

RED HOOK TOWN BOARD MEETING
February 27, 2013

A meeting of the Town Board of the Town of Red Hook, Dutchess County, New York was convened in public session at the Tivoli Firehouse, 2 Tivoli Commons, Tivoli, N.Y. at 7:30 p.m.

Present: Supervisor Sue Crane
Councilman James Ross
Councilman William O'Neill
Councilwoman Brenda Cagle
Town Clerk Sue McCann
Absent: Councilman Harry Colgan
Also Present: Attorney for the Town Christine Chale
Business Manager Deborah Coon

Supervisor Crane welcomed everyone to the meeting and opened with the Pledge of Allegiance. She thanked Tivoli Mayor Bryan Cranna, the Trustees, his staff, and the Tivoli Fire Department for hosting the meeting.

Tivoli Village Mayor Bryan Cranna thanked the Town Board for the opportunity to exchange dialogue.

ANNOUNCEMENTS

Supervisor Crane made the following announcements:

- Mid Hudson Agriculture Conference at SUNY New Paltz on March 1, from 8 a.m. – 2 p.m.
- In response to a letter from Mary Moody from the Parkinson's Disease Support Group of the Mid-Hudson Valley, the Board was asked to support the movement by declaring April as Parkinson's Awareness month. Supervisor Crane read the proclamation which was signed by the Town Board. (Copy attached)

Councilwoman Cagle made the following announcements:

- Red Hook residents can sign up for a plot in the Community Garden. Call Joe at 635-9388
- The Ruth Oja Environmental Scholarship of \$500 is being promoted by the CAC for Red Hook students pursuing studies in environmental programs.
- DEC Camp Scholarship for a one week sleep away camp is available. Sponsored and paid for by VFW Post 7765. Applicants must be 11 – 13 years old and Red Hook residents. Winners are chosen by their written application.

BUDGET ADJUSTMENT /ANNUAL REPORT 2012 – DEB COON, BUSINESS MANAGER

Business Manager Deborah Coon completed the 2012 annual report. She explained that every year the financial report is to be filed with the State Comptroller's Office by the last day of February. She reviewed the financial report, we are in very good shape, and reestablished a contingency fund. If anyone would like a copy she will provide one for about \$8.00. Another point of interest was an audit by the State Comptroller's Office shortly after our budget was adopted. He was specifically looking at the Towns calculations regarding the tax cap levy. She addressed the recommendations from the auditor and explained that Town exceeded the 2% tax cap by \$9,000. As a result we are required to set a special reserve fund and read the resolution.

RESOLUTION 2013 #10

RE: ESTABLISHING A SPECIAL RESERVE "RESERVE 2014 TAX LEVY REDUCTION" IN THE AMOUNT OF \$9,857

On a motion of Supervisor Sue Crane seconded by Councilman James Ross moved to approve the resolution.

Adopted	Ayes	4	Crane, Ross, O'Neill, Cagle
	Nays	0	
	Absent	1	Colgan

Copy attached

PUBLIC COMMENT PERIOD

Supervisor Crane opened for public comments.

Micki Strawinski announced that the Tour de Red Hook is scheduled for Sunday, May 19 and the fifth annual town wide spring clean up date is April 20 with a rain date of April 21. She asked that the Board approve those two dates.

On a motion of Supervisor Crane seconded by Councilman Ross moved to approve Sunday May 19 for the Tour de Red Hook at 1:00 and the spring clean up for April 20 with a rain date of April 21.

Adopted	Ayes	4	Crane, Ross, O'Neill, Cagle
	Nays	0	
	Absent	1	Colgan

Micki asked if the Town would be allowed to hold a raffle.

Supervisor Crane will look into it and get back to Mrs. Strawinski.

John Douglas asked about the library regarding the tax cap.

Attorney Chale explained.

John Douglas said that Paul Marienthal recently resigned from the ZBA. They are a seven member Board and he asked the Town Board to reappoint Jim Hegstetter. Councilman Colgan wants the ZBA to be reduced to five members but the ZBA wants to remain at seven members. Jim Hegstetter asked the Town Board to appoint Trilby Sieverding, Alternate, to the ZBA. She has been instrumental in providing thoughtful and insightful decisions and has a good attendance record. He also asked that he be reappointed to the ZBA.

Trilby Sieverding supports John Douglas' opinion about keeping the ZBA to a seven member Board. Greater diversity on the Board generates discussion and helps come up with a robust answer.

Jim Hegstetter said the dynamics of seven is great and that the coverage and discussion works best with a seven member Board.

Supervisor Crane will put the ZBA issue on the March 12 agenda.

Danielle Maloney introduced herself as the new station manager at PANDA TV. Their number is 757-2632 if anyone wants to get in touch with them.

RED HOOK RECREATION PARK (WEST) – BRANDEE NELSON

Supervisor Crane introduced Brandee Nelson of Crawford & Associates.

Brandee presented the latest Master Plan for the Red Hook Rec. Park extension on the west side of Linden Avenue. The existing parcel is about 28.4 acres. They hope to begin the SEQRA process tonight so they can get it started. John Kuhn has been extremely helpful working with the engineering firm Weston and Samson who put the plan together. She reviewed the existing conditions of the property. There are federally regulated areas of wetlands on the property and no DEC wetlands. Brandee pointed out specifics of the master plan and some delineation to protect one small portion of wetland. With SEQRA in place they can start site development. Attorney Chale explained the resolution classifying the action under SEQRA and setting the public hearing. The resolution is Part I of SEQRA with the Boards intent to act as lead agency.

RESOLUTION 2013 #11

RE: CLASSIFYING THE ACTION UNDER SEQRA AND ESTABLISHING A DATE FOR A PUBLIC HEARING REGARDING THE PROPOSED RECREATION PARK EXTENSION MASTER PLAN

On a motion of Supervisor Sue Crane seconded by Councilman James Ross move to approve the resolution

Adopted	Ayes	4	Crane, Ross, O'Neill, Cagle
	Nays	0	
	Absent	1	Colgan

Copy Attached

The Public Hearing on the resolution and procedures will take place at 8:00 p.m. on April 9, 2013 at the Town Hall.

DUTCHESS COUNTY SOLID WASTE PLAN DISCUSSION, QUESTION AND ANSWER SESSION – LEGISLATOR BEN TRAUDT

Dutchess County Legislator Ben Traudt, Chair of Environmental Committee, was in attendance to talk about the solid waste management plan which will probably go through the committee in

April. This plan is looking for 60% recycling. We are now 23.86%. He gave a brief history of Resource Recovery. Events and education are being promoted throughout the County. They are currently in the public comment period, and the economic benefit was noted. The DEC has final say. Questions and comments can be directed to Dutchessny.gov and the program is called the Local Solid Waste Management Plan. There were questions and discussion with the audience. Waste treatment, fuel to energy and bio-organics were topics that were touched on.

CONTRACT WITH DUTCHESS COUNTY TO PROVIDE A BUS SHELTER

Supervisor Crane explained the resolution regarding the signs and bus shelter. We would like to take advantage of the agreement and she read the resolution.

Councilman O'Neill questioned the cost to the Town? Tivoli Trustee Joel Griffith responded that they had to install a concrete pad.

Attorney Chale did explain that the Town will be responsible for maintenance and lighting for the shelter and should have appropriate insurance.

RESOLUTON 2013 #12

RE: AUTHORIZING THE EXECUTION OF AN INTERMUNICIPAL AGREEMENT REGARDING DUTCHESS COUNTY BUS STOP SIGN AND SHELTER PROGRAM

On a motion of Supervisor Sue Crane seconded by Councilwoman Brenda Cagle moved to approve the resolution.

Adopted	Ayes	4	Crane, Ross, O'Neill, Cagle
	Nays	0	
	Absent	1	Colgan

Copy Attached

RESOLUTION TO SUPPORT MID-HUDSON REGIONAL SUSTAINABILITY PLAN

Supervisor Crane explained the resolution encouraging communities to develop regional sustainable growth strategies.

RESOLUTION 2013 #13

RE: ACKNOWLEDGING ENDORSEMENT OF VISION AND IMPLEMENTATION STRATEGIES OF THE MID-HUDSON REGIONAL SUSTAINABILITY PLAN

On a motion of Councilwoman Brenda Cagle seconded by Supervisor Sue Crane moved to approve the resolution.

Adopted	Ayes	4	Crane, Ross, O'Neill, Cagle
	Nays	0	
	Absent	1	Colgan

Copy Attached

REORGANIZATION

Senior Services Committee

On a motion of Supervisor Crane seconded by Councilwoman Cagle moved to accept the resignation of Carl Dowden from the Senior Services Committee

Adopted	Ayes	4	Crane, Ross, O'Neill, Cagle
	Nays	0	
	Absent	1	Colgan

On a motion of Supervisor Crane seconded by Councilwoman Cagle moved to appoint Don Peterson for a term to expire December 31, 2014 and Ed Sandfort for a term to expire December 31, 2013 to the Senior Services Committee

Adopted	Ayes	4	Crane, Ross, O'Neill, Cagle
	Nays	0	
	Absent	1	Colgan

Councilwoman Cagle stressed that her no vote at a previous meeting for the proposed ZBA candidate was only because she felt that a full Board should be in attendance for discussion. She expressed that it had nothing to do with the candidate.

REPORTS

Dog Control – Dog Control Officer Stephanie Fitzpatrick reported dog activity for the months of December and January.

Assessor – Scott Hobson, Assessor, gave the report dated February 27, 2013. Their principle focus at this time is processing the exemptions that are due March 1 and preparing the tentative 2013 assessment roll to be filed on May 1, 2013. They will continue to collect data, verify inventory and valuation of parcels for the Town wide reappraisal for the 2014 assessment roll.

Building Inspector – Building Inspector Steve Cole provided the report for the period January 1, 2012 to December 31, 2012. It included a permit report, inspection report, certificate report, complaints report and a permit fee report. Full report is available in the Town Clerk's Office.

Budget Officer – Rose Rider reported that now that 2012 has been closed and all expenses have been posted, she is preparing to distribute the appropriate final budget information to the individual departments and committees.

Highway Department – The report for 2012 included an overview of special projects they were involved with. Those included major road improvements, total cost - \$184,140.00; Scism Road Bridge Project, total cost to date - \$217,177; FEMA provided \$63,000 for the damage done by Hurricane Irene. Site work for the new highway garage, 13 storm callouts, shared services, sign replacement, metal recycling and education were also addressed.

Justice Court – The 2012 annual reports for Town Justice Jonah Triebwasser and Town Justice Jeffrey Martin included the number of cases each month for assorted laws. It also included the amount of fines collected per month including civil fees and surcharges. A full report is available in the Town Clerk's Office.

Police Report (Village) – December 2012's report showed total incidents – 59; Total arrests – 7; total tickets issued – 17; January 2013's report showed total incidents – 35; Total arrests – 4; total tickets – 27.

Police Report (DC Sheriff) – The year to date report showed a comparison of incidents between 2011 and 2012. Total incident responses for 2011 – 1,054; total incidents for 2012 – 1,139.

Purchasing – The report for purchasing activity for the period December 12, 2012 – February 26, 2013 included: 77 purchase orders issued in the amount of \$95,929.62; NYMIR conducted a safety inspection of the Town Hall building; 5th and final computer system for the year was purchased from Dell.

Recreation – The Recreation Directors Report dated February 11, 2013 included information about the SEQRA for the Rec. Park Extension, access from Aspinwall to the Rec. Park extension, user fees with RHCSO, winter park maintenance, St. Margaret's Home repair work, ABI Infield Rascal, Snack Bar (Jim Tuton will not return in 2013); roofing requirements in 2013, budget and price quotes for park facility maintenance, picnic tables, grills and pavilion ceiling. There are no plans to remove trees in the Sawkill Creek from Hurricane Irene. Four were removed using FEMA funds. There will be a dumpster at the recreation park, a project list for spring was attached, plans to update the website, repairs for the basketball court and roller hockey rink are in the works, tennis nets will be purchased, playground safety fiber replacement is scheduled and Language Institute Materials will be donated if anyone wants them. The Institute is now defunct.

Water Department – The January 2013 monthly report included the amount of water pumped, water levels, coliform report, turbidity report, and chlorine residual, and filtration and chlorine status. All filters were replaced in November 2012. The water meters currently used are no longer available. New meters must be lead free. Jerry Gilnack will provide the 2012 annual water quality report, P.O.'s will be issued for 4 Harmsco Top Seals, a leak was suspected for ice on Manor Road, but after inspection it was determined that it is not a water main leak.

The above reports are available in the Town Clerk's Office.

CORRESPONDENCE

Supervisor Crane received a letter from Red Hook School Superintendent Paul Finch in regard to the no parking signs on Rockefeller Lane. They ask that the Town reconsider those signs. A local law would have to be amended. More discussion is needed.

Attorney Chale suggested that we meet with Perry Sheldon, Director of Facilities and Operations at the Red Hook School District.

PUBLIC COMMENT

John Douglas asked if all reports are on line and if the budget is on line. He referred to trees that should be looked at on Aspinwall Road on the Town's property.

Town Clerk McCann stated that minutes and the budget are on the web www.redhook.org. Highway Superintendent Theresa Burke will look at the trees Mr. Douglas is concerned about. Tivoli Mayor Bryan Cranna appreciates his Trustee's attendance at the meeting.

EXECUTIVE SESSION

On a motion of Supervisor Crane seconded by Councilwoman Cagle moved to go into Executive Session regarding a contract at 9:55 p.m.

Adopted	Ayes	4	Crane, Ross, O'Neill, Cagle
	Nays	0	
	Absent	1	Colgan

On a motion of Supervisor Crane seconded by Councilman Ross moved to close Executive Session at 10:05 p.m.

Adopted	Ayes	4	Crane, Ross, O'Neill, Cagle
	Nays	0	
	Absent	1	Colgan

On a motion of Councilwoman Cagle seconded by Councilman Ross moved to authorize Supervisor Crane to communicate with Red Hook Central School District on an Intermunicipal Shared Services agreement.

Adopted	Ayes	4	Crane, Ross, O'Neill, Cagle
	Nays	0	
	Absent	1	Colgan

On a motion of Councilman Ross seconded by Councilwoman Cagle moved to adjourn the meeting at 10:07 p.m.

Adopted	Ayes	4	Crane, Ross, O'Neill, Cagle
	Nays	0	
	Absent	1	Colgan

Respectfully submitted,

Sue McCann, Town Clerk