

RED HOOK TOWN BOARD MEETING
February 11, 2020

A meeting of the Town Board of the Town of Red Hook, Dutchess County, New York was convened in public session at the Town Hall, 7340 South Broadway, Red Hook at 7:30 p.m.

Present: Supervisor Robert McKeon
 Councilmember William O'Neill
 Councilmember Christine Kane
 Councilmember William Hamel
 Councilmember Jacob Testa
 Town Clerk Sue McCann

Supervisor McKeon called the meeting to order and opened with the Pledge of Allegiance.

SUPERVISOR'S REPORT

The Supervisor's report dated January 31, 2020 was read as follows: Opening balance - \$6,610,363.38; Receipts - \$652,167.08; Disbursed - \$1,038,903.91; Balance - \$6,223,626.55. He pointed out budget adjustments prepared by Ann Conway and a schedule of the CPF balance.

On a motion of Councilmember Kane seconded by Councilmember O'Neill moved to accept the Supervisor's report and budget adjustments.

Adopted 5 McKeon, O'Neill, Kane, Hamel, Testa
 0

Copy attached

TOWN CLERK'S REPORT

The Town Clerk's report for the period of January 1 through January 31, 2020 was read as follows: Total local shares remitted to the Supervisor - \$5,486.77; Amount paid to NYS Ag. & Markets - \$69.00; Amount paid to NYS Dept. of Health - \$67.50; Amount paid to NYS DEC - \$552.73; Total State and local revenue - \$6,176.00.

On a motion of Councilmember O'Neill seconded by Councilmember Kane moved to accept the Town Clerk's report.

Adopted 5 McKeon, O'Neill, Kane, Hamel, Testa
 0

PUBLIC HEARING
WATER DISTRICT RATES

Supervisor McKeon explained the public hearing regarding the water rate increase of 5% beginning April 1, 2020.

Town Clerk McCann read the public hearing notice.

Supervisor McKeon opened the public hearing for comments.

Linda Keeling asked if Bard College will be paying the same rates.

Water Department Chair Henry VanParys said they pay the same rate. There is a document of understanding with Bard.

Supervisor McKeon thanked Mr. VanParys and those on the water board. He asked for a vote to close the public hearing.

On a motion of Councilmember O'Neill seconded by Councilmember Testa moved to close the public hearing.

Adopted 5 McKeon, O'Neill, Kane, Hamel, Testa
 0

ANNOUNCEMENTS

Supervisor McKeon announced a Saw Kill Watershed community meeting to be held on February 19 at 7 p.m. at the Elmendorph Inn.

PUBLIC COMMENT PERIOD

Supervisor McKeon opened for comments.

Linda Keeling sent in a lengthy resume and asked the status of the St. Margaret's Committee.

Supervisor McKeon told her that they did receive her resume and many others. They are reviewing them and figuring out the vacancies that exist.

Emily Sachar, moved to Red Hook from New York City and she told the Board that she currently hosts her home as an Air BnB. She attended an Intermunicipal Task Force meeting regarding Air BnB's. One concern after leaving that meeting was the lack of women and new blood. It struck her as a parochial thinking group. She submitted her resume to the Town Clerk and spoke to Supervisor McKeon. She invited new people to speak and be part of the process. Supervisor McKeon said we invite residents to send in letters of interest. We try to look at resumes to see what would be a good fit on a committee.

Highway Superintendent Theresa Burke commented on the fact that this month marks the two year anniversary of the unionizing of the Highway Department crew. The Town is still working on an initial contract and she wanted the Board to understand the catalyst behind that decision. She explained the benefits the crew was hired with that were outlined in the Employee Handbook. In 2010 there was a suspension of raises for all staff. Prior to that, it was not uncommon for a Town employee to receive a 4 – 6% increase in yearly wages. With no contract the staff had to abide by the wages set by the yearly budget process. They did so willingly because their benefits were intact. Eventually, raises were reinstated at 2% increments. Two years ago the Town Board members were presented with a series of cuts to the medical benefits packages of full-time employees. If adopted those proposals would have created an immediate reduction in each person's take home pay. Lack of advance notice of the proposed cuts and the potential for financial hardship caused the Highway staff to unionize in order to have the right to negotiate with the Town Board. She explained that union contracts are common in municipalities and have proven to benefit both employees and employers. Over the past few years, the Town has become financially stable and reserve funds have doubled. The Town expanded the Recreation Park facilities, invested in money saving utility upgrades and increased contributions to many programs for residents. It is critical that the Town also think about how best to retain the experienced and dedicated employees of the Highway Department. She called on the Board to collaborate and move forward to an agreement that is beneficial for the Highway crew. Doing so will ensure the safety of the Town roads, and in turn, its residents. Supervisor McKeon asked if there were more comments. There were none.

REORGANIZATION

Supervisor McKeon asked if there were any updates on any vacancies that might exist. We did receive a letter of resignation from the Communications Committee from Highway Superintendent Theresa Burke.

Water District #1

Jerry Gilnack, member 2021

Laurence Carr, member 2021

Greg Fildes, member 2021

Michael Roomberg, member 2021

On a motion of Councilmember Hamel seconded by Councilmember Kane moved to approve the above appointments.

Adopted 5 McKeon, O'Neill, Kane, Hamel, Testa
 0

RESOLUTION – WATER DISTRICT RATES

RESOLUTION 2020 NO. 7 DATED FEBRUARY 11, 2020

RESOLUTION APPROVING WATER RATES AND CHARGES FOR WATER DISTRICT NO. 1

WHEREAS, the operation and maintenance of Water District No. 1 is supported by revenue from the water rates and charges paid for by customers of the system; and

WHEREAS, the Red Hook Water Board has recommended modification of the water rates and charges to increase the minimum rate from \$42.74 to \$44.88 for up to 9000 gallons, and from \$5.20 to \$5.46 per 1000 gallons over 9000, as further set forth in the attached schedule, which schedule is on file with the Town Clerk, in order to produce revenues sufficient to pay the

necessary costs and expenses of the operation and maintenance of the District facilities for the production, storage and distribution of water;

NOW THEREFORE BE IT RESOLVED by the Town Board of the Town of Red Hook that the Water District No. 1 rates and charges set forth on the attached schedule are hereby approved effective April 1, 2020.

**WATER DISTRICT NO. 1
APPENDIX A – SCHEDULE OF CHARGES
Effective April 1, 2020 (Adopted 2/11/20)**

Rate	<u>In-District and Bard College</u> \$44.88 minimum – up to 9,000 gallons \$5.46 per 1,000 gallons over 9,000 gallons <u>Out-of-District</u> 150% of in-district charge
Terms of Payment	30 days net 10% late charge after 30 days
Term	From date of commencement of service until termination of service, which date shall be not less than ten days after written notice to Town Water Department to discontinue service

<u>OTHER CHARGES</u>	
Service Connection Fee	\$1,000.00
Tapping Fee – Minimum (tapping charges exceeding \$250.00 are also the responsibility of the applicant)	\$ 250.00
Service Restoration Fee	\$ 100.00
Unauthorized Hydrant use (plus cost for estimated water usage)	\$ 100.00

EXTRACT OF MINUTES

A regular meeting of the Town Board of the Town of Red Hook, Dutchess County, New York was convened in public session at the Town Hall, 7340 South Broadway, Red Hook on February 11, 2020 at 7:30 p.m., local time.

The meeting was called to order by Supervisor McKeon, and, upon roll being called, the following members were:

PRESENT:

Supervisor Robert McKeon
Councilmember William Hamel
Councilmember Christine Kane
Councilmember William O’Neill
Councilmember Jacob Testa

The following resolution was offered by McKeon, seconded by O’Neill, to wit;

**RESOLUTION 2020 NO. 7
DATED FEBRUARY 11, 2020**

RESOLUTION APPROVING WATER RATES AND CHARGES FOR WATER DISTRICT NO. 1

The question of the adoption of the foregoing resolution was duly put to vote on a roll call, which resulted as follows:

Supervisor Robert McKeon
Councilmember William Hamel
Councilmember Christine Kane
Councilmember William O'Neill
Councilmember Jacob Testa

VOTING: Aye
VOTING: Aye
VOTING: Aye
VOTING: Aye
VOTING: Aye

The foregoing resolution was thereupon declared duly adopted.

CERTIFICATE OF RECORDING OFFICER

The undersigned hereby certifies that:

(1) She is the duly qualified and acting Clerk of the Town of Red Hook, Dutchess County, New York (hereinafter called the "Town") and the custodian of the records of the Town, including the minutes of the proceedings of the Town Board, and is duly authorized to execute this certificate.

(2) Attached hereto is a true and correct copy of a resolution duly adopted at a meeting of the Town Board held on the 11th day of February, 2020 and entitled:

RESOLUTION 2020 NO. 7 DATED FEBRUARY 11, 2020

RESOLUTION APPROVING WATER RATES AND CHARGES FOR WATER DISTRICT NO. 1

(3) Said meeting was duly convened and held and said resolution was duly adopted in all respects in accordance with law and the regulations of the Town. To the extent required by law or said regulations, due and proper notice of said meeting was given. A legal quorum of members of the Board was present throughout said meeting, and a legally sufficient number of members voted in the proper manner for the adoption of the resolution. All other requirements and proceedings under law, said regulations or otherwise incident to said meeting and the adoption of the resolution, including any publication, if required by law, have been duly fulfilled, carried out and otherwise observed.

(4) The seal appearing below constitutes the official seal of the Town and was duly affixed by the undersigned at the time this certificate was signed.

IN WITNESS WHEREOF, the undersigned has hereunto set her hand this 12 day of February, 2020.

-SEAL-

Sue McCann
Town Clerk

RESOLUTION TO AWARD CONTRACT – REC PARK EAST PHASE II

Supervisor McKeon began discussion of Phase II, Recreation Park East. Much of the work is for ADA accessibility. He listed the different projects. The Town received CDBG money in two grants. The project cost is a little more than originally thought. We've been given an extensive summary document due to the fact that because of the nature of the work, a lot of it has to be done by hand. He referred to the documents provided by Tighe & Bond that shows five proposed change orders. The Recreation Commission would like to explore a storage situation. In conjunction with the change orders and the award, a proposed budget adjustment would make the project about 10% over. We would have to appropriate out of our fund balance about \$108,000. It will still leave us with a healthy fund balance. The successful bidder with the lowest bid was Thomas Gleason of \$326,250.00 which included alternates.

RESOLUTION 2020 NO. 8 DATED: FEBRUARY 11, 2020

RESOLUTION AUTHORIZING THE AWARD OF BID FOR TOWN OF RED HOOK RECREATION PARK PHASE 2 – EAST PROJECT

WHEREAS, the Town issued a notice of public bids dated January 11, 2020 for the acceptance of sealed bids for the “Recreation Park Improvements Phase 2 - East”, Contract No. R5004-005B, in the Town (the “Project”), to be opened at 11:00 a.m. on February 5, 2020 at Town Hall; and

WHEREAS, specifications for the Project were prepared by T&B Engineering, P.C., a professional corporation organized under the laws of the State of New York; and

WHEREAS, sealed bids for the Project were publicly opened and read on February 5, 2020, after due notice pursuant to Section 103 of the General Municipal Law, with bids received as set forth on the tabulation included in the engineer’s recommendation letter on file with the Town Clerk; and

WHEREAS, the bid of Thomas Gleason Inc. in the amount of \$273,500.00 for the base bid plus the following alternate(s):

#1 in the amount of \$17,500.00;

#2 in the amount of \$8,750.00; and

#3 in the amount of \$26,500.00.

for a total contract price of \$326,250.00 for the Project has been determined to be the lowest responsible bid for such work as specified in the specifications on file with the Clerk; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Red Hook does hereby authorize the Supervisor to accept the foregoing bid for the Project and execute a contract in such the form provided by the specifications, subject to the provision of a certificate of insurance and bonds and such further documentation as required by the bid specifications.

EXTRACT OF MINUTES

A regular meeting of the Town Board of the Town of Red Hook, Dutchess County, New York was convened in public session at the Town Hall, 7340 South Broadway, Red Hook on February 11, 2020 at 7:30 p.m., local time.

The meeting was called to order by Supervisor Robert McKeon, and, upon roll being called, the following members were:

PRESENT:

Supervisor Robert McKeon

Councilmember William Hamel

Councilmember Christine Kane

Councilmember William O’Neill

Councilmember Jacob Testa

The following resolution was offered by McKeon, seconded by Kane, to wit;

**RESOLUTION 2020 NO. 8
DATED: FEBRUARY 11, 2020**

RESOLUTION AUTHORIZING THE AWARD OF BID FOR TOWN OF RED HOOK RECREATION PARK PHASE 2 – EAST PROJECT

The question of the adoption of the foregoing resolution was duly put to vote on a roll call, which resulted as follows:

Supervisor Robert McKeon	VOTING: Aye
Councilmember William Hamel	VOTING: Aye
Councilmember Christine Kane	VOTING: Aye
Councilmember William O’Neill	VOTING: Aye
Councilmember Jacob Testa	VOTING: Aye
Councilmember William O’Neill	VOTING: Aye

The foregoing resolution was thereupon declared duly adopted.

CERTIFICATE OF RECORDING OFFICER

The undersigned hereby certifies that:

(1) She is the duly qualified and acting Clerk of the Town of Red Hook, Dutchess County, New York (hereinafter called the "Town") and the custodian of the records of the Town, including the minutes of the proceedings of the Town Board, and is duly authorized to execute this certificate.

(2) Attached hereto is a true and correct copy of a resolution duly adopted at a meeting of the Town Board held on the 11 day of February, 2020 and entitled:

**RESOLUTION 2020 NO. 8
DATED: FEBRUARY 11, 2020**

**RESOLUTION AUTHORIZING THE AWARD OF BID FOR
TOWN OF RED HOOK RECREATION PARK PHASE 2 – EAST PROJECT**

(3) Said meeting was duly convened and held and said resolution was duly adopted in all respects in accordance with law and the regulations of the Town. To the extent required by law or said regulations, due and proper notice of said meeting was given. A legal quorum of members of the Board was present throughout said meeting, and a legally sufficient number of members voted in the proper manner for the adoption of the resolution. All other requirements and proceedings under law, said regulations or otherwise incident to said meeting and the adoption of the resolution, including any publication, if required by law, have been duly fulfilled, carried out and otherwise observed.

(4) The seal appearing below constitutes the official seal of the Town and was duly affixed by the undersigned at the time this certificate was signed.

IN WITNESS WHEREOF, the undersigned has hereunto set her hand this 12 day of February, 2020.

-SEAL-

Sue McCann
Town Clerk

On a motion of Supervisor McKeon seconded by Councilmember Hamel moved to approve change order number 1.

Adopted 5 McKeon, O'Neill, Kane, Hamel, Testa
 0

On a motion of Supervisor McKeon seconded by Councilmember Kane moved to appropriate \$45,600 from the fund balance for the remainder of expenses.

Adopted 5 McKeon, O'Neill, Kane, Hamel, Testa
 0

CORRESPONDENCE

Supervisor McKeon shared the following correspondence:

-DOT notification regarding funding for enhanced mobility of seniors and individuals with disabilities.

-John Penny will be at our next meeting to talk about the census.

-Robert Haan wrote about more access to the Hudson River. Scenic Hudson asked for input from communities.

PUBLIC COMMENT PERIOD

Supervisor McKeon opened for comments. There were none.

On a motion of Supervisor McKeon seconded by Councilmember Kane moved to adjourn the meeting at 8:20 p.m.

Adopted 5 McKeon, O'Neill, Kane, Hamel, Testa
 0

Respectfully submitted,

Sue McCann, Town Clerk