

## **RED HOOK TOWN BOARD MEETING**

**March 12, 2013**

A meeting of the Town Board of the Town of Red Hook, Dutchess County, New York was convened in public session at the Town Hall, 7340 South Broadway, Red Hook at 7:30 p.m.

Present: Supervisor Sue Crane  
Councilman James Ross  
Councilman William O'Neill  
Councilwoman Brenda Cagle  
Town Clerk Sue McCann  
Absent: Councilman Harry Colgan  
Also Present: Attorney for the Town Christine Chale

Supervisor Crane welcomed everyone to the meeting and opened with the Pledge of Allegiance. She asked for good thoughts and prayers for Councilman Harry Colgan and Paul Fredricks, a community member and volunteer. The Supervisor's report will be given at the next meeting.

### **TOWN CLERK'S REPORT**

The Town Clerk's report for the period February 1 through February 28, 2013 was read as follows: Total local shares remitted to Supervisor - \$1,739.70; amount remitted to NY State Ag. & Markets - \$55.00; amount remitted to NY State Dept. of Health for Marriage Licenses - \$67.50; amount remitted to NY State Environmental Conservation - \$151.16; Total State, County & Local revenue - \$2,013.36.

Town Clerk Sue McCann gave an update on activities in the Town Clerk's Office. We've updated the annual appointment list, 50 notices of appointments went out, 5 oaths of offices were administered, \$21,424.29 water rents were collected, phone calls made for reminders for water payment, 26 permanent handicapped parking placards were issued, 9 temporary were issued, 143 dog licenses were issued, and there were 5 marriage licenses. Freedom of Information requests were filled, notarized paperwork for residents, taxes collected as of March 11 was \$6,624,377.69, we received and processed 3,724 bills.

Supervisor Crane commented that the Town Clerk's Office is the office who handles the most detail of anyone in the building. Town Clerk Sue McCann and Deputy Town Clerk Claire Horst are remarkable public servants and it is a privilege to serve with them. The amount of money collected for taxes is not only Town tax but is County and library tax as well. Sue does it with tremendous detail.

### **ANNOUNCEMENTS**

Supervisor Crane made the following announcements:

- Thanked the Village of Tivoli for hosting the last Town Board meeting and for the staff who attended the meeting. She will ask Red Hook Village Mayor Ed Blundell about having a meeting in the Village Hall.
- Regarding the question of a raffle brought up at the last Board meeting, she contacted the Association of Towns and solicitation on the behalf of the Town is not allowed but it is allowed to receive a contribution if someone wants to contribute to a Town committee. The committee should not go out and solicit donations.

Councilwoman Cagle announced the following:

- Red Hook CAN will hold their 2<sup>nd</sup> annual Literary Festival April 12 – 14. On April 12 there will be an opening reception from 6 – 8 p.m., April 13 at 7 p.m., Stories on Stage, April 14 there will be several panels throughout the Village. Go to [rhcan.com](http://rhcan.com) to find out more information.

### **PUBLIC COMMENT PERIOD**

Supervisor Crane opened for public comments.

There were none.

### **INTERMUNICIPAL AGREEMENT WITH RHCS D FOR SHARED SERVICES REGARDING RECREATIONAL FACILITIES**

Supervisor Crane explained the resolution regarding shared services with the Red Hook Central School District and the reasons the agreement was pursued.

Councilman Ross read the resolution.



single family homes with larger multi-family homes. He showed site plans to the Board. Clustered development, open space, and a walkable community is the future and he and his son are excited about moving forward with this project. They don't want to change anything. It is well thought out. There are always unusual circumstances that arise; and that is why he is in front of the Town Board. If the Town Board is agreeable he will approach the Village. Supervisor Crane asked him to point out the area where the homes would be modified to become multi-family.

Ken pointed out the areas on the plans.

Supervisor Crane asked if the Board had any suggestions or questions.

Councilman O'Neill wants to hear from the Planning Board or Planner. Individual cases might have to be looked at and adjusted with the new zoning. It is confusing to him about the transfer of density.

Attorney Chale thinks that both parties would have to amend their zoning law because it is not something the law currently contemplates.

Supervisor Crane asked why an intermunicipal agreement wouldn't be possible on a case by case basis.

Attorney Chale said these are technical issues that have to be reviewed. You might have to make a provision for a possible density transfer.

Councilman Ross asked if this could be addressed by our Zoning Board as a density variance.

Attorney Chale brought up questions posed by the new zoning law regarding the density issue.

Supervisor Crane said it seems the difficulty is that it has been approved and its genesis was under different zoning. Our problem is to take an approved application and marry it to the new zoning in some way that is fair. It can't be that complicated.

Attorney Chale explained that you have to have a foundation of a law for doing things in an intermunicipal agreement. She gave examples. You are looking to increase density on the Town's portion of this development. It is a matter of technical procedure.

Supervisor Crane thinks the Board should make a decision. We are interested in seeing the project move forward together with the Village. It is where we all agree development should take place. She proposed that our Town Attorney get together with the Village Attorney and figure out how to make this happen.

The Board discussed issues with the project, zoning, the Village code and Town code.

On a motion of Supervisor Crane seconded by Councilman Ross moved to have the Town Attorney meet with the Village Attorney regarding the density transfer, and look into a density variance with the ZBA.

Adopted	Ayes	4	Crane, Ross, O'Neill, Cagle
	Nays	0	
	Absent	1	Colgan

### **CITY UNIVERSITY OF NEW YORK TO US DEPT. OF ENERGY'S DEF-FOA-0000788 SOLAR ROOFTOP CHALLENGE II: AUTHORIZING SUPERVISOR TO SIGN LETTER OF COMMITMENT**

Councilwoman Cagle explained the Solar Rooftop Challenge II grant that CUNY is applying for through the Department of Energy to make using solar more affordable. Laurie Husted, Chair of the CAC committed the 60 hours of time over two years for the program.

On a motion of Councilwoman Cagle seconded by Councilman Ross moved to authorize the Supervisor to sign the letter of commitment to the project.

Adopted	Ayes	4	Crane, Ross, O'Neill, Cagle
	Nays	0	
	Absent	1	Colgan

### **PLANNING FEES DISCUSSION**

Supervisor Crane thanked Planning Board Secretary Paula Schoonmaker for the comparison of fees between Red Hook and other Town's regarding fees. It was to make sure that our fees are not unreasonable. The Town Board will review the comparison and it will be brought back on the next agenda.

Attorney Chale received a memo from Michele Greig of Greenplan regarding correspondence from Richard Rang that she will circulate for the Board's review. There are alternatives for the Board to look at.

Supervisor Crane asked Councilman O'Neill if the Intermunicipal Task Force will look at this and get back to the Board.

**REORGANIZATION**

Supervisor Crane asked Town Clerk McCann about vacancies and letters of interest she may have received.

Town Clerk Sue McCann explained that there is a vacancy for PANDA Alternate and she received a letter of interest (e-mail) from Mark Durand, a former PANDA Board member. She read his credentials.

Mary Ann Harvey, PANDA Representative, spoke in favor of Mr. Durand.

PANDA Alternate

On a motion of Supervisor Crane seconded by Councilman O’Neill moved to appoint Mark Durand as PANDA Alternate.

Adopted	Ayes	4	Crane, Ross, O’Neill, Cagle
	Nays	0	
	Absent	1	Colgan

Town Clerk McCann noted that there is a holdover on Ag. & Open Space Committee, Assessment Review Board has a vacancy and Design Review/ Hamlet Committee has a letter of interest for one of three vacancies.

Design Review/Hamlet Committee

On a motion of Councilman O’Neill seconded by Councilwoman Cagle moved to appoint R. Michael Brown to the Design Review/Hamlet committee for a term to expire 12/31/13.

Adopted	Ayes	4	Crane, Ross, O’Neill, Cagle
	Nays	0	
	Absent	1	Colgan

On a motion of Supervisor Crane seconded by Councilman Ross moved to reappoint Chris Gilbert as Chair for a term to expire 12/31/13 and Chris Gilbert and George Michael as members for two years for terms to expire 12/31/14.

Adopted	Ayes	4	Crane, Ross, O’Neill, Cagle
	Nays	0	
	Absent	1	Colgan

Town Clerk McCann noted a vacancy on the Disaster Preparedness Committee for a Red Hook Ministerium representative; Greenway & Trails has one vacancy and a letter of interest. Councilwoman Cagle read the letter of interest from Rich Schiafo.

Greenway & Trails Committee

On a motion of Councilwoman Cagle seconded by Councilman Ross move to appoint Rich Schiafo to the Greenway & Trails committee for a term to expire 12/31/2013.

Adopted	Ayes	4	Crane, Ross, O’Neill, Cagle
	Nays	0	
	Absent	1	Colgan

Town Clerk McCann said there is vacancy on the Intermunicipal Shared Service Task Force for a Red Hook Village representative. There are vacancies on the Intermunicipal Task Force.

Intermunicipal Task Force

On a motion of Councilman O’Neill seconded by Councilwoman Cagle moved to appoint Ann Rubin as CAC representative to the Intermunicipal Task Force.

Adopted	Ayes	4	Crane, Ross, O’Neill, Cagle
	Nays	0	
	Absent	1	Colgan

Supervisor Crane said the ZBA needs representation on that Task Force too. Councilman Ross will ask the Chairman of the ZBA.

Town Clerk McCann noted two vacancies for alternates on the Planning Board and a Secretary to the Planning Board part time due to Betty Mae VanParys' resignation. There are three vacancies on the St. Margaret's committee and reappointments needed. ZBA appointments will be made when there is a full Board in attendance.

## REPORTS

Police, Red Hook – Supervisor Crane reported that for the month of February there were 34 incidents, 3 arrests and 23 tickets issued.

DC Sheriff's Office – for the month of February there were 100 incidents

Recreation Commission – Councilman O'Neill read the report generated by Department Head John Kuhn. The Town Board agreed to be the lead agency for the Rec. Park Extension project and the first public hearing is scheduled for 8:00 p.m. on April 9 at the Red Hook Town Hall. The Commission will decide soon on the land's designated use. The Rec. Park user fee issue will be resolved between the Town and the Red Hook Central School Board. Winter park maintenance, St. Margaret's Home porch and project lists for the spring were reported.

## CORRESPONDENCE

Supervisor Crane referred to correspondence she received on March 7 about the development plan on Feller-Newmark Road and the individual sites in the developer's proposal that the writer feels are problematic. The detailed letter was sent to the Board members, the Highway Superintendent, and Planning Board.

Councilman O'Neill said they can also go to the public hearing to voice their concerns. Councilman O'Neill announced that the "Big Up" concert application has been formally withdrawn and their venue has changed.

## PUBLIC COMMENT PERIOD

Supervisor Crane opened for public comments.  
There were none.

## EXECUTIVE SESSION

On a motion of Supervisor Crane seconded by Councilwoman Cagle moved to go into Executive Session at 9:00 p.m. for the purpose of discussion the hiring/firing of a particular individual.

Adopted	Ayes	4	Crane, Ross, O'Neill, Cagle
	Nays	0	
	Absent	1	Colgan

On a motion of Councilwoman Cagle seconded by Councilman Ross moved to adjourn the Executive Session at 9:55 p.m.

Adopted	Ayes	4	Crane, Ross, O'Neill, Cagle
	Nays	0	
	Absent	1	Colgan

On a motion of Supervisor Crane seconded by Councilman Ross moved to adjourn the meeting at 9:56 p.m.

Adopted	Ayes	4	Crane, Ross, O'Neill, Cagle
	Nays	0	
	Absent	1	Colgan

Respectfully submitted,

Sue McCann, Town Clerk