

## RED HOOK TOWN BOARD MEETING

December 10, 2013

A meeting of the Town Board of the Town of Red Hook, Dutchess County, New York was convened in public session at the Town Hall, 7340 South Broadway, Red Hook at 7:30 p.m.

Present: Supervisor Sue Crane  
Councilman James Ross  
Councilman William O'Neill  
Councilwoman Brenda Cagle  
Town Clerk Sue McCann  
Absent: Councilman Harry Colgan  
Also Present: Attorney for the Town Christine Chale

Supervisor Crane welcomed everyone to the meeting and opened with the Pledge of Allegiance.

### SUPERVISOR'S REPORT

The Supervisor's report dated October 31, 2013 was read as follows: Opening balance - \$3,259,184.94; Receipts - \$417,733.78; Disbursed - \$836,517.79; Balance - \$2,840,400.93.

On a motion of Councilwoman Cagle seconded by Councilman O'Neill moved to accept the Supervisor's report as read.

Adopted	Ayes	4	Crane, Ross, O'Neill, Cagle
	Nays	0	
	Absent	1	Colgan

Copy attached

### TOWN CLERK'S REPORT

The Town Clerk's report for the period November 1 – 30, 2013 was read as follows: Total local shares remitted to the Supervisor - \$1,361.28; Amount remitted to NYS Ag. & Markets - \$83.00; Amount remitted to NYS Dept. of Health for Marriage Licenses - \$112.50; Amount remitted to NYS DEC - \$1,788.72; Total State, County & Local revenues - \$3,345.50.

Town Clerk Sue McCann announced that the 2014 recycling center stickers will go on sale December 16. The Recycling Center will be open on December 26 and closed Christmas day.

### PUBLIC COMMENTS

#### RED HOOK PUBLIC LIBRARY PRESENTATION

Barry Ramage, President of the Library Board, introduced library trustees, and Director, Erica Freudenberger, who gave an overview of the library's activities and presented the 2012 annual report. She thanked the community for their support.

Barry mentioned long term plans for the next 10 years. The focus will be the third floor. They are pursuing grants for that process.

Erica added that in the spring they will unveil the Children's Learning Garden.

#### UNITED METHODIST CHURCH PRESENTATION

Pat Brammer, Food Pantry Coordinator, explained the formation of their food pantry. They are open every Sunday from 1:00 – 2:30 p.m., serving 320 to 425 people. They spend approximately \$1,000 a month for food. To donate, call 758-6283. Medical equipment is also available.

#### ST. JOHN'S, UPPER RED HOOK FOOD BANK

John Roberts, spoke on behalf of St. John's Food Bank. They are self supported by donations and are open Monday, Wednesday and Thursday. They serve working poor and senior citizens and also spend about \$1,000 a month. Call their church office at 758-1184 to donate. They also have some durable medical equipment available for loan.

Councilwoman Cagle commented that St. Christopher's and D.C. Community Action could not make it to tonight's meeting. They both do similar outreach.

### ANNOUNCEMENTS

Supervisor Crane announced that the two blue spruce trees have been moved from Town Hall to the Recreation Park. She thanked Tree Committee Chair Nancy Guski and Kathy Stewart for their work on the move. Replanting will be done in the spring.

The demolition of the old Highway Garage is complete and we have more parking. We will look into landscaping in the spring.



**GLEN POND DRIVE EXTENSION DISCUSSION**

Supervisor Crane referred to the Glen Pond Drive extension. She brought it to the Board’s attention because resident Mr. Willms asked what the intention was regarding the road. At one time there was discussion about connecting Glen Pond Road with Metzger Road. The plan included Hardscrabble Plaza. She referred to a map she provided. The Board does not currently have a plan but wishes to keep its options open. She asked for comments from the Board. She doesn’t want Mr. Willms to be misled about plans for the future. He is considering adding a storage building and wants to know the status.

Councilman Ross said it’s not off the table.

Councilwoman Cagle commented that since the new zoning has been adopted it warrants being left for consideration.

Councilman O’Neill wants to leave the option open.

Supervisor Crane will get back to Mr. Willms.

**REAPPOINTMENT OF JEFF ACKERLY TO THE BOARD OF ASSESSMENT REVIEW**

Supervisor Crane explained that Mr. Ackerly’s appointment was up in September. It is important to reappoint him to start 2014 with a complete board.

On a motion of Supervisor Crane seconded by Councilwoman Cagle moved to reappoint Jeff Ackerly to the Board of Assessment Review term to expire December 31, 2018.

Adopted      Ayes    4      Crane, Ross, O’Neill, Cagle  
                  Nays    0  
                  Absent 1      Colgan

**RESIGNATIONS/APPOINTMENTS**

Supervisor Crane informed the Board that Tim Muldoon, Co-chair of the Disaster Preparedness Committee is unable to serve in that capacity due to work constraints. He wishes to resign as Chair but remain as a member.

On a motion of Supervisor Crane seconded by Councilwoman Cagle moved to accept Tim Muldoon’s resignation as co-chair.

Adopted      Ayes    4      Crane, Ross, O’Neill, Cagle  
                  Nays    0  
                  Absent 1      Colgan

Supervisor Crane informed the Board that since Micki Strawinski has been elected to the Dutchess County Legislature she will have to resign from the Greenway and Trails Committee.

On a motion of Councilman O’Neill seconded by Supervisor Crane moved to accept the resignation of Micki Strawinski as member of the Greenway & Trails Committee.

Adopted      Ayes    4      Crane, Ross, O’Neill, Cagle  
                  Nays    0  
                  Absent 1      Colgan

Councilman Ross read a letter of interest from Michael Brown for membership on the St. Margaret’s Committee.

On a motion of Councilman Ross seconded by Councilwoman Cagle moved to appoint Michael Brown and Patricia Hassler to the St. Margaret’s Committee for a two year term.

Adopted      Ayes    4      Crane, Ross, O’Neill, Cagle  
                  Nays    0  
                  Absent 1      Colgan

**SET END OF YEAR DATE FOR CLOSING BOOKS**

Supervisor Crane explained that the Board has to meet to close the books at the end of the year. The Board decided to meet at 6:30 p.m. on Friday, December 27, 2013.

Supervisor Crane announced that on January 1, 2014 at 10:00 a.m. there will be a swearing in ceremony for newly elected officials.

**REQUEST FOR PROPOSAL OF PROFESSIONAL CONSULTANT – SHARED SERVICES**

Supervisor Crane explained the resolution for our highway shared services grant.



Purchasing – During the period of October 24 – December 9 2013 there were 34 PO’s issued. Demolition and removal of Quonset Garage was completed; PO issued for snow removal to Frank Vosburgh & Sons, and they are presently writing an RFP for Highway shared services with the Town and two villages.

Water Department – everything is status quo, both wells water levels are higher than normal; filtration and chlorine status are normal; plans for 2014 include valves, clearing around fences at the pump house and tank, clearing easement from Albie to Thayer, repair water tank fencing, clear 2 meter pits. The water meters currently used are no longer available. A decision will be made in 2014; VRI sprayed the poison ivy, dead end flushing was completed, installation of plastic pipe at the Catlin property was discussed.

**COMMITTEE REPORTS**

ITF – continue review of the TND street standards; continued to review proposed zoning amendments regarding historic preservation; assess proposed zoning amendments for consistency with existing zoning language.

ZRC – discussed fencing issue; reviewed permit process for filming in Red Hook; discussed signage issue and bus shelters.

CAC – SEQRA workshop attended by member Ann Rubin.

Tree Preservation Commission – moved the two blue spruce trees to the Rec. Park. The forestry management plan will be ready in January. Preparing application for the Tree City Growth Award, and Councilwoman Cagle and Chair Nancy Guski will attend the ReLeaf meeting.

St. Margaret’s Committee – discussed possible uses for the building. They suggest using it as a community center and renting upper floors.

**EXECUTIVE SESSION**

On a motion of Supervisor Crane seconded by Councilwoman Cagle moved to go into executive attorney/client session at 9:15 p.m. to discuss the hiring/firing of a particular person or persons and contracts.

Adopted	Ayes	4	Crane, Ross, O’Neill, Cagle
	Nays	0	
	Absent	1	Colgan

On a motion of Supervisor Crane seconded by Councilwoman Cagle moved to adjourn Executive Session/Attorney Client at 10:08 p.m.

Adopted	Ayes	4	Crane, Ross, O’Neill, Cagle
	Nays	0	
	Absent	1	Colgan

**RESOLUTION 2013 #85**

RE: AUTHORIZING A FIRST AMENDMENT TO TOWER SUBLEASE AGREEMENT BETWEEN THE TOWN AND NEW CINGULAR WIRELESS PCS, LLC

On a motion of Supervisor Sue Crane seconded by Councilwoman Brenda Cagle moved to approve the resolution.

Adopted	Ayes	4	Crane, Ross, O’Neill, Cagle
	Nays	0	
	Absent	1	Colgan

Copy attached

On a motion of Supervisor Crane seconded by Councilwoman Cagle moved to adjourn the meeting at 10:12 p.m.

Adopted	Ayes	4	Crane, Ross, O’Neill, Cagle
	Nays	0	
	Absent	1	Colgan

Respectfully submitted,

Sue McCann, Town Clerk