

**RED HOOK TOWN BOARD MEETING**  
**November 10, 2015**

A meeting of the Town Board of Red Hook, Dutchess County, New York was convened in public session at the Town Hall, 7340 South Broadway, Red Hook at 7:30 p.m.

Present: Supervisor Sue Crane  
Councilman James Ross  
Councilman Harry Colgan  
Councilman William O'Neill  
Councilwoman Brenda Cagle  
Town Clerk Sue McCann

Also Present: Christine Chale, Attorney for the Town

Supervisor Crane welcomed everyone to the meeting and opened with the Pledge of Allegiance.

**SUPERVISOR'S REPORT**

The Supervisor's report dated October 31, 2015 was read as follows: Opening Balance- \$3,541,024.62; Receipts- \$159,016.11; Disbursed- \$428,017.73; Balance- \$3,272,023.00. Budget adjustments prior to closing October 2015 as follows: General A Fund: Offset to the Fund balance- Appropriate Fund balance \$39,650, Reduce Appropriated Fund balance \$39,650 General B Fund: Increase appropriations \$6,054; Highway DB Fund Increase appropriations \$260; Water Works O & M SW Fund Increase appropriations \$600; Other Funds and Capital Projects Increase appropriations \$29,855.

On a motion of Councilman Colgan seconded by Councilman Ross moved to accept the Supervisor's report and budget adjustments.

Adopted        Ayes    5        Crane, Ross, Colgan, O'Neill, Cagle  
                     Nays    0

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**TOWN CLERK'S REPORT**

The Town Clerk's report for the period October 1- 31, 2015 was read as follows: Total local shares remitted to the Supervisor - \$1,131.49; Amount paid to NYS Ag. & Markets - \$47.00; Amount paid to NYS Dept. of Health - \$90.00; Amount paid to NYS DEC - \$1,327.51; Total State, County & Local Revenue - \$2596.00

**ABSTRACT**

October 2015 – Vouchers 19531 – 19610; Total - \$117,868.20 (copy attached)

**RESOLUTION**

Recreation Director John Kuhn read the following Resolution.

**RESOLUTION 2015 #51**

RE: Town of Red Hook Resolution Honoring Kevin Moul Director Men's Basketball League.

On a motion of Supervisor Sue Crane seconded by Councilman Harry Colgan moved to approve resolution as read.

Adopted:        Ayes    5        Crane, Ross, Colgan, O'Neill, Cagle  
                     Nays    0

Copy Attached

John Kuhn recognized the 25 years of dedication of Kevin Moul as the Director of the Men's Basketball League. He presented Kevin a plaque; whistle and stop watch to thank him for his years of service. Kevin Moul stated he wanted to follow in his Father's footsteps; he has a great love for basketball with great teams, referee's, coaches and wonderful facilities. He did not expect this recognition but greatly appreciates it. Thank you.

## ANNOUNCEMENTS

-Supervisor Crane congratulated all the candidates who ran and were elected, Micki Strawinski – DC Legislator, Robert McKeon – Supervisor elect, Harry Colgan – Councilman, Sarah Imboden- Councilwoman and Theresa Burke- Highway Superintendent. She thanked all the candidates who ran, it's not easy putting yourself out there and also the political parties who respectfully remove political signs ASAP.

-Supervisor Crane announced that on November 18<sup>th</sup> there is a St. Margaret's visioning meeting at the Town Hall at 7:30 p.m. All are invited.

-Supervisor Crane referred to her Town of Red Hook 2016 Adopted Budget. Town Board relies on our experienced "Budget/Finance Committee" to initiate annual budget preparation: Budget Officer, Rose Rider; Town Bookkeeper, Ann Conway; Supervisor Sue Crane; as needed: Highway Superintendent Theresa Burke; Consultant and former Office Manager, Deborah Coon. Budget Officer meets in July and August with Dept. heads, committee chairs and members of Town Board, identifying needs and changes in inventory, mandates, programs and anticipated expenses and revenues. Thank you to Town Board members Jim Ross and Bill O'Neill who met and negotiated contracts with Red Hook Fire Company and Village of Tivoli for Town fire protection for 2016-2017. Thank you also to Red Hook Village Mayor Ed Blundell and Sgt. Patrick Hildenbrand who met with Supervisor Crane, Councilman Colgan and the Bookkeeper to discuss contract and services of Village of Red Hook police Dept. In September the Budget/Finance Committee conducted weekly 2 hour meetings to review details and modifications of budget; including impact of mandates, dept. budget requests, Capital Investment Plan (5 year), anticipated changes in expenses and revenues, potential sources of revenue, new programmatic initiatives/commitments, grant opportunities, professional contracts and personnel salaries and benefits. On September 30 the Tentative 2016 Budget was filed with the Town Clerk. In October the Town Board held public workshops on Oct. 6<sup>th</sup> and 19<sup>th</sup>. Throughout October the Budget Finance Committee met weekly to effect minor changes in the Preliminary 2016 Budget. The Town Board conducted a Public Hearing on October 28<sup>th</sup> to consider Local Law 2015 Overriding the NYS Mandated Tax Cap. Absent public comment it was continued until the Special Meeting for Public Hearing 2016 Budget, set for November 5, 2015. On November 5, Public Hearing for Budget 2016, attendees were: Supervisor Sue Crane, Deputy Supervisor Jim Ross, Councilwoman Brenda Cagle, Councilmen Harry Colgan and Bill O'Neill, Budget Officer Rose Rider, Bookkeeper Ann Conway and Highway Superintendent Theresa Burke. Also in attendance was Supervisor Elect Robert McKeon. The Public Hearing was opened. Following no public comment, the Town Board voted unanimously to close the Public Hearing. The Town Bookkeeper filed the 2016 Town Budget with the State Comptroller, after which the Town Board voted unanimously to adopt Town of Red Hook 2016 Budget on November 5, 2015 at 8:00 p.m. Meeting was closed with no action taken on the override of tax cap. Copies of the adopted 2016 Budget are available on the Town's website.

-Chamber of Commerce November breakfast meeting will be held at Northern Dutchess Hospital on November 17<sup>th</sup>. This is to celebrate the new addition to the Hospital. You may also take a tour of the new facilities.

-Received letter from Dutchess County Water and Wastewater Authority informing the Town they completed their preliminary budget for 2016 for the Rokeby Water system and the Fairways Water and Sewer systems. They included copies of the proposed rate schedules and operating budgets. A public hearing will be held November 18<sup>th</sup> at 27 High St in Poughkeepsie at 3:40 p.m.

- The Girl Scouts Silver Award ceremony will be held November 2, 2015 1:00 p.m. - 4:00 p.m. at the Paramount Hudson Valley in Peekskill.

**PUBLIC COMMENT - None**

## RESOLUTION 2015 #52

RE: AUTHORIZING THE ADDITION OF ROADS FOR THE YEARLY UPDATE OF LOCAL HIGHWAY INVENTORY OF ROADS FOR NEW YORK STATE DEPARTMENT OF TRANSPORTATION

On a motion of Councilman Harry Colgan seconded by Councilwoman Brenda Cagle moved to approve resolution.

Adopted	Ayes	5	Crane, Ross, Colgan, O'Neill, Cagle
	Nays	0	

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**RESOLUTION 2015 #53**

RE: AUTHORIZING THE PURCHASE OF IC CONTROL ABRASIVES FOR HIGHWAY DEPARTMENT PURPOSES FOR 2016

On a motion of Councilman James Ross seconded by Councilman Harry Colgan moved to approve resolution accepting bid from Red Wing Properties for the 2016 calendar year.

Adopted      Ayes    5      Crane, Ross, Colgan, O’Neill, Cagle  
                  Nays    0

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**RESOLUTION 2015 #54**

RE: AUTHORIZING THE PURCHASE OF HOT MIX ASPHALT FOR HIGHWAY DEPARTMENT PURPOSES FOR 2016

On a motion of Councilman James Ross seconded by Supervisor Sue Crane moved to approve resolution accepting A. Colarusso & Son Inc. for the 2016 calendar year.

Adopted      Ayes    5      Crane, Ross, Colgan, O’Neill, Cagle  
                  Nays    0

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**RESOLUTION 2015 #55**

RE: AUTHORIZING THE PURCHASE OF ROAD SERVICES AND MATERIALS PURSUANT TO TOWN PROCUREMENT POLICY FOR 2016

On a motion of Councilman James Ross seconded by Councilwoman Brenda Cagle moved to approve various vendors listed in resolution.

Adopted      Ayes    5      Crane, Ross, Colgan, O’Neill, Cagle  
                  Nays    0

Copy Attached

The Town Board complimented Highway Superintendent Burke for all the works she did on these resolutions. Her calculations and spreadsheet gave the Board a clear picture of cost and choice of vendors.

Supervisor Crane asked the Board if they had reviewed the computer use and email policy for the Town of Red Hook. The source is NYMIR. The Board agreed to a minor correction changing sender’s supervisor to Supervisor.

**RESOLUTION 2015 #56**

RE: AUTHORIZING THE COMPUTER USE AND EMAIL POLICY FOR THE TOWN OF RED HOOK

On a motion of Councilwoman Brenda Cagle seconded by Councilman James Ross moved to approve resolution with minor change.

Adopted      Ayes    5      Crane, Ross, Colgan, O’Neill, Cagle  
                  Nays    0

Copy Attached

**NEW BUILDING PERMIT FEES**

Supervisor Crane has had communications from friends of residents who lost their barn and animals due to a fire. It has been suggested that we offer a reduced building permit fee when a structure has been destroyed due to flood or fire. Supervisor Crane read an email from Chris Panetta, Red Hook Barn Raising “Neighbors helping neighbors rebuild”. Mr. Panetta felt there should be some consideration given in regards to building permit fees in the case of such disasters where a similar or smaller replacement structure is to be built. Some differentiation should be made for pre-existing replacement structures in such circumstances vs brand new construction. Mr. Panetta also suggests permit fee schedule should be proportional to the

type/value of structure being erected. Permit fees for simple structures erected solely for agricultural use should be differentiated from residences or commercial buildings. Supervisor Crane asked the Board for their thoughts.

Councilman O'Neill wanted to know what the response of the building department was; what their experience has been.

Councilman Ross suggests a 50% reduction in permit after disaster such as flood, tornado, fire, or plane crash if the building is the same or smaller footprint.

Councilman Colgan discusses pole barns and how the construction of them is very simple compared to a residence.

Board decided that they will look at building fees again in the future right now they are discussing fees for disasters. The Board decided that they want the Building Inspector to weigh in on a 50% reduction of normal fee for building lost due to disaster with the same square footage and footprint within one year of disaster. Discussion will be back on agenda Dec. 8<sup>th</sup>.

We received correspondence from David Grover who would like to become a member of the Tree Preservation Commission. He helped with tree planting and has been recommended by members of the committee.

On a motion of Councilwoman Cagle and seconded by Councilman Ross move to appoint David Grover to the Tree Preservation Commission filling a vacancy which expires December 31, 2015.

Adopted	Ayes	5	Crane, Ross, Colgan, O'Neill, Cagle
	Nays	0	

#### **HISTORIC PRESERVATION LOCAL LAW (proposed)**

Councilman O'Neill reported that they have extended the information meetings with a few stakeholders. Dutchess County Planning wants clarification which will be done by Greenplan Inc. It is too early in the process to begin SEQRA.

#### **AGRICULTURAL FENCES**

Councilman O'Neill presented a draft of proposed local law amending Chapter 143 entitled Zoning of the Code of the Town of Red Hook regarding Fences and Walls prepared by Attorney for the Town Christine Chale. This is a result of much discussion regarding agricultural fencing, height of fences and spite fences. Councilman O'Neill will bring the proposed local law to the Zoning Review Committee and the Ag. & Open Space Advisory Committee for their review and recommendations.

#### **PUBLIC COMMENT- None**

On a motion of Supervisor Crane seconded by Councilman Colgan move to go into Attorney Client.

Adopted	Ayes	5	Crane, Ross, Colgan, O'Neill, Cagle
	Nays	0	

On a motion of Councilwoman Cagle seconded by Councilman Colgan move to adjourn the meeting.

Adopted	Ayes	5	Crane, Ross, Colgan, O'Neill, Cagle
	Nays	0	

Respectfully submitted,

Sue McCann, Town Clerk