

RED HOOK TOWN BOARD MEETING

October 13, 2015

A meeting of the Town Board of the Town of Red Hook, Dutchess County, New York was convened in public session at the Town Hall, 7340 South Broadway, Red Hook at 7:30 p.m.

Present: Supervisor Sue Crane
Councilman James Ross
Councilman Harry Colgan
Councilwoman Brenda Cagle
Town Clerk Sue McCann
Absent: Councilman William O'Neill
Also Present: Attorney for the Town Christine Chale

Supervisor Crane welcomed everyone to the meeting and opened with the Pledge of Allegiance.

SUPERVISOR'S REPORT

The Supervisor's report dated August 31, 2015 was read as follows: Opening balance - \$3,965,228.21; Receipts - \$405,992.92; Disbursed - \$537,126.67; Balance - \$3,834,094.46
The Supervisor's report dated September 30, 2015 was read as follows: Opening balance - \$3,834,094.46; Receipts - \$416,906.30; Disbursed - \$709,976.14; Balance - \$3,541,024.62
The Transfer Tax balance is \$192,477.23 as of September 30. There were the following budget adjustments: General A Fund: Total increase in appropriations - \$33,994; General B Fund: Total increase in appropriations - \$63,105; Other Funds: SF fire protection offset - \$8,500.

On a motion of Councilman Colgan seconded by Councilwoman Cagle moved to accept the Supervisor's reports and budget adjustments.

Adopted	Ayes 4	Crane Ross, Colgan, Cagle
	Nays 0	
	Absent 1	O'Neill

Copy attached

Supervisor Crane referred to a report from Bookkeeper Ann Conway explaining the need to include appropriations for wetlands mitigation. She is requesting use of Parkland funds to cover the increased appropriation of \$7,147. Ann was also asked to do a survey of local municipalities for fees collected from mobile home parks. Her report showed various results. Red Hook charges \$15 per park. Other fees were also researched. The Bookkeeper submitted the human resource manual for the Boards review.

TOWN CLERK'S REPORT

The Town Clerk's report for the period September 1 – 30, 2015 was read as follows: Total local shares remitted to the Supervisor - \$1,527.15; Amount paid to NYS Ag. & Markets - \$61.00; Amount paid to NYS DOH - \$180.00; Amount paid to NYSDEC - \$6,474.85; Total State, County & Local revenue - \$8,243.00

Town Clerk McCann explained that NY State gets the bulk of money from conservation.

Supervisor Crane explained that the Town Clerk's Office collects fees on various items that we don't keep money for.

Town Clerk McCann explained that her office offers many services that do not generate much revenue. Out of the \$6,474.85 the Town collected for the DEC, we keep \$332.00. We even had to buy our own computer in order to sell sporting licenses. It is a service for residents.

ABSTRACT

September 2015 – Vouchers 19389 through 19530; Total - \$280,061.63 (copy attached)

DEC CAMP SCHOLARSHIP RECIPIENT PRESENTATION – REBEKAH MARTZ

Supervisor Crane welcomed the winner of the CAC's environmental camp award, Rebekah Martz.

Rebekah shared her experience at the camp. She enjoyed her time there, said they had great activities and still keeps in touch with some of the friends she made. She introduced Jen Cavanaugh of the CAC who helped sponsor her.

Supervisor Crane thanked Jen Cavanaugh for the work she does. The award was financed through the Hendrik Hudson Masonic Lodge as well as the VFW. The other student who won a scholarship moved away from the Red Hook area.

ANNOUNCEMENTS

Councilwoman Cagle announced that the Winnakee Trails Conference took place last Saturday. They are starting a quarterly trail roundtable open to the public. Date will be announced soon. Supervisor Crane announced the following:

- Route 199 road closures (approximately Oct 30-Nov.6th) in an area in Milan east of Wilbur Flats Road and west of Hicks Hill Road.
- Special Olympics winter games on February 19 & 20. Volunteers are needed.
- There will be two informational meetings regarding proposed amendments to the Town of Red Hook Zoning Law on October 21 at 7 p.m. and October 29 at 7 p.m. Input from residents will be welcomed.

PUBLIC COMMENT PERIOD

Supervisor Crane opened for comments. There were none.

ENGINEERING REPORT UPDATE

Supervisor Crane referred to an engineering report for the design of the Town Hall parking lot. In addition there was a grant available for ADA features for Town Hall. We attempted to make those two projects into one bid. She pointed out an email from the Town Engineer comparing the two bids. The Town asked for their recommendation and they recommended that we reject the bid and consider going back out for bid in January for a spring construction start. It would eliminate the time pressure and we believe that modifying the scope of work to create two separate projects would be appropriate. We won't have to file for an extension. She read the resolution.

RESOLUTION 2015 #47

RE: AUTHORIZING THE REJECTION OF BIDS FOR THE CDBG TOWN HALL CAMPUS PROJECT

On a motion of Supervisor Sue Crane seconded by Councilwoman Brenda Cagle moved to approve the resolution.

Adopted	Ayes 4	Crane, Ross, Colgan, Cagle
	Nays 0	
	Absent 1	O'Neill

Copy attached

ZONING MAP UPDATE

Supervisor Crane said the Town is looking at Historic Structures and Districts Landmark Overlay map. Public informational meetings will be on October 21 and October 29th at 7 p.m.

DUTCHESS COUNTY SHARED SERVICES GRANT PROGRAM 2016 AWARD

Supervisor Crane announced that Shared Services Committee sent a grant application to implement consolidation of highway/DPW function. An \$82,000 grant was awarded, and the Village of Red Hook will be the lead agency. They are presently involved in data collection. Highway Superintendent Theresa Burke explained how far they are into the process. Supervisor Crane thanked Highway Superintendent Burke for her involvement.

COMMUNITY PRESERVATION FUND PLAN CALENDAR UPDATE

Attorney Chale explained that this plan was adopted in May of 2011 and we are required to update it at least every five years in order to continue to be in the position to expend funds. She explained the details that have to be listed in the plan. The terms of the plan are up to the Board. The updated plan will have to be adopted by local law, and will have to go through SEQRA. Essentially it is a Town-wide planning document. She explained how the funds can be used, then circulated a memo that she received. It is described as "preservation of community character". It is up to the Board to set a priority of how funds should be spent. Supervisor Crane will contact the Chair of the Community Preservation Fund Committee.

properties, will address requests for inspection, and will contact appropriate authorities so that agricultural assessments are addressed in a timely manner.

Budget Officer – In the month of September she continued to meet with departments on budget items and also with the Supervisor and Business Manager. Because of budget constraints it has been a difficult process and they are trying to produce the best tentative budget by the end of the month.

Building & Zoning Office – For the period of August 26 – September 23, 2015 there were 26 permits issued, 41 inspections, 10 CO/CC's issued, 4 complaints, and they received \$6486.00.

Police Report – The August report showed 86 total incidents, 8 arrests and 23 tickets issued.

Purchasing – for the period of June 25 to September 23 there were 86 purchase orders issued, the selection committee named an engineering consulting firm for the Route 9 project, the pre-bid meeting was held in Town Hall for the campus project and ADA improvements, State and County contracts for a pickup truck for the Highway Department are being investigated, sensors for humidity control in the Highway garage are being worked on and a computer for the Highway Shared Services project was purchased.

Recreation Commission - they are wrapping up for the fall, wetlands mitigation is finished and trees have been purchased for planting. Equipment is being cleaned and readied for the winter. A question about duckweed in the Hudson River came up, and it is found to have no cause for concern. Supervisor Crane asked about the pavilion roof and if the cost is in their maintenance budget. Councilman Colgan will check into it.

CAC – The report dated September 23 explained what they did in regard to water, waste, energy, miscellaneous and events. A Bard intern will be hired to create a photography exhibit that reflects the 4 categories of Red Hook Energy & Climate Action Plan, transportation, waste, energy and land use. The community is invited to participate in the Walkway to Paris, a rally for climate action on October 16 from 1 – 5 p.m. at the Walkway over the Hudson

Intermunicipal Task Force - The August and September reports show the continuation of discussion and review of the proposed Historic Preservation Law. Copies were delivered to the Supervisor and Board members. They also created a proposed map to accompany the new law showing outlines of the Historic Landmark Overlay District with the Hamlet Districts and locations of the proposed projected structures in the Town listed on the State & National Register of Historic Places. A fact sheet on the Historic Districts in the Town was sent to all parcel owners who have property within that district. The proposed draft of the local law dated 9/9/2015 will be sent to the D.C. Department of Planning and Development for their review.

CORRESPONDENCE

Supervisor Crane shared the following correspondence:

-A letter from Central Hudson offering to lease LED street lights to municipalities offering significant savings on maintenance and operating costs. They will save our municipality on annual street light cost. Effective immediately they are seeking approval to replace existing lights with LEDs, with no upfront or installation charge. If the Town agrees, they ask for the Town to submit a form.

Supervisor Crane sees this as a good idea

Councilman Ross asked about the billing fees.

Councilman Colgan is concerned about the brightness of the LED's. He doesn't like the idea of light pollution.

Supervisor Crane will get more information from Central Hudson.

-St. Margaret's Committee submitted a list of past members and suggested members. Supervisor Crane would like to have input from residents about how they envision St. Margaret's Home.

She would love to have more input as to the value of the building and how it can be used.

Councilwoman Cagle received an email from the Planning Board Clerk asking if he Board would count as training, a Water Shed Conference that a Planning Board member attended.

On a motion of Councilman Colgan seconded by Councilwoman Cagle moved to adjourn the meeting at 9:08 p.m.

Adopted	Ayes	4	Crane, Ross, Colgan, Cagle
	Nays	0	
	Absent	1	O'Neill

Respectfully submitted,

Sue McCann, Town Clerk