

RED HOOK TOWN BOARD MEETING

August 11, 2015

A meeting of the Town Board of the Town of Red Hook, Dutchess County, New York was convened in public session at the Town Hall, 7340 South Broadway, Red Hook at 7:30 p.m.

Present: Supervisor Sue Crane
Councilman James Ross
Councilman Harry Colgan
Councilman William O'Neill
Councilwoman Brenda Cagle
Town Clerk Sue McCann

Also Present: Attorney for the Town Christine Chale

Supervisor Crane welcomed everyone to the meeting and opened with the Pledge of Allegiance.

SUPERVISOR'S REPORT

The Supervisor's report dated June 30, 2015 was read as follows: Opening balance - \$4,675,241.36; Receipts - \$1,188,691.32; Disbursed - \$1,749,958.60; Balance - \$4,113,974.08. There were no transfers or budget adjustments.

On a motion of Councilman Ross seconded by Councilman Colgan moved to approve the Supervisor's report as read.

Adopted	Ayes	5	Crane, Ross, Colgan, O'Neill, Cagle
	Nays	0	

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TOWN CLERK'S REPORT

The Town Clerk's report for the period July 1 – 31, 2015 was read as follows: Total local shares remitted to the Supervisor - \$1,617.71; Amount remitted to NYS Ag & Markets - \$78.00; Amount remitted to NYS Dept. of Health - \$157.50; Amount remitted to NYS DEC- \$264.54; Total State, County & Local revenue - \$2,117.75.

ABSTRACT

July 2015 Voucher #'s 19195 – 19280 Total abstract - \$82,356.02

Town Clerk Sue McCann announced that the sporting licenses went on sale but as of today the system is down. She asked hunters for their patience.

ANNOUNCEMENTS

Councilwoman Cagle announced that the Red Hook Trails plan is underway. If anyone has comments go to – redhooktrailplan@weebly.com.

Supervisor Cane announced the following:

-Hardscrabble Day is September 19. Anyone interested in joining the parade contact Sue McCann.

-There will be a Pop-Up Art event on August 21 – 23 at St. Margaret's Home. Red Hook CAN is sponsoring the event celebrating the arts.

- Harry Baldwin, President of DC Agriculture & Farmland Protection Board, provided their plan for executive summary of 2015. It shows some of the initiatives that have taken place in farming

-On Wednesday, September 23 there will be a special workshop devoted to amending Ch. 143 Historic Structures and Districts.

PUBLIC COMMENT PERIOD

Supervisor Crane opened for comments.

Robert George spoke about his idea for a proposed project regarding utilizing space at St. Margaret's property. He would like to build an ice skating rink that would have a multi-purpose use for roller skating and roller blading in spring, summer, and fall. The project would be privately funded, and all services will be provided by his office. Renderings will be posted in various locations. They will probably call the project Red Hook on Ice. He provided the Board with renderings.

Councilman O'Neill asked where on the property.

Mr. George answered that it would be parallel to the building. He pointed out his ideas on a rendering which included a noise buffer structure for various events. The information will be posted on Facebook at Red Hook on Ice.

Supervisor Crane asked where the septic system is. It would have to be determined.

Councilman Colgan explained the location of the septic system at St. Margaret's property. Robert walked the property and that was pointed out.

Councilman O'Neill asked if the Recreation Commission liked the idea.

Robert said he spoke to Recreation Director, John Kuhn, and he is very excited about the project. Our closest ice skating facility is in Saugerties. He thought this would be nice and it will not cost the taxpayers. People would be able to walk to it and it would stimulate business.

Highway Superintendent Theresa Burke asked if they would share the Holy Cow parking lot. Robert said ideally, yes, but he will ask.

Supervisor Crane will contact the owner in regard to how he feels about parking.

Robert pointed out proposed driveway entry, lighting, parking and multi- purpose stage space. His company also does stage work for Hardscrabble and Apple Blossom Day.

Councilwoman Cagle especially likes the noise buffer.

Councilman Colgan commented on the elaborate construction of the project.

Robert explained the requirements for the different services needed for ice and roller skating.

Todd Denu offered to deliver the first two loads of water for the ice skating rink.

Supervisor Crane asked about liability to the Town in regard to insurance. We would have to hammer that out with Mr. George's company.

Robert said there would be significant insurance provided. They would be open for collaboration. Anything that would be a win-win for the community they are open to.

Councilman Ross thinks it's a great idea but his concern is the size and the space.

Robert is willing to do whatever work is required. Winter would have a different point of view with a project like this. It would change how we think about winter and it's a component of community building.

Supervisor Crane suggested that Mr. George speak to the St. Margaret's Committee.

RESOLUTION APPROVING AMENDMENT OF TOWN'S PURCHASING & PROCUREMENT POLICY

Supervisor Crane explained the resolution. It largely concerns Public Works contracts. Councilman Ross read the amendment to the resolution.

RESOLUTION 2015 #34

RE: APPROVING AMENDMENT OF TOWN OF RED HOOK PURCHASING AND PROCUREMENT POLICY

On a motion of Councilman James Ross seconded by Councilman William O'Neill moved to approve the resolution as read.

Adopted	Ayes	5	Crane, Ross, Colgan, O'Neill, Cagle
	Nays	0	

Copy attached

Attorney Chale asked if the Board wanted to discuss the proposed local law. She explained what Purchasing Agent Ted Kudzy proposed for discussion regarding formal bidding procedures, and suggested that the Board set a public hearing.

On a motion of Supervisor Crane seconded by Councilwoman Cagle moved to set a public hearing for September 8, 2015 at 7:45 p.m. to consider Local Law D of 2015 establishing Chapter 31 of the Code of the Town of Red Hook to permit the Town to award purchase contracts on the basis of that value.

Adopted	Ayes	5	Crane, Ross, Colgan, O'Neill, Cagle
	Nays	0	

OLD RHINEBECK AERODROME CROSSWALK

Supervisor Crane referred to their discussion about crosswalks at the Aerodrome. If we provide legal crosswalks, we have to create a local law to do so. She asked for comments.

Attorney Chale discussed the proposed local law and suggested setting a public hearing.

Highway Superintendent Theresa Burke explained the State's concerns for safety of pedestrians.

Supervisor Crane read the resolution regarding the proposed local law.

RESOLUTION 2015 #35

RE: ESTABLISHING A DATE FOR A PUBLIC HEARING REGARDING THE ADOPTION BY THE TOWN BOARD OF THE TOWN OF RED HOOK OF LOCAL LAW C (PROPOSED) FOR 2015 REGARDING CROSSWALKS

On a motion of Supervisor Sue Crane seconded by Councilman Harry Colgan move to set the resolution for 7:50 p.m. on September 8, 2015.

Adopted Ayes 5 Crane, Ross, Colgan, O’Neill, Cagle
 Nays 0

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AGRICULTURAL FENCES

Councilman O’Neill explained that they are still in discussion and will hopefully have the information ready for the next Town Board meeting.

TOWN BOARD ACCEPTANCE OF TOWN CLERK & TAX COLLECTOR AUDIT REPORTS

Supervisor Crane pointed out the independent Auditor’s report for the end of the year, dated December 31, 2014. She read the letter from the auditor stating no deficiencies.

On a motion of Councilman O’Neill seconded by Councilman Ross moved to accept the Auditor’s report.

Adopted Ayes 5 Crane, Ross, Colgan, O’Neill, Cagle
 Nays 0

REVIEW OF EMPLOYEE POLICIES

Supervisor Crane pointed out two policies to consider. The sexual harassment policy required a minor change from Supervisor to Department Head.

On a motion of Supervisor Crane seconded by Councilman O’Neill moved to accept the change.

Adopted Ayes 5 Crane, Ross, Colgan, O’Neill, Cagle
 Nays 0

Supervisor Crane referred to a section regarding employee health and safety required by NYMR and OSHA. She asked the Board to review that portion of the policy and report any concerns at the next Town Board meeting.

BOARD REPORTS

Planning Board – Supervisor Crane introduced Brian Kelly who is interested in serving on the Town Planning Board.

Brian Kelly explained how he gained interest in Planning and gave some background of his experience.

On a motion of Councilwoman Cagle seconded by Councilman Colgan moved to appoint Brian Kelly to serve on the Planning Board for a term to expire December 31, 2020.

Adopted Ayes 5 Crane, Ross, Colgan, O’Neill, Cagle
 Nays 0

Councilman O’Neill referred to a voucher to be signed tonight transferring money.

On a motion of Councilman O’Neill seconded by Councilman Ross moved to move Parkland Funds to cover the increase in appropriation for the fund balance to pay the \$1350 fee for cutting the trees down at St. Margaret’s Home

Adopted Ayes 5 Crane, Ross, Colgan, O’Neill, Cagle
 Nays 0

ZBA – At the July meeting they reviewed one appeal for Bard College.

DEPARTMENT REPORTS

Bookkeepers Report – Outstanding balances in receivables was presented.

Budget Officer – Budgets are out to the Departments and Committees. The process of putting the total budget together will begin in early September.

Building & Zoning – For the period July 6 – August 11, 2015 there were 36 permits, 20 inspections, 21 CO/CC’s, 8 Complaints, and \$6557.00 received.

Highway Department – Highway Superintendent Theresa Burke asked the Board to authorize the use of the contingency fund to purchase salt under this year’s contract. The amount is \$18,505.35. The salt shed is empty and the maximum we are allowed to purchase is 295 tons.

On a motion of Supervisor Crane seconded by Councilman Colgan moved to approve use of the contingency fund in the amount of \$18,505.35 before August 31, 2015.

Adopted Ayes 5 Crane, Ross, Colgan, O’Neill, Cagle
 Nays 0

Red Hook Police Department – July: 65 total incidents, 8 arrests and 27 tickets issued.

Dutchess County Sheriff – The July report showed 87 incidents.

Water Department – Bids were accepted for the pump house improvement project. The June monthly report showed some extra usage of water pumped due to a hydrant leak. A pump will be replaced, and all items normal. Pipes were replaced and working properly.

On a motion of Supervisor Crane seconded by Councilman Colgan moved to accept the Boyd Artesian Well Company proposal of \$5500 plus \$200 for chlorine.

Adopted Ayes 5 Crane, Ross, Colgan, O’Neill, Cagle
 Nays 0

Intermunicipal Task Force- They continue to review and complete the discussion of the proposed Historic Preservation Law. Greenplan, Inc. will make a presentation of the new zoning proposal at a workshop on September 23 at 7:30 p.m. Following the workshop they will ask the Town Board to consider scheduling public informational meetings.

Assessor – We achieved 100% assessment value. Interviews were held with 7 candidates for the Assessor’s replacement.

Sidewalk Grant – Engineering firms were interviewed for the Route 9 sidewalk project. The next step is to refine the scope of services then we begin negotiations. Some firms were optimistic and said construction would be completed by 2016 and others thought it would be completed in 2017. Tree removal will be required and timing is restricted because of bat habitat. It would have to be done before March 31, 2016 for it to be completed that year. They are trying to move forward efficiently.

Recycling – The “Closed” signs helped with the dumping issue.

CORRESPONDENCE

Supervisor Crane noted correspondence from Linda Keeling expressing concern regarding ADA for the Red Hook CAN coming up soon at St. Margaret’s.

EXECUTIVE SESSION/ATTORNEY CLIENT SESSION

On a motion of Supervisor Crane seconded by Councilman Colgan moved to go into Executive Session and Attorney/Client session at 9:07 p.m. for the purpose of the hiring/firing of a particular person or persons and for matters of litigation.

Adopted Ayes 5 Crane, Ross, Colgan, O’Neill, Cagle
 Nays 0

On a motion of Councilwoman Cagle seconded by Councilman Colgan moved to adjourn the Executive Session & Attorney/Client session at 11:04 p.m.

Adopted Ayes 5 Crane, Ross, Colgan, O’Neill, Cagle
 Nays 0

On a motion of Councilwoman Cagle seconded by Supervisor Crane moved to adjourn the meeting at 11:04 p.m.

Adopted Ayes 5 Crane, Ross, Colgan, O’Neill, Cagle
 Nays 0

Respectfully submitted,
Sue McCann, Town Clerk