

RED HOOK TOWN BOARD MEETING

January 13, 2015

A meeting of the Town Board of the Town of Red Hook, Dutchess County, New York was convened in public session at the Town Hall, 7340 South Broadway, Red Hook at 7:30 p.m.

Present: Supervisor Sue Crane
Councilman James Ross
Councilman William O'Neill
Town Clerk Sue McCann
Absent: Councilman Harry Colgan
Councilwoman Brenda Cagle
Also Present: Attorney for the Town Christine Chale

Supervisor Crane welcomed everyone to the meeting and opened with the Pledge of Allegiance.

SUPERVISOR'S REPORT

The monthly statement of the Supervisor dated December 31, 2014 was read as follows: Opening balance - \$2,984,722.84; Receipts - \$370,145.71; Disbursed - \$574,816.62; Balance - \$2,780,051.93. There were no budget adjustments.

On a motion of Councilman Ross seconded by Councilman O'Neill moved to approve the Supervisor's report.

Adopted	Ayes	3	Crane, Ross, O'Neill
	Nays	0	
	Absent	2	Colgan, Cagle

Copy attached

TOWN CLERK'S REPORT

The Town Clerk's report for the period December 1- 31, 2014 was read as follows: Total local shares remitted to the Supervisor - \$2,990.69; amount remitted to Ag. & Markets - \$76.00; amount remitted to NYS Dept. of Health - \$112.50; amount remitted to NYS Dept. of Racing & Wagering - \$15.00; amount remitted to NYS DEC - \$458.02; total State, County & Local revenue - \$3,652.21.

Town Clerk Sue McCann announced the following:

- Electronic waste recycling on January 17 from 9 a.m. – 1 p.m.
- Tax bills will be mailed out January 20.
- Recycling permits are now on sale

DC DEPT. OF PUBLIC WORKS PRESENTATION – LINDEN AVE. BRIDGE

Supervisor Crane introduced Deputy Commissioner of Public Works of Dutchess County, Bob Balkind and engineer and Project Manager Greg Bentley.

Bob Balkind explained the Linden Avenue Bridge project. Plans were developed to replace the bridge and he gave an update on the progress and what to expect as they move forward. This bridge was cited as structurally unsafe for traffic and action is needed immediately. It is functionally obsolete and structurally deficient and will be brought up to modern standards. Greg Bentley explained that they were analyzing what would be the best thing to do for the bridge. Findings showed that it simply cannot be certified to carry loads. It cannot be saved in its current condition. He explained the alternatives that were examined and related costs. Economic analysis suggests a replacement structure and the road will have to be closed. He explained the building process and they realize the inconvenience it will cause. He explained the environmental study associated with the project as well as the examination of cultural and historic resources and there are no problems. Trees over 3 inches in diameter will have to be removed. The Northern Long-Eared Bat has been proposed as an endangered species by the federal government. It has not been declared an endangered species but they will take precautions and they intend to take down those larger trees before March 30, 2015. He explained that there will be traffic impacts for six to eight months and explained off site detours. Bob Balkind highlighted some of the issues and explained specifics of the construction which included wider shoulders and sidewalks for better pedestrian access after the construction. The best alternative is to close the road, get it done, and get out. Cookingham property was looked at as pedestrian access to the Recreation Park. That will be challenging and expensive. He suggested the possibility of the County and Town sharing a shuttle or van service established

from the Linden Ave. School. Students could be picked up and brought to the recreation park. The County could provide the vehicle and the Town or School could provide the driver to get pedestrians around the project. It is just an idea at this point to mitigate the access issue for not providing a pedestrian access bridge. It would be less expensive. The next issue he spoke of was about right of ways which included property that would have to be secured from adjacent property owners. They are going to pursue acquiring temporary and permanent easements. Property owners will hear from the County's consultant who does the property appraisals and determination of value. He will meet with owners to discuss the issues. DEC regulations call for the trees larger than 3 inches in diameter to be cut down before March 30, 2015 to mitigate any disturbance to the potentially endangered bat species. In order for them to be cut down we need property owner's permission to access their property in order to do the tree clearing work prior to finalizing the purchases. He gave the proposed schedule: trees cleared by March 30, solicit bids in March, open bids in April, begin construction in May, complete construction in November. If the trees can't be cut by March 30, 2015, construction cannot occur in 2015 and bids will be solicited in early 2016. He opened for questions.

Supervisor Crane asked if the Board had questions, then opened to the public.

A resident asked about the Cookingham parcel access and explained a path from Abraham's Park.

Bob Balkind responded it was looked at but there is still a stream to cross.

A resident asked about cutting trees.

Bob Balkind pointed out the street, properties and possible tree removal sites. They are looking at about 40 feet along the stream bed from where the existing bridge is now. Trees will be marked and they can only access property with the owner's permission. They do have means of getting property from an owner not interested in selling his rights. A percentage of the value of the property for a temporary easement will be paid and with a permanent easement, the County would purchase rights and they would maintain in perpetuity.

A resident asked about bank stabilization.

Bob said they are working closely with the DEC regarding bank stabilization. Trees won't be clear cut, but will be removed in order to do the work.

Supervisor Crane had discussions with Mr. Cookingham who has looked at the property that abuts the wetland. He marked an area south of the bridge, where there is a sidewalk curb cut. He flagged the woodland and a path. He believes the recreation park can be accessed somewhere near the roller rink. She asked if she and Mr. Cookingham can be notified when they walk the land. He strongly supports a path to access the park as a temporary measure and that a bailey bridge could be dropped in there. Bob will coordinate with Supervisor Crane and Mr. Cookingham to see the area he's referring to.

Supervisor Crane thanked them for the presentation.

Greg and Bob will provide diagrams and other information.

Recreation Director John Kuhn will be intrigued to see where they could put a foot bridge. Ever since Hurricane Irene it's been extremely wet back there.

ANNOUNCEMENTS

Supervisor Crane announced a meeting with our health insurance agent on Thursday at 2 p.m. Councilmen Ross and O'Neill will meet with the Fire Company at the firehouse on Wednesday at 7 p.m.

Bookkeeper Ann Conway filed the tax freeze information with the State Comptroller's Office. We certified that we are compliant with budget matters.

ANNUAL REORGANIZATION

Supervisor Crane and Councilman Ross read the annual reorganization resolution.

RESOLUTION 2015 #1

RE: RELATING TO ANNUAL REORGANIZATION FOR 2015

On a motion of Councilman James Ross seconded by Councilman William O'Neill moved to approve the resolution.

Adopted	Ayes	3	Crane, Ross, O'Neill
	Nays	0	
	Absent	2	Colgan, Cagle

Copy attached

Town Board Appointments

Official Town Depository	M&T, Key Bank, JP Morgan Chase
Official Town Newspapers	Poughkeepsie Journal, Daily Freeman
Safety Officer	Highway Superintendent
Disaster Preparedness & Civil Defense	Supervisor
Emergency Interim Successors	Sue Crane, Theresa Burke, James Ross, Harry Colgan
Receiver of Taxes	Sue McCann
Registrar of Vital Statistics	Sue McCann
Water Rents Collector	Sue McCann
Issuing Agent – Handicapped parking	Sue McCann
Assessor (6 year appointment)	Scott Hobson (term expires 2019)
Building Inspector II	Stephen Cole
ZEO/Building Inspector – PT	Robert D. Fennell
Director of Purchasing	Theodore Kudzy
Animal Control Officer	Stephanie Fitzpatrick
P.A.N.D.A. Representative from Town	Mary Anne Harvey
P.A.N.D.A. Alternate	Mark Durand
Buildings & Grounds	Supervisor, Highway Superintendent
Justice Court Clerks PT	Nancy Roberts/Katherine Fell
Attorneys for the Town	Rodenhausen, Chale, LLP – Christine Chale
Town Engineer	Crawford & Associates

Supervisor’s Appointments

Deputy Supervisor	James Ross
Budget Officer	Rose Rider
Secretary PT	Linda Stoddard
Town Historian	Winthrop Aldrich
Assistant to the Town Historian	Patsy Vogel

Town Clerk Appointments

Deputy Town Clerk	Claire Horst
Deputy Registrar of Vital Statistics	Claire Horst
Deputy Receiver of Taxes	Claire Horst

Highway Superintendent Appointments

Deputy Superintendent of Highways	Richard Schloemer
-----------------------------------	-------------------

Other Town Employees/Officers

Highway Secretary PT	Carole Thomassen
Assistant Budget Officer	Deborah Coon
Bookkeeper to Supervisor	Ann Conway
Deputy Assessor PT	Diana Picciano
Transfer Station Operator	T.J. Hackett
Solid Waste Attendants	William Szigethy, Nicole Powlis
Maintenance & Groundskeeper	
Recreation Park & Program Director	John Kuhn
Water District Meter Readers PT	Cynthia Fildes, John Wintenburg, Chris Gifford

Contracts/Consultants

Town Physician	Northern Dutchess Hospital
Attorney for Planning Board	Keane & Beane
Water District Operator	VRI Environmental Services, Inc.
Computer Software	Software Consulting Associates
Planner	Greenplan, Inc.
Town CPA	Lori Doty
Custodial Services	Pollards Cleaning Service
Police and Court Attendants	Village of Red Hook Police Department Dutchess County Sheriff’s Office

On a motion of Supervisor Crane seconded by Councilman Ross moved to approve the above appointments

Adopted	Ayes 3	Crane, Ross, O’Neill
	Nays 0	
	Absent 2	Colgan, Cagle

January 14, 2014 – Town Board voted unanimously that any and all Town committee appointees must be residents or property owners of the Town of Red Hook unless otherwise required by law or Town code.

Miscellaneous

A. Meetings – 2015

Town Board Regular Meetings: 7:30 p.m.

Second Tuesday: Regular Business Meeting

Fourth Wednesday: Committee Report Workshop/Regular Meeting

B. Monthly and Annual Reports to Town Board

Department Heads and Committee Chairs minutes or report monthly by noon on the Friday before the second Board meeting of the month

Annual committee and departmental reports shall be submitted by noon on the Friday before the second Board meeting of February

- The CAC is required to present an annual report by April 1st.

- The Recreation Commission is required to present an annual report by April 1st.

C. Town Board Organizational Responsibility

Chain of Responsibility:

Supervisor

Deputy Supervisor

Town Board members in alphabetical order:

- Brenda Cagle

- Harry Colgan

- William O’Neill

- James Ross

D. Mileage: \$0.575 per mile

E. Town Departments

Chain of Command:

- Department Head

- Deputy Department Head (if one exists)

- Supervisor

- Town Board Liaison

Town Board Liaisons to Town Departments:

Function:

Assessor

Attorney

Bard College

Bookkeeper

Building Inspector

Animal Control Officer

Fire Companies

Highway Department

Purchasing

Recycling

Red Hook CSD

Special Projects:

IM Task Force

Town Clerk

Village – Red Hook

Village – Tivoli

Liaison:

Sue Crane, Bill O’Neill

Sue Crane

Sue Crane

Sue Crane

James Ross, Bill O’Neill

Brenda Cagle

James Ross, Bill O’Neill

Sue Crane, Harry Colgan

Harry Colgan

Brenda Cagle

Brenda Cagle, Bill O’Neill

Harry Colgan, Bill O’Neill

James Ross, Sue Crane

James Ross, Brenda Cagle

Harry Colgan, Bill O’Neill

Board and Committee Liaisons:

Agricultural & Open Space Advisory Board Bill O’Neill

Board of Assessment Review Sue Crane

Conservation Advisory Council Brenda Cagle, Bill O’Neill

Design Review/Hamlet Committee Harry Colgan

Disaster Preparedness Committee Sue Crane

Economic Development Committee Harry Colgan

Board of Ethics Harry Colgan, Sue Crane

Planning Board Brenda Cagle, Jim Ross

Recreation Commission Harry Colgan, Bill O’Neill

Senior Services Committee Brenda Cagle, Sue Crane

Greenway and Trails Committee Brenda Cagle

Tree Preservation Commission	Brenda Cagle
Water District #1 Advisory Board	Jim Ross
Zoning Board of Appeals	Jim Ross, Bill O'Neill
IT Committee	Sue Crane
St. Margaret's Committee	Jim Ross
Zoning Review Committee	Bill O'Neill
CPF/PDR Advisory Committee	Harry Colgan, Sue Crane
Sister Cities Working Group	Sue Crane

On a motion of Councilman O'Neill seconded by Councilman Ross moved to approve the above appointments.

Adopted	Ayes 3	Crane, Ross, O'Neill
	Nays 0	
	Absent 2	Colgan, Cagle

TOWN BOARD COMMITTEE APOINTMENTS -2015

NOTE: COMMITTEE MEMBERS ARE EXPECTED TO ATTEND 2/3 OR MORE OF SCHEDULED MEETINGS. **FAILURE TO DO SO MAY RESULT IN REMOVAL FROM THE COMMITTEE**

Agriculture & Open Space Advisory Committee

There is one vacancy on the committee.

On a motion Councilman O'Neill seconded by Councilman Ross moved to reappoint Co-Chairs Norman Greig and Peter Hubbell for terms to expire 2015, and members Michael Grady Robertson, Maryann Johnson and Peter Hubbell as members for terms to expire 2016.

Adopted	Ayes 3	Crane, Ross, O'Neill
	Nays 0	
	Absent 2	Colgan, Cagle

CPF/PDR Advisory Committee

On a motion of Supervisor Crane seconded by Councilman Ross moved to reappoint Susan Ezrati and MaryAnn Johnson as Co-Chairs with terms to expire 2015, and Richard Biezynski- 2016, Brent Kovalchik - 2016, Susan Ezrati - 2016, Ken Migliorelli - 2017, and Mary Ann Johnson - 2017 as members with terms to expire as noted.

Adopted	Ayes 3	Crane, Ross, O'Neill
	Nays 0	
	Absent 2	Colgan, Cagle

Conservation Advisory Council

On a motion of Supervisor Crane seconded by Councilman Ross move to reappoint Laurie Husted as Chair for a term to expire 2015, and Susan Ellis, Ross Gould, and Anne Rubin for terms to expire 2016.

Adopted	Ayes 3	Crane, Ross, O'Neill
	Nays 0	
	Absent 2	Colgan, Cagle

There is one vacancy on the CAC.

Design Review/Hamlet Committee

On a motion of Supervisor Crane seconded by Councilman O'Neill moved to reappoint Chris Gilbert as Chair for a term to expire 2015 and Chris Gilbert and George Michael for terms to expire in 2016.

Adopted	Ayes 3	Crane, Ross, O'Neill
	Nays 0	
	Absent 2	Colgan, Cagle

Disaster Preparedness Committee

On a motion of Supervisor Crane seconded by Councilman Ross moved to reappoint Vincent Coluccio as Chair for a term to expire in 2015, and Richard Franklin, Vincent Coluccio, Eleanor Troy, Theresa Burke, Perry Sheldon, Chuck Simmons, Mike Lane, Tom Crisci and Patrick Hildenbrand for terms to expire in 2016.

Adopted Ayes 3 Crane, Ross, O'Neill
 Nays 0
 Absent 2 Colgan, Cagle

There is a vacancy for a member of the Red Hook Ministerium.

Economic Development Committee

On a motion of Councilman O'Neill seconded by Councilman Ross moved to reappoint Chris Klose as Chair for a term to expire in 2015 and Dan Budd, Todd Baright, Laura Pensiero, and George Verrilli for terms to expire in 2016.

Adopted Ayes 3 Crane, Ross, O'Neill
 Nays 0
 Absent 2 Colgan, Cagle

Ethics Board

On a motion of Supervisor Crane seconded by Councilman Ross moved to reappoint Fred Cartier as Chair for a term to expire in 2015 and as a member for a term to expire in 2019.

Adopted Ayes 3 Crane, Ross, O'Neill
 Nays 0
 Absent 2 Colgan, Cagle

Greenway & Trails Committee

On a motion of Councilman O'Neill seconded by Supervisor Crane moved to reappoint Howie Callies as Chair for a term to expire in 2015 and John Kuhn and Doug Strawinski for terms to expire in 2016.

Adopted Ayes 3 Crane, Ross, O'Neill
 Nays 0
 Absent 2 Colgan, Cagle

There is one vacancy on the committee.

Intermunicipal Shared Services Highway Working Group

On a motion of Councilman O'Neill seconded by Councilman Ross moved to reappoint the seven members for a period of one year.

Adopted Ayes 3 Crane, Ross, O'Neill
 Nays 0
 Absent 2 Colgan, Cagle

Intermunicipal Task Force

On a motion of Councilman O'Neill seconded by Councilman Ross moved to reappoint Chair, Bill O'Neill, Tivoli ZBA vacancy filled by Tim Lynch, and all members for one year.

Adopted Ayes 3 Crane, Ross, O'Neill
 Nays 0
 Absent 2 Colgan, Cagle

Planning Board

On a motion of Councilman Ross seconded by Supervisor Crane moved to reappoint Christine Kane as Chair for a term to expire in 2015, and member Sam Harkins for a term to expire 2021.

Adopted	Ayes 3	Crane, Ross, O'Neill
	Nays 0	
	Absent 2	Colgan, Cagle

There are two vacancies for alternates.

Recreation Commission

On a motion of Councilman Ross seconded by Councilman O'Neill moved to reappoint Chair Doug Strawinski for a term to expire in 2015 and members Doug Strawinski, Melissa Germano and Shannon Miller for terms to expire in 2016.

Adopted	Ayes 3	Crane, Ross, O'Neill
	Nays 0	
	Absent 2	Colgan, Cagle

Senior Services Committee

On a motion of Supervisor Crane seconded by Councilman Ross move to reappoint Andrew Kehr as Chair for a term to expire in 2015, and Andrew Kehr, Rose Rider, Don Peterson, Nancy Finkle and Dick Franklin as members with terms to expire in 2016.

Adopted	Ayes 3	Crane, Ross, O'Neill
	Nays 0	
	Absent 2	Colgan, Cagle

Tree Preservation Commission

On a motion of Supervisor Crane seconded by Councilman Ross moved to reappoint Chair, Nancy Guski for a term to expire 2015 and Karen Cadorette for a term to expire in 2016.

Adopted	Ayes 3	Crane, Ross, O'Neill
	Nays 0	
	Absent 2	Colgan, Cagle

There is one vacancy on the committee.

Water District #1 Water Board

On a motion of Supervisor Crane seconded by Councilman O'Neill moved to reappoint Chair Henry Van Parys and Vice-Chair Jerry Gilnack each for a term to expire in 2015, and Henry Van Parys, Nick Annas and Richard Franklin as members for terms to expire in 2016.

Adopted	Ayes 3	Crane, Ross, O'Neill
	Nays 0	
	Absent 2	Colgan, Cagle

Zoning Review Committee

On a motion of Councilman O'Neill seconded by Supervisor Crane moved to reappoint Susan Simon as Chair for a term to expire in 2015 and Susan Simon, Chuck Simmons, Sam Phelan, John Douglas, Steve Cole, Anne Rubin and Chris Klose as members for terms to expire in 2016.

Adopted	Ayes 3	Crane, Ross, O'Neill
	Nays 0	
	Absent 2	Colgan, Cagle

The ZRC is still looking for a liaison from Tivoli.

ASSOCIATION OF TOWNS 2015

Supervisor Crane referred to the Association of Town's meeting from February 15 – 18 in New York City. She asked Councilman Ross to be the Towns official delegate.

On a motion of Supervisor Crane seconded by Councilman O'Neill moved to appoint Councilman Ross as the Official Town delegate to attend the Association of Towns and Councilman O'Neill as alternate.

Adopted	Ayes 3	Crane, Ross, O'Neill
	Nays 0	
	Absent 2	Colgan, Cagle

Supervisor Crane will send an email regarding the Association of Towns to employees.

CORRESPONDENCE

Supervisor Crane referred to a copy of an agreement to expend highway funds from Highway Superintendent Theresa Burke.

On a motion of Supervisor Crane seconded by Councilman Ross moved to approve the agreement to expend highway funds (\$48,000) for general repairs of 58 miles of town highways.

Adopted	Ayes 3	Crane, Ross, O'Neill
	Nays 0	
	Absent 2	Colgan, Cagle

PUBLIC COMMENT PERIOD

Supervisor Crane opened for public comments. There were none.

ATTORNEY CLIENT SESSION

On a motion of Supervisor Crane seconded by Councilman Ross moved to go to Attorney/ Client session regarding contracts.

Adopted	Ayes 3	Crane, Ross, O'Neill
	Nays 0	
	Absent 2	Colgan, Cagle

On a motion of Supervisor Crane seconded by Councilman Ross moved to adjourn the Attorney/Client session at 10:45 p.m.

Adopted	Ayes 3	Crane, Ross, O'Neill
	Nays 0	
	Absent 2	Colgan, Cagle

On a motion of Supervisor Crane seconded by Councilman Ross moved to agree to pay Deputy Assessor, Diana Picciano for holidays during January, February and March.

Adopted	Ayes 3	Crane, Ross, O'Neill
	Nays 0	
	Absent 2	Colgan, Cagle

On a motion of Councilman O'Neill seconded by Councilman Ross moved to adjourn the meeting at 10:50 p.m.

Adopted	Ayes 3	Crane, Ross, O'Neill
	Nays 0	
	Absent 2	Colgan, Cagle

Respectfully submitted,

Sue McCann, Town Clerk