health for Marriage Licenses - \$67.50; Amount remitted to NY State Department of Racing & Wagering - \$30.00; Amount remitted to NY State Environmental Conservation - \$75.58; Total State, County & Local Revenues - \$1,253.25.

Town Clerk Sue McCann announced that to date, 223 recycling permits have been issued. She also announced that the AARP Tax Filing Aid will start February 5 to April 9, 2009. It is held at the Rhinebeck Reformed Church Library, 25 Mill Street in Rhinebeck. The phone number is 876-3727. It is scheduled for Thursdays from 9:00 a.m. to 1:00 p.m.

Town Clerk McCann wished resident Mrs. Mildred Waters a happy birthday on her 103rd birthday. She was honored at Town Hall in 2006 when she turned 100 years old.

INTERMUNICIPAL TASK FORCE PRESENTATION/CENTERS AND GREENSPACE PLAN

Supervisor Crane welcomed Intermunicipal Task Force Chair Bill O'Neill and Michele Greig of Greenplan, Inc. She thanked them, as well as people from the Villages of Red Hook and Tivoli and the Town of Red Hook, for the time they took working together on the plan. She also acknowledged John Clarke from Dutchess County Planning and Development, who has been the bulwark of the entire process, as well as Roger Akeley.

Task Force Chair Bill O'Neill thanked Town Board members past and present for their support over the last five years for setting in motion the process of creating the Centers and Greenspace Plan. The plan is to protect Red Hook's rural character, reinforce traditional village centers and promote economic development. It expresses the concept that Red Hook should maintain its rural character by providing incentives for new developments to locate within and adjacent to existing centers while discouraging a land use pattern that uniformly disperses development throughout the Town. It implements those ideas of planning and development in that concept. The Centers and Greenspace Plan is the culmination of a lot of work and dedication by the members of the Intermunicipal Task Force. The Task Force has been assisted by Ted Fink and Michele Greig of Greenplan, Inc., Attorney for the Town Christine Chale and John Clarke of DC Planning and Development. They were also assisted by the Ag. and Open Space Committee as well as the CAC. Bill mentioned the sense of encouragement by our past and present County Legislators, Marc Molinaro who started this whole process with Sue Crane, Dave Seymour, and Tom Mansfield. The Task Force tried to be careful, deliberate and thoughtful in its approach.

Michele Greig of Greenplan presented the Town Board with copies of the two volume plan, as well as the red lined version of the Zoning as it was amended from the previous version she gave out. She introduced the Board to the documents and discussed some of the substantive changes made to the proposal since they initially presented it. She acknowledged Attorney Chale as well as Victoria Polidoro from Attorney Chale's office and thanked them for their work on the plan.

Michele began explaining the contents of Volume I of the plan. It provides explanatory materials, SEQRA materials, and the report of the Task Force. It summarizes the proposed amendment which consists of creating two main zoning districts, the Traditional Neighborhood Development District in the area south of Town Hall, and an Agricultural Business District. The plan would amend the Town's current cluster regulations and turn them into conservation subdivision regulations. She explained concept of the conservation subdivision regulation. The report also outlines some of the benefits of the proposed action, one being that it would stimulate economic development. It creates a light industrial area that would be located immediately south of Hannaford. It would have a more beneficial impact on the tax base for the Town. She explained the balance of tax negative and tax positive uses of land and the impact on tax revenue. Michele pointed out a table that shows the differences between the existing subdivision regulations and the proposal. The report gives all the SEQRA material the Board needs to initiate the review of the action. Included is a two page description of analysis of the benefits of the Agricultural Business District along with the list of the criteria used by the Ag & Open Space Committee to assess what properties should be included in the district. As requested, they've included a table that outlines all the criteria for each property that is supposed to be included in the Ag. Business District. Michele recognized Craig Vogel of the Ag & Open Space Committee for the work he did preparing the criteria. Michelle told the Board that except for the SEQRA material, the plan is on the Town's website. Finally, there is a chart regarding the fiscal impact of land use which she reviewed.

Michele moved on to Volume II of the plan. She explained that at the end of Volume I is the updated Centers and Greenspace Plan and the updated summary. She suggested that the Board keep their Traditional Neighborhood Plan from earlier submissions. Referring back to Volume II, Michelle said that it includes the actual proposed Local Law and it has the proposed zoning map in the back folder. She referred to the red line version and explained that most of the changes have been made to incorporate the proposed zoning into the existing Local Law. The substantive changes to the original proposal in the TND district are that they've identified five different types of housing that would be permitted in that district. Each is called either a TND house or TND cottage to differentiate between other types of housing elsewhere in the community. They are the single family detached homes. Michele continued to explain the housing units in the TND as well as commercial units in the TND. The office industrial area is expanded in the plan on the recommendation of the Economic Development Committee. The Ag. Business District is substantially smaller than originally proposed. The acreage was reduced from 10,000 to 8,000 acres. It was a challenge to incorporate this proposal into the existing zoning language because Red Hook has a lot of requirements and regulations in the current zoning pertaining to agricultural uses and farms. The Task Force had to make sure they weren't conflicting with those. They decided to leave the existing zoning in place for areas in Town other than the agricultural district. The current definition of agriculture is relatively restrictive so for the proposed Ag. Business District they widened the agricultural uses that would be permitted there. For the Ag. Business District they now have a new definition, Agriculture II that includes anything that is defined as agriculture by Ag. & Markets. Michele gave some examples of the differences. The proposal tries to allow greater agriculture use in the Ag. Business District and enhance the existing ones, and also minimize the requirements for the review of uses in that district. Michele explained the proposal for farm labor housing in the Ag. Business District. She explained the new land use zoning law called smart code being used across the country. The task force put a lot of time on the issue of density and recommended using sliding scale density. It is frequently used in agricultural zoning districts and Michele gave some examples of sliding scale densities used in other communities. The Task Force tried to balance the interest of landowners and the interest of the community as a whole to prevent adverse fiscal impact and adverse impact of traffic. Michele moved to the conservation subdivision proposal. The current cluster regulation permits the Planning Board to allow different types of housing in a cluster that is not permitted in the zoning district. In the proposal, the Planning Board is now not allowed to allow different types of housing in cluster development. They made "row" or "attached" a special permitted use in the R1 and the Hamlet districts. The second change they made to the conservation subdivision is for open space land of ten acres or less. In the proposal, those lands could be restricted with a deed restriction instead of requiring a conservation easement. The Town would have third party enforcement rights of that deed restriction.

Michele summarized the changes to the zoning map. The Office/Industrial area has been enlarged, the Agricultural Business District has been reduced in size and there is a Scenic Corridor Overlay

District. The map of 1999 does not include a Scenic Corridor Overlay District and she doesn't think it was intentional. It was on the map from 1994 so the Task Force restored it to the Zoning map. Lastly the SEQRA materials were prepared in order to initiate the review of the project. There is one thing done on it already. It is a minimum of a four month review process including public comment period. She had the EAF that needs to be signed by Supervisor Crane, and also an assessment form that is part of the SEQRA process that needs to be signed. She handed out an outline of steps to take if the Board wishes and she presented them with more forms that will be needed. She did prepare a draft form for Part 2 EAF that identifies some potential environmental impacts that would require the adoption of a Positive Declaration of the SEQRA. The difference between a Negative Declaration and Positive Declaration is that for the Negative Declaration the SEQRA language says that there will be no significant adverse environmental impact so you must be sure. The Positive Declaration says there *may* be potentially significant adverse impact. It may turn out not to be but if you hesitate and wonder if there might be an impact the Positive Declaration is the item to choose. She presented the Positive Declaration and a Resolution adopting the Positive Declaration. She suggested that the Board read through the document before setting a scoping date. She referred to page 10 of the Draft Scoping document for a list of alternatives under SEQRA.

John Clarke of Dutchess County Planning said in the last two years they've worked with five different communities on versions of Centers and Greenspace plans. Rural examples are Rhinebeck and Red Hook. Suburban examples are Poughkeepsie, Town of Poughkeepsie, Pleasant Valley and the City of Beacon. They've tried to apply the lessons of those planning principals. He praised Red Hook for the wonderful job they do and thinks Red Hook is successful because of the involvement of leadership in the process and because it is an intermunicipal effort. He said Red Hook looks more Town wide and less of in "your own back yard". Not only has there been a cooperative force among the Task Force but it is a true intermunicipal effort and he thinks that is exemplary. The fiscal impact of the proposed Traditional Neighborhood Development gives a tax positive balance by making it mixed use and walkable. Another point he made is that it matches with demographics. Census trends are seeing a tremendous change in demographics. Existing zoning of single family homes on large lots is only appealing to about 1/4 of the households in this country. There is a deficit in terms of housing for young families and senior citizens. The TND serves those people who are not being served by traditional zoning. The final point deals with biodiversity. This proposal leaves large blocks of land open which is crucial and it also has environmental benefits as well.

Michele Greig suggested getting informal comments from the County before sending it for formal review while we are still early in the process.

Intermunicipal Task Force Chair Bill O'Neill said that after tonight if the Task Force is reconstituted they look forward to continuing to implement the recommendations of the working group, focusing on an Historic Estates Districts on the west side of Route 9G, and the gateways which are very important in the Villages and the Town. They would work on any other intermunicipal projects involving the Town, the Villages and the Hamlets.

Councilman Colgan commented that affordable housing isn't included in the proposal and he thinks that is an issue to be dealt with.

Bill O'Neill said that component is a separate part. It was presented separately.

Councilman Colgan asked if they would continue their sewer effort.

Bill responded that part of the Task Force's work was to do a feasibility study on a sewer in the Village of Red Hook. That has become a separate project that they meet about weekly and are still pursuing. The cost of the sewer project is an issue. They'd like to come up with funding that would reduce the cost. If there ever is a sewer proposed it would have to be an intermunicipal agreement.

Councilwoman Strawinski added that this proposal considered the community by making the changes outlined.

Supervisor Crane explained that in order for the Task Force to save work, there has been a fair amount of work done regarding the Scenic Roadways. She, Attorney Chale and Michele Greig have worked on it and the Town Board reviewed it a couple of times. It is almost at a point to be reviewed and possibly adopted.

Bill O'Neill volunteered the Task Force to be the mechanism to put that all together.

Supervisor Crane asked if there were any public comments.

John Douglas asked if this proposal will also go to the Zoning Review Committee for their recommendations. It sounds like major changes to our zoning.

Supervisor Crane doesn't think the Town Board will prohibit anyone from reviewing and giving us feedback. It would make perfect sense for the ZRC to be part of that.

Councilman Colgan responded that we will have Public Hearings on this proposal and we will want to use all the resources at hand to give us feedback.

Richard Hansen knows the proposal is on line but he asked if it is available in hard copy.

Michele gave a copy to Town Clerk Sue McCann. Sue will make copies for Mr. Hansen.

Supervisor Crane asked the Town Board how they felt about taking the SEQRA steps.

RESOLUTION 2009 # 4

RE: AUTHORIZING THE SUPERVISOR TO SIGN PAGES 1 AND 5 OF THE STATE ENVIRONMENTAL QUALITY REVIEW FULL ENVIRONMENTAL ASSESSMENT FORM

On a motion of Councilwoman Micki Strawinski, seconded by Councilman Harry Colgan, moved to accept the resolution as read.

Adopted	Ayes	5	Crane, Ross, Strawinski, Colgan, McKeon
	Nays	0	

Copy Attached

RESOLUTION 2009 # 5

RE: AUTHORIZING THE SUPERVISOR TO SIGN THE COASTAL ASSESSMENT FORM

On a motion of Councilman James Ross, seconded by Councilwoman Micki Strawinski, moved to accept the resolution as read.

Adopted	Ayes	5	Crane, Ross, Strawinski, Colgan, McKeon
	Nays	0	

Copy Attached

RESOLUTION 2009 # 6

RE: CLASSIFYING ACTIONS AND ESTABLISHING THE TOWN OF RED HOOK AS LEAD AGENCY FOR TYPE I ACTIONS

On a motion of Councilman Harry Colgan, seconded by Councilwoman Micki Strawinski, moved to accept the resolution as read.

Adopted	Ayes	5	Crane, Ross, Strawinski, Colgan, McKeon
	Nays	0	

Copy Attached

RESOLUTION 2009 # 7

RE: ADOPTING THE POSITIVE DECLARATION DETERMINING THAT THE PROPOSED ACTIONS MAY RESULT IN ONE OR MORE SIGNIFICANT ADVERSE ENVIRONMENTAL IMPACTS AND THAT A DRAFT GENERIC ENVIRONMENTAL IMPACT STATEMENT WILL BE PREPARED

On a motion of Councilwoman Micki Strawinski, seconded by Councilman Harry Colgan, moved to accept the resolution as read.

Adopted	Ayes	5	Crane, Ross, Strawinski, Colgan, McKeon
	Nays	0	

Copy Attached

Attorney Chale advised the Board to note that they are going to hold the scoping session for a later date so the sentence referring to scheduling the public scoping should be removed.

Michele suggested taking time to review the document before scheduling the public scoping session.

Councilman McKeon wants to send notice to land owners in the agricultural business district and the traditional neighborhood district so that they are aware of that date in order for them to participate in the discussion.

Supervisor Crane asked if the Board wanted to submit the document to Dutchess County Planning and Development for their informal review. The Board agreed.

On a motion of Supervisor Crane, seconded by Councilman McKeon, moved to send the document to Dutchess County Planning and Development for informal review.

Adopted	Ayes	5	Crane, Ross, Strawinski, Colgan, McKeon
	Nays	0	

Councilman McKeon suggested waiting to send it to the Planning Board until we get more public input.

Councilman Ross suggested sending it to the Planning Board for an informal impression. It is part of their review process. If the plan changes we will formally submit it. He would appreciate their input as well as that of the Zoning Review Committee and anyone else.

Councilman Colgan and Councilwoman Strawinski agreed.

Supervisor Crane will submit the document to the Planning Board and the Zoning Review Committee for informal review and she thanked everyone on the Task Force for their efforts.

PUBLIC COMMENT

Supervisor Crane opened for comments from the public. She asked if anyone in attendance was interested in serving on any committees.

Jerry Gilnack would like to serve on the Water Board. He worked for the Hyde Park Water District, and then was Director of Operations for Dutchess County Water and Wastewater Authority.

Susan Gilnack is interested in serving on the Trails Committee.

Linda Keeling offered to serve on the St. Margaret's Committee.

Mary Ann Johnson said the farmers market put together by Miriam Latzer was wonderful. There was a terrific collection of goods and was a great experience. She thanked the residents and farmers.

Supervisor Crane thanked the farmers who participated. The next market is the second Saturday in February.

Bryan Cranna, Tivoli Deputy Mayor announced that Tivoli Day will take place on June 20th. They are looking for local vendors and artists. They are hoping to tie in with the Quadricentennial Celebration.

ANNOUNCEMENTS

Supervisor Crane announced that the Association of Towns is sponsoring its annual meeting between February 15th and 18th. It is a training session for all Town officials. They are looking for a designee to attend a meeting on February 18th. She is willing to attend the Business Session. She has the resolutions to be considered for the Board to review.

Councilwoman Strawinski said in the past we've had many different people attend. She thinks that perhaps because of economic conditions we should scale back on the number of people who attend. She wants the Board to think about it.

Supervisor Crane asked her to bring it up at the January 28th meeting. She wants those who are going to go to indicate what sessions they are attending. She will send a memo.

Councilwoman Strawinski suggested the Board members go as liaisons to their respective committees and report back to those committees.

Councilman McKeon asked Councilwoman Strawinski the cost.

Councilwoman Strawinski didn't know the total cost. Her expenses were around \$700.

Supervisor Crane agreed that it is a significant commitment on the part of the Town, on the other hand it is important to train both staff and volunteers in their respective positions. She thinks it is appropriate to ask people what sessions they are interested in attending and on what days.

Councilman McKeon wants a sense of what the cost has been so they can look at reductions we might be able to attain.

Councilwoman Strawinski will check with Business Manager Deb Marks.

PLANNING BOARD POLICIES AND PROCEDURES

Supervisor Crane referred to a policies and procedures document submitted by the Planning Board. It has been reviewed by the Town Attorney and the guidelines are consistent with the Greenway Guide. The Planning Board asked the Town Board to approve the Planning Board's use of the documents. Supervisor Crane asked the Town Board members if they had a chance to review the document.

Councilwoman Strawinski had a concern about recreation fees. She would like specific language about when those fees are supposed to be paid to the Town.

RESOLUTION 2009 # 8

RE: THE TOWN BOARD APPROVE THE PLANNING BOARD'S USE OF THE POLICIES AND PROCEDURES AND SITING GUIDELINES

On a motion of Supervisor Sue Crane, seconded by Councilman Harry Colgan, moved that the Town Board approve the use of the documents.

Adopted	Ayes	5	Crane, Ross, Strawinski, Colgan, McKeon
	Nay	0	

Copy Attached

REQUEST FOR PROPOSAL – DESIGN/ENGINEERING FOR RECREATION PARK EXTENSION

Supervisor Crane announced that there has been an RFP from Purchasing Agent Ted Kudzy for proposals for the park designer and engineering firm to design a plan for the extension of the current Red Hook recreation park. The bids will be open at the February 10, 2009 Town Board meeting. Anyone interested in submitting a proposal must have it in to the Town Clerk by 4:00 p.m. on February 10.

REORGANIZATON

Supervisor Crane suggested moving through the first several pages of the Town appointments.

Official Town Depositories – Key Bank, M&T Bank, JP Morgan Chase

On a motion of Supervisor Crane, seconded by Councilwoman Strawinski, move to appoint the Official Town Depositories.

Adopted	Ayes	5	Crane, Ross, Strawinski, Colgan, McKeon
	Nays	0	

Councilman Ross suggested continuing reading the appointments and adopting them as a group.

Official newspapers – Poughkeepsie Journal, Daily Freeman

Safety Officer - Wayne Hildenbrand, Highway Superintendent

Disaster Preparedness & Civil Defense – Supervisor

Emergency Interim Successors – Sue Crane, James Ross, Wayne Hildenbrand, Micki Strawinski

Receiver of Taxes – Sue McCann

Registrar of Vital Statistics – Sue McCann

Water Rents Collector – Sue McCann

Issuing Agent/Handicapped Parking Permits – Sue McCann

Assessor (6 Year appointment) – Jeffrey Churchill (2013)

Building Inspector/Code Enforcement Officer – Stephen Cole

ZEO/Deputy Building Inspector – Robert D. Fennell

Director of Purchasing – Theodore Kudzy

Dog Control Officer – Cecil Moore

PANDA Representative from the Town – Sue Simon
PANDA Alternate – (Sue Simon is in discussion with someone)
Buildings and Grounds – Supervisor, Highway Superintendent.
Justice Court Clerks PT – Nancy Roberts, Katherine Fell

Councilman McKeon asked to stop the appointments at that point.

On a motion of Councilman McKeon, seconded by Councilman Ross, moved to accept the appointments up to and including Justice Court Clerks, Nancy Roberts and Katherine Fell.

Adopted	Ayes	5	Crane, Ross, Strawinski, Colgan, McKeon
	Nays	0	

Supervisor Crane moved on to the appointments of Attorneys for the Town.

Councilman McKeon stopped her and explained that he is not prepared to vote on any of the contracted firms. He instead put forth, for the Board's consideration, exploring the possibility of enacting a public contract ordinance which would regulate who the Town can do business with in regard to special services, contractors, etc. He feels it is important to make sure that we are awarding contracts based solely on their merits and abilities and value to the Town. He crafted a draft for discussion purpose based on model ordinances. It would prohibit the Town from contracting with firms who engage in political contributions to candidates and parties. He thinks it will help build public trust in the awarding of those contracts. He asked to keep the firms we are doing business with in a hold over until the Board decides if they want to enact such an ordinance.

Councilman Colgan asked if businesses would have to sign this agreement.

Councilman McKeon answered yes. It is a sample draft to get the Board talking about this issue. He also passed out a document that gave examples of ordinances enacted at a State level. He couldn't find an example for local ordinances. He asked the Board to hold off on all appointments on firms that provide professional services until they've had a chance to review such a measure.

Supervisor Crane said we can take it up at the next meeting after having a chance to read it. She understands the interest in transparency in government. Personally, she has never received any contributions from any of the appointments they are about to make. She has no problem waiting until the next meeting on January 28, 2009. The appointments for the Attorneys, Town Engineer and the Planners will be postponed for now. She moved on with the Supervisor's appointments.

Deputy Supervisor – James Ross
Budget Officer – Rose Rider

Councilwoman Strawinski thought the Deputy Supervisor responsibilities were perhaps going to be delegated among the four Town Board members.

Supervisor Crane responded no, it is going to be Jim Ross.

Councilman McKeon questioned the duties of the Deputy Supervisor. He asked what those duties were in 2008.

Supervisor Crane explained the duties to Councilman McKeon. It does not have to be a Town Board member it can be anyone at large.

Councilman McKeon is not opposed to the position but he thinks there is very little necessity for someone stepping in and he thinks the payroll line of over \$3,000 is excessive.

Supervisor Crane suggested he bring that up during the budget process to have it changed.

Confidential Secretary to the Supervisor – Linda Stoddard
Town Historian – Winthrop Aldrich

Councilman Ross explained the choices for the Supervisor's appointments are Supervisor Cranes to make herself. The only vote from the Board should be for the Town Historian.

Councilman Colgan thinks that is the same for the Town Clerk's appointments as well.

The Town Clerks Appointments were as follows:

Deputy Town Clerk – Claire Horst
Deputy Registrar of Vital Statistics – Deputy Town Clerk Claire Horst
Deputy Receiver of Taxes – Claire Horst

Highway Superintendent's Appointment:
Deputy Highway Superintendent – Richard Schloemer

Other Town Employees/Officers:
Highway Secretary PT – Theresa Burke
Assistant Budget Officer – Deborah Marks
Business Manager/Human Resources – Deborah Marks
Bookkeeping Clerk PT – Katherine Fell
Assessor's Clerk PT – Diana Picciano
Transfer Station Operator – T.J. Hackett
Solid Waste Attendants – Daniel O'Connell, William Szigethny

On a motion of Supervisor Crane, seconded by Councilman Colgan, moved to accept the above appointments.

Adopted	Ayes	5	Crane, Ross, Strawinski, Colgan, McKeon
	Nays	0	

Supervisor Crane will check with John Kuhn regarding the Recreation Park Pavilion Coordinator and Groundskeeper.

Recreation Park and Program Director – John Kuhn
Water District Meter Readers PT – Cynthia Fildes, John Wintenburg, Elizabeth Wilms

On a motion of Supervisor Crane, seconded by Councilman Colgan, moved to accept the above appointments.

Adopted	Ayes	5	Crane, Ross, Strawinski, Colgan, McKeon
	Nays	0	

Supervisor Crane asked if Councilman McKeon was concerned about the individuals under Contracts/Consultants.

Councilman McKeon is concerned about them all because perhaps we will consider an ordinance that will have a minimum dollar amount associated so we don't capture those who are doing very minor work with the Town.

Councilman Ross asked him if he is including holding off the Water District Operator Richard Cain.

Councilman Colgan suggested appointing Richard Cain, Police, and St. Francis.

Councilwoman Strawinski asked how often we go out to bid for Custodial Services.

Councilman McKeon feels they all should be held over and prefers that unless there is risk associated.

Councilman Colgan feels there may be a risk in holding over the Water District Operator. He suggested that we reappoint Richard Cain, Gary Beck, and the Police.

Supervisor Crane will check into the services of Gary Beck.

Water District Operator – Richard Cain
Town Physician – St. Francis/Northern Dutchess Hospital
Police – Village of Red Hook Police Department, Dutchess County Sheriffs Deputies

On a motion of Supervisor Crane, seconded by Councilman Colgan, moved to accept the above appointments.

Adopted	Ayes	5	Crane, Ross, Strawinski, Colgan, McKeon
	Nays	0	

Supervisor Crane named the holdovers. They are Keane & Beane, Software Consulting Associates, Greenplan, Inc., Ted Eglit and Pollards Cleaning Service. She will find out about Gary Beck.

Councilman Ross thinks Gary Beck should be reappointed because he was used as a consultant.

On a motion of Supervisor Crane, seconded by Councilman Ross, moved to holdover the above and reappoint Gary Beck.

Adopted Ayes 5 Crane, Ross, Strawinski, Colgan, McKeon
 Nays 0

Town Board Meetings – begin at 7:30 p.m. First Tuesday – Public Comment & Committee Report Workshop/Regular Meeting. Second Tuesday – Regular Business Meeting, Fourth Wednesday – Board Workshop/Regular Meeting.

Monthly and Annual Reports to Town Board – Department Heads and Committee Chairs minutes or report monthly by noon on the Friday before the first meeting of the month. Annual committee and department reports shall be submitted by noon on the Friday before the first Board meeting of February. The CAC is required to present an annual report by April 1st. The Recreation Commission also by April 1st.

Town Board Organizational Responsibilities – Chain of responsibility: Supervisor, Deputy Supervisor, Town Board members in alphabetical order: Harry Colgan, Robert McKeon, and Micki Strawinski

Mileage – remains at \$0.50 per mile

On a motion of Supervisor Crane, seconded by Councilwoman Strawinski, moved to appoint the above miscellaneous items.

Adopted Ayes 5 Crane, Ross, Strawinski, Colgan, McKeon
 Nays 0

Town Departments – Chain of Command: Department Head, Deputy Department Head (if one exists), Supervisor, Town Board Liaison

Town Board Liaisons to Town Departments

Assessor	Sue Crane
Attorney	Sue Crane
Bard College	Sue Crane, Micki Strawinski
Bookkeeper	Sue Crane
Building Inspector	James Ross
Dog Control	Micki Strawinski
Fire Companies	James Ross, Robert McKeon
Purchasing	Harry Colgan
Recycling	Micki Strawinski
Red Hook CSD	Micki Strawinski, Harry Colgan
Special Projects:	
IM Task Force	Robert McKeon, Harry Colgan
Village of Red Hook	James Ross, Harry Colgan
Village of Tivoli	Harry Colgan, Robert McKeon

Boards and Committee Liaisons

Ag & Open Space	Robert McKeon
Board of Assessment Review	Sue Crane
CAC	Micki Strawinski, Robert McKeon
Design Review/Hamlet	Harry Colgan
Disaster Preparedness	Micki Strawinski
EDC	James Ross, Micki Strawinski
Board of Ethics	Harry Colgan
Planning Board	Micki Strawinski, James Ross
Recreation	Harry Colgan, Robert McKeon
Senior Services	Harry Colgan, Robert McKeon
Greenway & Trails	Micki Strawinski
Tree Preservation	Micki Strawinski
Water Board	James Ross
ZBA	James Ross, Robert McKeon
Farmland Protection	James Ross
IT Working Group	Sue Crane
St. Margaret's Task Force	Harry Colgan
Zoning Review Committee	Robert McKeon
Community Preservation Fund	Harry Colgan
Transportation Committee	Robert McKeon

Councilwoman Strawinski asked about a Traffic and Safety Committee which no longer exists.

Councilman McKeon said the committee he proposed was a transportation committee. He is not interested in reinstating traffic and safety.

Supervisor Crane suggested that Councilman McKeon organize a Transportation Committee with a proposed membership of nine with two year staggered appointments.

On a motion of Supervisor Crane, seconded by Councilwoman Strawinski moved that all the above committees and liaisons to same, be appointed.

Adopted	Ayes	5	Crane, Ross, Strawinski, Colgan, McKeon
	Nays	0	

The Board will continue with the Committee appointments at the next meeting.

CORRESPONDENCE

Supervisor Crane received a letter from Empire State Development that the St. Margaret's roofing project will have no adverse effect.

WATER DISTRICT REPORT

Councilman Ross reported that more water was pumped in December. Bard College was still using some of the water. The water levels have held and everything is operating normally. A micron cartridge was replaced.

ANNUAL REPORT FROM THE JUSTICES

Supervisor Crane read the annual report from Justice Jeff Martin and Justice Jonah Triebwasser. The sum of the report is as follows: Received in fines: Justice Jonah Triebwasser - \$26,870; Justice Jeffrey Martin - \$26,390. In terms of civil fees: Justice Triebwasser - \$910.00, Justice Martin - \$995.00. There were surcharges in the amount of \$15,220 for Justice Triebwasser and \$18,361 for Justice Martin. Total for Justice Triebwasser- \$34,477.50 and for Justice Martin- \$45,746. The report was for the period of January to December 2008.

HIGHWAY GARAGE TESTING REPORT

Supervisor Crane referred to a report from Cooper Associates regarding the air quality testing that was done in the Highway Garage. She read the summary and recommendations and asked the Board to review the contents of the report so they can discuss it further if they choose. It looks like good news in terms of air quality in the Highway Garage.

Supervisor Crane received a letter from State of New York Department of Public Services regarding Time Warner. The Time Warner Task Force, (Councilman Colgan has agreed to meet with them), is charged with getting together with the Village of Red Hook, the Village of Tivoli and the Town and Village of Rhinebeck to try to renegotiate the contract. She appreciates Councilman Colgan meeting with them and said that Jim Flanagan offered his time for that committee.

Councilman McKeon requested the Town consider the Energy Smart legislation in the new building code and asked if it can be on the agenda for the next meeting. He would like to invite some of the builders. He also announced that the Unification Theological Seminary has an annual Ambassador for Peace awards dinner where they recognize individuals by their contribution to the community. This year they will be honoring Doug and Micki Strawinski.

On a motion of Councilwoman Strawinski, seconded by Councilman Ross, moved to adjourn the meeting at 10:15 p.m.

Adopted	Ayes	5	Crane, Ross, Strawinski, Colgan, McKeon
	Nays	0	

Respectfully submitted,

Sue McCann, Town Clerk