

RED HOOK TOWN BOARD MEETING

January 12, 2021

A meeting of the Town Board of the Town of Red Hook, Dutchess County, New York was convened by Zoom Videoconference due to COVID-19 pandemic stay in place rules at the Town Hall, 7340 South Broadway, Red Hook at 7:30 p.m.

Present: Supervisor Robert McKeon
Councilmember William O'Neill
Councilmember William Hamel
Councilmember Jacob Testa
Town Clerk Deanna Cochran
Also Present: Attorney Christine Chale

Supervisor McKeon opened with the Pledge of Allegiance and reviewed the agenda.

SUPERVISOR'S REPORT

The Supervisor's report dated December 31, 2020 was read as follows: Opening balance - \$5,221,188.18; Receipts - \$684,016.58; Disbursed - \$428,779.99; Balance - \$5,476,424.77. There are no Budget Adjustments proposed.

On a motion of Councilmember Hamel seconded by Councilmember Kane moved to approve the Supervisors report and budget adjustments.

Adopted	Ayes	5	McKeon, Hamel, Kane, O'Neill, Testa
	Nays	0	

TOWN CLERK'S REPORT

The Town Clerk's report for the period December 1 – December 31, 2020 was read as follows: Total Local Shares remitted to the Supervisor - \$5,192.00; Amount remitted to NYS Ag. & Markets - \$58.00; Amount remitted to NYS Dept. of Health for Marriage Licenses - \$135.00; Total State, County & Local Revenues - \$5,385.00; Total monies collected for Garbage - \$4,074.00.

On a motion of Councilmember Hamel seconded by Councilmember Kane moved to approve the Town Clerk's report.

Adopted	Ayes	5	McKeon, Hamel, Kane, O'Neill, Testa
	Nays	0	

ANNOUNCEMENTS

Supervisor McKeon gave an update on COVID in Dutchess County.

He showed a list of nearby locations for vaccinations, when they are available, and the NYS Vaccine Appointment number: 1-833-NYS-4-VAX (1-833-697-4829).

This information can also be found on the Town's website.

Supervisor McKeon also reported on the Town's streetlight conversion program. All of the streetlights have been converted over to LED's. The new stretch of streetlights on the east side Rte. 9 from Dunkin' Donuts to Savona's still need to be added.

PUBLIC COMMENTS

Linda Keeling - She would like to reestablish the St. Margaret's Committee. Supervisor McKeon noted that they hope to put this Committee back into action this year.

She would like to know who the ADA ombudsman for the Town receiving complaints and their qualifications. Supervisor McKeon noted that there is currently no one qualified at this time, but our engineers are consulted when we need to.

Linda asked when the Town Hall will be open to the public. Supervisor McKeon stated that when we have made it through the pandemic.

Supervisor McKeon reminded the public that they can now pay their taxes and water bills on line. More details will be on the Town's website and you may also contact Town Clerk, Deanna Cochran with questions.

Linda asked when the Rec. Park will be open. Supervisor McKeon said that the Rec. Parks were open for many months this past year and are closed for the winter. However, Rec. Park West remains open.

Resolution - Annual Reorganization

Supervisor McKeon explained the resolution.

**TOWN OF RED HOOK
RESOLUTION NO. 1
DATED JANUARY 12, 2021**

RELATING TO ANNUAL REORGANIZATION

BE IT RESOLVED by the Town Board of the Town of Red Hook as follows:

1. (Meeting Dates): Regular meetings of the Board will take place throughout the year 2021 on the following days in each month, at 7:30 p.m. at the Town Hall: Second Tuesday and Fourth Wednesday. (Additional Special Meetings may be scheduled and announced by posting the announcement at the Town Hall as required by Chapter 22 of the Town Code, and with notification to the press as required by the Public Officers Law.)

2. (Official Newspaper): The Official Newspaper of the Town for 2020 shall be the Poughkeepsie Journal.

3. (Depositories): The following financial institutions shall be Official Depositories of the Town for all Town monies for 2021:

M&T Bank
The Bank of Greene County
Key Bank National Association

In addition, the Town is a member of NYCLASS pursuant to the NYCLASS Municipal Cooperation Agreement Amended and Restated as of March 14, 2014.

4. (Petty Cash): Pursuant to Section 64 of the Town Law, the following offices are authorized to maintain a petty cash fund in the following amounts (not to exceed \$500 per officer or \$1000 for receiver):

Town Clerk/Receiver \$500.00

5. (Salaries): The Town Board of the Town of Red Hook does hereby establish the following salaries for elected officials for 2021:

Supervisor	\$31,310
Town Board Members (each)	\$ 8,790
Town Clerk	\$56,515
Town Justices (each)	\$18,076
Highway Superintendent	\$66,373

6. (Mileage Reimbursement Rate): The Town Board of the Town of Red Hook does hereby establish the mileage reimbursement rate of \$0.56 per mile for those Town officials and employees who incur official mileage when they are obligated to drive their own vehicles on Town business or when a Town vehicle is not available. For the year 2021, said payment is to be made only after submission, review and approval of the appropriate voucher in accordance with the Town Board audit procedures. The rate is subject to adjustment by the Town Board from time to time so as to be consistent with the IRS rates.

7. (Undertaking): The Town Board of the Town of Red Hook does hereby authorize the execution of a blanket bond in lieu of individual undertaking pursuant to Section 11(2) of the Public Officers Law, for the purpose of covering all officers and employees who collect money, including the Supervisor, Town Clerk/Receiver of Taxes, Deputy Town Clerk/Deputy Receiver of Taxes, Bookkeeper to the Supervisor, Justices, Justice Court Clerks, Superintendent of Highways, Building Inspector, Recycling Station Operator and Planning Secretary and ZBA Secretary.

8. (Check Signing): The Town Board of the Town of Red Hook does hereby authorize the following to sign bank checks for all Town business: (i) Supervisor Robert McKeon; (ii) in his absence Deputy Supervisor Bill O’Neill; and (iii) in the absence of the Supervisor and the Deputy Supervisor, any of the Board Members William Hamel, Christine Kane or Jacob Testa.

9. (Annual Financial Report): The Town Board of the Town of Red Hook hereby authorizes and directs the Supervisor to submit to the Town Clerk within 60 days after the close of the fiscal year, or such later date as may be required for such filing with the State Comptroller, a copy of the Supervisor’s report to the State Comptroller; and the Town Clerk shall cause a summary of such report to be published within 10 days of filing in the official newspaper of the Town.

10. (Procurement Policy): The Town Board of the Town of Red Hook hereby approves the Procurement Policy as recommended by the Purchasing Officer in the form last revised 5/12/2020 and on file with the Town Clerk.

11. (Investment Policy): The Town Board of the Town of Red Hook hereby approves the Investment Policy in the form last revised 3/12/2019 and on file with the Town Clerk.

12. (Ethics Policy): The Code of Ethics of the Town of Red Hook is set forth in Article III of the Town Code.

13. (Fund Balance Policy). The Town Board of the Town of Red Hook hereby approves the Fund Balance Policy in the form last revised 3/27/2019 and on file with the Town Clerk.

EXTRACT OF MINUTES

A regular meeting of the Town Board of the Town of Red Hook, Dutchess County, New York, was convened in public session via videoconference and/or teleconference pursuant to Executive Order 202.1, as amended, on January 12, 2021 at 7:30 p.m., local time. A live transmission was available to the public as described in the notice of meeting attached hereto. The meeting was recorded and a full transcript is required to be prepared to the extent required by such Executive Order.

The meeting was called to order by Supervisor Robert McKeon, and, upon roll being called, the following members were (Note: Where members are marked Present, specify whether In Person at the Town Hall, 7340 South Broadway, Red Hook, NY, via Videoconference, or via Teleconference):

	Present	Absent
Supervisor Robert McKeon	VIA videoconference	
Councilmember William Hamel	VIA videoconference	
Councilmember Christine Kane	VIA videoconference	
Councilmember William O’Neill	VIA videoconference	
Councilmember Jacob Testa	VIA videoconference	

The following persons were ALSO PRESENT:

Christine M. Chale, Esq., Attorney for the Town, VIA Videoconference

The following resolution was offered by Councilmember O’Neill, seconded by Councilmember Kane, to wit;

**TOWN OF RED HOOK
RESOLUTION NO. 1
DATED JANUARY 12, 2021**

RELATING TO ANNUAL REORGANIZATION

The question of the adoption of the foregoing resolution was duly put to vote on a roll call, which resulted as follows:

Supervisor Robert McKeon

VOTING Aye

Councilmember William Hamel	VOTING Aye
Councilmember Christine Kane	VOTING Aye
Councilmember William O'Neill	VOTING Aye
Councilmember Jacob Testa	VOTING Aye

The foregoing resolution was thereupon declared duly adopted.

NOTICE OF TOWN BOARD MEETINGS – Tuesday, January 12, 2021 at 7:30 pm Town of Red Hook
 NOTICE OF TOWN BOARD MEETINGS A public meeting will be held by the Town Board of the Town of Red Hook on Tuesday, January 12, 2021 at 7:30 pm. Due to the ongoing COVID pandemic, the Town Hall is closed to the general public until further notice. Pursuant to Executive Order No. 202.1, issued by Governor Cuomo, and advisories issued by Federal, State and Local officials related to the COVID-19 virus, the public will not be permitted to attend in person. Some or all of the Board members are expected to participate in the meeting via teleconference or video conference. Please refer to the meeting agenda to be posted on the Town website at <https://www.redhook.org>. The public may view and listen to the proceedings live on www.pandav23.org. To the extent permitted by law, and until further notice, future Town Board meetings including the regularly scheduled meetings on the second Tuesday and fourth Wednesday of each month, will be available to the public via PANDA's website listed above. Interested persons may comment on agenda matters by submitting an email or telephone by submitting comments to the Supervisor at rmckeon@redhook.org. All reasonable accommodations will be made for persons with disabilities. In such a case, please notify the Town Clerk's office at 845-758-4606 so that arrangements can be made.

Deanna Cochran Town Clerk, Town of Red Hook

Town Board Appointments

Official Town Depository	Key Bank, M&T, Bank of Greene County
Official Newspaper	Poughkeepsie Journal
Safety Officer	Highway Superintendent
Disaster Preparedness & Civil Defense	Supervisor
Robert McKeon, Theresa Burke, William O'Neill,	William Hamel
Receiver of Taxes	Deanna Cochran
Registrar of Vital Statistics	Deanna Cochran
Water Rents Collector	Deanna Cochran
Issuing Agent-Handicapped Parking Permits	Deanna Cochran
Assessor (6-Year Appt)	Cheryl Kaszluga (2025)
Building Inspector PT	Stephen Cole
Municipal Code Enforcement Inspector, PT ZEO	Robert Fennell
Director of Purchasing	Supervisor, Supervisor's Assistant
Animal Control Officer	DCSPCA
P.A.N.D.A. Representative from Town	Mary Anne Harvey (1/12)
P.A.N.D.A. Alternate	Mark Durand (3/13)
Buildings & Grounds	Supervisor, Highway Superintendent
Justice Court Clerks PT	Nancy Roberts, Katherine Fell
Attorneys for the Town (Christine Chale)	Rodenhausen Chale & Polidoro LLP
Town Engineers	Tighe & Bond, Creighton Manning

Supervisor Appointments

Deputy Supervisor	William O'Neill
Budget Officer	Robert McKeon
Secretary PT (Assistant to the Supervisor)	Matthew Fenaroli
Town Historian	Emily Majer
Assistant to the Town Historian	Claudine Klose

Town Clerk Appointments

Deputy Town Clerk	Jacqueline Fenaroli (interim)
Deputy Registrar of Vital Statistics	Jacqueline Fenaroli (interim)
Deputy Receiver of Taxes	Jacqueline Fenaroli (interim)

Highway Superintendent Appointments

Deputy Superintendent of Highways	John Gardinier
-----------------------------------	----------------

E. Town Departments:

Chain of Command:
Department Head
Deputy Department Head (if one exists)
Supervisor
Town Board Liaison

Town Board Liaisons to Town Departments:

<u>Function:</u>	<u>Liaison:</u>
Animal Control	William Hamel
Assessor	Robert McKeon
Attorney	Robert McKeon
Bard College	Robert McKeon
Bookkeeper	Robert McKeon
Building Inspector	William Hamel
Fire Companies	William O'Neill
Highway Department	Jacob Testa
Purchasing	Christine Kane
Recycling	William O'Neill
Red Hook Central School District	William O'Neill
Special Projects:	
Intermunicipal Task Force	William O'Neill
Town Clerk	Robert McKeon
Village of Red Hook	William O'Neill
Village of Tivoli	Christine Kane, William Hamel

Board and Committee Liaisons:

Discussion of starting an Arts and Culture Committee in the spring when we can meet in-person.
Letters of interest will be accepted for anyone that wants to join this Board.

Agricultural and Open Space Advisory Board	William O'Neill
Board of Assessment Review	Robert McKeon
Board of Ethics	Jacob Testa
CPF/PDR Advisory Committee	Christine Kane
Communications Committee	Jacob Testa
Complete Streets	Robert McKeon
Conservation Advisory Council	Jacob Testa
Design Review/Hamlet	William O'Neill
Disaster Preparedness Committee	Robert McKeon
Economic Development Committee	Jacob Testa
Energy Committee	Robert McKeon
Ethics Board	Jacob Testa
Greenway and Trails Committee	Christine Kane
Local Waterfront Revitalization Plan (LWRP)	William O'Neill, Christine Kane
Planning Board	Christine Kane
Recreation Commission	Robert McKeon, Christine Kane
Red Church Cemetery Committee	William O'Neill
St. Margaret's Committee	William O'Neill
Senior Services Committee	Robert McKeon (dormant)
Sister Cities Working Group	Robert McKeon
Tree Preservation Commission	Jacob Testa
Water District #1 Advisory Board	William Hamel
Zoning Board of Appeals	William O'Neill
Zoning Review Committee	William O'Neill

On a motion of Supervisor McKeon seconded by Councilmember Kane moved to approve the liaisons to the Town Departments and to the Boards and Committees.

Adopted Ayes 5 McKeon, Hamel, Kane, O'Neill, Testa
 Nays 0

Town Board Committee Appointments - 2021

Note: Committee members are expected to attend 2/3 or more of scheduled meetings. Failure to do so may result in removal from the committee.

Supervisor McKeon – If residents are interested in joining the various boards and committees, send email of interest to the Town Clerk at townclerk@redhook.org

Agriculture and Open Space Advisory

11 Members 2-year appointment

Chair-Mary Ann Johnson 2020

Michael Robertson (1/11) 2020

Mary Ann Johnson 2021

Richard Biezynski 2021

Talea Heckman-Taylor (6/15)2020

Ken Migliorelli 2021

Peter Hubbell 2020

Norman Greig 2021

John Hardeman (1/12) 2021

Sam Rose 2021

Clerk/PT: Vacant

Liaison: William O'Neill

Assessment Review Board

Need another member as per Supervisor McKeon

5 Members 5-year appointment (terms begin Oct. 1-Sept. 30th)

Chair -Carl Dowden 2019

Jane Biezynski (4/10) 2020

R. Pete Hubbell (3/17) 2021

Carl Dowden 2022

Jay Greenblatt 2019 holdover

Secretary PT: Vacant

Liaison: Robert McKeon

CPF/PDR Advisory Committee

7 members 3-year appointment

Chair- MaryAnn Johnson 2020

Richard Biezynski 2022 (farmer)

Brent Kovalchik 2019 (architect)

Vacant 2016 (economist)

Peter Hubbell 2021 (land appraiser)

John Hardeman 2021 (farmer)

Ken Migliorelli 2020 (farmer)

Mary Ann Johnson 2020 (planner)

Liaison: Christine Kane

Communications Committee

7 members 1-year appointment

Chair – Sarah Imboden 2020

Sarah Imboden 2020

Lisa Foscolo (Planning) 2020

Vicky Perry (Senior Services)2020

Joey Shavelle (community) 2020

Vacant 2020

Vacant 2017

Liaison: Robert McKeon

Complete Streets

5 members 2-year appointment

Chair- Vacant

Roger Husted 2020

Theresa Burke 2020

Brenda Cagle 2020

Cat Viega 2020
Liaison: Robert McKeon

Conservation Advisory Council

Councilmember Testa would like to wait on appointments until next meeting

9 Members 2-year Appointment

Chair- Laurie Husted 2020
Michael Zelig (3/12) 2021
Susan Ellis 2020
Laurie Husted 2021
Denis Collet (2/09) 2021
Steven Appenzeller 2020
Julia Solomon (11/16) 2020
Leah Steinberg (4/19) 2020
Lori Urbin (1/16) 2021
Jen Cavanaugh (9/14) 2021

Secretary, PT: Susan Ellis
Liaison: Jacob Testa

Design Review/ Hamlet Committee

On a motion of Supervisor McKeon seconded by Councilmember O'Neill moved to reappoint Chris Gilbert and Emily Majer to 2-year terms ending in 2022 and to reappoint Chris Gilbert to Chair of Design Review/Hamlet Committee for 2021.

Adopted Ayes 5 McKeon, Hamel, Kane, O'Neill, Testa
Nays 0

5 Members 2-year Appointment

Chair- Chris Gilbert 2021
Chris Gilbert 2022
Emily Majer 2022
Vacant 2017
Geoff Carter 2021
Tiffany Nogales 2021

Emily Majer (1/16) Advisor
Liaison: William O'Neill

Disaster Preparedness Committee

On a motion of Supervisor McKeon seconded by Councilmember Kane to reappoint Perry Sheldon and John Gomez to 2-year terms ending in 2022 and reappoint Hai-Ping Yeh to Chair for 2021 of the Disaster Preparedness Committee.

Adopted Ayes 5 McKeon, Hamel, Kane, O'Neill, Testa
Nays 0

11 Members 2-year appointment

Chair- Hai-Ping Yeh 2021
At-large community member #1 – Hai-Ping Yeh 2021
At-large community member #2 – Richard Franklin 2021
At-large community member #3 - Randy Clum 2021
At-large community member #4 – Eleanor Troy 2021
Highway Superintendent – Theresa Burke 2020
Red Hook Central School District rep-Perry Sheldon 2022
Bard College- John Gomez 2022 Alternate (Steven Perog)
Red Hook Fire Company rep- Rich Hilbrandt 2020
Tivoli Fire Company rep – Tom Crisci 2020
Police Dept. rep – Patrick Hildenbrand 2020
Red Hook Ministerium rep.- Vacant 2010
N. Dutchess Advisor – Joseph Stevens 2020

Secretary, PT: TBD

Liaison: Robert McKeon

Economic Development Committee

Letter of interest from Paul Sturtz new resident to Red Hook, Co-Director of Upstate Films

Remove Richard Wambach and George Verrilli from Committee and vacancies not being filled

Recommendation from Kristina Dousharm on behalf of the Economic Development Committee to appoint Paul Sturtz to one of the current vacancies and Vanessa Shafer be reappointed

On a motion of Councilmember Testa seconded by Supervisor McKeon moved to remove George Verrilli and Richard Wambach, to appoint Paul Sturtz to the Economic Development Committee vacancy term ending 2022, to reappoint Vanessa Shafer, Dan Budd, Marty Reilingh to the terms ending 2022, to reappoint Chris Klose, Amanda Bodian to the terms ending 2021, and to reappoint Kristina Dousharm to the Chair position for 2021

Adopted	Ayes	5	McKeon, Hamel, Kane, O'Neill, Testa
	Nays	0	

<i>9 Members</i>	<i>2-year appointment</i>
Chair- Kristina Dousharm	2021
Amanda Bodian (2/12)	2021
Marty Reilingh (2/15)	2022
Chris Klose (3/10)	2021
Dan Budd (5/11)	2022
Vanessa Shafer	2022
Paul Sturtz	2022
Ken Migliorelli (4/12)	2019 (Ag. & Open Space Representative)
Secretary PT – Chris Klose	
Liaison: Jacob Testa	

Energy Committee

On a motion of Supervisor McKeon seconded by Councilmember Hamel to reappoint Denis Collet, Jen Cavanaugh, Laurie Husted, Paul Cadden-Zimansky, and Dan Smith to the 2-year terms ending in 2022 and reappointing Denis Collet to Chair of Energy Committee for 2021.

Adopted	Ayes	5	McKeon, Hamel, Kane, O'Neill, Testa
	Nays	0	

<i>7 Members</i>	<i>2-year appointment</i>
Chair-Denis Collet (11/16)	2022
Denis Collet (11/16)	2022
Jen Cavanaugh (11/16)	2022
Laurie Husted (11/16)	2022
Paul Cadden-Zimansky	2022
Dan Smith	2022
Vacant	2017
Vacant	2017
Secretary PT: Laurie Husted	
Liaison: Robert McKeon	

Ethics Board

<i>5 Members</i>	<i>5-year appointment</i>
Chair- Fred Cartier (1989)	2020
Fred Cartier (1989)	2024
Brenda Elsey	2020
Gail Nussbaum (04/07)	2022
Susan Simon (7/09)	2023
Sal Guido (6/12)	2021
Secretary PT –not necessary per chair	
Liaison: Jacob Testa	

EXTRACT OF MINUTES

A regular meeting of the Town Board of the Town of Red Hook, Dutchess County, New York, was convened in public session via videoconference and/or teleconference pursuant to Executive Order 202.1, as amended, on January 12, 2021 at 7:30 p.m., local time. A live transmission was available to the public as described in the notice of meeting attached hereto. The meeting was recorded and a full transcript is required to be prepared to the extent required by such Executive Order.

The meeting was called to order by Supervisor Robert McKeon, and, upon roll being called, the following members were (Note: Where members are marked Present, specify whether In Person at the Town Hall, 7340 South Broadway, Red Hook, NY, via Videoconference, or via Teleconference):

	Present	Absent
Supervisor Robert McKeon	VIA videoconference	
Councilmember William Hamel	VIA videoconference	
Councilmember Christine Kane	VIA videoconference	
Councilmember William O’Neill	VIA videoconference	
Councilmember Jacob Testa	VIA videoconference	

The following persons were ALSO PRESENT:

Christine M. Chale, Esq., Attorney for the Town, VIA Videoconference

The following resolution was offered by Supervisor McKeon, seconded by Councilmember, Kane, to wit;

**TOWN OF RED HOOK
RESOLUTION NO. 3
DATED JANUARY 12, 2021**

**AUTHORIZING CONTRACT AWARD FOR THE HIGHWAY
GARAGE ROOFTOP SOLAR SYSTEM PROJECT**

The question of the adoption of the foregoing resolution was duly put to vote on a roll call, which resulted as follows:

Supervisor Robert McKeon	VOTING Aye
Councilmember William Hamel	VOTING Aye
Councilmember Christine Kane	VOTING Aye
Councilmember William O’Neill	VOTING Aye
Councilmember Jacob Testa	VOTING Aye

The foregoing resolution was thereupon declared duly adopted.

NOTICE OF TOWN BOARD MEETINGS – Tuesday, January 12, 2021 at 7:30 pm Town of Red Hook NOTICE OF TOWN BOARD MEETINGS A public meeting will be held by the Town Board of the Town of Red Hook on Tuesday, January 12, 2021 at 7:30 pm. Due to the ongoing COVID pandemic, the Town Hall is closed to the general public until further notice. Pursuant to Executive Order No. 202.1, issued by Governor Cuomo, and advisories issued by Federal, State and Local officials related to the COVID-19 virus, the public will not be permitted to attend in person. Some or all of the Board members are expected to participate in the meeting via teleconference or video conference. Please refer to the meeting agenda to be posted on the Town website at <https://www.redhook.org>. The public may view and listen to the proceedings live on www.pandatv23.org. To the extent permitted by law, and until further notice, future Town Board meetings including the regularly scheduled meetings on the second Tuesday and fourth Wednesday of each month, will be available to the public via PANDA’s website listed above. Interested persons may comment on agenda matters by submitting an email or telephone by submitting comments to the Supervisor at rmckeon@redhook.org. All reasonable accommodations will be made for persons with disabilities. In such a case, please notify the Town Clerk’s office at 845-758-4606 so that arrangements can be made.

Deanna Cochran Town Clerk, Town of Red Hook

Resolution to Appoint Town Engineer

Supervisor McKeon explained the resolution.

**TOWN OF RED HOOK
RESOLUTION NO. 4
DATED JANUARY 12, 2021**

**RESOLUTION AUTHORIZING THE TOWN OF RED HOOK TO EXECUTE
AGREEMENTS FOR ENGINEERING SERVICES**

WHEREAS, the Town of Red Hook (“Town”) issued a request for proposals for Engineering Services dated December 2020 for a variety of services required by the Town, including Town highways, sidewalks and drainage; parks and recreational facilities, Town campus, Water District, Lighting District, and any other Town owned properties; capital projects; grants and capital planning; review of local laws and highway specifications; Planning Board consulting services; Zoning Board consulting services; and surveying services; and

WHEREAS, after review of the proposals received, the Town Board has determined to enter into an Agreement for Professional Engineering Services between T&B Engineering and Landscape Architecture, P.C. and the Town of Red Hook to provide a portion of the professional engineering services needed as designated by the Town from time to time, including services relating to parks and recreational facilities, Town campus, Water District, Lighting District, and other Town owned properties; capital projects; grants and capital planning; review of local laws; Planning Board consulting services at the request of the Planning Board; Zoning Board consulting services at the request of the Zoning Board of Appeals; and surveying services;

WHEREAS, After review of the proposals received, the Town Board has determined to enter into an Agreement for Professional Engineering Services between Creighton Manning Engineering, LLP and the Town of Red Hook to provide a portion of the professional engineering services needed as designated by the Town from time to time, including services relating to Town highways, sidewalks and related drainage, capital projects; grants and capital planning; review of highway specifications; Planning Board consulting services at the request of the Planning Board; Zoning Board consulting services at the request of the Zoning Board of Appeals; and surveying services;

NOW, THEREFORE, BE IT RESOLVED, by the Town Board of the Town of Red Hook, Dutchess County, New York (by the favorable vote of not less than a majority of all of the members of the Board) as follows:

1. The Agreement for Professional Engineering Services (the “Engineering Agreement”) between the Town of Red Hook and each of the firms identified above is hereby approved in substantially the form on file with the Town Clerk.
2. The Supervisor of the Town is hereby authorized and directed to execute the Engineering Agreement between the Town each such firm. Such agreement shall be in substantially the form on file with the Clerk, with such insubstantial changes as may be approved by the Supervisor, with the rates and charges set forth in their proposal on file with the Town Clerk.

EXTRACT OF MINUTES

A regular meeting of the Town Board of the Town of Red Hook, Dutchess County, New York, was convened in public session via videoconference and/or teleconference pursuant to Executive Order 202.1, as amended, on January 12, 2021 at 7:30 p.m., local time. A live transmission was available to the public as described in the notice of meeting attached hereto. The meeting was recorded and a full transcript is required to be prepared to the extent required by such Executive Order.

The meeting was called to order by Supervisor Robert McKeon, and, upon roll being called, the following members were (Note: Where members are marked Present, specify whether In Person

at the Town Hall, 7340 South Broadway, Red Hook, NY, via Videoconference, or via Teleconference):

	Present	Absent
Supervisor Robert McKeon	VIA videoconference	
Councilmember William Hamel	VIA videoconference	
Councilmember Christine Kane	VIA videoconference	
Councilmember William O'Neill	VIA videoconference	
Councilmember Jacob Testa	VIA videoconference	

The following persons were ALSO PRESENT:

Christine M. Chale, Esq., Attorney for the Town, VIA Videoconference

The following resolution was offered by Supervisor McKeon, seconded by Councilmember Kane, to wit;

**TOWN OF RED HOOK
RESOLUTION NO. 4
DATED JANUARY 12, 2021**

**RESOLUTION AUTHORIZING THE TOWN OF RED HOOK TO EXECUTE
AGREEMENTS FOR ENGINEERING SERVICES**

The question of the adoption of the foregoing resolution was duly put to vote on a roll call, which resulted as follows:

Supervisor Robert McKeon	VOTING Aye
Councilmember William Hamel	VOTING Aye
Councilmember Christine Kane	VOTING Aye
Councilmember William O'Neill	VOTING Aye
Councilmember Jacob Testa	VOTING Aye

The foregoing resolution was thereupon declared duly adopted.

NOTICE OF TOWN BOARD MEETINGS – Tuesday, January 12, 2021 at 7:30 pm Town of Red Hook NOTICE OF TOWN BOARD MEETINGS A public meeting will be held by the Town Board of the Town of Red Hook on Tuesday, January 12, 2021 at 7:30 pm. Due to the ongoing COVID pandemic, the Town Hall is closed to the general public until further notice. Pursuant to Executive Order No. 202.1, issued by Governor Cuomo, and advisories issued by Federal, State and Local officials related to the COVID-19 virus, the public will not be permitted to attend in person. Some or all of the Board members are expected to participate in the meeting via teleconference or video conference. Please refer to the meeting agenda to be posted on the Town website at <https://www.redhook.org>. The public may view and listen to the proceedings live on www.pandatv23.org. To the extent permitted by law, and until further notice, future Town Board meetings including the regularly scheduled meetings on the second Tuesday and fourth Wednesday of each month, will be available to the public via PANDA's website listed above. Interested persons may comment on agenda matters by submitting an email or telephone by submitting comments to the Supervisor at rmckeon@redhook.org. All reasonable accommodations will be made for persons with disabilities. In such a case, please notify the Town Clerk's office at 845-758-4606 so that arrangements can be made.

Deanna Cochran Town Clerk, Town of Red Hook

Discussion/Approval - 284 Agreement to Expend Funds - Highway

Supervisor McKeon explained the resolution.

**TOWN OF RED HOOK
RESOLUTION NO. 5
DATED JANUARY 12, 2021**

RESOLUTION TO APPROVE HIGHWAY EXPENDITURES

WHEREAS, pursuant to the provisions of Section 284 of the Highway Law, moneys levied and collected in the Town for the repair and improvement of highways, and received from the State for State Aid for the repair and improvement of highways, shall be expended for repairs

of certain town highways as provided herein; and

WHEREAS, attached hereto is a proposed form of 2021 Agreement for the expenditure of certain Highway moneys;

NOW, THEREFORE BE IT RESOLVED by the Town Board of the Town of Red Hook, as follows:

1. The Town Board hereby authorizes the Highway Superintendent to expend highway funds in an amount not to exceed \$50,000 to be set aside to be expended for materials for primary work and general repairs upon Town highways, as more specifically provided in the attached Agreement.
2. The Town Board hereby authorizes the Highway Superintendent to expend highway funds in an amount not to exceed \$58,000.00 for permanent improvement of the following Town Highway(s) as more specifically provided in the attached Agreement:
 - Hapeman Hill Road and leading to State Route 199
 - Rokeby Road and leading to River Road
3. This resolution shall take effect immediately.

EXTRACT OF MINUTES

A regular meeting of the Town Board of the Town of Red Hook, Dutchess County, New York, was convened in public session via videoconference and/or teleconference pursuant to Executive Order 202.1, as amended, on January 12, 2021 at 7:30 p.m., local time. A live transmission was available to the public as described in the notice of meeting attached hereto. The meeting was recorded and a full transcript is required to be prepared to the extent required by such Executive Order.

The meeting was called to order by Supervisor Robert McKeon, and, upon roll being called, the following members were (Note: Where members are marked Present, specify whether In Person at the Town Hall, 7340 South Broadway, Red Hook, NY, via Videoconference, or via Teleconference):

	Present	Absent
Supervisor Robert McKeon	VIA videoconference	
Councilmember William Hamel	VIA videoconference	
Councilmember Christine Kane	VIA videoconference	
Councilmember William O'Neill	VIA videoconference	
Councilmember Jacob Testa	VIA videoconference	

The following persons were ALSO PRESENT:

Christine M. Chale, Esq., Attorney for the Town, VIA Videoconference

The following resolution was offered by Supervisor McKeon, seconded by Councilmember O'Neill, to wit;

**TOWN OF RED HOOK
RESOLUTION NO. 5
DATED JANUARY 12, 2021**

RESOLUTION TO APPROVE HIGHWAY EXPENDITURES

The question of the adoption of the foregoing resolution was duly put to vote on a roll call, which resulted as follows:

Supervisor Robert McKeon	VOTING Aye
Councilmember William Hamel	VOTING Aye
Councilmember Christine Kane	VOTING Aye
Councilmember William O'Neill	VOTING Aye
Councilmember Jacob Testa	VOTING Aye

The foregoing resolution was thereupon declared duly adopted.

NOTICE OF TOWN BOARD MEETINGS – Tuesday, January 12, 2021 at 7:30 pm Town of Red Hook NOTICE OF TOWN BOARD MEETINGS A public meeting will be held by the Town Board of the Town of Red Hook on Tuesday, January 12, 2021 at 7:30 pm. Due to the ongoing COVID pandemic, the Town Hall is closed to the general public until further notice. Pursuant to Executive Order No. 202.1, issued by Governor Cuomo, and advisories issued by Federal, State and Local officials related to the COVID-19 virus, the public will not be permitted to attend in person. Some or all of the Board members are expected to participate in the meeting via teleconference or video conference. Please refer to the meeting agenda to be posted on the Town website at <https://www.redhook.org>. The public may view and listen to the proceedings live on www.pandav23.org. To the extent permitted by law, and until further notice, future Town Board meetings including the regularly scheduled meetings on the second Tuesday and fourth Wednesday of each month, will be available to the public via PANDA’s website listed above. Interested persons may comment on agenda matters by submitting an email or telephone by submitting comments to the Supervisor at rmckeon@redhook.org. All reasonable accommodations will be made for persons with disabilities. In such a case, please notify the Town Clerk’s office at 845-758-4606 so that arrangements can be made. Deanna Cochran Town Clerk, Town of Red Hook

Resolution to Approve Intermunicipal Agreement with Village of Tivoli - Building Department

Supervisor McKeon explained the resolution.

**TOWN OF RED HOOK
RESOLUTION NO. 6
DATED JANUARY 12, 2021**

RESOLUTION AUTHORIZING THE EXECUTION OF AN INTERMUNICIPAL AGREEMENT WITH THE VILLAGE OF TIVOLI FOR SHARED SERVICES REGARDING BUILDING DEPARTMENT SERVICES (BACKUP)

WHEREAS, the Town Board of the Town of Red Hook has determined that entering into an Intermunicipal Agreement for Shared Services regarding Building Department Services (Backup) between the Town of Red Hook and the Village of Tivoli, in substantially the form on file with the Town Clerk (the “Intermunicipal Agreement”), is in the best interests of the Town; and

WHEREAS, the proposed action constitutes a Type II action which will not have an adverse effect on the environment;

NOW, THEREFORE, BE IT RESOLVED, by the Town Board of the Town of Red Hook, Dutchess County, New York (by the favorable vote of not less than a majority of all of the members of the Board) as follows:

1. The Supervisor is hereby authorized and directed to execute the Intermunicipal Agreement in substantially the form on file with the Town Clerk, with such changes as shall be approved by the Supervisor and which do not affect the substance thereof.
2. The Supervisor the Town Clerk, and the Town’s other officers, employees and agents are hereby authorized and directed for, and in the name and on behalf of the Town, to do all acts and things required or provided by the provisions of the Intermunicipal Agreement.
3. This resolution shall take effect immediately.

EXTRACT OF MINUTES

A regular meeting of the Town Board of the Town of Red Hook, Dutchess County, New York, was convened in public session via videoconference and/or teleconference pursuant to Executive Order 202.1, as amended, on January 12, 2021 at 7:30 p.m., local time. A live transmission was available to the public as described in the notice of meeting attached hereto. The meeting was recorded and a full transcript is required to be prepared to the extent required by such Executive Order.

The meeting was called to order by Supervisor Robert McKeon, and, upon roll being called, the following members were (Note: Where members are marked Present, specify whether In Person

at the Town Hall, 7340 South Broadway, Red Hook, NY, via Videoconference, or via Teleconference):

	Present	Absent
Supervisor Robert McKeon		
Councilmember William Hamel		
Councilmember Christine Kane		
Councilmember William O’Neill		
Councilmember Jacob Testa		

The following persons were ALSO PRESENT:

Christine M. Chale, Esq., Attorney for the Town, VIA Videoconference

The following resolution was offered by Supervisor McKeon, seconded by Councilmember Hamel, to wit;

**TOWN OF RED HOOK
RESOLUTION NO. 6
DATED JANUARY 12, 2021**

**RESOLUTION AUTHORIZING THE EXECUTION OF AN INTERMUNICIPAL
AGREEMENT WITH THE VILLAGE OF TIVOLI FOR SHARED SERVICES
REGARDING BUILDING DEPARTMENT SERVICES (BACKUP)**

The question of the adoption of the foregoing resolution was duly put to vote on a roll call, which resulted as follows:

Supervisor Robert McKeon	VOTING Aye
Councilmember William Hamel	VOTING Aye
Councilmember Christine Kane	VOTING Aye
Councilmember William O’Neill	VOTING Aye
Councilmember Jacob Testa	VOTING Aye

The foregoing resolution was thereupon declared duly adopted.

NOTICE OF TOWN BOARD MEETINGS – Tuesday, January 12, 2021 at 7:30 pm Town of Red Hook NOTICE OF TOWN BOARD MEETINGS A public meeting will be held by the Town Board of the Town of Red Hook on Tuesday, January 12, 2021 at 7:30 pm. Due to the ongoing COVID pandemic, the Town Hall is closed to the general public until further notice. Pursuant to Executive Order No. 202.1, issued by Governor Cuomo, and advisories issued by Federal, State and Local officials related to the COVID-19 virus, the public will not be permitted to attend in person. Some or all of the Board members are expected to participate in the meeting via teleconference or video conference. Please refer to the meeting agenda to be posted on the Town website at <https://www.redhook.org>. The public may view and listen to the proceedings live on www.pandatv23.org. To the extent permitted by law, and until further notice, future Town Board meetings including the regularly scheduled meetings on the second Tuesday and fourth Wednesday of each month, will be available to the public via PANDA’s website listed above. Interested persons may comment on agenda matters by submitting an email or telephone by submitting comments to the Supervisor at rmckeon@redhook.org. All reasonable accommodations will be made for persons with disabilities. In such a case, please notify the Town Clerk’s office at 845-758-4606 so that arrangements can be made.

Deanna Cochran Town Clerk, Town of Red Hook

The Town Supervisor, Town Councilmembers and Attorney for the Town went into Executive Session.

Supervisor McKeon reopened the Town Board Meeting after exiting Executive Session, deliberating over tax matters.

Resolution Authorizing Settlement of Article 7 Proceedings with the Chocolate Factory at Red Hook LLC

Supervisor McKeon explained the resolution.

**TOWN OF RED HOOK
RESOLUTION NO. 7
DATED: JANUARY 12, 2021**

**RESOLUTION AUTHORIZING SETTLEMENT OF ARTICLE 7 PROCEEDINGS
WITH THE CHOCOLATE FACTORY AT RED HOOK LLC**

WHEREAS, The Chocolate Factory at Red Hook LLC (“Petitioner”), with real property located in the Town of Red Hook, commenced proceedings pursuant to Article 7 of the Real Property Tax Law challenging the assessment on property located in the Town and Village of Red Hook, Dutchess County, New York and designated as 6271-11-509538 and 6272-00-504519 on the Official Assessment Map of the Town of Red Hook for the tax years 2018 and 2019 and 2020; and

WHEREAS, the parties have agreed to settle the proceedings whereby the assessment on the parcels which are the subject of the proceedings will be modified and corrected for the 2018, 2019 and 2020 tax assessment rolls, as follows:

Tax Map No. 6271-11-509538 (54 Elizabeth Street-Front):

2018 – from \$3,013,000 to \$1,900,000, for a total reduction of \$1,113,000; and
2019 – from \$3,013,000 to \$1,900,000, for a total reduction of \$1,113,000;
2020 – from \$3,013,000 to \$1,900,000 for a total reduction of 1,113,000

Tax Map No. 6272-00-504519 (54 Elizabeth Street-Rear):

2018 – from \$179,300 to \$1,292,300, for a total increase of \$1,113,000; and
2019 – from \$179,300 to \$1,292,300, for a total increase of \$1,113,000; and
2020 – from 179,300 to \$1,292,300 for a total increase of \$1,113,000.

There will be no refunds or corrected tax bills with respect to any of the above modifications for 2018, 2019 and 2020. The assessment roll for 2021 will be as follows:

Tax Map No. 6271-11-509538 (54 Elizabeth Street-Front): \$1,900,000
Tax Map No. 6272-00-504519 (54 Elizabeth Street-Rear): \$1,292,300

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Red Hook does hereby agree to the settlement and to the entry of the consent judgment for modification of assessments as set forth herein; and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the Supervisor and the Town’s other officers, employees and agents are hereby authorized and directed for, and in the name and on behalf of the Town, to carry out the provisions of the consent judgment.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the Attorney for the Town is authorized to execute such documents as may be necessary to effectuate this resolution.

EXTRACT OF MINUTES

A regular meeting of the Town Board of the Town of Red Hook, Dutchess County, New York, was convened in public session via videoconference and/or teleconference pursuant to Executive Order 202.1, as amended, on January 12, 2021 at 7:30 p.m., local time. A live transmission was available to the public as described in the notice of meeting attached hereto. The meeting was recorded and a full transcript is required to be prepared to the extent required by such Executive Order.

The meeting was called to order by Supervisor Robert McKeon, and, upon roll being called, the following members were (Note: Where members are marked Present, specify whether In Person at the Town Hall, 7340 South Broadway, Red Hook, NY, via Videoconference, or via Teleconference):

	Present	Absent
Supervisor Robert McKeon	VIA videoconference	
Councilmember William Hamel	VIA videoconference	
Councilmember Christine Kane	VIA videoconference	

Councilmember William O’Neill	VIA videoconference	✓
Councilmember Jacob Testa	VIA videoconference	

The following persons were ALSO PRESENT:

Christine M. Chale, Esq., Attorney for the Town, VIA Videoconference

The following resolution was offered by McKeon, seconded by Hamel, to wit;

**TOWN OF RED HOOK
RESOLUTION 7 OF 2021
DATED: JANUARY 12, 2021**

**RESOLUTION AUTHORIZING SETTLEMENT OF ARTICLE 7 PROCEEDINGS
WITH THE CHOCOLATE FACTORY AT RED HOOK LLC**

The question of the adoption of the foregoing resolution was duly put to vote on a roll call, which resulted as follows:

Supervisor Robert McKeon	VOTING Aye
Councilmember William Hamel	VOTING Aye
Councilmember Christine Kane	VOTING Aye
Councilmember William O’Neill	VOTING Absent
Councilmember Jacob Testa	VOTING Aye

The foregoing resolution was thereupon declared duly adopted.

NOTICE OF TOWN BOARD MEETINGS – Tuesday, January 12, 2021 at 7:30 pm Town of Red Hook NOTICE OF TOWN BOARD MEETINGS A public meeting will be held by the Town Board of the Town of Red Hook on Tuesday, January 12, 2021 at 7:30 pm. Due to the ongoing COVID pandemic, the Town Hall is closed to the general public until further notice. Pursuant to Executive Order No. 202.1, issued by Governor Cuomo, and advisories issued by Federal, State and Local officials related to the COVID-19 virus, the public will not be permitted to attend in person. Some or all of the Board members are expected to participate in the meeting via teleconference or video conference. Please refer to the meeting agenda to be posted on the Town website at <https://www.redhook.org>. The public may view and listen to the proceedings live on www.pandatv23.org. To the extent permitted by law, and until further notice, future Town Board meetings including the regularly scheduled meetings on the second Tuesday and fourth Wednesday of each month, will be available to the public via PANDA’s website listed above. Interested persons may comment on agenda matters by submitting an email or telephone by submitting comments to the Supervisor at rmckeon@redhook.org. All reasonable accommodations will be made for persons with disabilities. In such a case, please notify the Town Clerk’s office at 845-758-4606 so that arrangements can be made.

Deanna Cochran Town Clerk, Town of Red Hook

On a motion of Supervisor McKeon seconded by Councilmember Kane moved to proceed with the tax matters involving Tradition in the manner discussed in the Executive Session.

Adopted	Ayes	4	McKeon, Hamel, Kane, Testa
	Nays	0	
	Absent	1	O’Neill

The next regularly scheduled meeting will be on January 27, 2021 at 7:30 p.m.

Respectfully submitted,

Deanna Cochran, Town Clerk