

RED HOOK TOWN BOARD MEETING

December 8, 2015

A meeting of the Town Board of the Town of Red Hook, Dutchess County, New York was convened in public session at the Town Hall, 7340 South Broadway, Red Hook at 7:30 p.m.

Present: Supervisor Sue Crane
Councilman James Ross
Councilman Harry Colgan
Councilman William O'Neill
Councilwoman Brenda Cagle
Town Clerk Sue McCann

Also Present: Attorney for the Town Christine Chale

Supervisor Crane welcomed everyone to the meeting and opened with the Pledge of Allegiance.

SUPERVISOR'S REPORT

The report dated November 30, 2015 was read as follows: Opening balance - \$3,272,051.95; Receipts - \$429,672.96, Disbursed - \$\$599,084.21; Balance - \$3,102,640.70. The Community Preservation Fund is still growing and there were no budget adjustments.

On a motion of Councilman Colgan seconded by Councilman Ross moved to accept the Supervisor's November report.

Adopted	Ayes	5	Crane, Ross, Colgan, O'Neill, Cagle
	Nays	0	

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Supervisor Crane explained that we budgeted \$150,000 in mortgage tax revenue for 2015. We did so very conservatively. We received \$199,709.00; \$49,700 more than we expected.

ANNOUNCEMENTS

Supervisor Crane announced the following:

- The Association of Towns training school will take place February 14 – 17 in the NY Marriott Marquis. All Town employees are encouraged to make reservations soon if they plan to attend.
- A newly elected official's training school will take place January 13 – 15 at the Desmond Hotel in Albany.
- Bob Balkind updated the Town about the Linden Ave. Bridge project. It went out to bid on December 7. Plans and specifications will be available on December 7, and bids will be opened on January 6. Construction is scheduled to begin April 4, and open without weight restrictions by September 2. All work is to be completed by October 14.
- Residents are invited to attend the swearing in ceremony on January 1 at 11:30 am for newly elected officials.

Councilman Ross congratulated Supervisor Sue Crane on her retirement. It has been a pleasure to work with her for all these years. She will be missed.

Councilwoman Cagle announced the electronic recycling day on January 16th from 8 a.m. to 2:30 p.m. at the Highway Garage. Redhookchallenge.org has specific information. She too, congratulated Supervisor Crane.

Councilman Colgan expressed that it has been a great 8 years with Supervisor Crane. The learning process was wonderful. He appreciates all that she's done. He announced that Santa will be in Tivoli on December 12, and the celebration will be from 3 – 5 p.m.

Councilman O'Neill appreciates all of Supervisor Crane's work and encouragement. On behalf of the RH Alumni Association, they are so proud of all she's done for the Town. He wished her well.

Supervisor Crane expressed that it is her privilege to serve with all of the Boards and volunteers over the years.

TOWN CLERK'S REPORT

The Town Clerk's report for the period November 1 – 30, 2015 was read as follows: Total local shares remitted to the Supervisor - \$889.37; Amount remitted to NYS Ag. & Markets - \$67.00; Amount remitted to NYS Dept. of Health - \$67.50; Amount remitted to NYSDEC - \$1,017.63; Total State, County & Local revenue - \$2,041.50.

Town Clerk Sue McCann expressed that it has been a pleasure to work with Supervisor Crane. She is a terrific Supervisor and will be missed.

PUBLIC COMMENTS

Supervisor Crane opened for comments. There were none.

ROUTE 9 SOUTH SIDEWALK PRESENTATION – JACK GORTON

Supervisor Crane began with an introduction of Councilwoman Brenda Cagle who has been an amazing Town Board member, community leader, and CAC Chair. Words cannot express how much we are losing with Councilwoman Cagle's retirement. She led the vision for sidewalks on the east side of Route 9 South and credited her with that project.

Councilwoman Cagle introduced the engineers for the project, HVEA Engineers, and explained the process until this point. They have been surveying and the official name of the project is "NY State Route 9 Pedestrian Improvements", fondly known as "our sidewalk project". She introduced Jack Gorton and thanked the engineers for coming to the meeting.

Jack Gorton, Project Manager for HVEA, introduced Project Manager, Joe Foglietta and Kathryn Dryer, Design Engineer for the project. He thanked the Town Board for the opportunity to present this. He gave background on the project initiated by the Town in April through the Federal Highway Administrations Transportation's Alternative Program, a TAP funded project. He gave a breakdown of the funding. The project is in the preliminary design phase. The design report will be submitted to the Town in January, then it will go to the DOT, by April we expect the NYS DOT to grant design approval for the project. We anticipate that by late summer 2016 the estimates will go out to bid then be awarded in the Fall with construction to start in Fall of 2016 with work to be completed in Spring of 2017.

Joe Foglietta explained the construction of the sidewalk, which is about 2,000 linear feet on the east side of Route 9. They plan on mirroring what is on the west side of the road. They will look at enhancing the drainage system of the area. If anyone knows of areas where drainage could be improved he asked that they contact HVEA. Pedestrian crossings were pointed out where they will be strategically located. The State will take a hard look at this as well. Safety is a big concern. They will work with the Town regarding tree and shrub replacement, and there will be utility pole relocation. He asked that anyone who has a question or comment to use the comment sheets provided by HVEA. Their telephone number is: (845) 838-3600. He opened for questions.

Dick Franklin, Red Hook resident, asked about the effect of the pedestrian lights on anyone with a seizure disorder. He thinks it is a distraction that needs to be looked at. Storm runoff is another issue.

Jack explained that pedestrian projects have different requirements.

Mr. Franklin spoke of bicycle right of ways.

Jack explained the NY State standard for sidewalk widths which they are planning for.

Linda Keeling asked when the plans will be available for residents to review.

Jack answered that the preliminary plans will be to the Board in January and after they review it they will be available to the public.

Linda Keeling asked about tree planting and said the Tree Commission will be interested in that. She asked about those residents who think they own to the street.

Jack explained the right of way and they won't have to acquire property from any property owners, they will be working within the property line. They will also be ADA compliant.

Councilman Colgan asked about the pedestrian crossings. Will that cause a traffic problem? People are not accustomed them.

Jack explained that Federal Highway agreed to them in specific locations. It will be negotiated with NY State DOT and it all depends on them.

Councilman Colgan is concerned about unintended consequences.

Councilwoman Cagle found out that the Village is also considering having two of those lights. Maybe having four in a row will make a better situation.

Supervisor Crane said that the conference room will be available if anyone would like to speak to the engineers privately.

Linda Keeling asked if the engineers will be doing any archaeology along the way. Route 9 is an old road.

Jack explained that part of the federal process is looking at various impacts. A study will be done to see if there are environmental impacts and if anything pops up they have to do a more in depth investigation.

Councilwoman Cagle said the Town had to undergo a very rigorous process for the procurement of the engineering firm. It was a highly competitive process.

EMERGENCY RESPONSE PREPAREDNESS PROPOSAL E-911 LOCAL LAW – VINCENT COLUCCIO

Supervisor Crane introduced Vincent Coluccio, Chair of the Disaster Preparedness Committee. He brought forward information to acquaint everyone with new 911 criteria and practices. Vincent gave a presentation about the E911 Sign Law in Dutchess County. He gave the issues behind the discussion and explained the benefits of 911. It is important that postal addresses are prominently displayed for the benefit of first responders. Rhinebeck implemented the County’s regulation and he read their local law. Red Hook Fire Chief Rich Hilbrandt said the house number should be reflective and on both sides of their mailbox, not on only one side or on the front. The Town should look into some kind of enforcement for residents to comply with the law. Councilman O’Neill asked if people have been put on notice about this. Is there a way to give notice before we pass a law that imposes penalties? Chief Hilbrandt explained what Rhinebeck does to remedy that. Tom Crisci commented that the County knew it would be hard to reinforce and left it up to the local fire departments to get the word out. Tivoli sends out information every year. He explained the rules. Property needs to be marked according to Dutchess County law. Vin Coluccio spoke with a responder from Rhinebeck and they are beginning to enforce the law. They are giving three months to come into compliance. Residents not complying will receive a fine. The County says fines should be \$50, second fine \$100, and the third fine \$150. Rhinebeck is only enforcing and fining \$50. The committee is willing to meet with the Town Board to review this. Supervisor Crane said the Board and Town Attorney will review this policy and bring it back to the January Board meeting. Vin is also asking the Board to appoint a person identified who is with the local government to be the primary point of contact. Vin explained the point of contact information suggested by the State. It has to be someone who works locally and has access to data. It should be an employee at Town Hall. Supervisor Crane thanked Vin for the work he put into the Hazardous Mitigation Plan. She suggested that the primary point of contact be Highway Superintendent Theresa Burke. The secondary point of contact will be Supervisor Elect Robert McKeon. She read the resolution.

RESOLUTION 2015 #57

RE: TO APPOINT PRIMARY AND ALTERNATE POINTS OF CONTACT FOR DUTCHESS COUNTY HAZARDOUS MITIGATION ASSISTANCE PLAN

On a motion of Supervisor Sue Crane seconded by Councilman James Ross moved to approve the resolution as read.

Adopted Ayes 5 Crane, Ross, Colgan, O’Neill, Cagle
 Nays 0

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TOWN SPEED LIMITS

Highway Superintendent Theresa Burke brought information about highway speed limits. We continue to get requests to change speed limits. She gave a brief overview. The Highway Dept. has been actively researching town road speed limits in an effort to meet the updated regulatory sign visibility requirements according to Federal Highway Association Standards. All speed limits in the Town are set by the NYS DOT and changes cannot be done without their approval. The NYS DOT findings conflict with many of our posted speed limits and we need to bring our speed limits into compliance before we can address changes. The Town’s first concern is for the safety of our residents. She explained the process of requesting speed limit reductions. All of the Town speed limit signs have to be replaced with high visibility signs required by the Federal Highway Association. We hope to reduce the speed limit on Pitcher Lane and Rockefeller Lane to 35 mph. She is expecting to get complaints during this process. The Board discussed the issue of modifying speed limits on a number of roads.

RESOLUTION SUPPORTING IMA FOR SHARED SERVICES HIGHWAY EQUIPMENT WITH MILAN, RHINEBECK AND CLINTON

Supervisor Crane explained the shared services agreement specifically between the Towns of Red Hook, Milan, Rhinebeck and Clinton. The resolution has been reviewed by our Highway Superintendent and Town Attorney. Councilman O’Neill read the resolution.

RESOLUTION 2015 #58

RE: COMMITMENT OF FUNDS FOR PURCHASE OF SHARED SERVICES EQUIPMENT (MINI EXCAVATOR) WITH TOWNS OF MILAN, CLINTON AND RHINEBECK

On a motion of Councilman Harry Colgan seconded by Councilwoman Brenda Cagle moved to approve the resolution as read.

Adopted Ayes 5 Crane, Ross, Colgan, O’Neill, Cagle
 Nays 0

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RESOLUTION TO GO OUT TO BID FOR THE CDBG ADA TOWN HALL IMPROVEMENTS PROJECT

Supervisor Crane explained the resolution. We have plans for the modifications which include ADA improvements of sidewalks and our parking lot. Councilman Colgan read the resolution authorizing the solicitation of bids for the Town Hall Campus interior building modifications with bids to be received at 3:00 p.m. on January 8, 2016 or such later time and date as determined by the Supervisor upon consultation with the Town Engineer, provided that such publication shall appear not less than five days prior to the date set for bid opening.

RESOLUTION 2015 #59

RE: AUTHORIZING THE SOLICITATION OF PUBLIC BIDS FOR THE TOWN HALL CAMPUS INTERIOR BUILDING MODIFICATIONS

On a motion of Councilman Harry Colgan seconded by Supervisor Sue Crane moved to accept the resolution as read.

Adopted Ayes 5 Crane, Ross, Colgan, O’Neill, Cagle
 Nays 0

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DEPARTMENT REPORTS

Assessor – Assessor Jennifer Warburton read her monthly report which included sales and average sale price. She thanked the Board for providing Municipality 5, and announced that all exemption forms will be sent out shortly. Several properties have been inspected for assessment review.

Recreation Commission – Recreation Director, John Kuhn submitted a report and gave some highlights. He began with the Recreation Commission’s mission statement. Summer Recreation programs are available to youth who live within the Red Hook Central School District. Additional programs were explained. He read a resolution honoring former Summer Recreation Director, Johanna Moore.

RESOLUTION 2015 #60

RE: HONORING JOHANNA MOORE, FORMER DIRECTOR OF SUMMER RECREATION, WHO WILL RECEIVE BOY SCOUTS OF AMERICA GOOD SCOUTS AWARD

On a motion of Supervisor Sue Crane seconded by Councilman James Ross moved to approve the resolution as read.

Adopted Ayes 5 Crane, Ross, Colgan, O’Neill, Cagle
 Nays 0

Copy Attached

ST. MARGARET’S VISIONING REPORT/DISCUSSION

Supervisor Crane explained that the meeting took place on November 18th. She gave a brief history of St. Margaret’s Home, and explained that we’ve been looking for feedback from the community regarding its use. If we use the building it will have to be brought up to code. We did apply for a grant through NYSERDA for insulation but were declined. There have been donations and the committee has been doing small fundraisers. The Hannaford deed restrictions

are very strict and it is on the National Historic Registry. The deed covenant is permanent. She explained the rooms and what would be available. This Board made a commitment to Red Hook CAN to hold two art festivals and no other commitments have been made. Councilman Ross said that Supervisor Crane summed it all up. Councilman Colgan said a lot of ideas came forward and eventually we will make it happen. Councilwoman Elect Sarah Imboden listed ideas that came from the visioning meeting.

RESOLUTION SUPPORTING SOLARIZE HUDSON VALLEY & SOLARIZE NORTHERN DUTCHESS CAMPAIGN

Councilwoman Cagle explained the program and the initiative making solar more affordable and providing education. Some Northern Dutchess Alliance Towns are interested. Laurie Husted wrote a grant application and we are waiting for a response. The following resolution is needed to show our support of the campaign. She read the resolution.

RESOLUTION 2015 #61

RE: MEMORIALIZING RESOLUTION OF THE TOWN OF RED HOOK, NEW YORK, SUPPORTING SOLARIZE HUDSON VALLEY AND SOLARIZE NORTHERN DUTCHESS CAMPAIGN

On a motion of Supervisor Sue Crane seconded by Councilman Harry Colgan moved to approve the resolution as read.

Adopted	Ayes	5	Crane, Ross, Colgan, O’Neill, Cagle
	Nays	0	

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NEW BUILDING PERMIT FEES

Attorney Chale explained the amendment to the building permit fees regarding casualty loss.

On a motion of Councilman O’Neill seconded by Councilman Colgan moved to adopt the new building permit fee schedule.

Adopted	Ayes	5	Crane, Ross, Colgan, O’Neill, Cagle
	Nays	0	

LEAD AGENCY REVIEW LETTER – NEW SEWER SYSTEM FOR VILLAGE OF RED HOOK

Supervisor Crane referred to a SEQRA Lead Agency Coordinator Review Letter from the Village of Red Hook regarding the new sewer system. She read the letter which asks for our consent, not to consent or take no position to having the Village named as lead agency. (After Town Attorney Christine Chale reviewed this item, the Board returned for discussion). Attorney Chale reported that she doesn’t think the Town is required to take an action. She explained the issue.

Councilman O’Neill suggested agreeing to them being lead agency.

DUTCHESS COUNTY REFERRAL LETTER – ZONING AMENDMENTS – “BULK REGULATIONS”

Supervisor Crane referred to a zoning referral from Dutchess County Department of Planning and Development regarding an amendment to Ch. 143 in our zoning law regarding daycare and nursery schools in the Hamlet District. The Department recommends that the Board rely upon its own study of the facts in the case with due consideration of DC Dept. of Planning’s comments. Councilman Colgan thinks the Task Force needs to discuss it at their Friday morning meeting. Councilman O’Neill said it is already being addressed and changed.

REPORTS

Building & Zoning – The November 2015 report showed that there were 12 permits issued, 19 inspections, 4 C.O.’s, 5 complaints and \$4471.00 in revenue. A part-time Building Inspector has been hired to fill the position opened because of the retirement of Bob Fennell.

Red Hook Village Police Department – For the month of October: 95 total incidents; 8 arrests; 29 tickets issued

Purchasing – During the period September 23 – December 8, 2015 there were 61 purchase orders issued; Consulting firm to handle Route 9 sidewalk project was hired; Crawford & Associates are preparing bid specs for the revised Town Hall ADA campus project; purchased a new pickup

truck for the Highway Department; installed heat tapes on the front roof of Town Hall and furnaces and air handlers have been serviced; A.W. Coon submitted the low quote for snow removal from the Route 9 sidewalk for this winter season.

Supervisor Crane referred to the TND and suggested that the Board consider exempting them from Town paid sidewalk clearing, that it become the responsibility of their homeowners association. When we passed the law to clear town sidewalks they weren't thought of. She thinks the Board should consider the issue.

Attorney Chale said that right now we clear only sidewalks on State and County roads. This is something the Board will need to discuss.

Water Department – The November monthly report showed that the wells are working fine, one was rehabilitated. Pipe replacement work was completed, hydrant flushing was completed, the turbidity meter needed calibration which was completed and water service leak at 10 North Drive was repaired. The 2016 work items list include brush hog around pump house, paint wall inside pump house, repair hydrant at 1 Alder St., water tank inspection and ROW clearing.

CORRESPONDENCE

Supervisor Crane shared the following correspondence:

- The Department of State asking the Town to participate in the process of monitoring for communities with approved local water front revitalization programs. She explained their purpose of the monitoring process. She will pass it along to Supervisor – Elect Robert McKeon.
- A farmland protection application was received today from Donald and Claudia Stickle. Scenic Hudson is the sponsoring organization.

PUBLIC COMMENT PERIOD

Supervisor Crane opened for public comments.

Linda Keeling announced that Tree Commission Chair, Nancy Guski, will retire at the end of the month and the new Chair will be Cathy Michael.

Supervisor Crane commented that Nancy was wonderful. She was in today getting signature for the next Forestry Management Plan underway.

CAC

Laurie Husted announced the E-waste collection day is January 16, from 8 – 12:30 p.m. There will be a cost this year for old CRT type TV's and monitors. Information can be found on Redhookchallenge.org. At the Recycling Center, Freon containing items are accepted for \$15.00 and this year they will take car batteries.

ATTORNEY CLIENT SESSION

On a motion of Supervisor Crane seconded by Councilwoman Cagle moved to go to Attorney Client Session at 10:00 p.m.

Adopted	Ayes	5	Crane, Ross, Colgan, O'Neill, Cagle
	Nays	0	

On a motion of Supervisor Crane seconded by Councilman Ross moved to adjourn Attorney Client session at 10:45 p.m.

Adopted	Ayes	5	Crane, Ross, Colgan, O'Neill, Cagle
	Nays	0	

On a motion of Supervisor Crane seconded by Councilman Ross moved to adjourn the meeting at 10:45 p.m.

Adopted	Ayes	5	Crane, Ross, Colgan, O'Neill, Cagle
	Nays	0	

Respectfully submitted,

Sue McCann, Town Clerk