

RED HOOK TOWN BOARD MEETING

June 23, 2010

A meeting of the Town Board of the Town of Red Hook, Dutchess County, New York was convened in public session at the Town Hall, 7340 South Broadway, Red Hook at 7:30 p.m.

Present: Supervisor Sue Crane
Councilwoman Micki Strawinski
Councilman Harry Colgan
Councilman William O'Neill
Town Clerk Sue McCann
Absent: Councilman James Ross
Also Present: Attorney for the Town Christine Chale

Supervisor Crane welcomed everyone and opened the meeting with the Pledge of Allegiance. She announced that the Public Hearing will begin at 7:45 p.m.

ANNOUNCEMENTS

Supervisor Crane made the following announcements:

- There was a Public Hearing on June 10, 2010 regarding the proposed amendment to the Town's Comprehensive Plan and the DGEIS hearing at the same time. Those were rescheduled for July 7 at 7:30 at the High School to continue hearing comments. Copies of those amendments and transcripts of the Public Hearing will be on the website as soon as we receive the disk. If there are additional comments, they can be voiced at the July 7th continuation.
 - There will be a closing on the Mead Orchard PDR which Supervisor Crane will attend.
 - The Town went out for quotations for restoring the Town Hall roof. Two quotations were received and reviewed by Purchasing Agent Ted Kudzy. He recommended awarding the job to BT General Contractors who submitted the lower quotation.
 - An environmental program tonight at the Farm and Home Center addressing suburban deer management in New York State
 - Planning & Zoning Summer School on different days in July around the State.
 - We received a final draft of the Poughkeepsie/Dutchess County Transportation Council proposed by-laws. She will leave them in the Board room for review.
- Councilwoman Strawinski announced the following:
- NYS Dept. of Health will hold a drowning prevention seminar at the Bard College campus from 3-4 pm on June 24th.
 - She and Councilman Colgan attended the Northern Dutchess Alliance presentation regarding strengthening our historic sites.
 - On June 15th the Village Police gave a parents night presentation at the Middle School regarding current trends of drugs in Dutchess County.
 - Northern Dutchess Communities That Care committee meets Friday mornings at 8:00 at the Village Hall.
 - Red Hook High School graduation will take place on June 26th at 11:00 a.m.
 - The library parking lot is off limits during construction. A ribbon cutting for the addition will be on June 26th at 9:00 a.m.

PUBLIC COMMENT PERIOD

Supervisor Crane asked if there were any comments.

Dutchess County Legislator Ben Traudt gave an update on what is going on at the County level. He thanked everyone who made the "Dutchess County Comes to You" forum a success. At the most recent meeting of the D.C. Legislature, they authorized the execution of the grant agreement for Mead Orchards. They also submitted and adopted a resolution to repeal the creation of the part County sewer district in Red Hook because of lack of federal funding for the project. Next month at the July 12th meeting, the Dutchess Community College budget is up for discussion and vote. There will be a public hearing that night for anyone who wants to comment. The budget does not increase the tuition for full or part time students. There are two local laws that will be discussed and voted on at the July meeting. One is to ban the use of indoor tanning facilities by those under the age of 18 and the other is a charter amendment to restrict the Board of Health from being able to make laws without the purview of the Legislature. *Councilwoman Strawinski* asked County Legislator Traudt if, as a student at Dutchess Community College, he had to recuse himself from talking about the DCC budget.

Legislator Traudt responded that he researched that. He sought an opinion from the Ethics Board and from their counsel. In the Legislature one needs permission to abstain. Counsel does not believe that he has a good enough reason to abstain. He gave examples of what he was counseled and said that he will participate in discussing and voting on the budget.

PUBLIC HEARING – 7:45 P.M.

Supervisor Crane opened the public hearing and asked Town Clerk Sue McCann to read the public hearing notice.

Town Clerk Sue McCann read the notice.

Supervisor Crane opened for public comments regarding changing the stipulation of mailing to property owners by way of certified mail to 1st Class mail.

There were no comments.

Supervisor Crane closed the public hearing.

On a motion of Councilman Colgan seconded by Councilwoman Strawinski moved to close the public hearing.

Adopted	Ayes	4	Crane, Strawinski, Colgan, O’Neill
	Nays	0	
	Absent	1	Ross

Councilman Colgan explained that certified mail, return receipt requested, costs \$5.54 per letter. He explained how the certified mail process works. We would spend a great deal of money with little effective results. First Class mail is received typically by the next day, maybe two. It costs \$.44 which is a significant savings.

Councilwoman Strawinski added that if the mail is undeliverable it comes back fairly quickly then we can follow up on that.

Councilman O’Neill had no comments but said that it doesn’t change the substance of the original local law.

RESOLUTION 2010 #37

RE: AUTHORIZING ADOPTION BY THE TOWN BOARD OF THE TOWN OF RED HOOK OF LOCAL LAW NO. 1 OF 2010 (PROPOSED), SUBJECT TO PERMISSIVE REFERENDUM

On a motion of Councilwoman Micki Strawinski seconded by Councilman Harry Colgan moved to amend the local law as it appears.

Adopted	Ayes	4	Crane, Strawinski, Colgan, O’Neill
	Nays	0	
	Absent	1	Ross

Copy Attached

Supervisor Crane explained the process when changing a local law. There is a 45 day waiting period. It is for the purpose of allowing a referendum if people object. If no petition is mounted then the law goes into effect. On August 10th the law would take effect.

INTERIM HIGHWAY SUPERINTENDENT SEARCH

Supervisor Crane explained what has happened since the retirement of Wayne Hildenbrand as Highway Superintendent. The Board received a number of applications and resumes. Bucky Coon was appointed but realized that he was not able to fulfill the duties of the job at this time. The position was opened in early June and several additional resumes were received. After a special Board meeting they reached consensus to appoint Theresa Burke as Interim Highway Superintendent.

On a motion of Supervisor Crane seconded by Councilman O’Neill moved to fill the vacancy of Interim Highway Superintendent from within and appoint Theresa Burke who has served for five years in the Highway Department under Wayne Hildenbrand and Bucky Coon.

Adopted	Ayes	4	Crane, Strawinski, Colgan, O’Neill
	Nays	0	
	Absent	1	Ross

The vote was taken after the following discussion:

Councilwoman Strawinski commented that she was very impressed with the number of letters of recommendation Theresa received. People spoke very highly of her. She is pleased that Theresa will get a lot of support from the people who work here.

Councilman Colgan looks forward to working with her and hopes she finds the job challenging and fun.

Supervisor Crane added that it has been a great pleasure to find that someone who is so capable is willing to step up at a time like this. Theresa's start date will be July 12th.

Theresa Burke thanked the Board for the opportunity.

BUDGET 2010 – SIX MONTH REVIEW

Supervisor Crane explained that she, Budget Officer Rose Rider and Business Manager Deborah Marks have been meeting every Monday following the budget as it progresses and watching for budget lines that need attention early on. They will meet with the Board because the one area they find concerning is expenses for consulting fees over the past years. Business Manager Deb Marks has prepared a graph that shows the increase due to some of the work the Town has undertaken for Centers & Greenspace and the zoning update. We were anticipating a grant from NY State Dept. of State that we would have been able to apply to some of the consulting fees. Recently, she called our grant contact to find the status of the grant. She was told that the Town of Red Hook should not be spending money it does not have and could not assure Supervisor Crane that the grant was forthcoming this year. The warning was clear that we may not get the grant this year which puts the Town in a position of just needing to know and the beginning of the second half of the year that this may be a problem. She would like to spend a fair amount of time on the budget together with the Board so that we can all take a look at what we intend to do to address the budget shortfall. She informed the Board that at the July 13th meeting she would like to devote a large block of time for the six month budget review.

COMMUNITY DEVELOPMENT BLOCK GRANT 2009 UPDATE – DAN WHEELER

Supervisor Crane introduced Brian Schultz from D.F. Wheeler Engineering who has been working with Dan Wheeler on this plan.

Brian Schultz gave an update on the project status. Comments were received and are minor, nothing that will prevent them from moving forward. They are waiting to hear from DPW. Wetland delineation information was received from Mr. Cookingham so that information can be submitted now to the DEC. The DEC approval will work along the same time that the final DPW approval happens. Dan Wheeler spoke to Mr. Cookingham about easements that would be necessary for drainage for the sidewalk that will extend partway onto his property. He is fine with the easements but had only two stipulations. First, since a portion of his property is in the Village, he is concerned with the Village ordinance about cleaning sidewalks and snow removal. He does not want to be forced to do that. Dan and Brian discussed the issue with Deputy Mayor Blundell from the Village. They don't see it as a problem although the Village will have to vote on it. Mr. Cookingham's second concern is since it is a raised curb sidewalk with a six inch reveal, if at some point in the future if he would want to put in an access way to his property that he is allowed to do so. When they get their final approval they will then go out to bid.

Supervisor Crane explained that Attorney Chale reviewed the first part of the full Environmental Assessment Form (EAF) prepared by Dan Wheeler.

Attorney Chale explained the resolution in front of the Board. Comments she received late in the afternoon have been incorporated into the revisions to the resolution. She said easements should be approved at some point. Approval for the EAF is an unlisted action. It would make sense to coordinate with the Village, the County DPW, and the DEC for final action in July. She explained different ways the Board could take action and suggested the Town be the lead on contracts.

Councilman Colgan said residents want a bike lane. He understands there is five feet that will be grass.

Brian Schultz responded that a five foot shoulder will remain on the road which will be paved. The DPW requested that were there is a guide pole there be a 3 ½ foot shoulder in that area.

Councilwoman Strawinski asked who would maintain the bike lane.

Brian responded that since it is a County road they would maintain it. The curb where gravel collects is part of the road as far as he is concerned.

Attorney Chale explained that the language provided by Joe Kelly was that maintenance would include features of the sidewalk including drainage maintenance.

Brian explained that drainage maintenance is usually the curb because gravel collects along the bottom of the sidewalk and affects the drainage going to catch basins. Gravel would be considered part of the drainage.

Supervisor Crane said a resident had a concern about moving the center line in the road.

Brian said the road itself is not changing at all.

Supervisor Crane thanked Attorney Chale for preparing the resolutions. She asked if the Town Board members were ready to pass the resolutions.

Attorney Chale explained the first resolution is an agreement with the Village regarding the CDBG sidewalks on Linden Ave.

RESOLUTION 2010 # 38

RE: AUTHORIZING THE EXECUTION OF AN INTERMUNICIPAL AGREEMENT REGARDING CDBG SIDEWALKS PROJECT (LINDEN AVENUE) BETWEEN THE TOWN OF RED HOOK AND THE VILLAGE OF RED HOOK

On a motion of Supervisor Sue Crane seconded by Councilman William O'Neill moved to accept the resolution.

Adopted	Ayes	4	Crane, Strawinski, Colgan, O'Neill
	Nays	0	
	Absent	1	Ross

Copy Attached

COMMUNITY PRESERVATION FUND COMMITTEE

Supervisor Crane said there was miscommunication about the Community Preservation Fund Committee regarding the vacancy and the Board never did vote for Geoff Carter.

On a motion of Supervisor Crane seconded by Councilman Colgan moved to appoint Geoff Carter to the CPF Committee for a term to expire on December 31, 2012.

Adopted	Ayes	4	Crane, Strawinski, Colgan, O'Neill
	Nays	0	
	Absent	1	Ross

DEPARTMENT REPORTS

Business Manager – Business Manager Deborah Marks referred to a memo regarding purchases under \$50.00. She requested that the Town Board amend the procurement policy that purchases under \$50.00 not require a purchase order.

The Board discussed the issue of purchase orders and petty cash.

On a motion of Supervisor Crane seconded by Councilman Colgan moved to amend the purchasing policy to reflect that vouchers up to \$50.00 will not require a purchase order.

Adopted	Ayes	4	Crane, Strawinski, Colgan, O'Neill
	Nays	0	
	Absent	1	Ross

Budget Officer – Budget Officer Rose Rider reported that she has been meeting with Business Manager Deb Marks and Supervisor Crane on a weekly basis to review the budget. The six month period is coming up and she would like to review the budget at the July 13th meeting. She explained their work regarding the capital investments and capital equipment inventories.

Building Inspector – Code Enforcement Officer Steve Cole presented the report for the period of May 27, 2010 to June 23, 2010. The report included a Certificate Report, Permit Report, Permit Fee Report, Daily Inspection Report, Complaint Report and all reports included a type and status update. The report did not include ten inspections in the Village of Tivoli. He also reported total revenue received. He said under a new NY State Zoning Code Law, he has to be informed of any alarm dealing with a carbon monoxide problem. There was a faulty water heater call on Read Road where three people were hospitalized. He has to contact those people to make sure they install carbon monoxide detectors and follow up with an inspection. Any new construction has to have a carbon monoxide detector placed in the home. It is also retroactive for any home that has had an incident of a carbon monoxide problem. The Fire Company has to notify the Building Department who then has to send a letter to the homeowner telling them the detectors have to be installed. Then the Building Department has to inspect them.

Councilman Colgan asked if they need only one in the house. *Code Enforcement Officer Steve Cole* responded that you need one per floor providing there is a fuel burning appliance located in the house. If you have electric heat and an electric stove you are not required to have one. He was called in because of two structure fires in May.

Dog Control – There was no report. Supervisor Crane said that she had a call from a resident who picked up a pit bull who appeared to be lost. He took him to Dr. MacDonald’s Red Hook Veterinary Clinic who was able to find the owner. The owner did come in to get the dog licensed.

CAC – Laurie Husted reported that the CAC scholarship was awarded. The vernal pool survey report will be put together soon. She explained what was involved. July is water shed awareness month. Anne Rubin gave a presentation on aquifer protection at the Village last week. Molly Williams handed out information about a 10% Challenge that they would like Red Hook to participate in. There was a resolution that is a commitment if the Town chooses to participate. There is no financial commitment. She explained the 10% Challenge that is put together by Sustainable Hudson Valley.

Supervisor Crane read the ICLEI Local Government for Sustainability Proclamation that she received last week. It congratulated Red Hook for completing milestone one of five milestones. She thanked the CAC for doing that on behalf of the Town.

Councilwoman Strawinski read the resolution regarding the 10% Challenge that was prepared by Sustainable Hudson Valley.

RESOLUTION 2010 # 39

RE: PARTICIPATION IN AND COMMITMENT TO A TEN PERCENT CHALLENGE

On a motion of Councilwoman Micki Strawinski seconded by Councilman Harry Colgan moved to accept the resolution as read.

Adopted	Ayes	4	Crane, Strawinski, Colgan, O’Neill
	Nays	0	
	Absent	1	Ross

Copy Attached

Police Report – Red Hook Police Chief James Truitt gave a police report for the month of May, 2010. Total incidents – 46; total arrests – 4; total tickets issued – 17. Chief Truitt told the Board that they had a forum at the Middle School about substance abuse. They will have a collection point for prescription drugs to be turned in on July 3rd from 9 to noon. It will be done on a monthly basis. On June 16 he attended an emergency response conference.

Councilwoman Strawinski understands there is a revised contract for police.

Supervisor Crane will meet with the Town Attorney, the Village Attorney and Mayor Cohen in early July.

Councilwoman Strawinski asked why the contract was not distributed. She believes the Board should see it in order to discuss it.

Supervisor Crane told her that the two attorneys, the Mayor and Supervisor Crane will discuss it first, and then it will come to the Board.

Purchasing Report – Councilman Colgan summarized the report prepared by Purchasing Agent Ted Kudzy for the period of April 27 to June 23, 2010. 61 purchase orders were issued in the amount of \$32,368.44, the largest for gasoline and diesel fuel. The St. Margaret’s architect who was selected is Stephen Tilly of Dobbs Ferry. The re-roofing project was awarded to B/T General Contractors of Germantown. Engineering contracts have been finalized by Attorney Chale. The office trailer for the Highway Garage has been delivered and is operational. Crawford Associates is preparing a draft RFP for the solar project and a quote was received and is being evaluated for the water tower inspection project.

Recycling – Councilwoman Strawinski gave the report prepared by Recycling Manager TJ Hackett. The DEC report is completed. Recycling stickers were sold last Saturday. They will make sure to send residents without a sticker to purchase one. He thanked Town Clerk Sue McCann and Deputy Town Clerk Claire Horst for their volunteer efforts on Saturday. Illegal dumping has been quiet but he would like to purchase the signs he requested a while ago. He

noticed a pile of tires behind the salt shed and wondered if they need disposal. They need to be removed as soon as possible. Residents see them and assume they are accepted at the recycling center, which they are not.

Town Clerk Sue McCann informed the Board that \$714.00 in revenue was taken in the Saturday the stickers were sold.

Water Department – Supervisor Crane summarized the May 2010 report from Water Department Chair Hank VanParys. The water pump and water levels are in good order. The wells are holding and the reports are fine. United Water will put in a new outlet replacing one that is difficult to access. There were four meter failures and 76 old meters identified. They've received 24 meters to begin the replacement which is in the works. An old galvanized main is being investigated to be disconnected on the south side of Aspinwall Road. An RFP will be developed for that work. Bard College has switched over to our water and Hank has been in touch with Chuck Simmons from Bard regarding the switch over. An RFP has been arranged for water storage tank inspection.

Planning Board – Planning Secretary Paula Schoonmaker reported that the Planning Board met twice in June. They welcomed alternate member Brian Walker. She presented an update of the work the Planning Board is doing. Their next meeting will be July 6.

COMMITTEE REPORTS

EDC – Chair Michele Martin reported that they met twice. One of their responsibilities is community visioning which they've explored. They met with John McEnroe, CEO of the D.C. Economic Development Corporation who discussed how they could assist the Town with economic development and he listed some ways to help. The EDC also began dialogue with Hudson Valley Economic Development Corporation. They will research other organizations in the area. They continue working on strategic planning and are in the process of organizing an action plan. A close advisory relationship with the Red Hook Chamber of Commerce is being maintained. Three vacancies are open on the EDC.

Intermunicipal Task Force – Chair Bill O'Neill presented the 67th report dated June 21, 2010. They continued to review updates on the Draft Generic Environmental Impact Study for the Centers and Greenspaces Plan. They reassessed the proposed Village/Town sewer project in light of the fact that the anticipated funding was no longer available. Consequently, at a DC Legislature meeting the resolution adopted to create the Part County Sewer District for the Village/Town was repealed. Efforts to obtain new funding are continuing. He explained what they have been discussing and reviewing at their weekly meetings. The first Public Hearing on the DGEIS was attended by approximately 60 people. The Public Hearing continues on July 7 at 7:30 pm. at the Red Hook H.S.

Recreation Commission – Chair Doug Strawinski said the Rec. Park is busy and invited everyone to use it. He thanked three individuals who helped with the new recreation park land. They are Lee Cookingham, Frank Vosburgh and Dan Streib. Doug congratulated Barbara Murray, a Red Hook school teacher, who was able to get a one million dollar grant for physical education equipment. The Town Board along with the school district, nominated her for a Professional Teacher's Award which she won. She works with the recreation programs as well. Summer Recreation signups are still going on. Children will be able to sign up on a continuing basis. At this point about 750 children are signed up. Tee-ball and softball are new this year. Hats and shirts are ordered and made possible by local business sponsors. He thanked them as well. The Rec. Commission is sponsoring two of the summer concert series. An adult basketball league started about two weeks ago. AAU continues until the end of July at the Middle School. Red Hook/Germantown men's softball league begins next week on Friday nights. Over 40 softball goes until the end of August. Adult volleyball will start on Thursday nights. Senior Citizens are encouraged to join the Senior Walk program. Irene Rock is running the program. He thanked everyone for their time.

Supervisor Crane asked if he heard the comment from a resident outside of Red Hook who called to say how excited she was for Red Hook and wished her Town had a program comparable.

Doug said he didn't hear that particular one, but has heard from others.

St. Margaret's Committee – Chair Paula Schoonmaker reported that the committee met on May 25th and discussed the progress on the two grants and the website. They voted on the language

for the historic marker. The committee had a discussion with Hannaford's about cleaning up debris and discarded shopping carts near the mutual boundary lines. Supervisor Crane thanked all involved in the project.

Greenway & Trails Committee – Councilwoman Strawinski reported that the committee wrote and thanked everyone involved in helping with the Tour-de-Red Hook.

Tree Commission – Chair Nancy Guski reported that the Arbor Day celebration involved over 500 school children, a poster contest as well as a tree planting. Eleanor Friery donated books about trees. There is an ongoing effort to help Steve Hart reinvigorate the trail. 17 classes and about 380 children participated. An arborist gave a tree biology lesson. Nancy thanked Eleanor Friery for doing such a great job. On May 1 a proclamation was read by Supervisor Crane at the Rec. Park. She thanked her for her help. She thanked everyone involved in helping the committee. Refreshments were donated by Terry's Bakery, the IGA and various other businesses. She thanked Jean Duntz and Sue McCann for helping with the luncheon and Bucky Coon for his help. Another tree was planted on Route 9 and they are looking ahead to an urban forestry conference. She hopes to attend and represent the tree committee. Supervisor Crane asked Nancy if she does attend the tree forestry conference if she would find out what is killing all the sugar maples.

Senior Services Committee – Councilwoman Strawinski presented the report from Chair Andrew Kehr. The Senior Walk Program continues to occur every Wednesday from 10 a.m. to 11 a.m. beginning at the north entrance of the Rec. Park. The committee is finalizing the lay out for the Disaster Preparedness document for seniors in the community and speakers on pertinent topics for seniors is being worked on. Susan Goldstein is resigning from the committee but would like to stay involved with projects. Mr. Nicholas La Courte has requested to become a member of the committee. He's attended several meetings and would be an asset as a member.

CORRESPONDENCE

Supervisor Crane shared the following correspondence:

- A letter from resident Scott Cano who is concerned about the traffic accidents occurring at Route 9 and Pitcher Lane. He believes it needs a traffic light. Supervisor Crane forward a request to Chief Truitt and asked that he get back to her.
- A letter from Irene Moore expressing her appreciation to the Highway Department for the resolution of her drainage problem. She expressed her gratitude to Bucky Coon, Rick Schloemer and the Highway crew.
- NYS Dept. of Public Service letter regarding energy efficiency. Their website is askpsc.com.
- A report from New Paltz State University that addresses economy, safety, education, art and culture, environment, community inequity, governance and health.

Supervisor Crane told the Board that there is a copy of the court reporters minutes from the June 10th public hearing and she asked that one copy remain in the Board room for them to read. We will also receive a disk of the minutes which will be posted on the website.

On a motion of Councilman Colgan seconded by Councilwoman Strawinski moved to adjourn the meeting at 9:45 p.m.

Adopted	Ayes	4	Crane, Strawinski, Colgan, O'Neill
	Nays	0	
	Absent	1	Ross

Respectfully submitted,

Sue McCann, Town Clerk