

RED HOOK TOWN BOARD MEETING

June 12, 2018

A meeting of the Town Board of the Town of Red Hook, Dutchess County, New York was convened in public session at the Town Hall, 7340 South Broadway, Red Hook at 7:30 p.m.

Present: Supervisor Robert McKeon
Councilman Harry Colgan
Councilman William O'Neill
Councilperson Sarah Imboden
Councilperson Christine Kane (7:44 p.m.)
Town Clerk Sue McCann
Also Present: Attorney Christine Chale

Supervisor McKeon called the meeting to order and opened with the Pledge of Allegiance.

SUPERVISOR'S REPORT

The Supervisor's report dated May 31, 2018 was read as follows: Opening balance - \$6,568,135.15; Receipts - \$348,023.25; Disbursed - \$524,949.38; Balance \$6,391,209.02. Sales tax received - \$89,584.00; donations for Arbor Day - \$714.00; CPF -\$24,598.00, and another check came in today in the amount of \$26,000.00.

On a motion of Councilman O'Neill seconded by Councilman Colgan moved to approve the Supervisor's report.

Adopted	Ayes	5	McKeon, Colgan, O'Neill, Imboden, Kane
	Nays	0	

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TOWN CLERK'S REPORT

The Town Clerk's report for the period of May 1 – May 31, 2018 was read as follows: Total local shares remitted to the Supervisor - \$1,276.53; Amount paid to NYS Ag. & Markets - \$43.00; Amount paid to NYS Dept. of Health - \$112.50; amount paid to NYS DEC - \$620.72; Total State, County & Local revenue - \$2,052.75.

On a motion of Councilman O'Neill seconded by Councilman Colgan moved to accept the Town Clerk's report.

Adopted	Ayes	5	McKeon, Colgan, O'Neill, Imboden, Kane
	Nays	0	

ANNOUNCEMENTS

Supervisor McKeon announced the following:

- There will be a federal primary on June 26th, polls open from 6 a.m. – 9 p.m. He would like to send a resolution to the County asking for consistency in primary elections.
- John Kuhn told the Board that the Recreation Department built a 4 x 4 stand and the Girl Scout Troop built and fastened a library box for use as a lending library.
- Senior Services Committee is holding a summer meal food drive on June 19th at the Firehouse from 1 – 3 p.m. and 6 – 8 p.m.

PUBLIC COMMENT PERIOD

Supervisor McKeon opened for comments.

Linda Keeling wants to know when the signs posted on the trees at Greig Farm will be removed. Supervisor McKeon told her that is a question for the Building Department. We will have someone take a look and if it does not conform, it will be addressed. There were no more comments.

UPDATE – CHALLENGER FIELD PROJECT

Supervisor McKeon introduced our Engineers from Tighe and Bond, Brandee Nelson and Ryan Morrison.

Brandee explained that she and Ryan have been working with the Town and the Recreation Department since March or so with regard to the design of improvements on the Rec. Park West property. They took the master plan from 2013 and did a conceptual level design. It incorporated elements of a ball field that would allow the Town to take advantage of a grant they

received to install an ADA compliance field, known as a Challenger Field. They want to enhance the recreation park program, provide additional opportunities for people with different abilities, and also address scheduling issues of existing fields. She explained how they designed the field and referred to a concept plan shown in a presentation. The Town asked about modifying a field on Rec. Park East. Cost estimates were given. In both cases fields would be synthetic turf and multi-purpose use. She asked for guidance from the Board as to how to proceed.

Ryan described the proposed field at Rec. Park West and the uses for the space. Synthetic turf doesn't freeze so that it won't get muddy and can provide the most amount of use. No lighting is presently proposed so the fields would be used from dawn to dusk.

Supervisor McKeon asked about the proposed parking.

Ryan told him that parking has been reduced to 63 spaces.

Brandee pointed out that to create level space for the challenger field and parking area, grading has to be done. The Town asked Tighe & Bond to respect as much of a buffer around private properties. There is over 150 feet of buffer between parking and houses.

Councilman O'Neill asked about a community building with bathrooms.

Brandee explained that there is a community restroom and a modular building was looked at for it. A septic system would have to be installed. The base cost is for restroom facilities and a small storage area. She pointed out the areas on the power point presentation.

Councilperson Kane asked if the water would come from a well.

Brandee told her there is Town water in that area that would be used.

Supervisor McKeon commented that the numbers include contingencies and items we hope to get through donation or favorable pricing.

Brandee said the pricing was broken into two components. The base project would be installation of parking area, driveway, the field and installation of a walkway area around the field which would be concrete. She described the additional installations of fencing, etc. The cost does not include bathroom facilities, water service, electric service, etc. That would be a future phase. In the interim they suggest portable facilities. She continued with specifics in the power point presentation.

Councilman Colgan asked about the estimates.

Supervisor McKeon asked if items could be pulled out of Phase I that could go to local contractors and see if they can make donations.

Brandee said if there are things that may be donated they could be bid as alternates. That way the Town establishes a value for that donation. They would work with the Town.

Supervisor McKeon asked Brandee if she wanted to talk about potential grant opportunities that might be coming up for additional funding.

Brandee said what she is aware of is the CDBG grant that the Town received in 2017 that was specifically for handicapped accessibility at the Rec. Park. The cost of a synthetic field is to meet ADA requirements vs. a natural turf field with drainage. Natural turf field with drainage costs about \$4 to \$5 a square foot and synthetic turf runs in the \$8 to \$9 a square foot range. The difference in cost is about the value of the block grant which would cover the differential. Without the synthetic turf field, it does not meet ADA requirements.

Supervisor McKeon spoke about looking at modifying the middle field in Rec. Park East. What would we gain and would we be better off converting a field.

Brandee said they took a high level conceptual view of how to convert the middle field into a challenger field. She pointed out the area on the power point presentation. To update the field which is physically bigger, the cost is more because they are trying to meet the size requirements. It would have diversity of use if converted. She explained improvements that would be done. Converting the field would improve it but not provide more fields. Because of the larger size and lights, the cost is equivalent to the first phase cost of the Rec. Park West field.

Supervisor McKeon thanked Brandee and Ryan. He had discussion with those who administer the grant program and he said to them that we need additional time. We have individuals who want to have input and we have to figure out the best path forward. He asked if they would entertain an extension request. The sense he got was as long as we keep working on it the grant would be extended. He proposed asking for an extension for construction and awarding of the grant provide we heed October 31 for the other items. He feels strongly about residents having input. It is an important project. He asked the Board to consider that request and ask the Recreation Commission to schedule time to meet with residents.

Councilperson Kane asked Brandee how long she would need to create specs.

Brandee said the Rec. Park West has advanced fairly far and is about 50% complete. They would need the septic system to be designed and permitted. If they go with Rec. Park East they

would need a little more time. August would be pretty tight in that case. She explained the process.

Councilperson Kane thinks it would be better to have the design and RFP done before asking for an extension.

Councilman Colgan said we have a financial issue. The block grant is a small proportion in the total cost. We have to find numbers way in advance and fold it into our future budget. He is concerned about burdening the Town with the additional cost.

Supervisor McKeon said asking for the additional time would give us time to consider how much more money we need to allocate to this project. We already have over a million dollars.

Ryan warned the Board that a synthetic turf contractor gets busy when school ends in June. We might consider bidding that when they aren't busy.

Councilperson Imboden asked when we would file for an extension.

Supervisor McKeon would ask for an extension on construction and the awarding of the bids.

Councilperson Imboden confirmed that the Board would have to let the engineers know by July.

Supervisor McKeon would like to see people get together for input.

The Board discussed various issues involved and the pros and cons of those issues.

Supervisor McKeon wants to ask for that extension after discussion what we want to accomplish.

Councilperson Kane is not comfortable asking for an extension. She would prefer keeping the focus going to be able to present firm evidence of progress.

Councilman Colgan wants to take a very careful look at the cost. The grant is a small portion of this. Some of the money is in the form of loans, or in the form of reserves. It is important for the financial health of the Town not to wipe out those reserves. We need to look at all numbers.

Supervisor McKeon clarified that we will get pressure from the Comptroller's Office about the reserves we have. He asked if the Board would agree to ask for an extension.

On a motion of Supervisor McKeon seconded by Councilperson Kane moved to ask for an extension for the RFP and construction.

Adopted	Ayes	5	McKeon, Colgan, O'Neill, Imboden, Kane
	Nays	0	

Supervisor McKeon will ask if the Recreation Commission would make themselves available every other Monday night starting June 25th at 7:30 p.m. for our engineers and the public.

LARGE SCALE EXTRACTIONS WORKING GROUP

Supervisor McKeon explained that the Town instituted a moratorium on commercial large scale extraction. It was done because our zoning code was deficient. A working group was constituted to work with our Planner. A Greenway grant paid for this work. He introduced Julia Solomon and Ted Fink who were in attendance to give a presentation.

Julia Solomon, CAC member, introduced the working group members. Sarah Imboden, Karen Schneller-MacDonald, David member of the Village Green committee Charlie Laing and Maryanne Johnson. They've had a lot of dialog with various individuals including the Town Attorney and people from Chazen. The moratorium was passed in late August and was for one year. The goal is to begin drafting updates to the code. She presented the group's recommendations for the Board to review.

The guiding principles they started working from were protection of natural resources, respect the community character of the Town, and to come up with something pragmatic and able to implement. The three topics were water, soil mining and timber harvest. They were all tackled separately and she explained how they came up with solutions for all.

Supervisor McKeon thanked Julia and the working group. Recommendations might take us past our deadline so we might have to extend our moratorium.

The Board will review the recommendations and place it on the next agenda.

Councilperson Kane wants to know more about timber harvest and the sand/gravel section regarding acreage.

Julia explained they are best guesses and explained the group's ideas regarding agricultural soils.

Supervisor McKeon asked if the examples she cited can be sent digitally to the Board for discussion at their next meeting.

Attorney Chale asked Julia if she could gather the resources the group studied and make them available for the Town Board's perusal.

BLOCK PARTY APPROVAL REQUEST

Supervisor McKeon referred to a request for a block party on Carriage Drive. Since this is our second request for a block party it was decided to create an application that was prepared by our Town Attorney. He asked the Board if they approve of the application. Councilperson Kane asked about the cleanup fee and the refund being done by the Building Department. Perhaps the Highway Department should do that inspection. Councilman Colgan said the Building Dept. is an enforcement agency, the Highway Dept. is not. Supervisor McKeon said this isn't really a part of highway law. The Town Board is giving the authority to respond to these requests. Maybe the local police make sure things are ok. The Board continued to discuss block party applications and enforcement issues. Supervisor McKeon asked the Board how they felt about a cleanup deposit. Attorney Chale said it's something to think about. Councilperson Imboden feels we should waive it for now. Councilman Colgan doesn't feel a cleanup deposit is needed at this time. The Board discussed the deposit, ways to block off the road, and hours allowed. Supervisor McKeon read the resolution.

RESOLUTION 2018 #33

RE: APPROVING FORM OF APPLICATION REGARDING BLOCK PARTIES

On a motion of Supervisor Robert McKeon seconded by Councilman William O'Neill moved to approve the application.

Adopted Ayes 5 McKeon, Colgan, O'Neill, Imboden, Kane
 Nays 0

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RESOLUTION IN SUPPORT OF DOT AGREEMENT TO LOWER SPEED LIMIT ON ROUTE 9G

Supervisor McKeon stated that the DOT formally approved the request for a trial speed reduction for two years as per the recommendation of the Upper Route 9 Advisory Group. As part of the agreement they want us to undertake an education campaign with our community and provide enforcement. They only want to grant speed reductions when supported by the municipality. He asked to Board if they had any comments on the agreement. Councilman Colgan is not comfortable with the Pace Car Program. He thinks it is asking for trouble. The campaign is acceptable. His concern is that it might generate unwanted hostility. Councilperson Kane pointed out the crash analysis and asked about that. Supervisor McKeon explained. There will be a machine that generates reports.

RESOLUTION 2018 #34

RE: SUPPORTING DOT SPEED LIMIT PILOT FOR ROUTE 9G FROM PEACHTREE COURT TO KELLY ROAD

On a motion of Supervisor Robert McKeon seconded by Councilperson Christine Kane moved to approve the resolution.

Adopted Ayes 5 McKeon, Colgan, O'Neill, Imboden, Kane
 Nays 0

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DISCUSSION – FOOD TRUCK FEES

Supervisor McKeon explained that an application and fees have to be developed for food trucks. He provided the Board with examples and asked them to review and consider ideas.

REORGANIZATION

Supervisor McKeon received resignations from Hildegard Edling from the Red Church Cemetery Committee and from Vicky Perry from the Senior Services Committee.

CORRESPONDENCE

Supervisor McKeon received the following correspondence:
-From Acting Commissioner of the State DOT announcing the availability of \$100 million in funding through the Transportation Alternatives Program (TAP) and the Congestion Mitigation

and Air Quality Improvement Program (CMAQ). Two years ago we sent an application for Rte. 199 West but did not get the money. He asked the Board for their ideas on what to apply for. -Letter from resident William Hennekens requesting “No Outlet” signs on Fruit Budd Lane and informational signs directing over flow parking to use the south parking lot. Highway Superintendent Theresa Burke ordered the signs.

PUBLIC COMMENT PERIOD

Supervisor McKeon opened for comments.

Linda Keeling asked if litigations can be included as part of the Supervisor’s report. Litigations cost money and the people should know what you might be fighting.

Supervisor McKeon will see if he can get that information.

Linda also thanked Councilperson Imboden for mentioning that the doors should be open, front and back.

ATTORNEY/CLIENT SESSION

On a motion of Supervisor McKeon seconded by Councilman O’Neill moved to go into Attorney/Client session at 9:45 p.m.

Adopted	Ayes	5	McKeon, Colgan, O’Neill, Imboden, Kane
	Nays	0	

On a motion of Supervisor McKeon seconded by Councilperson Imboden moved to close the Attorney/Client session at 10:35 p.m. and re-opened the meeting at 10:36 p.m.

Adopted	Ayes	5	McKeon, Colgan, O’Neill, Imboden, Kane
	Nays	0	

On a motion of Supervisor McKeon seconded by Councilperson Kane moved to authorize the hire of Keene & Beane to defend the Planning Board in an action commenced in Supreme Court.

Adopted	Ayes	5	McKeon, Colgan, O’Neill, Imboden, Kane
	Nays	0	

On a motion of Supervisor McKeon seconded by Councilperson Kane moved to approve the 2018 Town Hall summer hours, closing on Fridays at noon from Memorial Day weekend to Labor Day weekend.

Adopted	Ayes	5	McKeon, Colgan, O’Neill, Imboden, Kane
	Nays	0	

On a motion of Supervisor McKeon seconded by Councilman Colgan moved to adjourn the meeting at 10:39 p.m.

Adopted	Ayes	5	McKeon, Colgan, O’Neill, Imboden, Kane
	Nays	0	

Respectfully submitted,

Sue McCann, Town Clerk