RED HOOK TOWN BOARD MEETING  
September 28, 2016

A meeting of the Town Board of the Town of Red Hook, Dutchess County, New York was convened in public session at the Town Hall, 7340 South Broadway, Red Hook at 7:30 p.m.

Present: Supervisor Robert McKeon  
Councilman James Ross  
Councilman Harry Colgan  
Councilperson Sarah Imboden  
Town Clerk Sue McCann

Absent: Councilman William O’Neill

Also Present: Attorney for the Town Christine Chale

Supervisor McKeon called the meeting to order and opened with the Pledge of Allegiance.

ANNOUNCEMENTS
Supervisor McKeon shared the following announcements:
- Miles for Mac on October 8 beginning at Mill Road School
- Annual Northern Dutchess CROP Hunger Walk on October 23rd, 1 p.m. beginning a Mill Rd.
- Household Hazard Waste event is scheduled for Oct. 29th, 8 a.m. – 1:30 pm. in Poughkeepsie
- Tivoli Street Painting festival is scheduled for October 1st

Town Clerk Sue McCann announced the following:
- Red Hook Water District #1 has scheduled partial hydrant flushing for October 11th 8 a.m. to 5 p.m.

PUBLIC COMMENT PERIOD
Supervisor McKeon opened for comments. There were none.

HIGHWAY DEPARTMENT REQUEST TO BID FOR 2017 MATERIALS
Supervisor McKeon referred to a memo dated September 28, 2016 from Highway Superintendent Theresa Burke regarding the material bid request for 2017. Councilman Colgan read the resolution.

RESOLUTION 2016 #83
RE: AUTHORIZING THE TOWN CLERK TO ADVERTISE A REQUEST FOR SEALED BIDS FOR THE PURCHASE OF ICE CONTROL ABRASIVES, A REQUEST FOR SEALED BIDS FOR HOT MIX ASPHALT, AND A REQUEST FOR PROPOSALS FOR VARIOUS MATERIALS AND SERVICES FOR 2017

On a motion of Councilman Harry Colgan seconded by Councilman James Ross moved to approve the resolution as read.

Adopted Ayes 4 McKeon, Ross, Colgan, Imboden
Nays 0
Absent 1 O’Neill

Copy attached

RESOLUTION AUTHORIZING JUSTICE COURT GRANT
Supervisor McKeon explained the resolution read by Councilperson Imboden.

RESOLUTION 2016 #84
RE: AUTHORIZING THE TOWN OF RED HOOK TO PURSUE A GRANT APPLICATION TO OBTAIN FUNDING FOR THE TOWN OF JUSTICE COURT

On a motion of Councilperson Sarah Imboden seconded by Councilman James Ross moved to approve the resolution as read.

Adopted Ayes 4 McKeon, Ross, Colgan, Imboden
Nays 0
Absent 1 O’Neill

Copy attached
APPROVAL OF CAPITAL MARKETS FINANCIAL ADVISORY SERVICES
Supervisor McKeon explained that we were advised to have this agreement in place for our bonding.
Attorney Chale said that this firm is a registered municipal financial advisor and are now required to be registered.
Councilman Ross read the resolution.

RESOLUTION 2016 #85
RE: AUTHORIZING THE EXECUTION OF A FINANCIAL ADVISORY SERVICES AGREEMENT BETWEEN THE TOWN AND CAPITAL MARKETS ADVISORS, LLC.

On a motion of Councilman James Ross seconded by Councilperson Sarah Imboden moved to approve the resolution as read.
Adopted
Ayes 4 McKeon, Ross, Colgan, Imboden
Nays 0
Absent 1 O’Neill

DISCUSSION – RHCSD INTERMUNICIPAL AGREEMENT – TENNIS COURTS
Supervisor McKeon referred to the request from the school district. We share athletic facilities with them and they share in the cost of upkeep. It is important for us to re-do the tennis courts since they reached a level of disrepair. The school asked for an adjustment in the fees they pay us since they had to relocate their tennis teams to Bard College who assesses a fee for their facility use in the amount of $3,000. He asked the Board if they feel it is appropriate to grant the Red Hook Central School District a credit.
Councilperson Imboden said we expected to charge them $3,131.00, based on different factors. She pointed out information on a spreadsheet and explained issues with the tennis courts.
Supervisor McKeon said we intend to do a complete repair of the tennis courts. Just patching it will be a waste of money. He pointed out pictures provided by the school district.
Councilman Colgan thinks it is adequate for casual play. We can do repairs by ourselves.
Councilperson Imboden said that is not cost effective. It costs about $6,000 every two or three years to do repairs. The cracks are bad, and people using the facility are going to the one court without significant cracks. People are trying to avoid them.
The Board will continue the discussion at the next meeting.

DISCUSSION – TAP/CEMAQ GRANT OPTIONS
Supervisor McKeon explained the grants. TAP, (Transportation Alternative Program), considers transportation other than automobile. He explained some of the ideas and read the resolution.

RESOLUTION 2016 #86
RE: AUTHORIZING SUBMISSION OF PRE-APPLICATION FOR THE FISCAL YEAR 2017 TRANSPORTATION ALTERNATIVES PROGRAM FUNDING

On a motion of Supervisor Robert McKeon seconded by Councilperson Sarah Imboden moved to approve the resolution as read.
Adopted
Ayes 4 McKeon, Ross, Colgan, Imboden
Nays 0
Absent 1 O’Neill

DISCUSSION – FINAL RECOMMENDATIONS – UPPER RTE 9G ADVISORY GROUP
Supervisor McKeon referred to recommendations made by the advisory group.
Councilman Ross read the resolution.
**RESOLUTION 2016 #87**

RE: REQUESTING MODIFICATION OF SPEED LIMIT ON COUNTY ROUTE 103/RIVER ROAD FROM ANNANDALE ROAD TRIANGLE TO TOWN LINE

On a motion of Councilman James Ross seconded by Councilperson Sarah Imboden moved to approve the resolution as read.

- **Adopted**
  - Ayes: 4 McKeon, Ross, Colgan, Imboden
  - Nays: 0
  - Absent: 1 O’Neill

Councilman Colgan read the next resolution.

**RESOLUTION 2016 #88**

RE: REQUESTING MODIFICATION OF SPEED LIMIT ON ROUTE 9G FROM ROUTE 199 TO THE NORTHERN TOWN LINE

On a motion of Councilman Harry Colgan seconded by Councilperson Sarah Imboden moved to approve the resolution as read.

- **Adopted**
  - Ayes: 4 McKeon, Ross, Colgan, Imboden
  - Nays: 0
  - Absent: 1 O’Neill

**AUTHORIZING THE IMPLEMENTATION, AND FUNDING IN THE FIRST INSTANCE 100% OF THE FEDERAL AID (AND STATE “MARCHISELLI” PROGRAM AID) ELIGIBLE COSTS OF A TRANSPORTATION FEDERAL AID PROJECT AND APPROPRIATING FUNDS THEREFORE**

Attorney Chale said this says funds have been appropriated to complete the entire project.

**RESOLUTION 2016 #89**

RE: AUTHORIZING THE IMPLEMENTATION AND FUNDING IN THE FIRST INSTANCE OF 100% OF THE FEDERAL AID (AND STATE “MARCHISELLI” PROGRAM AID) ELIGIBLE COSTS OF A TRANSPORTATION FEDERAL AID PROJECT AND APPROPRIATING FUNDS THEREFORE

On a motion of Supervisor Robert McKeon seconded by Councilman Harry Colgan moved to approve the resolution.

- **Adopted**
  - Ayes: 4 McKeon, Ross, Colgan, Imboden
  - Nays: 0
  - Absent: 1 O’Neill

**WATER SYSTEM OPERATOR**

Water Department Chair Henry VanParys explained that they are very happy with VRI.

Councilperson Imboden read the resolution.

**RESOLUTION 2016 #90**

RE: AUTHORIZING THE RENEWAL OF THE AGREEMENT FOR PROFESSIONAL SERVICES (WATER SYSTEM OPERATOR – WATER DISTRICT NO. 1) BETWEEN THE TOWN OF RED HOOK AND VRI ENVIRONMENTAL SERVICES, INC.

On a motion of Councilperson Sarah Imboden seconded by Councilman James Ross moved to approve the resolution as read.

- **Adopted**
  - Ayes: 4 McKeon, Ross, Colgan, Imboden
  - Nays: 0
  - Absent: 1 O’Neill

Copy attached
REPORTS

Water Department – The August report showed that everything is working well. Water Dept. VanParys said they had an issue with a well; the problem was wiring that had to be replaced. Things are working well now.

ZBA – In September there was a Public Hearing for an area variance to erect a fence, discussion was tabled until October 12. There was a review of appeal for an area variance to construct a cottage. The applicant withdrew the appeal. The ZBA voted to adopt escrow guidelines.

Planning Board – Continued review of a proposal to subdivide a parcel into three lots on Cedar Drive and Birchwood/Overlook Drive, and a site plan application to demolish an existing building and construct a new building and related parking improvements.

R.H. Police Dept. – September report: 79 total incidents, 7 arrests and 34 tickets issued.

Building & Zoning – September report: 22 permits, 28 inspections, 18 CO/CC’s, 4 complaints and $5448.50 total in revenue.

Budget – The budget process began in August, meetings with departments began last week and continue into next week. The process will continue on schedule to put all information together.

Purchasing – For the period of July 28 – September 27, there were 46 purchase orders issued in the amount of $229,536.30. Light fixtures and hand rails have been installed completing the contract for the parking lot renovation. Looking at alternatives for a gate for the Garage parking entrance, a new telephone system is being activated, purchased a 60” Smart TV for the conference room, Janelly Security is reviewing our fire alarm system, and tree and brush clearing on the Water District’s right of way and cell tower has been completed.

Senior Services Committee – The main topic of the September meeting was programming for the new Red Hook Community Center, which is planning an open house for later this fall. The group brainstormed programming activities, transportation, and the need to help senior’s access programming. RHCSD Superintendent Paul Finch would like to have a member of the senior community represented in the DLT.

Tree Commission - August report: discussed “10 Year” Tree City stickers that were attached to signs, plans for Hardscrabble Day were finalized, tree order for fall was finalized, necessary permits were obtained for Upper Red Hook tree planting, budget was completed and ready for submission, and there was a pruning update. September report: trees have been ordered, DigSafeNY has been contacted about the Upper Red Hook project, prep work at the site continues, and expenditure of $100 was approved to purchase daffodil bulbs, pruning update, continued discussion about appropriate trees for the new Town parking lot.

ITF – Discussed formula businesses, and reviewed the draft of drive-thru and formula businesses. Continued discussion of uses allowed in the Waterfront Conservation District, review of regulations in all zoning districts, and a proposed solar energy law will be addressed.

CAC – Did bike/pedestrian counts for the Poughkeepsie-DC Transportation Council, discussed possible application for an electric vehicle charging station, continue to attend Energy Democracy Alliance sessions and work on solar zoning, they appreciate John Kuhn’s efforts to get recycling bins at the Rec. Park, Solarize had 80+ residential installations.

CORRESPONDENCE

Supervisor McKeon shared the following correspondence:
- The IRS received our tax-exempt bond form
- A letter to Recreation Director, John Kuhn from the Senior Services Committee for allowing them to collect non-perishable donations for the annual “Give a Child a Meal” food drive.
- Bard College’s Paul Marienthal thanked the Town for welcoming the Middle East SUSI students this summer.
- DC Planning & Development is soliciting for potential Partnership for Manageable Growth projects. The Village is asking for help with their sewer project.
- Supervisor McKeon attended a United Way event honoring Michael Gilfeather, former Town Supervisor Jack Gilfeather’s son. He read a resolution honoring Michael Gilfeather.

PUBLIC COMMENT PERIOD

Supervisor McKeon opened for comments. There were none.

On a motion of Supervisor McKeon seconded by Councilman Colgan moved to adjourn the meeting at 9:16 p.m.

Adopted  Ayes 4  McKeon, Ross, Colgan, Imboden
Nays 0
Absent 1

Respectfully submitted,
Sue McCann, Town Clerk