

RED HOOK TOWN BOARD MEETING
October 24, 2012

A meeting of the Town Board of the Town of Red Hook, Dutchess County, New York was convened in public session at the Town Hall, 7340 South Broadway, Red Hook at 7:30 p.m.

Present: Supervisor Sue Crane
Councilman James Ross
Councilman Harry Colgan
Councilman William O'Neill
Councilwoman Brenda Cagle
Town Clerk Sue McCann

Also Present: Attorney for the Town Christine Chale
Business Manager Deborah Coon
Budget Officer Rose Rider

Supervisor Crane welcomed everyone to the meeting and opened with the Pledge of Allegiance.

SUPERVISORS REPORT

The Supervisor's report dated September 30, 2012 was read as follows: Opening balance - \$2,828,493.00; Receipts - \$506,765.27; Disbursed - \$507,772.43; Balance - \$2,827,485.84. Budget adjustments were as follows: General A fund – total reduce revenues - \$4,555; total increase revenues - \$5,977; total reduce appropriations - \$17,144; total increase appropriations - \$18,566. General B fund – total reduce revenues - \$8,800; total increase revenues - \$7,500; total reduce appropriations - \$12,300; total increase appropriations - \$11,000. Councilwoman Cagle noted the increase in the transfer tax line. Supervisor Crane commented that September was a good month.

On a motion of Councilman Ross seconded by Councilman Colgan moved to accept the Supervisor's report with budget adjustments.

Adopted	Ayes	5	Crane, Ross, Colgan, O'Neill, Cagle
	Nays	0	

Copy Attached

ANNOUNCEMENTS

Supervisor Crane announced the following:

- The public is invited to the Veterans Day celebration on November 11 at 11:00 a.m. at the Red Hook Memorial Park.
 - Judge Triebwasser informed us that they received a \$319 grant for a printer. To date they've received over \$65,000 in grants.
 - Beth Doyle from DC Planning and Development is retiring effective November 29.
 - We filed for an MTA tax refund with the NYS Dept. of Finance. There is court action about it.
- Councilwoman Cagle announced that there is a tree planting day this Saturday.

PUBLIC COMMENT PERIOD

Supervisor Crane opened for public comments. There were none.

TOWN BUDGET 2013 UPDATE

Supervisor Crane thanked Business Manager Deborah Coon and Budget Officer Rose Rider for their work on the budget.

Budget Officer Rose Rider stated that everyone knows that this has been a difficult year with rising costs and trying to stay within the budget cap. She met several times with the staff and they have been very cooperative. The budget has been revised many times. The capital equipment plan has been updated to keep track of the long term.

Business Manager Deborah Coon explained that the capital plan has been kept up to date. The budget represents a very good spending and operating plan.

Supervisor Crane is proud of everyone and intends to present the preliminary budget to the Town Clerk tonight. A public hearing will be set for Wednesday, November 7, 2012 at 7:00 p.m. to discuss the budget. Regarding the budget, we were able to come in within the tax levy that we were required to meet the state mandate. There was a \$52,000 projected loss in mortgage tax revenue for 2013. Sales tax loss projected is \$50,469 which is a result of a proposal from the DC

Executive to cap the amount of sales income normally distributed to municipalities. She wrote a letter talking about a request that we will have assurances that the offer of the County taking over the cost of the Board of Elections will not be a one-time deal but will continue over time. She was assured that it will be until at least 2015. The Board was in agreement to sign the letter to return that charge to the County. We didn't tap into the fund balance, there will be an increase in healthcare but we are hoping that the County will work on shared services negotiation for healthcare in 2014 to hopefully drive down the premiums. Hurricane Irene hit us hard this year and resulted in damages which caused us to go to bonding which will affect the 2014 budget. There was damage to a bridge and a lot of damage to the recreation park. We attempted to build a contingency budget for such needs in the future. She explained that all departments took reductions. There is no Association of Towns training budgeted. She thanked Councilman Ross and Councilman O'Neill who spent several meetings discussing contracts with the firefighters. She thanked the fire company for understanding our 2% cap. The department heads worked very hard and she thanked them too. She referred to consulting fees and shared services and the savings involved.

Councilman O'Neill commended Supervisor Crane as a leader and is impressed with everyone who worked on the budget and the work involved.

Councilman Colgan agrees. There wasn't much that he could have added to what already was done. It stays under the property tax cap and treats everyone fairly. He thanked everyone who worked on it over the last six months.

Town Clerk McCann said it has been a wonderful budget process this year and she appreciates the effort everyone put into it.

Councilwoman Cagle said as a new Board member she was dreading the process but was pleasantly surprised by the preparation that had been done by the time the Board saw the budget. She also thanked everyone. She learned a lot from Rae D'Achille, Town Accountant.

Councilman Ross said this has been one of the smoothest budgets that he can remember. Everyone made the process easy for the Board.

Supervisor Crane presented the preliminary budget for 2013 to Town Clerk McCann.

Councilman O'Neill asked about court officers. Two are needed. He will do research for alternatives for next year.

On a motion of Councilman Colgan seconded by Councilwoman Cagle moved to present the preliminary budget for 2013 to the Town Clerk.

Adopted	Ayes	5	Crane, Ross, Colgan, O'Neill, Cagle
	Nays	0	

On a motion of Supervisor Crane seconded by Councilman Colgan moved to set the public hearing on the budget for November 7, 2012 at 7:00 p.m.

Adopted	Ayes	5	Crane, Ross, Colgan, O'Neill, Cagle
	Nays	0	

HONORING LORETTA CAMPAGNA, R.H. ROTARY CITIZEN OF THE YEAR

Supervisor Crane explained that Loretta Campagna was honored as the Rotary's Citizen of the Year. Dutchess County Executive Marc Molinaro declared today Loretta Campagna Day in Dutchess County.

PLANNING CONSULTANT RECOMMENDATION

Supervisor Crane explained that six consultant firms were sent RFP's, four responded, and three were selected for interviews. After extensive evaluation the committee of Supervisor Crane, Councilwoman Cagle and Betty Carr were unanimous in selecting Greenplan Inc. to continue as the Town Planning Consultant. Mr. Kudzy participated in the review and recommended the Town Board issue a contract with Greenplan Inc.

RESOLUTION 2012 #63

RE: APPOINTING GREENPLAN, INC. AS TOWN PLANNING CONSULTANT

On a motion of Supervisor Sue Crane seconded by Councilwoman Brenda Cagle moved issue a contract with Greenplan, Inc. to continue as Town Planning Consultant.

Adopted	Ayes	5	Crane, Ross, Colgan, O'Neill, Cagle
	Nays	0	

ACCEPT RESIGNATION OF DOG CONTROL OFFICER

Supervisor Crane read the letter of resignation from Dog Control Officer Hal Cody effective immediately. He will also be severing the emergency dog shelter agreement with the Town.

RESOLUTION 2012 #64

RE: ACCEPTING THE RESIGNATION OF DOG CONTROL OFFICER HAL CODY

On a motion of Councilman Harry Colgan seconded by Councilwoman Brenda Cagle moved to accept the resignation.

Adopted	Ayes	5	Crane, Ross, Colgan, O'Neill, Cagle
	Nays	0	

BOARD REPORTS

Planning Board – Councilman Ross read the report generated by Planning Board Secretary Paula Schoonmaker. They granted a lot line alteration on Hapeman Hill Rd, and listened to presentations of two applications for minor subdivisions, one on North Drive and one concerning the Feller Farm. They continued to discuss special permit applications for tree removal at woods Rd. and the adjoining Teviot estate north of Tivoli.

ZBA – meeting cancelled no report.

DEPARTMENT REPORTS

Police – Supervisor Crane read the DC Sheriff's report for the month of September 2012. There were a total of 103 incidents.

Purchasing - Councilman Colgan presented the report dated October 23, 2012 that was prepared by Purchasing Agent Ted Kudzy. 23 PO's were issued, the largest to Global Montello for gasoline and diesel fuel. Thermo shades have been installed on the front of the building. RFP's for a professional Planner have been evaluated and are awaiting Board action. Work has started on this phase of St. Margaret's restoration. Yankee Construction is the prime contractor. Paula Schoonmaker is heading the project. Two computer systems were purchased from Dell under NY State contract.

Water Department – Councilman Ross read the report for the month of September prepared by Chair Henry VanParys. The water pumped was normal, wells are normal; everything seems to be working fine. He read the plans for 2013 which include valves, restocking of meter pits, hydrant flushing, pump house lock and replacement water meters.

COMMITTEE REPORTS

Ag. & Open Space Committee –Secretary Linda Keeling reported that there was no quorum. Supervisor Crane informed the Board that Joe Rossi, a local farmer, passed away last week and she sent her sympathies to the family.

CAC – Attorney Chale said that Laurie Husted is looking into updating the Energy Star law.

Intermunicipal Task Force – Councilman O'Neill presented the report dated October 22, 2012. They reviewed the history of historic resources work performed in recent years focusing mostly on parcels in the Historic & Natural Resources Survey created in August, 1992. They also continued to discuss development within the Historic Landmark Overlay District and the Scenic Corridor Overlay District and proposed changes to the zoning in those districts. A draft demolition provisions for historic structures has been received from Greenplan, Inc. based on similar provisions in the Town of Rhinebeck and the Village of Tivoli.

Recreation Commission – Councilman Colgan reported that it was a great season and things are wrapping up. The facility is being closed and they will begin planning for next year.

St. Margaret's Committee – Linda Keeling commented that the committee was unaware of the asbestos removal. The committee wants better communication.

Sister Cities – Supervisor Crane said the committee participated in the Hardscrabble celebration. The Mayor of Mas'ha marched in the Hardscrabble Bicentennial parade. It was his first exposure to "small town USA". She explained the events he participated in while on his visit.

Trails Committee – Councilwoman Cagle reported that work on the trail that will give access to the new Recreation Park off Aspinwall Road has begun. They plan to have a volunteer work day to clear portions of the trail by hand. They are also talking about a bench project.

Tree Committee – Nancy Guski provided a report read by Councilman Cagle. Most tree inventory data has been collected. It is a necessary step to develop a useful forestry management plan. She thanked those who helped. Twelve trees will be planted this Saturday. She thanked Highway Dept. and Decker Construction for their help preparing the beds for planting.

Dog Park – Councilwoman Cagle reported that the Town of Rhinebeck is moving forward with the Dog Park. Paul Piastro is our representative. There are 13 possible committee members. Funding will be covered by permits residents will purchase to use the dog park.

Red Hook Police Department – Supervisor Crane read the report for September. Total incidents reported were 32; there were 3 arrests and 19 tickets issued.

PUBLIC COMMENT PERIOD

Supervisor Crane opened for public comments.

Linda Keeling reported that there was a meeting of Red Hook’s Society for the Apprehension of Horse Thieves last night. They are developing a web site.

Supervisor Crane said it is the oldest organization in the United States formed here in Red Hook in 1796.

On a motion of Supervisor Crane seconded by Councilman Colgan moved to go into Executive Session regarding personnel concerning the hiring and firing of particular individuals.

Adopted Ayes 5 Crane, Ross, Colgan, O’Neill, Cagle
 Nays 0

On a motion of Supervisor Crane seconded by Councilwoman Cagle moved to adjourn executive session at 10:02 p.m.

Adopted Ayes 5 Crane, Ross, Colgan, O’Neill, Cagle
 Nays 0

On a motion of Supervisor Crane seconded by Councilwoman Cagle moved to adjourn the meeting at 10:02 p.m.

Adopted Ayes 5 Crane, Ross, Colgan, O’Neill, Cagle
 Nays 0

Respectfully submitted,

Sue McCann, Town Clerk