

RED HOOK TOWN BOARD MEETING

January 11, 2011

A meeting of the Town Board of the Town of Red Hook, Dutchess County, New York was convened in public session at the Town Hall, 7340 South Broadway, Red Hook at 7:30 p.m.

Present: Supervisor Sue Crane
Councilwoman Micki Strawinski
Councilman James Ross
Councilman Harry Colgan
Councilman William O'Neill
Town Clerk Sue McCann

Also Present: Attorney for the Town Christine Chale

Supervisor Crane welcomed everyone to the meeting and opened with the Pledge of Allegiance. She asked for a moment of silence to remember all of our armed forces and for the victims of the tragedy in Tucson, Arizona this week. She also asked that we all pray for peace.

ANNOUNCEMENTS

Supervisor Crane made the following announcements:

- Public Hearing on January 20th at 7:00 p.m. at the Red Hook High School cafeteria
- Public Hearing tonight regarding a noise control ordinance at 7:45 p.m.
- Public Hearing on January 24 at 7:00 p.m. at the Dutchess County Legislature regarding the sewer district
- Dutchess County Dept. of Planning received information on the zoning proposed local law.
- A letter from Greg Fildes, Assistant Scout Master of Troop 42, informing the Town Board that Benjamin J. Hughes earned the rank of Eagle Scout on December 13, 2010. The Board is invited to the Court of Honor Recognition Ceremony at St. John's Reformed Church on January 16 at 3:00 pm.

Supervisor Crane prepared a resolution honoring Benjamin J. Hughes who completed the requirement for the rank of Eagle Scout.

RESOLUTION 2011 #1

RE: HONORING AND COMMENDING BENJAMIN J. HUGHES FOR HIS ACHIEVEMENT OF ACQUIRING THE RANK OF EAGLE SCOUT

On a motion of Supervisor Sue Crane seconded by Councilman Harry Colgan moved to accept the resolution as read.

Adopted	Ayes	5	Crane, Ross, Strawinski, Colgan, O'Neill
	Nays	0	

Copy attached

- Supervisor Crane said an agreement for expenditure for highway money has been signed as agreed in the past by resolution.

Councilwoman Strawinski made the following announcements:

- The Recycling Center will not be open tomorrow because of the impending storm. Stickers will be sold at the Recycling Center.
- Friends of the Red Hook Public Library are holding their 8th annual trivia contest on January 30 at O'Leary's. Contact the library if you'd like to form a team.

SUPERVISOR'S REPORT

The report will be given at the end of the month.

TOWN CLERK'S REPORT

The Town Clerk's report for the month of December 2010 was read as follows: Total local shares remitted to Supervisor - \$788.95; (we now retain the money that used to go to the County Treasurer for dog licenses); amount remitted to NYS Ag. & Markets - \$6.00; amount remitted to NYS Dept. of Health for marriage licenses - \$112.50; amount remitted to NYS Dept. of Racing

& Wagering - \$30.00; amount remitted to NYS Environmental Conservation - \$461.80; Total State, County & Local revenue - \$1,399.25.

Town Clerk Sue McCann announced the following:

- 284 first car and 78 second car recycling stickers have been sold to date.
- 4,330 public hearing notices have been mailed out to all property owners and the notice is posted on the Town's website. She also sent notice to PANDA, the Poughkeepsie Journal, the Daily Freeman, and the surrounding Towns of Milan, Clermont, Rhinebeck, Saugerties, Ulster, Village of Saugerties, Villages of Red Hook and Tivoli, Clerk of the Ulster County Legislature, and Columbia County Board of Supervisors. It was a huge job and she thanked her Deputy Claire Horst, and Carole Little from the Water Department. She also thanked her family, husband, son and daughter-in-law who helped out on New Year's Eve weekend stuffing envelopes.
- Her financial report for 2010 is being submitted. The Town Clerk total fees collected were \$48,703.00; water rents collected - \$153,087.29; total revenue collected - \$201,790.29. The Receiver of Taxes warrant was \$6,633,431.42; \$686,083.06 unpaid was turned over to the County for collection.

Supervisor Crane thanked her and pointed out that what is not common is having their families pitch into get things out. She thanked Sue's family and everyone who helped get the notice out in a timely manner.

PUBLIC HEARING – LOCAL LAW: NOISE CONTROL ORDINANCE

Supervisor Crane opened the public hearing at 7:45 p.m.

Town Clerk Sue McCann read the public hearing notice regarding the proposed local law regarding noise control.

Supervisor Crane asked if there were any comments in regard to the local law.

Dan Sepesi said he has come to the Board in the past about a noise ordinance. He asked for it to be a law that the police can enforce. If noise can be heard inside of a person's house it should be considered a nuisance so that action can be taken against the offending party.

Brian O'Kie said that he and four other of his band members are musicians and need to practice their craft as it is their only source of income. They have a problem with only one neighbor.

Gerald Immich has a decibel meter and said they register about 30 decibels and stop at 8:00 p.m. now as a courtesy. There is supposedly a courtesy law of 8:00 p.m. at which time they are supposed to stop making noise over 50 decibels. Right now 10:00 p.m. is the cut off for any kind of noise. This is a craft they are trying to hone and trying to make it work because it is a necessity for them to make money to live. It's a problem if you say they can't practice because it affects their job.

Keith Fitzgerald is a former resident and has been an audio engineer for 15 to 18 years. He made a point of saying that the sound of his voice is about 80 decibels right now. The point he wanted to make is that everything makes noise. They are trying to be courteous to all the neighbors by stopping early and doing everything they can to contain the noise. He said that if a house is poorly insulated you are going to hear a lot more noise. There are a lot of different factors.

Brian O'Kie commented that if it goes any further and this law is passed it is discrimination against a working person.

Dan Sepesi told the Board that Councilman Colgan stopped by his house. You can clearly hear the music from his yard and in his house and Councilman Colgan was witness to it. His house was built in 1998, it is not an old house and is not poorly constructed. He pays taxes and has no problem with them making a living. He asked the landlord several times to install soundproofing in their house but he responded by telling him to call the police. The landlord does not want to take responsibility for their actions therefore Mr. Sepesi has been coming to the Town Board since about April for help. He's asked that his wishes are respected too.

Keith Fitzgerald pointed out that the public school system promotes music. He said they have found a way to make a living with music. They teach younger people how to play instruments and music is an integral part of the community.

Julie Johnston commented that if you put this law in effect because of music who else will be affected. It affects everybody. Before you make this law think about who is going to be affected, how it is going to be enforced and if it is really necessary.

Gerald Immich thinks this law is too hastily put into effect. There is no easy way of going about it, no easy mend because there is no set law to go by. If you are making noise with a chain saw or guitar amplifier, it is the same thing. You can't just say an amplifier is illegal to use now.

Al Trezza said you have to get along. The night of the snow storm about 20 snowmobiles went past his house about 2:00 am in the morning. He didn't call the police. A noise ordinance is difficult to enforce. He feels they should reconsider putting this law into effect.

Gerald Immich was told their equipment would be seized if they continued to make noise with it. He spoke to Steve Cole who told him to call an attorney because that is illegal. That was what he was told by the Red Hook police who came to his house. The next night a different set of officers came to apologize for the officers who came the night before. It is a waste of taxpayer money to come out just for that. This is not just a hobby.

Keith Fitzgerald added that he has over \$100,000 worth of equipment. It is a very viable income which grosses him about an extra \$40,000 a year. If you pass this law it will dip into people's income.

Daniel Supple explained that he works during the day so the band needs to practice at night. They have to go over their stuff so they can play out. There is no other time to do it. Stopping at 8:00 pm has already limited them.

There were no further comments.

On a motion of Supervisor Crane seconded by Councilman Colgan moved to close the public hearing.

Adopted	Ayes	5	Crane, Ross, Strawinski, Colgan, O'Neill
	Nays	0	

PUBLIC COMMENT PERIOD

Supervisor Crane opened for public comments. She explained that the Board agreed that any public comment that was inflammatory or damaging to any other individual will not be tolerated. They are trying to raise the level of civility at public hearings and during public comment period. Additionally they will hold those making comments to no more than three minutes. She asked that people respect the Town Board's concerns in this regard.

Linda Keeling said that on December 14, 2010 she read her November 20 complaint about the Ethics Board and their procedures and interference into an investigation. She asked the Board for a response to her complaint.

Richard Biezynski is curious about the agricultural fence law. He will wait until the topic comes up.

There were no further comments.

NOISE CONTROL ORDINANCE DISCUSSION

Supervisor Crane began by explaining this law has been reviewed by several people. She spoke with a Captain of the DC Sheriff's Office who has made comments. Unreasonable noise can affect the health and welfare of citizens and it is our job to protect the health and welfare of its citizens. We have been asked on numerous occasions by a number of people to respond to their complaints about unreasonable noise. The law takes into account definition that will hopefully help the interpretation of the law. She has been told that it is not going to be enforceable but the law enforcement officer she spoke to disagrees and in his opinion we need a law in order to give law enforcement officers a standard by which they can report and ticket if the offense repeats. A decibel meter is not the only means by which to measure unreasonable noise. If offenses are repeated the word of the officer who witnesses it or the word of a citizen who repeatedly witnesses offensive noises could file a complaint. That would be viewed by the court. She asked the Board members for comments.

Councilwoman Strawinski asked if this would apply to Village residents as well.

Attorney Chale responded that it is intended for the Town.

Councilwoman Strawinski asked if the hours are 10:00 p.m. to 7:00 a.m. She explained that they are not saying the group cannot practice after that time but that they should take some sort of measures in order to make sure the neighbors are comfortable. There are all kinds of things to muffle sound. It is not saying they can't use their amplifiers, it is saying to be mindful. We all have to be good neighbors.

Attorney Chale explained that there are multiple ways to deal with this ordinance. There are series of acts with regard to unreasonable noise. She explained the decibel levels.

Councilman Colgan lives in Tivoli. The noise ordinance is not targeted at any one sort of noise at all. It is a device to help officials in dealing with friction between neighbors in communities. Officials would have a tool to communicate with the noise makers. We certainly do not want to put an end to any music career. Soundproofing a room can be done.

Councilman O'Neill asked Attorney Chale if the law is structured as it is in Tivoli so a law enforcement officer or code enforcement officer can speak to them about the law. They cannot

take a citizens complaint, the officer has to have personal knowledge. The question is can a deposition be taken from one or two citizens about the noise offense.

Attorney Chale said there is a provision that allows officers to issue an appearance ticket when they have reasonable cause. She and Councilman O'Neill spoke about the legalities of different situations.

Councilman O'Neill said you cannot expect officers to be present when the acts are occurring. He brought up counter actions.

Supervisor Crane explained there are numerous exceptions and one of them is a response to a concern about animals.

The Board discussed various details of the proposed noise ordinance.

Supervisor Crane was told it is rare that a decibel meter is used. The witness to the actual event is the means by which the issue can be dealt with.

Attorney Chale suggested adding a provision to notify the owner if it is a landlord. The building inspector would like to add that the owner of the property be given notice of a violation to make them aware. She passed out a draft resolution determining significance and authorizing filing of a negative declaration.

The Board continued the discussion with residents.

Attorney Chale said you can still have a noise violation without a decibel meter. She explained reasonable noise and whether a reasonable person feels the noise is problematic

Councilman Colgan hopes there will be equal respect from citizens in both directions.

Councilman Ross commented that Councilman Colgan seems to believe it works in Tivoli. He always questions the need for another layer of government. He referred to an email from the Police Chief regarding noise. He thinks that if a person is creating a noise disturbance of one sort or another and a police officer goes there and tells them to stop and then they do it again, he thinks since they've been warned, that is intent. Why can't our present law be enforced that way? He doesn't have a problem with it but doesn't quite understand why we feel a need for it. The States penal law has been in existence for a long time.

Al Trezza said it is difficult to enforce.

Councilman Colgan said the law exists in Tivoli and has worked for a period of time.

Councilman Ross thinks it is a double edged sword.

Supervisor Crane said we will meet on January 26 and in the mean time take into consideration what was discussed tonight.

HIGHWAY GARAGE UPDATE

Supervisor Crane reported that she, the Town engineers, Councilman Colgan and others had a very successful meeting regarding a new Highway Garage. There is a great deal of interest generated on the part of the Village of Red Hook. The Village and Town officials will meet this week to discuss possible configuration of some kind. Both municipalities would like to come together regarding some sharing of highway garage facilities and land dedicated to that use. We hope to meet this Thursday morning and explore that idea with Village officials. She asked the Town Board to agree to move forward with the effort for the sake of the highway workers to give positive feedback about pursuing a highway garage on this site. We must address this highway garage issue. She wanted to move that the Town Board go ahead with a plan for a highway garage.

Councilwoman Strawinski feels there are too many unknowns. The biggest is the cost to the taxpayer.

Supervisor Crane explained in order to reach the information we need to determine that cost we have to make a commitment to examine the options. She tried to make a motion but withdrew it due to objections by Councilwoman Strawinski over the wording.

On a motion of Councilman O'Neill seconded by Councilman Colgan moved to make every effort to organize the resources available to come up with a plan for a highway garage to replace what we have now.

Adopted	Ayes	5	Crane, Ross, Strawinski, Colgan, O'Neill
	Nays	0	

AGRICULTURAL FENCES

Councilman O'Neill led the discussion explaining that this is a joint presentation by Steve Cole, Robert Fennell and himself. The Ag. & Open Space Committee has asked the Town Board to consider removing building department permits and fees associated with installing agricultural fencing as it is an undue burden on farmers. There was also discussion about other structures on a farm not needing a permit. He explained the history and reasoning for fencing, fees and

permits. There have been efforts by the Building Department to understand and enforce the law but they have not really been advised by the Town Board. The consensus was that the matter be referred to our Zoning Review Committee. They could consider the amendment to the zoning in regard to agricultural fencing. Then when the Town Board gets their recommendation they will be in a better position to make a decision. The Ag. Business District proposed in the Centers and Greenspace Plan does not require the fencing. This matter is separate and apart from that plan. The issue is if this law is unreasonable to farmers.

Norman Greig asked why go to the ZRC, are they better qualified than the Town Board.

Councilman O'Neill responded because the Town Board sits here and votes yes or no. The Zoning Review Committee invites people to their meetings and listens to them. One down side of the ZRC is that they may not have a lot of farmers on that committee.

Councilman Colgan feels strongly that our current fence law is essentially a suburban kind of law, and does not apply to farms. It doesn't make any sense on a farm. The Ag. Business District should have no fence law. On the other hand the laws that exist make sense in suburban areas. He hopes the ZRC reviews this with speed.

Councilman O'Neill explained the issues they want to refer to the ZRC.

Richard Biezynski told the Board that Ag. & Markets does not require any special permits. It is against the law for them. They would not go against the Town having a perimeter law. Under State law the only permit in the agricultural department is that if you have a side yard you need a permit for a building.

Supervisor Crane wants to confine the conversation to agricultural fences as we understand them. The definition is what is presented tonight and is a very reasonable one. She asked Building Inspector Steve Cole for a copy of what Mr. Biezynski gave him regarding the State agricultural law.

Norman Greig said when you talk about fencing you have to understand there are different kinds of fencing. If the Town wants to have an agricultural committee you should listen to them.

What we have is not working.

Julie Johnston has a small farm and time after time she rolls out her fence. She has movable fencing and would not want to have to get a permit every time.

Councilman O'Neill said the Town Board has to decide on fencing in addition to farm fencing. It will require some sort of understanding. The Board discussed the fencing issue.

Supervisor Crane said it is important to know what the genesis of this discussion is. If there is no complaint from those involved in agriculture, then why are we going through this? Referring to another committee does not make sense. If there is no problem, we have no problem.

Councilman Colgan told her that we have a fence law now that we have to change.

Councilwoman Strawinski suggested we amend it.

Councilman Ross asked Code Enforcement Officer Steve Cole what brought this up.

Code Enforcement Officer Steve Cole responded neighbors.

Councilman Ross asked what the Ag. Committee is looking for. A definition of an agricultural fence within a farm?

Code Enforcement Officer Steve Cole explained that an agricultural fence does not need a setback. He explained the fencing codes.

Councilman Ross agrees that they should be able to put fences up but he cited an example of where there could be problems. He asked how the farmers want it defined. The whole Board would like to accommodate farmers but frankly, he doesn't know what they want right now.

Councilwoman Strawinski thinks they could just amend the law.

Councilman Ross suggested getting a definition of an agricultural fence that makes sense then exempt that from our fence law. It is as simple as that.

Supervisor Crane read the definition of an agricultural fence. That is all we need.

Councilman Colgan wants to say if we have a residential district a fence law applies, and in the agricultural business district there is no fence law.

Councilman Ross asked if someone can put a 12 foot stockade on their front lawn if they are in the Ag. Business District. That is the problem. He gave more examples. He wants a definition they can live with. He feels a four foot fence could contain livestock and protect crops.

Discussion continued regarding the agricultural fencing.

Supervisor Crane asked if they want the Town Board to address this or refer it.

Councilman Ross has no problem with exempting agricultural fences. He just wishes that the Ag. Committee would give the Board a definition that makes sense.

Richard Biezynski said they do not want to define it because in ten years it may not make sense.

Supervisor Crane again read the definition of agriculture fencing. She does not see that as difficult to understand and she could vote for it tonight. If someone wants to challenge it and there are complaints we will have to deal with it. We cannot cover every eventuality.

Councilwoman Strawinski explained her understanding. She thought it was movable fencing, not a permanent kind of structure. She thinks we have to have reasonable laws that are the least restrictive in order for farmers to operate their business.

Supervisor Crane asked the Board to look at the definition and tell her what they think needs modification.

Councilman O'Neill wants it to go to the Zoning Review Committee.

Supervisor Crane does not see why we have to deflect to another committee.

Councilman Ross said this definition is far too loose. He also feels the ZRC should look at it.

The farmers can't even tell them how to define it.

Councilman Colgan, Councilwoman Strawinski and Supervisor Crane agree with this proposed definition for agricultural fences.

Councilwoman Strawinski said if it goes to the ZRC it needs to be high priority and has to come back to the Board for their meeting in February. She asked the Board if that sounds reasonable.

Councilman O'Neill responded no.

Councilman Ross asked the farmers in attendance if any of them have ever been restricted on their fences by our Zoning Enforcement Officer at this point.

No farmer responded that they had an issue.

Supervisor Crane thinks the definition in front of them is reasonable. She asked if any of the Board members are ready to vote on the definition of agriculture fencing.

Councilman Ross explained that if we intend to exempt agricultural fences he wants a good definition of them. This definition in front of them does not fit that bill. He gave an example of a possible problem with the definition as it is now.

Councilman Colgan explained what wording he would like to see.

Attorney Chale explained that fees can be changed by resolution but definitions are a different process. A public hearing would be needed for an exemption.

Councilman Ross agrees with a law to exempt them, he just does not think this is a very good definition.

Councilman Colgan asked Attorney Chale to put a law together using this definition then when we get the law back we can tweak that.

The Board continued discussion of the fencing definition.

Supervisor Crane reviewed the wording agreed upon by the Board. She will send that to the ZRC and ask for them to get back to the Board in February. The Ag. Committee can sit in on the ZRC meeting to give their input.

LOCAL LAW – DRAFT PARKING REGULATION DISCUSSION

Attorney Chale explained that we reviewed draft amendments that were prepared by the ZRC. This is to replace an existing provision of the code regarding off street parking. This is Town wide so a full EAF would be needed. The Town would be lead agency. There are some comments on the law. She is concerned about the description of the easements, explained that issue and she suggested having the Planner look at this and make adjustments. The effort here seems to be to modernize parking requirements. We need to make it correspond with the current code provisions.

The Board took a five minute break.

REORGANIZATION

Town Clerk Sue McCann asked the Board to update their December 21, 2010 draft. She informed them that Paula Schoonmaker has resigned as Chair and member of the St. Margaret's Committee and Amy Dubin also resigned from the committee.

Supervisor Crane said that Paula Schoonmaker volunteered to work with Purchasing Agent Ted Kudzy to administrate those grants. She also informed the Board that Michelle Martin resigned as Chair and member of the Economic Development Committee.

The Town Board appointments are as follows:

- | | |
|-----------------------------------------|---------------------------------------------------------|
| - Official Town Depository | Key Bank, M&T Bank and JP Morgan Chase |
| - Official Newspapers | Poughkeepsie Journal, Daily Freeman |
| - Safety Officer | Highway Superintendent |
| - Disaster Preparedness & Civil Defense | Supervisor |
| - Emergency Interim Successors | Sue Crane, Theresa Burke, James Ross & Micki Strawinski |
| - Receiver of Taxes | Sue McCann |
| - Registrar of Vital Statistics | Sue McCann |

- Water Rents Collector Sue McCann
- Issuing Agent-Handicapped parking Sue McCann
- Assessor (vacancy) expiring in 2013 Vacant
- Deputy Building Inspector/COE Stephen Cole
- ZEO/Building Inspector Robert D. Fennell
- Director of Purchasing Theodore Kudzy
- Dog Control Officer Cecil Moore
- PANDA Rep. from Town Susan Simon
- PANDA Alternate Vacant
- Building & Grounds Supervisor & Highway Superintendent
- Justice Court Clerks PT Nancy Roberts/Katherine Fell
- Attorney for the Town Rapport, Meyers, LLC (Christine Chale)
- Town Engineer D.F. Wheeler-Planning & Highway Consultation
Crawford & Assoc.-Special projects & conflicts

On a motion of Supervisor Crane seconded by Councilwoman Strawinski moved to make those Town Board appointments.

Adopted Ayes 5 Crane, Ross, Strawinski, Colgan, O'Neill
Nays 0

Supervisor's Appointments:

- Deputy Supervisor -----
- Budget Officer Rose Rider
- Confidential Secretary to the Supervisor Linda Stoddard
- Town Historian Winthrop Aldrich
- Assistant Town Historian Patsy Vogel (06/09)

Town Clerk's Appointments:

- Deputy Town Clerk Claire Horst
- Deputy Registrar of Vital Statistics Deputy Town Clerk
- Deputy Receiver of Taxes Claire Horst

On a motion of Supervisor Crane seconded by Councilman Colgan moved to accept the appointments.

Adopted Ayes 5 Crane, Ross, Strawinski, Colgan, O'Neill
Nays 0

Highway Superintendent Appointment:

- Deputy Superintendent of Highways Richard Schloemer

Other Town Employees/Officers:

- Highway Secretary PT Jeannette Walter
- Assistant Budget Officer Deborah Marks
- Business Manager/Human Resources Deborah Marks
- Bookkeeping Clerk PT Katherine Fell
- Assessor's Clerk PT Diana Picciano
- Transfer Station Operator T.J. Hackett
- Solid Waste Attendants Nicole Powlis
William Szigethny
- Maintenance & Groundskeepers Jeffrey Tremper, Don Whipple, Howie Callies
- Recreation Park & Program Director John Kuhn
- Water District Meter Readers Cynthia Fildes
John Wintenburg
Elizabeth Willms

Contracts/Consultants:

- Town Physician St. Francis/Northern Dutchess Hospital
- Attorney Keane & Beane
- Water District Operator United Water AOS Inc.
- Computer Software Software Consulting Associates
- Planner Greenplan, Inc – (holdover)

- Independent Auditor Ted Eglit (holdover)
- Custodial Services Pollard's Cleaning Service
- Police and Court Attendants Village of Red Hook Police Department
Dutchess County Sheriff's Deputies

Councilman Ross asked if the Board should appoint any of those who are holdovers.
Supervisor Crane hasn't heard any reason to replace some that were holdovers from last year.

On a motion of Supervisor Crane seconded by Councilman Colgan moved to appoint St. Francis/Northern Dutchess Hospital, United Water, Keane & Beane, Software Consulting Associates, and Pollards Cleaning Service.

Adopted Ayes 5 Crane, Ross, Strawinski, Colgan, O'Neill
Nays 0

Supervisor Crane asked if the police and court attendants needed to be appointed.
Attorney Chale explained that we have a contract with them. The contracts need to be reviewed.

MISCELLANEOUS

Meetings

Supervisor Crane reminded the Board that in June, 2010 they voted unanimously that any and all committee appointees must be residents of the Town of Red Hook. Regarding Town Board meetings in 2011 she asked the Board if they agree to stay with the two meetings a month, the second Tuesday and fourth Wednesday.

On a motion of Supervisor Crane seconded by Councilman Colgan moved to hold the regular Town Board meetings on the second Tuesday (regular business meeting) and the fourth Wednesday (committee report workshop/regular meeting)

Adopted Ayes 5 Crane, Ross, Strawinski, Colgan, O'Neill
Nays 0

Monthly and Annual Reports to the Town Board

Department Heads and Committee Chairs minutes or reports should be submitted monthly by noon on the Friday before the second Board meeting of the month. Annual committee and departmental reports shall be submitted by noon on the Friday before the second Board meeting of February. The CAC is required to present an annual report by April 1st. The Recreation Commission is required to present an annual report by April 1st.

Town Board Organizational Responsibility

Chain of responsibility:

Supervisor

Deputy Supervisor

Town Board members in alphabetical order:

Harry Colgan

William O'Neill

James Ross

Micki Strawinski

Mileage

\$0.50 per mile

Town Departments

Chain of Command:

Department Head

Deputy Department Head (if one exists)

Supervisor

Town Board Liaison

Town Board Liaisons to Town Departments:

<u>FUNCTION</u>	<u>LIAISON</u>
Assessor	Sue Crane
Attorney	Sue Crane
Bard College	Sue Crane
Bookkeeper	Sue Crane

Building Inspector	James Ross, Bill O’Neill
Dog Control	Micki Strawinski
Fire Companies	James Ross, Bill O’Neill
Highway Department	Sue Crane, Harry Colgan
Purchasing	Harry Colgan
Recycling	Micki Strawinski
Red Hook CSD	Micki Strawinski, Bill O’Neill
Special Projects	
IM Task Force	Harry Colgan, Bill O’Neill
Town Clerk	James Ross, Sue Crane
Village of Red Hook	James Ross, Bill O’Neill
Village of Tivoli	Harry Colgan, Micki Strawinski

Board and Committee Liaisons:

Agriculture & Open Space Advisory Board	Bill O’Neill
Board of Assessment Review	Sue Crane
Conservation Advisory Council	Micki Strawinski, Bill O’Neill
Design Review/Hamlet Committee	Harry Colgan
Disaster Preparedness Committee	Sue Crane
Economic Development Committee	Micki Strawinski
Board of Ethics	Harry Colgan
Planning Board	Micki Strawinski, Jim Ross
Recreation Commission	Harry Colgan, Bill O’Neill
Senior Services Committee	Micki Strawinski
Greenway and Trails Committee	Micki Strawinski
Tree Preservation Commission	Micki Strawinski
Water District #1 Advisor Board	Jim Ross
Zoning Board of Appeals	Jim Ross, Bill O’Neill
Farmland Protection (PDR review)	Jim Ross
IT Committee	Sue Crane
St. Margaret’s Task Force	Harry Colgan
Zoning Review Committee	Bill O’Neill
Community Preservation Fund Committee	Harry Colgan

Fiscal Matters

On a motion of Supervisor Crane seconded by Councilman Ross moved that pursuant to number 64 of the Town Law the following offices are authorized to maintain a petty cash fund in the following amounts not to exceed \$200 per office or \$1,000 per receiver. The Town Clerk/Receiver - \$500, Deb Marks - \$500

Adopted	Ayes	5	Crane, Ross, Strawinski, Colgan, O’Neill
	Nays	0	

Procurement Policy

Attorney Chale spoke about the procurement policy as it related to public bidding. She suggested making it more cost effective and that the Board reconsiders it.

The issue will be discussed at the next meeting.

Elected Officials Salaries

Supervisor	\$25,944
Council	\$ 7,283 each
Town Clerk	\$46,830
Justices	\$14,977 each
Highway Superintendent	\$55,000

RESOLUTION 2011 #2

RE: ESTABLISHING SALARIES FOR ELECTED TOWN OFFICIALS

On a motion of Supervisor Sue Crane seconded by Councilman Harry Colgan moved to establish the salaries for the elected officials.

Adopted	Ayes	5	Crane, Ross, Strawinski, Colgan, O’Neill
	Nays	0	

RESOLUTION 2011 #3

RE: AUTHORIZING THE EXECUTION OF A BLANKET BOND IN LIEU OF INDIVIDUAL UNDERTAKING

On a motion of Supervisor Sue Crane seconded by Councilman Harry Colgan moved to authorize the execution of a blanket bond in lieu of individual undertaking pursuant to section 11-2 of the Public Officers Law for the purpose of covering all employees to collect money as shown in the report from NYMIR.

Adopted Ayes 5 Crane, Ross, Strawinski, Colgan, O’Neill
 Nays 0

RESOLUTION 2011 #4

RE: AUTHORIZING SUPERVISOR SUE CRANE TO SIGN BANK CHECKS FOR ALL TOWN BUSINESS

On a motion of Supervisor Sue Crane seconded by Councilwoman Micki Strawinski moved to approve the resolution.

Adopted Ayes 5 Crane, Ross, Strawinski, Colgan, O’Neill
 Nays 0

RESOLUTION 2011 #5

RE: AUTHORIZING EACH OF THE TOWN BOARD MEMBERS, JAMES ROSS, MICKI STRAWINSKI, HARRY COLGAN AND WILLIAM O’NEILL TO SIGN BANK CHECKS IN THE ABSENCE OF THE TOWN SUPERVISOR

On a motion of Supervisor Sue Crane seconded by Councilman Harry Colgan moved approve the resolution.

Adopted Ayes 5 Crane, Ross, Strawinski, Colgan, O’Neill
 Nays 0

ST. MARGARET’S GRANTS

Supervisor Crane acknowledged Paula Schoonmaker’s offer to work as a volunteer assistant to Purchasing Agent Ted Kudzy to administer the grants that she successfully navigated on the Town’s behalf. She thanked Paula for the time spent on that task.

On a motion of Supervisor Crane seconded by Councilwoman Strawinski moved to authorize Paula Schoonmaker to act as Assistant to the Purchasing Agent in administration of the grants for St. Margaret’s Home.

Adopted Ayes 5 Crane, Ross, Strawinski, Colgan, O’Neill
 Nays 0

ASSOCIATION OF TOWNS MEETING – DELEGATE APPOINTMENT

Supervisor Crane referred to annual business meeting of the Association of Town in New York City. We need a Certificate of Designation for someone to represent the Town. She is willing to attend. She asked if there were any concerns from the Board. There were none.

On a motion of Councilman Colgan seconded by Councilwoman Strawinski moved to approve having the Supervisor attend the Association of Towns meeting to be the voting delegate for the Town.

Adopted Ayes 5 Crane, Ross, Strawinski, Colgan, O’Neill
 Nays 0

ATTORNEY/CLIENT

On a motion of Supervisor Crane seconded by Councilwoman Strawinski moved to go into executive session at 10:30 p.m. for the purpose of the hiring/firing of a particular individual then to go to attorney/client session to discuss contracts.

Adopted Ayes 5 Crane, Ross, Strawinski, Colgan, O'Neill
 Nays 0

Councilman Colgan asked about the Rules of Order and if they had to be decided on at tonight's meeting.

Attorney Chale does not think it needs to be adopted again.

On a motion of Supervisor Crane seconded by Councilman Colgan moved to close the Attorney/Client/Executive session at 11:01 p.m.

Adopted Ayes 5 Crane, Ross, Strawinski, Colgan, O'Neill
 Nays 0

On a motion of Supervisor Crane seconded by Councilwoman Strawinski moved to suggest that Hudson Valley Clean Energy consider using remaining solar roof panels for possible eight panel system on the Recycling Center

Adopted Ayes 5 Crane, Ross, Strawinski, Colgan, O'Neill
 Nays 0

On a motion of Councilwoman Strawinski seconded by Councilman Colgan moved to adjourn the meeting at 11:03 p.m.

Adopted Ayes 5 Crane, Ross, Strawinski, Colgan, O'Neill
 Nays 0

Respectfully submitted,

Sue McCann, Town Clerk