

RED HOOK TOWN BOARD MEETING

June 14, 2016

A meeting of the Town Board of the Town of Red Hook, Dutchess County, New York was convened in public session at the Town Hall, 7340 South Broadway, Red Hook at 7:30 p.m.

Present: Supervisor Robert McKeon
Councilman James Ross
Councilman Harry Colgan
Councilman William O’Neill
Councilperson Sarah Imboden
Town Clerk Sue McCann

Also Present: Attorney for the Town Christine Chale

Supervisor McKeon called the meeting to order and opened with the Pledge of Allegiance.

SUPERVISOR’S REPORT

The Supervisor’s report dated May 31, 2016 was read as follows: Opening balance - \$5,694,756.20; Receipts - \$1,010,413.48; Disbursed - \$1,606,165.79; Balance - \$5,096,003.89

On a motion of Councilman Ross seconded by Councilman Colgan moved to approve the Supervisor’s report.

Adopted Ayes 5 McKeon, Ross, Colgan, O’Neill, Imboden
Nays 0

Water Department Chair Henry VanParys requested moving \$50,000 from unappropriated funds to the reconstruction reserve account, the account that pays for capital projects.

On a motion of Supervisor McKeon seconded by Councilman Ross moved to approve the transfer of \$50,000 to the reconstruction reserve account.

Adopted Ayes 5 McKeon, Ross, Colgan, O’Neill, Imboden
Nays 0

ANNOUNCEMENTS

Supervisor McKeon announced the following:

- Rogers Run, June 18, 8:45 a.m. from St. Christopher’s on Benner Road
- Art Show will take place at St. Margaret’s Home
- ND Community Coalition at the Community Center, Narcotics Anon. meeting 6/16.

Councilperson Imboden announced the following:

- Senior Picnic at Tivoli Memorial Park, June 22. Sponsored by DC Office of the Aging.
- Solarize ND campaign giving free home site assessments before June 30th.

PUBLIC COMMENT PERIOD

Supervisor McKeon opened for comments. There were none.

TOWN CLERK’S REPORT

The Town Clerk’s report for the period May 1 – May 31, 2016 was read as follows: Total local shares remitted to the Supervisor - \$1,234.48; Amount remitted to NY Ag. & Markets - \$60.00; Amount remitted to NYS Dept. of Health - \$90.00; Amount remitted to NYS DEC - \$637.72; Total State, County & Local revenue - \$2,022.20

Abstract – May 2016 - Vouchers 20427 through 20524 – Total abstract: \$540,448.49

On a motion of Councilman Ross seconded by Councilman Colgan moved to approve the Town Clerk’s report.

Adopted Ayes 5 McKeon, Ross, Colgan, O’Neill, Imboden
Nays 0

BOND RE-FINANCING REPORT

Supervisor McKeon referred to the report provided to the Board. We refinanced some bonds and were able to lock in some lower interest rates and increased our credit rating.

DUTCHESS COUNTY SHARED SERVICES GRANTS

Supervisor McKeon explained the focus of grant applications.

Recreation Park Annex – The infrastructure and Challenger Field beginning draft of application is provided. The total project cost estimate for the Challenger Field project including all necessary additional development is \$529,000. The Recreation Commission provided specific data for the Boards review. The Board has to decide if they want to apply for shared services, and we would apply with the School District. Supervisor McKeon suggested applying for \$250,000 under shared services for the infrastructure and to apply for up to \$250,000 under the supplemental.

Councilman Colgan said it’s hard to do this piecemeal.

Supervisor McKeon informed the Board of other grant possibilities, one being the CDBG. We would score high in this application because we are working on a project for those with special needs. He recommends that the Town consider applying to 4 funding sources to try to come up with the total amount of \$529,000. He itemized the amounts from each funding source. Red Hook Central School District Superintendent Paul Finch submitted a letter of support to Dutchess County Department of Planning & Development. We will also receive support from both Village Mayors.

Attorney Chale explained the resolution in regard to amounts applied for.

The Board discussed how much to apply for in regard to infrastructure and supplemental. The Town proposed applying for a grant in conjunction with the Red Hook Central School District, the Village of Tivoli and the Village of Red Hook to fund a portion of the cost of the Challenger Field project at the Recreation Park annex.

Councilman O’Neill read the resolution.

RESOLUTION 2016 #54

RE: AUTHORIZING A GRANT APPLICATION TO DUTCHESS COUNTY FOR A MUNICIPAL SHARED SERVICES GRANT – CHALLENGER FIELD

On a motion of Councilman William O’Neill seconded by Supervisor Robert McKeon moved to apply for a grant in conjunction with the Red Hook Central School District, The Village of Tivoli and the Village of Red Hook.

Adopted Ayes 5 McKeon, Ross, Colgan, O’Neill, Imboden
 Nays 0

Copy attached

Councilman O’Neill read the following resolution:

RESOLUTION 2016 #55

RE: AUTHORIZING A GRANT APPLICATION TO DUTCHESS COUNTY FOR A MUNICIPAL PROPERTY TAX RELIEF GRANT – CHALLENGER FIELD

On a motion of Councilman William O’Neill seconded by Supervisor Robert McKeon moved to apply with our partners for the municipal property tax relief grant.

Adopted Ayes 5 McKeon, Ross, Colgan, O’Neill, Imboden
 Nays 0

Copy attached

PANDA – Supervisor McKeon explained that PANDA along with the Village of Tivoli is submitting a grant application and they are asking us for a letter of support. Tivoli is the lead agency.

MaryAnn Harvey, PANDA, explained what they are applying for and also asked for a letter of support from the Town.

Supervisor McKeon asked if the expenses listed for PANDA are one time.

MaryAnn responded yes, those expenses are one time and it is mostly for equipment. The legal services for the municipal agreement are also a part of the expense.

Supervisor McKeon asked the Board if they want to support the resolution.

Councilman Colgan asked if a resolution was adequate for what they want.

Councilperson Imboden asked how PANDA will be promoted with Dutchess Delivery.

MaryAnn told her it is delivered by email. Activities can be put on the delivery system.

Councilman O’Neill read the resolution.

RESOLUTION 2016 #56

RE: AUTHORIZING A GRANT APPLICATION TO DUTCHESS COUNTY FOR A MUNICIPAL CONSOLIDATION AND SHARED SERVICES GRANT – PANDA

On a motion of Councilman William O’Neill seconded by Councilman James Ross moved to approve the resolution.

Adopted Ayes 5 McKeon, Ross, Colgan, O’Neill, Imboden
 Nays 0

Copy attached

STATE AND MUNICIPAL CAPITAL PROGRAM (SAM)

Councilman O’Neill recommended holding off on this until the next meeting. Perhaps it can be looked at to see how we can draft the application. We can apply for it but he doesn’t know that the Town should rely on it.

Supervisor McKeon said we will get \$50,000 if we apply for something that is eligible. He suggested the two grants applied for reference that we are also going to apply for the CDBG money for the recreation annex to demonstrate that we have a third source of funding to complete that project cost.

LWRP DRAFT MONITORING REPORT DOS GRANT OPPORTUNITY

Supervisor McKeon told the Board that the Department of State contacted him wanting to review our Local Waterfront Revitalization Plan to see how we are coming along. They submitted their monitoring report which references the Towns accomplishments. They recommend that we update the plan and they have money. In the course of updating, do we want to take a look at waterfront access, trails, etc?

Councilman Colgan commented that there are also zoning issues in that district.

Supervisor McKeon said we can apply for grant money and add those ideas.

Councilman O’Neill suggested that the Planner work on the grant application.

Supervisor McKeon will add this to the agenda for the first meeting in July for discussion and approval.

PARKING LOT PROJECT UPDATE

Supervisor McKeon reported that we had to execute a change order to remove a foundation and clay soil. More clay soil might have to be removed. Lights will be installed in 4 – 5 weeks, and then fencing will be installed.

TELEPHONE EQUIPMENT

Supervisor McKeon said he asked Purchasing Agent Ted Kudzy and Bookkeeper Ann Conway to look into purchasing instead of leasing. They investigated and calculated the amount. It was decided to buy the equipment outright and to forgo the extended warranty.

On a motion of Supervisor McKeon seconded by Councilman Ross moved to approve the expenditure to upgrade the phone system in the amount of \$13,553.21.

Adopted Ayes 5 McKeon, Ross, Colgan, O’Neill, Imboden
 Nays 0

REORGANIZATION - WATER BOARD APPOINTMENT

Supervisor McKeon said the water board recommends appointing Anne Rubin to fill the vacancy left by the retirement of John Wintenberg.

On a motion of Councilman Ross seconded by Councilman Colgan moved to appoint Anne Rubin to the Town’s water board.

Adopted Ayes 5 McKeon, Ross, Colgan, O’Neill, Imboden
 Nays 0

PUBLIC COMMENT PERIOD

Supervisor McKeon opened for public comments. There were none.

ATTORNEY/CLIENT SESSION

On a motion of Supervisor McKeon seconded by Councilperson Imboden moved to go into Attorney Client session at 8:40 p.m. to confer with our attorney.

Adopted Ayes 5 McKeon, Ross, Colgan, O'Neill, Imboden
 Nays 0

On a motion of Councilperson Imboden seconded by Councilman Colgan moved to adjourn the Attorney/Client session at 9:29 p.m.

Adopted Ayes 5 McKeon, Ross, Colgan, O'Neill, Imboden
 Nays 0

On a motion of Councilman Ross seconded by Supervisor McKeon moved to adjourn the Town Board meeting at 9:31 p.m.

Adopted Ayes 5 McKeon, Ross, Colgan, O'Neill, Imboden
 Nays 0

Respectfully submitted,

Sue McCann, Town Clerk