

RED HOOK TOWN BOARD MEETING

January 24, 2018

A meeting of the Town Board of the Town of Red Hook, Dutchess County, New York was convened in public session at the Town Hall, 7340 South Broadway, Red Hook at 7:30 p.m.

Present: Supervisor Robert McKeon
Councilman William O'Neill
Councilperson Sarah Imboden
Councilwoman Christine Kane
Deputy Town Clerk Claire Horst
Absent: Councilman Harry Colgan
Also Present: Attorney Christine Chale

Supervisor McKeon called the meeting to order and opened with the Pledge of Allegiance.

PUBLIC COMMENT PERIOD

Supervisor McKeon opened for comments.

Ken Migliorelli passed out information from NYS Highway Law. His concern is Freeborn Lane as an abandoned highway. It has been gated for over 25 years. He suggested that in the future, the parcel deed makes sure that Tivoli has access to their lands. Tivoli is agreeable that he maintains the road right now.

Supervisor McKeon told him that the Town is working on this issue.

Linda Keeling asked about having law suits enumerated as well as related costs for taxpayer's information. She also asked if correspondence from the Department of State will be shared.

REORGANIZATION

Councilperson Imboden reminded the Board that it was decided to have one Town Board member per committee as liaison. Councilman O'Neill's name was removed from the CAC list.

Assessment Review Board

There is a vacancy on the Assessment Review Board due to the resignation of Jeff Ackerly.

On a motion of Supervisor McKeon seconded by Councilperson Imboden moved to reappoint Carl Dowden as a member for a term to expire September 30, 2022.

Adopted	Ayes	4	McKeon, O'Neill, Imboden, Kane
	Nays	0	
	Absent	1	Colgan

On a motion of Supervisor McKeon seconded by Councilperson Imboden moved to reappoint Carl Dowden as Chair of the Assessment Review Board for a term to expire September 30, 2018.

Adopted	Ayes	4	McKeon, O'Neill, Imboden, Kane
	Nays	0	
	Absent	1	Colgan

Conservation Advisory Council

On a motion of Supervisor McKeon seconded by Councilperson Imboden moved to reappoint Michael Zelig, Laurie Husted, Denis Collet, Lori Urbin, and Jen Cavanaugh for terms to expire December 31, 2019.

Adopted	Ayes	4	McKeon, O'Neill, Imboden, Kane
	Nays	0	
	Absent	1	Colgan

On a motion of Supervisor McKeon seconded by Councilperson Imboden moved to reappoint Laurie Husted as Chair for a term to expire December 31, 2018.

Adopted	Ayes	4	McKeon, O'Neill, Imboden, Kane
	Nays	0	
	Absent	1	Colgan

Design Review/Hamlet Committee

On a motion of Supervisor McKeon seconded by Councilwoman Kane moved to reappoint Geoff Carter and Tiffany Nogales for terms to expire December 31, 2019.

Adopted Ayes 4 McKeon, O’Neill, Imboden, Kane
 Nays 0
 Absent 1 Colgan

Energy Committee

On a motion of Supervisor McKeon seconded y Councilwoman Kane moved to reappoint Denis Collet, Jen Cavanaugh, Laurie Husted, and Paul Cadden-Zimansky for terms to expire December 31, 2018.

Adopted Ayes 4 McKeon, O’Neill, Imboden, Kane
 Nays 0
 Absent 1 Colgan

Greenway and Trails Committee

On a motion of Councilperson Imboden seconded by Supervisor McKeon moved to reappoint Howie Callies, Bruce Cuttler, Ana Sanjuan, Brenda Cagle and Lisa Whalen for terms to expire December 31, 2019.

Adopted Ayes 4 McKeon, O’Neill, Imboden, Kane
 Nays 0
 Absent 1 Colgan

On a motion of Councilman O’Neill seconded by Councilwoman Kane moved to reappoint Howie Callies as Chair of the Greenway & Trails Committee for a term to expire December 31, 2028.

Adopted Ayes 4 McKeon, O’Neill, Imboden, Kane
 Nays 0
 Absent 1 Colgan

Planning Board

On a motion of Councilwoman Kane seconded by Supervisor McKeon moved to reappoint Sam Phelan as member for a term to expire December 31, 2024.

Adopted Ayes 4 McKeon, O’Neill, Imboden, Kane
 Nays 0
 Absent 1 Colgan

Tree Preservation Commission

On a motion of Supervisor McKeon seconded by Councilwoman Kane moved to reappoint Cathy Michael as Chair for a term to expire December 31, 2018.

Adopted Ayes 4 McKeon, O’Neill, Imboden, Kane
 Nays 0
 Absent 1 Colgan

On a motion of Supervisor McKeon seconded by Councilperson Imboden moved to reappoint Codie Hay, David Grover, and Eleanor Friery for terms to expire December 31, 2019.

Adopted Ayes 4 McKeon, O’Neill, Imboden, Kane
 Nays 0
 Absent 1 Colgan

Water District #1 Water Board

On a motion of Supervisor McKeon seconded by Councilman O’Neill moved to reappoint Henry Van Parys as Chair and Jerry Gilnack as Vice-Chair for terms to expire December 31, 2018.

Adopted Ayes 4 McKeon, O’Neill, Imboden, Kane
 Nays 0

Absent 1 Colgan

On a motion of Supervisor McKeon seconded by Councilwoman Kane moved to reappoint Jerry Gilnack, Laurence Carr and Greg Fildes for terms to expire December 31, 2019.

Adopted Ayes 4 McKeon, O'Neill, Imboden, Kane
Nays 0
Absent 1 Colgan

DISCUSSION LOCAL LAW B – ZONING BOARD OF APPEALS

Supervisor McKeon explained the issue of changing membership from 7 to 5. We will need a local law to adopt the change in number of members. We've had resignations and this may be an opportune time to go to five members.

Councilperson Imboden commented that this has been recommended over the last couple of years and thinks this is a good idea to go ahead with.

RESOLUTION 2018 #4

RE: ESTABLISHING A DATE FOR A PUBLIC HEARING REGARDING THE ADOPTION BY THE TOWN BOARD OF THE TOWN OF RED HOOK OF LOCAL LAW NO. B (PROPOSED) OF 2018. A LOCAL LAW RELATING TO THE REDUCTION OF MEMBERS OF TOWN OF RED HOOK ZONING BOARD OF APPEALS

On a motion of Councilman William O'Neill seconded by Councilperson Sarah Imboden moved to set the public hearing for February 13, 2018 at 7:50 p.m.

Adopted Ayes 4 McKeon, O'Neill, Imboden, Kane
Nays 0
Absent 1 Colgan

Copy attached

RESOLUTION – WATER STORAGE TANK PRELIMINARY ENGINEERING ANALYSIS

Water Department Chair Henry VanParys explained the issue of replacing vs. repainting the water tank. It is his recommendation to go ahead with this analysis.

Councilperson Imboden asked if this is a proposal.

Water Dept. Chair VanParys explained that it is a proposal to do the study. He explained the cost of the proposal and the issue of a mixer in the tank. We haven't had any problems but it is recommended. After our tank was inspected our informal agreement was that we'd wait five years, and then decide. When we are going to spend one to two million dollars the engineering analysis is worth doing to give us a good basis for the decision. It would be nice to have a good, solid analysis done.

Councilwoman Kane asked if \$15,000 is included in our budget line.

Supervisor McKeon explained that it comes out of the reserves.

Councilperson Imboden commented that it is extremely well managed for instances such as this.

RESOLUTION 2018 #5

RE: AUTHORIZING CONTRACT FOR ENGINEERING SERVICES REGARDING WATER TANK EVALUATION

On a motion of Supervisor Robert McKeon seconded by Councilwoman Christine Kane moved to approve the resolution.

Adopted Ayes 4 McKeon, O'Neill, Imboden, Kane
Nays 0
Absent 1 Colgan

Copy attached

DISCUSSION – HEALTH CARE PLANS

Supervisor McKeon received the proposal for renewal plans from our brokers for us to review. Just renewing our existing plan has a 15% increase. He referred to a chart comparing figures over a multi-year period, from 2013 – 2018. Trying to provide the same benefits over the last five years increased to more than double. He pointed out items to consider, ie; spouse taking coverage from their job if employed. For those not offered health care at another place of

employment we should consider a contribution from those individuals. He suggested a 15% contribution for spouse. A cap on co-pay and deductibles was also discussed. The issue was reviewed at length.

Highway Superintendent Theresa Burke shared her concerns. This is the first time she's heard about the insurance issue since she was at a budget meeting months ago. There has been no discussion with her or with employees regarding changes. We haven't had a chance to evaluate and we don't see a true picture if you don't consider utilization rate. This should not be rushed into at the last minute. She informed the Board of Village of Red Hook's contract. You have to think about the impact on employees, information is missing here.

Councilperson Imboden asked where the cost analysis was.

Supervisor McKeon commented that we need to pick a plan by the end of this month. We cannot afford the increase.

John Gardinier, Highway Employee, commented about the retirement incentive, of 55 years of age with 30 years and taking that away. This was an incentive for employees.

Councilwoman Kane commented that plans change, options change every year.

Councilperson Imboden commented that she was not happy with such little notice. Maybe a good fit would be to compromise with a cap on the HRA portion and keep our plan as laid out. The increase is not insurmountable. This needs more discussion.

A Special Town Board meeting will take place on January 31, 2018 at 7:30 p.m. to vote on the employee health care plan.

RESOLUTION – ANNUAL ASSOCIATION OF TOWNS

Supervisor McKeon referred to thirteen resolutions to be voted on at the Association of Town's meeting. He asked if there were any questions and if the Board is in support of those resolutions.

Councilperson Imboden is ok with all of the resolutions.

Councilwoman Kane too, is ok with all of the resolutions.

DISCUSSION – RED CHURCH CEMETERY

Supervisor McKeon referred to a draft resolution for the Board's consideration. It acknowledges the abandonment of the Red Church Cemetery and agreeing to accept whatever assets there are.

REPORTS

Zoning Board of Appeals – There was one public hearing opened and continued.

Dog Control – The reports for November and December showed a total of 3 dangerous dogs, 11 loose and related, 1 nuisance dog, 2 wild life and cat. A barking dog complaint on Harvard Street and owners notified. A dangerous dog case is awaiting reassignment.

Assessor – They are busy processing Enhanced Star, Senior and Ag. Renewals. Their goal is to keep the Town at 100% equalization rate. There were 10 sales in December, highest sales price was \$666,600 and the lowest was \$45,000. They are keeping up with inventory due to changes regarding building permits.

Building & Zoning - The 2017 annual zoning and building report showed: 241 permits issued, 272 building inspections conducted, 267 CO's and compliance issued, 87 complaints received and dealt with. Building permit fees - \$55,535.00, municipal searches - \$9,700.00 for a total collected - \$65,235.00.

Highway Department – the 2017 yearend report showed all of the work performed by the Highway Department such as installation of speed limit signs, installation of culvert pipes, cleaned out ditches, mowed, removed dead trees, in-house vehicle repair, sweeping of roads, cold patch pot holes, paving of certain roads and responded to 18 winter storm events. It also showed shared services performed during the year with the Recreation Park, Town Hall, Water Dept., St. Margaret's, recycling center, Red Hook Central Schools and the Village of Tivoli.

Police Department – The December report showed 101 total incidents, 10 arrests and 37 tickets issued.

Purchasing – During the period of December 20, 2017 – January 23, 2018 there were 31 purchase orders issued, Weston & Sampson Engineers reviewed the challenger field requirements and recreation park plans and submitted a proposal, carpeting in Town Hall was cleaned, an RFP for a vendor to install foam insulation was issued and three bids came back on the LED street light project.

Water District #1 – Monthly items are running in the normal range, water tests will be conducted in 2018, filter cartridges were replaced in July, and a new chlorine supply was delivered. There are 26 outstanding work orders, and we need to update or replace the remote reader "gun".

Proposal from Black Electric was accepted, contracts have been signed. A preliminary engineering analysis will be done regarding the repair/replacement.

Recreation Commission – Fabric and gates were installed, some repair work will be done by the last week of May. Grass areas will be redone, we are still waiting for USTA Grant application status, tennis nets were purchased, fallen trees are being removed, an Eagle Scout project building four benches is being done.

Trails Committee – The committee is in the process of designing new logos for signage. Councilman O’Neill referred to vandalism at the roller hockey rink at the recreation park. He asked that if anyone sees it to contact the authorities.

Intermunicipal Task Force - continued review of the Community Solar Project for the Village and Town of Red Hook, and began discussion regarding Air B&B’s in the Town.

Tree Preservation Commission – a presentation was made to the Rotary Club, tree maintenance at the Red Church Cemetery was discussed, a new Volunteer Service Hours form was designed, the 2018 Tree City Recognition Ceremony is scheduled for March 29 in Albany, and 100 assorted seedlings have been ordered.

CORRESPONDENCE

Supervisor McKeon shared a letter he received from Dutchess County Planning stating that the Town’s project for the CDBG program was not selected.

PUBLIC COMMENT PERIOD

Linda Keeling commented that the Town should have received correspondence from New York State Department of State, the Committee on Open Government, regarding her complaint about three Town Board members attending the Intermunicipal Task Force meetings. The opinion is that once there are three Board members, it is a meeting and she wants to see minutes of those meetings.

Supervisor McKeon apologized. He did receive the letter then explained her previous issue with the agenda. As far as the letter, if it is an advisory committee, it is not subject to the open meetings law.

Linda stated: “three Board members makes a meeting”. The Association of Towns agrees.

EXECUTIVE SESSION

On a motion of Supervisor McKeon seconded by Councilman O’Neill moved to go into Executive Session at 9:37 p.m. to discuss the hiring/firing of a particular individual.

Adopted	Ayes	4	McKeon, O’Neill, Imboden, Kane
	Nays	0	
	Absent	1	Colgan

On a motion of Councilperson Imboden seconded by Councilman O’Neill moved to close the Executive Session at 9:50 p.m.

Adopted	Ayes	4	McKeon, O’Neill, Imboden, Kane
	Nays	0	
	Absent	1	Colgan

On a motion of Councilman O’Neill seconded by Councilperson Imboden moved to re-open the Town Board meeting at 9:51 p.m.

Adopted	Ayes	4	McKeon, O’Neill, Imboden, Kane
	Nays	0	
	Absent	1	Colgan

On a motion of Councilperson Imboden seconded by Councilman O’Neill moved to adjourn the Town Board meeting at 9:52 p.m.

Adopted	Ayes	4	McKeon, O’Neill, Imboden, Kane
	Nays	0	
	Absent	1	Colgan

Respectfully submitted,

Claire Horst, Deputy Town Clerk