

RED HOOK TOWN BOARD MEETING

December 9, 2014

A meeting of the Town Board of the Town of Red Hook, Dutchess County, New York was convened in public session at the Town Hall, 7340 South Broadway, Red Hook at 7:30 p.m.

Present: Supervisor Sue Crane
Councilman Harry Colgan
Councilman William O'Neill
Councilwoman Brenda Cagle
Town Clerk Sue McCann
Absent: Councilman James Ross
Also Present: Christine Chale, Attorney for the Town

Supervisor Crane welcomed everyone to the meeting and opened with the Pledge of Allegiance.

SUPERVIOR'S REPORT

The Supervisor's report dated October 31, 2014 was read as follows: Opening balance - \$3,289,930.40; Receipts - \$1,385,107.98; Disbursed - \$1,587,208.83; Balance - \$3,087,829.55. There were no budget adjustments.

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On a motion of Councilman Colgan seconded by Councilwoman Cagle moved to accept the Supervisor's report.

Adopted	Ayes	4	Crane, Colgan, O'Neill, Cagle
	Nays	0	
	Absent	1	Ross

TOWN CLERK'S REPORT

The Town Clerk's report for the period November 1 – November 30, 2014 was read as follows: Total local shares remitted to the Supervisor - \$858.83; Amount remitted to NYS Ag. & Markets - \$64.00; Amount remitted to NYS DEC - \$1,609.17; Total State, County & Local revenue - \$2,532.00.

Town Clerk Sue McCann announced the following:

- 2015 Recycling Center permits will go on sale December 17th
- All dogs in NYS must be licensed

ANNOUNCEMENTS

Councilman Colgan announced that Tivoli will hold their Christmas event next Saturday in their parking lot. There is also a craft fair in the Firehouse beginning at noon.

Councilwoman Cagle announced that on January 12 at Town Hall, the Northern Dutchess Community Coalition (formerly the Youth Committee) will hold their meeting at 7 p.m.

Supervisor Crane announced that she received notification that Time Warner will increase their rates. She also announced the mortgage tax revenue was received and was a little more than budgeted.

PUBLIC COMMENT PERIOD

Supervisor Crane opened for public comments. There were none.

HIGHWAY SHARED SERVICES STUDY PRESENTATION – TIM WEIDEMANN

Supervisor Crane introduced Tim Weidemann, consultant for the Town of Red Hook with Rondout Consulting, hired for exploration of shared highway services between the Town of Red Hook, the Village of Red Hook and the Village of Tivoli.

Mr. Weidemann presented a compilation of the last nine months worth of work. They are about three quarters of the way through the study. Issues and challenges were identified, as well as options for shared services they are starting to identify. He re-oriented the Board to the time line which started in March. Existing conditions were documented within the community then options for shared services were identified. Feasibility and how options affect the goals of saving money and providing quality of service are the main issues being worked on. A public meeting will be in January to review the work done to that point. They will get input from residents then finalize their feasibility study. The work concludes with action planning, and then

a road map for implementing those actions will be provided. Future grant opportunities and funding services will be looked at.

He summarized the goals and objectives of the study then reviewed their accomplishments to date. There is a project report on the Town's website. Tim listed potentially promising options.

Option 1 – standardize common operating and managerial policies and procedures

Option 2 – share administrative services across the three municipalities

Option 3 – shared training

Option 4 – shared capital planning and purchasing

Option 5 – realigning service delivery areas; looking at reconfiguration of best services.

Option 6 – (draws most concern) is the consolidation option

The focus of the remaining part of the study will be on those six options, 1 – 4 first, then 5 & 6.

Consolidation holds challenges and pros and cons need to be explored. They don't anticipate a consolidation option in the near future. There are existing shared services that work. The

Highway Garage is an example of success that can be pointed to. He reviewed the specifics of the options and said the power point presentation can be seen at:

redhook.rondoutconsulting.com or it can be found at a link on the Town's website.

Supervisor Crane thanked him for the presentation.

HOFFMAN TND PROJECT LEAD AGENCY COORDINATION REQUEST

Supervisor Crane addressed Town Attorney Christine Chale that the Planning Board asked the Board to consent that the Red Hook Planning Board serve as lead agency. She said there are some minor changes. Attorney Chale is aware of the changes and said she asked the Planning Board to identify them. Depending on the nature of the changes it might change the Town Board decision about lead agency. She pointed out the amendments.

Supervisor Crane reviewed the changes which to her seemed fairly minor. She asked the Board if they were in agreement.

On a motion of Councilman Colgan seconded by Councilman O'Neill moved to consent to have the Planning Board act as lead agency.

Adopted	Ayes	4	Crane, Colgan, O'Neill, Cagle
	Nays	0	
	Absent	1	Ross

INTERMUNICIPAL AGREEMENT WITH THE TOWN OF RHINEBECK FOR SHARED ANIMAL CONTROL OFFICER SERVICES

Supervisor Crane thanked Attorney Chale and Councilwoman Cagle for working on this agreement. She asked Councilwoman Cagle to explain the issue.

Councilwoman Cagle, Liaison to the Animal Control Officer, explained that currently, our Dog Control Officer and Rhinebeck's Animal Control Officer have been working cooperatively on being each other's back up when the need arises. Although we have a wonderful local kennel, occasionally dogs are brought in when it is closed, or when we have dangerous dogs we've been using Rhinebeck's kennel for boarding. Rhinebeck had been reviewing their services and we agreed that an inter-municipal agreement would clarify what each municipality expects.

Attorney Chale put together an inter-municipal agreement to address dog control back up in the event of absence or conflict, etc. The Red Hook DCO would be authorized to use the Rhinebeck kennel to house stray dogs, including those deemed dangerous. She explained more of the specifics of the draft. Rhinebeck will discuss the issue at their next meeting.

Supervisor Crane explained that sometimes this is needed. This issue has come across her desk from Supervisor's all over the County. They are trying to come up with a good model, and maybe we can serve as the model for others. It was decided to table this until Rhinebeck discusses this and we hear from them.

RESOLUTION AUTHORIZING OUT-OF-DISTRICT CUSTOMERS OF THE TOWN WATER DISTRICT

Supervisor Crane explained the resolution. She read a note from Henry Van Parys, Chair of the Water District, regarding the agreement.

Attorney Chale explained the resolution and nature of the service. Agreements have not been drawn up previously except with Bard College.

Councilman O'Neill read the resolution.

RESOLUTION 2014 #38

RE: AUTHORIZING THE EXECUTION OF AN OUT OF DISTRICT WATER SERVICE AGREEMENT

On a motion of Supervisor Sue Crane seconded by Councilwoman Brenda Cagle, moved to approve the resolution as read,

Adopted	Ayes 4	Crane, O'Neill, Colgan, Cagle
	Nays 0	
	Absent 1	Ross

Copy attached

EMPLOYEE HANDBOOK DISCUSSION

Supervisor Crane asked the Board if they've had a chance to review the Employee Handbook and if there is anything in it that troubles them. Bookkeeper Ann Conway reached out and consulted several formats, took what we had on hand, updated it and made some adjustments. Do we need more than this? What we had was pretty decent but it was outdated. She suggested going over it and getting back to it at a later date.

CORRESPONDENCE

Supervisor Crane received documents from the Association of Towns. It is the resolution that the committee will bring forward to the convention in February. She asked Councilman Ross if he would represent her there this year. She asked the Board to look at the committee report so that we can send our reaction.

Councilwoman Cagle said many of the motions were to NOT recommend the proposed change. Supervisor Crane explained that the Association of Towns is very big on local authority and local home rule. It shows through the verbiage.

-Friends of Seniors of Dutchess County Corp sent a letter explaining the organization. It is a volunteer based program that provides free basic support services to the older adult community. Supervisor Crane read what the organization has supplied senior citizens in the last year. For more information about the program contact them at www.friendsofseniors.biz. They can also be contacted by calling (845)485-1277.

-Verizon sent a request for antenna change at the facility on Kelly Road. Supervisor Crane asked Attorney Chale to look into it.

On a motion of Supervisor Crane seconded by Councilman Colgan moved to go into Attorney/Client session at 8:50 p.m. for the purpose of discussing contracts.

Adopted	Ayes 4	Crane, Colgan, O'Neill, Cagle
	Nays 0	
	Absent 1	Ross

On a motion of Councilman O'Neill seconded by Councilwoman Cagle moved to close the Attorney/Client session at 9:50 p.m.

Adopted	Ayes 4	Crane, Colgan, O'Neill, Cagle
	Nays 0	
	Absent 1	Ross

On a motion of Councilwoman Cagle seconded by Councilman Colgan moved to adjourn the meeting at 9:55 p.m.

Adopted	Ayes 4	Crane, Colgan, O'Neill, Cagle
	Nays 0	
	Absent 1	Ross

Respectfully submitted,

Sue McCann, Town Clerk