

RED HOOK TOWN BOARD MEETING
March 27, 2019

A meeting of the Town Board of the Town of Red Hook, Dutchess County, New York was convened in public session at the Town Hall, 7340 South Broadway, Red Hook at 7:30 p.m.

Present: Supervisor Robert McKeon
Councilman William O’Neill
Councilperson Sarah Imboden
Town Clerk Sue McCann
Absent: Councilman Harry Colgan
Councilperson Christine Kane
Also Present: Attorney Christine Chale

Supervisor McKeon called the meeting to order and opened with the Pledge of Allegiance.

ANNOUNCEMENTS

Supervisor McKeon announced the following:

- There will be a community playground build event on May 3, 4, & 5 from 8 a.m. – 6 p.m. and if needed, on May 10, & 11.
- May 11 is Apple Blossom Day in the Village of Red Hook
- A Spring Senior Expo at the Red Hook Community Center on April 27 from 10 a.m. – 2 p.m.
- The Census is looking for workers. The pay is \$18.00 per hour, and also mileage compensation. 2020census.gov/jobs for more information.

PUBLIC COMMENT PERIOD

Supervisor McKeon opened for comments.

Linda Keeling went to the Community Center and walked through the building, the doors, everything so they know what has to be upgraded regarding ADA requirements. Even though it is not a Town owned building, we do give money for programs so we have to make sure it is accessible. She also referred to a letter she sent on March 13 regarding ADA as far as emergencies in hopes that DC can upgrade its website to include all households with specific needs in 9-1-1 emergencies.

Supervisor McKeon answered that the Disaster Preparedness Committee is working on updating our emergency management plan. We’ll see what is included in that.

Linda Keeling asked that the information be posted on the Town website.

Councilperson Imboden will reach out and make sure contact information is placed on the website.

RECOGNIZING APRIL AS PARKINSON’S AWARENESS MONTH

Supervisor McKeon explained the proclamation recognizing Parkinson’s Awareness month.

On a motion of Supervisor McKeon seconded by Councilman O’Neill moved to approve the proclamation recognizing April as Parkinson’s Awareness month.

Adopted	Ayes	3	McKeon, O’Neill, Imboden
	Nays	0	
	Absent	2	Colgan, Kane

WATER BOARD ANNUAL REPORT

Water Department Chairman Henry VanParys presented the Town of Red Hook Annual Report of Town Water District No. 1 – 2018 Operations. The report included information regarding

operations personnel, highlights, plans and goals for 2019, water quality, future considerations, comparative financial overview from 2014 – 2018, and a comparative operations summary for the period 2014 – 2014.

Supervisor McKeon asked if we ever need backup water.

Mr. VanParys said no, our backup has been the Village the last two or three times we needed it. He explained the process when it was needed.

FUND BALANCE POLICY

Supervisor McKeon explained that we had three recommendations from the Comptroller’s Office after they did the audit of our funds. One recommendation was to reduce the high end of our unappropriated fund balance. They asked us in the audit to consider reducing the unrestricted fund balance and using the funds as a financing source. The other recommendation they had was that if the fund balance should fall too low, indicate over what time period the Town would replenish that fund. He explained the minor revisions to the fund balance policy.

RESOLUTION 2019 # 30

RE: APPROVING AMENDED TOWN OF RED HOOK FUND BALANCE POLICY

On a motion of Councilman William O’Neill seconded by Councilperson Sarah Imboden moved to approve the resolution.

Adopted	Ayes	3	McKeon, O’Neill, Imboden
	Nays	0	
	Absent	2	Colgan, Kane

Copy attached

MAILBOX GUIDELINES ON TOWN ROADS

Supervisor McKeon referred to the mailbox policy for new installations.

Highway Superintendent Theresa Burke emphasized that all *new* mailboxes should be installed in compliance with the specifications. They added information regarding those damaged by routine highway operations. Those will be reinstalled according to the Town mailbox specifications. You have to have some kind of protection if the Town is going to spend money replacing a mailbox. These guidelines will insure they are put in the proper place.

Supervisor McKeon is concerned about debating with constituents about placement of mailboxes. His concern is that this is a real time-consuming thing because so many people are out of compliance with this policy.

Councilperson Imboden asked him to help her understand what he means about this being time consuming. She thinks having a policy would make it simpler.

Supervisor McKeon doesn’t think people would be happy about where their postal box would have to be located.

Councilperson Imboden said this is a short, sweet policy.

Highway Superintendent Burke explained that this is a clarification. We reinstall the mailboxes and have to deal with the residents. If there is something wrong with the location, residents are grateful knowing that it doesn’t have to happen again. This is a right of way. This is not an unusual policy.

Supervisor McKeon hopes we won’t have too many issues. In many cases the post sits on someone else’s property. It is trickier than it should be.

Councilperson Imboden thinks if you are a home owner, and the post is on the neighbor’s property, you should be grateful that the Town is doing this for them.

RESOLUTION 2019 #31

RE: APPROVING MAILBOX SPECIFICATIONS ON TOWN ROADS

On a motion of Councilman William O’Neill seconded by Councilperson Sarah Imboden moved to approve the resolution.

Adopted Ayes 3 McKeon, O’Neill, Imboden
 Nays 0
 Absent 2 Colgan, Kane
 Copy attached

SCHAEFFER ROAD DEDICATION

Highway Superintendent Burke said that the State did an update on our local highway inventory and we had Schaeffer Road listed. They thought it was a private road. They asked for either a deed to the road or a resolution from the Town that we agree to maintain it. We have been maintaining it for over ten years, there is no interest in abandoning the road so we need a resolution stating that we do maintain it.

Supervisor McKeon explained the resolution and location of the road.

RESOLUTION 2019 #32

RE: AUTHORIZING THE ADDITION OF A ROAD

On a motion of Councilman William O’Neill seconded by Supervisor Robert McKeon moved to approve the resolution.

Adopted Ayes 3 McKeon, O’Neill, Imboden
 Nays 0
 Absent 2 Colgan, Kane
 Copy attached

RESOLUTION AUTHORIZING SOLICITATION OF BIDS – PAVING PROJECT

Supervisor McKeon announced the two roads to be paved, Echo Valley and Middle Roads. Councilman O’Neill asked Highway Superintendent Burke if we coordinate with Rhinebeck, for example, Middle Road is half in Red Hook and half in theirs.

Highway Superintendent Burke said yes, they have done that in the past, we paved a portion of Williams Road and they reimbursed us. She reached out to Rhinebeck but it isn’t on their list of things to do. We won’t go all the way to the end at 9G.

Supervisor McKeon said there is a pre-bid site visit on April 23 at 9 a.m.

RESOLUTION 2019 #33

RE: AUTHORIZING THE SOLICITATION OF PUBLIC BIDS FOR 2019 PAVING PROJECT ON ECHO VALLEY ROAD AND MIDDLE ROAD

On a motion of Supervisor Robert McKeon seconded by Councilperson Sarah Imboden moved to approve the resolution.

Adopted	Ayes 3	McKeon, O'Neill, Imboden
	Nays 0	
	Absent 2	Colgan, Kane

Copy attached

Supervisor McKeon brought up the Empire State Trail on River Road. The NYSDOT would like to meet with residents to discuss traffic calming measures. We previously passed a resolution which is supported by the County and the State to lower the speed limit to 30 mph. As soon as we hear about the meeting, we will get the word out.

Supervisor McKeon asked Highway Superintendent Burke about a truck the Highway Department wants to purchase.

Highway Superintendent Burke read a letter she sent to the Board requesting plow truck replacement which was on the Capitol Equipment replacement plan she provided to the Board. The Town has not had a funded equipment replacement line in many years. In that time, they've lost more equipment than they've replaced which has left them without a spare plow truck. Plow trucks are built to order and it could take 18 months to get. A simple dump truck that was ordered in May of 2018 still has not been delivered. She asked to order their next truck as soon as possible in order to avoid spending another winter without a full fleet. Her letter explains funding the purchase. The department needs equipment to operate properly, going without a plow truck affects residents by reducing the level of service. It also affects the health and safety of the staff by extending plow runs, which causes increased overtime costs with fewer trucks doing more work. She asked the Board to consider this a request of need.

Supervisor McKeon knows there have been delays on replacement of equipment. The four-year capitol plan called for \$740,000 between 2016 and 2019.

Highway Superintendent Burke said it was on the capitol equipment plan for 2020.

Supervisor McKeon said we will see if we can come up with a proposal. He is working on a multi-year capitol plan to see if he can work it in to the schedule. He asked that now the Traditions project is a reality, is this right size truck given, the narrow roads in that development. Maybe there is something smaller they can order for smaller roads.

Highway Superintendent Burke told him that they have a one-ton pickup they use for smaller roads, and that would be the truck assigned to the narrower roads. To replace one 6-wheeler with another one-ton pickup would not be sound. The build out for the Traditions development is four years. Their intent was to wait until that project was complete which gives us four years to see if we need another truck. We lost equipment in our inventory that hasn't been replaced and part of that is because we don't have a long-range plan. We're stuck when we lose a piece of equipment and don't have the finances to pay for it. If we wait until January of 2020, it would be two years before we get that truck. She explained the possible wait time if ordering is delayed. She also explained the issue with the present old truck. The equipment replacement plan has been off. Another thing to look at is replacing all equipment would be \$3 million. We don't have a funded equipment line. We are on an "uh-oh it's broken" and we have to scramble.

Supervisor McKeon explained the multi-year capitol plan.

Councilperson Imboden spoke of shared services of small trucks in their fleet for the Traditions neighborhood.

Highway Superintendent Burke said we have time to think of the Traditions neighborhood roads. What we don't have is time on the old truck having frame issues that was on her equipment replacement plan that we talked about at budget time this past year.

Supervisor McKeon told her that ordering in 2020 would not be an issue according to the budget he has. He will go back and take a look to see what they can do to move it up. Reducing the fund balance right before going to market is probably not the best thing to do right now.

Highway Superintendent Burke said the truck breaking down is nothing they can control. They are spending a lot of money in repairs, there are safety issues and you are not taking advantage of new technology.

Supervisor McKeon wants to make sure we purchase the right equipment.

Highway Superintendent Burke said that's why we have a Highway Superintendent. That's what we do.

Councilperson Imboden thanked Highway Superintendent Burke for the information and keeping them Board well informed.

DISCUSSION – DUTCHESS COUNTY WATER AND WASTEWATER AUTHORITY – SEWER EXTENSION

Supervisor McKeon referred to a letter he drafted for the Boards consideration. It looks like the sewer system will be going into the Village. They hope to go to bid in the Fall and award in the Spring. Maybe some of the landowners south of the sewer district would want to join in and we would want to do feasibility studies. A lot of work has been done but the system the Village is using has changed. It was suggested they reach out to DC Water & Wastewater Authority. We would get grants for this kind of study.

On a motion of Councilman O'Neill seconded by Councilperson Imboden moved to approve having Supervisor McKeon send the letter to Dutchess County Water and Wastewater.

Adopted	Ayes 3	McKeon, O'Neill, Imboden
	Nays 0	
	Absent 2	Colgan, Kane

RESOLUTION TO SET PUBLIC HEARING – AMENDMENT TO CPF PROJECT PLAN – ST. SYLVIA'S

Supervisor McKeon explained the resolution. St. Sylvia's property is up for sale by the Diocese. The purchase would benefit the residents of Tivoli. One of the uses of the CPF is to borrow for historic properties. We decided to pursue negotiations with the church to acquire the property so we have to add them to our project plan. We are setting a public hearing to do just that.

RESOLUTION 2019 #34

RE: CLASSIFYING ACTION AND ESTABLISHING LEAD AGENCY TYPE I ACTION

On a motion of Councilperson William O'Neill seconded by Councilperson Sarah Imboden moved to approve the resolution.

Adopted	Ayes 3	McKeon, O'Neill, Imboden
	Nays 0	
	Absent 2	Colgan, Kane

Copy attached

RESOLUTION 2019 #35

RE: ESTABLISHING A DATE FOR A PUBLIC HEARING REGARDING THE ADOPTION OF LOCAL LAW NO. C (PROPOSED) OF 2019 BY THE TOWN BOARD OF THE TOWN OF RED HOOK REGARDING AN AMENDMENT TO THE COMMUNITY PRESERVATION PLAN

On a motion of Supervisor Robert McKeon seconded by Councilperson Sarah Imboden moved to set the public hearing for April 9, 2019 at 7:45 p.m.

Adopted	Ayes 3	McKeon, O'Neill, Imboden
	Nays 0	
	Absent 2	Colgan, Kane

Copy attached

BUDGET ADJUSTMENT

Supervisor McKeon explained that the sidewalk project is closed and we have \$27,000 left in the capital account. We would like to move that to the DB account to be used for other uses in the highway department. He referred to the recommendation provided to the Board.

On a motion of Councilman O'Neill seconded by Councilperson Imboden moved to approve the budget adjustment.

Adopted	Ayes 3	McKeon, O'Neill, Imboden
	Nays 0	
	Absent 2	Colgan, Kane

REPORTS

Planning Board – Held a public hearing and granted conditional approval to a lot line alteration, continued review of a minor subdivision and lot line alteration, and amended site plan and subdivision. Granted a 90-day extension to Shafer's Hudson Valley.

ZBA – Scheduled a public hearing for a variance regarding a property on Country Club Drive
Building & Zoning – In March there were 20 permits issued, 23 inspections, 18 CO/CC's, 54 expired permits, \$6,765.00 in revenue

Highway Dept. – Street sweeping has begun.

Police Department – In February there were 86 total incidents, 9 arrests and 31 tickets issued

Disaster Preparedness – They reviewed the updated disaster plan and approved it for submission to the Board. Updates will be made as needed. Discussed outreach at the Apple Blossom event, and short- and long-term goals were discussed.

IMTF – They continued to discuss and review short term rentals in the Town.

Recreation Commission – Fishing contest will be held on April 13 at the Red Hook Recreation Park. The playground community build is scheduled, the recreation park is being prepared for the Spring.

Senior Services Committee – Worked on planning a weatherization program and decided to collaborate with the Community Center to put on a Senior Expo on April 27, 2019.

Tree Preservation Commission – New tree care manuals arrived, a stump on Pitcher lane was removed, Arbor Day Celebration details were addressed, seedlings have been ordered, tree-themed books and stickers have been purchased and the poster contest winners will be announced on April 26th.

CORRESPONDENCE

Supervisor McKeon shared the following correspondence:

-Letter from NYSDOT regarding Civil Right Compliance saying that Red Hook is found in compliance with all applicable Federal Regulations mandated for a Civil Rights Assurance Program.

PUBLIC COMMENT PERIOD

Supervisor McKeon opened for comments.

Linda Keeling asked if there will be minutes from the March 22 meeting. She asked the Board to think about St. Margaret's. It needs funding and a committee.

Supervisor McKeon said he and Recreation Director John Kuhn are working on manageable ideas.

ATTORNEY/CLIENT SESSION

On a motion of Supervisor McKeon seconded by Councilperson Imboden moved to go into Attorney/Client session at 9:30 p.m.

Adopted	Ayes	3	McKeon, O'Neill, Imboden
	Nays	0	
	Absent	2	Colgan, Kane

On a motion of Councilperson Imboden seconded by Councilman O'Neill moved to adjourn Attorney/Client session at 10:15 p.m.

Adopted	Ayes	3	McKeon, O'Neill, Imboden
	Nays	0	
	Absent	2	Colgan, Kane

EXECUTIVE SESSION

On a motion of Supervisor McKeon seconded by Councilperson Imboden move to go into Executive Session at 10:16 p.m. with regard to collective negotiations.

Adopted	Ayes	3	McKeon, O'Neill, Imboden
	Nays	0	
	Absent	2	Colgan, Kane

On a motion of Supervisor McKeon seconded by Councilperson Imboden moved to adjourn the meeting at 10:57 p.m.

Adopted	Ayes	3	McKeon, O'Neill, Imboden
	Nays	0	
	Absent	2	Colgan, Kane

Respectfully submitted,

Sue McCann, Town Clerk

**TOWN OF RED HOOK
RESOLUTION NO. 30
DATED MARCH 27, 2019**

APPROVING AMENDED TOWN OF RED HOOK FUND BALANCE POLICY

WHEREAS, pursuant to Section 107 of the Town Law and Section 6-e of the General Municipal Law, Towns are permitted to retain a reasonable fund balance; and

WHEREAS, the New York State Comptroller recommends that Towns develop a policy for management of fund balance as part of prudent fiscal management; and

WHEREAS, a proposed amended **TOWN OF RED HOOK FUND BALANCE POLICY** (the "Fund Balance Policy") has been submitted to the Town Board of the Town of Red Hook by the Supervisor, and such proposed Fund Balance Policy is on file with the Town Clerk;

NOW THEREFORE BE IT RESOLVED, by the Town Board of the Town of Red Hook (by the favorable vote of not less than a majority of all of the members of the Board), that the amended Fund Balance Policy for the Town of Red Hook is hereby approved in the form on file with the Town Clerk.

EXTRACT OF MINUTES

A regular meeting of the Town Board of the Town of Red Hook, Dutchess County, New York was convened in public session at the Town Hall, 7340 South Broadway, Red Hook on March 27, 2019 at 7:30 p.m., local time.

The meeting was called to order by Supervisor McKeon, and, upon roll being called, the following members were:

PRESENT:

Supervisor Robert McKeon
Councilmember Harry Colgan - absent
Councilmember Sarah Imboden
Councilmember Christine Kane- absent
Councilmember William O' Neill

ABSENT: Colgan and Kane

The following persons were ALSO PRESENT: Christine Chale, Attorney for the Town

The following resolution was offered by O'Neill, seconded by Imboden, to wit;

**TOWN OF RED HOOK
RESOLUTION NO. 30
DATED MARCH 27, 2019
APPROVING AMENDED TOWN OF RED HOOK FUND BALANCE POLICY**

The question of the adoption of the foregoing resolution was duly put to vote on a roll call, which resulted as follows:

Supervisor Robert McKeon	VOTING: Aye
Councilman Harry Colgan	VOTING: Absent
Councilwoman Sarah Imboden	VOTING: Aye
Councilmember Christine Kane	VOTING: Absent
Councilmember William O'Neill	VOTING: Aye

The foregoing resolution was thereupon declared duly adopted.

CERTIFICATE OF RECORDING OFFICER

The undersigned hereby certifies that:

- (1) She is the duly qualified and acting Clerk of the Town of Red Hook, Dutchess County, New York (hereinafter called the Town") and the custodian of the records of the Town, including the minutes of the proceedings of the Town Board, and is duly authorized to execute this certificate.
- (2) Attached hereto is a true and correct copy of a resolution duly adopted at a meeting of the Town Board held on the 27th day of March, 2019 and entitled:

**TOWN OF RED HOOK
RESOLUTION NO. 30
DATED MARCH 27, 2019**

APPROVING AMENDED TOWN OF RED HOOK FUND BALANCE POLICY

- (3) Said meeting was duly convened and held and said resolution was duly adopted in all respects in accordance with law and the regulations of the Town. To the extent required by law or said regulations, due and proper notice of said meeting was given. A legal quorum of members of the Board was present throughout said meeting, and a legally sufficient number of members voted in the proper manner for the adoption of the resolution. All other requirements and proceedings under law, said regulations or otherwise incident to said meeting and the adoption of the resolution, including any publication, if required by law, have been duly fulfilled, carried out and otherwise observed.

(4) The seal appearing below constitutes the official seal of the Town and was duly affixed by the undersigned at the time this certificate was signed.

IN WITNESS WHEREOF, the undersigned has hereunto set her hand this 28 day of March, 2019,

Sue McCann
Town Clerk

**TOWN OF RED HOOK
RESOLUTION NO. 31
DATED MARCH 27, 2019**

RESOLUTION APPROVING MAILBOX SPECIFICATIONS ON TOWN ROADS

WHEREAS, the Town Highway Superintendent has recommended mailbox specifications for the accommodation of mailboxes and newspaper delivery boxes on Town Roads in order to provide guidance for boxes and supporting posts that will not interfere with highway maintenance and the public use of Town Roads; and

WHEREAS, the Town Board has determined that it is in the best interests of the Town to approve specifications for the accommodation of mailboxes and newspaper delivery boxes on Town Roads;

NOW THEREFORE BE IT HEREBY RESOLVED, by the Town Board of the Town of Red Hook as follows:

1. The mailbox specifications are hereby approved as an amendment to the Town of Red Hook highway Specifications in substantially the form on file with the Town Clerk.
2. This resolution shall take effect immediately.

EXTRACT OF MINUTES

A regular meeting of the Town Board of the Town of Red Hook, Dutchess County, New York was convened in public session at the Town Hall, 7340 South Broadway, Red Hook on March 27, 2019 at 7:30 p.m., local time.

The meeting was called to order by Supervisor Robert McKeon, and, upon roll being called, the following members were:

PRESENT:

Supervisor Robert McKeon
Councilmember Harry Colgan - absent
Councilmember Sarah Imboden
Councilmember Christine Kane - absent
Councilmember William O' Neill

ABSENT: Colgan and Kane

The following persons were ALSO PRESENT: Christine Chale, Attorney for the Town

The following resolution was offered by O'Neill, seconded by Imboden, to wit;

**TOWN OF RED HOOK
RESOLUTION NO. 31
DATED MARCH 27, 2019**

RESOLUTION APPROVING MAILBOX SPECIFICATIONS ON TOWN ROADS

The question of the adoption of the foregoing resolution was duly put to vote on a roll call, which resulted as follows:

Supervisor Robert McKeon	VOTING: Aye
Councilmember Harry Colgan	VOTING: Absent
Councilmember Sarah Imboden	VOTING: Aye

Councilmember Christine Kane
Councilmember William O' Neill

VOTING: Absent
VOTING: Aye

The foregoing resolution was thereupon declared duly adopted.

CERTIFICATE OF RECORDING OFFICER

The undersigned hereby certifies that:

- (1) She is the duly qualified and acting Clerk of the Town of Red Hook, Dutchess County, New York (hereinafter called the "Town") and the custodian of the records of the Town, including the minutes of the proceedings of the Town Board, and is duly authorized to execute this certificate.
- (2) Attached hereto is a true and correct copy of a resolution duly adopted at a meeting of the Town Board held on the 27 day of March, 2019 and entitled:

**TOWN OF RED HOOK
RESOLUTION NO. 31
DATED MARCH 27, 2019**

RESOLUTION APPROVING MAILBOX SPECIFICATIONS ON TOWN ROADS

- (3) Said meeting was duly convened and held and said resolution was duly adopted in all respects in accordance with law and the regulations of the Town. To the extent required by law or said regulations, due and proper notice of said meeting was given. A legal quorum of members of the Board was present throughout said meeting, and a legally sufficient number of members voted in the proper manner for the adoption of the resolution. All other requirements and proceedings under law, said regulations or otherwise incident to said meeting and the adoption of the resolution, including any publication, if required by law, have been duly fulfilled, carried out and otherwise observed.
- (4) The seal appearing below constitutes the official seal of the Town and was duly affixed by the undersigned at the time this certificate was signed.

IN WITNESS WHEREOF, the undersigned has hereunto set her hand this 28 day of March, 2019.

Sue McCann
Town Clerk

**TOWN OF RED HOOK
RESOLUTION NO. 32
DATED MARCH 27, 2019**

**AUTHORIZING THE ADDITION OF A ROAD FOR THE YEARLY UPDATE OF LOCAL
HIGHWAY INVENTORY OF ROADS FOR NEW YORK STATE DEPARTMENT OF
TRANSPORTATION**

WHEREAS, the Highway Superintendent updates yearly the Town's local highway inventory ("LHI") for New York State Department of Transportation ("NYS DOT"); and

WHEREAS, the Highway Superintendent has updated her inventory to include the user road section(s) as follows; and

Road Name	Start point	End Point	Length (Miles)
Shaeffer Road	US Rt. 9G N of Tivoli	US Rt. 9G	0.13

NOW, THEREFORE, BE IT RESOLVED by the Town Board of the Town of Red Hook, that the Town Board does hereby authorize and direct the Supervisor of the Town of Red Hook to acknowledge to NYS DOT responsibility for the operation and maintenance of the above referenced roads or portions thereof.

EXTRACT OF MINUTES

A regular meeting of the Town Board of the Town of Red Hook, Dutchess County, New York was convened in public session at the Town Hall, 7340 South Broadway, Red Hook on March 27, 2019 at 7:30 p.m., local time.

The meeting was called to order by Supervisor McKeon, and, upon roll being called, the following members were:

PRESENT:

- Supervisor Robert McKeon
- Councilmember Harry Colgan - absent
- Councilmember Sarah Imboden
- Councilmember Christine Kane - absent
- Councilmember William O'Neill

ABSENT: Colgan and Kane

The following persons were ALSO PRESENT: Christine Chale, Attorney for the Town The

following resolution was offered by O'Neill, seconded by McKean, to wit;

**TOWN OF RED HOOK
RESOLUTION NO. 32
DATED MARCH 27, 2019**

**AUTHORIZING THE ADDITION OF A ROAD FOR THE YEARLY UPDATE OF LOCAL
HIGHWAY INVENTORY OF ROADS FOR NEW YORK STATE DEPARTMENT OF
TRANSPORTATION**

The question of the adoption of the foregoing resolution was duly put to vote on a roll call, which resulted as follows:

- | | |
|-------------------------------|------------------------|
| Supervisor Robert McKeon | VOTING: Aye |
| Councilman Harry Colgan | |
| Councilwoman Sarah Imboden | VOTING: Absent VOTING: |
| Councilmember Christine Kane | Aye |
| Councilmember William O'Neill | VOTING: Absent VOTING: |
| | Aye |

The foregoing resolution was thereupon declared duly adopted.

CERTIFICATE OF RECORDING OFFICER

The undersigned hereby certifies that:

(1) She is the duly qualified and acting Clerk of the Town of Red Hook, Dutchess County, New York (hereinafter called the "Town") and the custodian of the records of the Town, including the minutes of the proceedings of the Town Board, and is duly authorized to execute this certificate.

(2) Attached hereto is a true and correct copy of a resolution duly adopted at a meeting of the Town Board held on the 27th day of March, 2019 and entitled:

**TOWN OF RED HOOK
RESOLUTION NO. 32
DATED MARCH 27, 2019**

**AUTHORIZING THE ADDITION OF A ROAD FOR THE YEARLY UPDATE OF LOCAL HIGHWAY
INVENTORY OF ROADS FOR NEW YORK STATE DEPARTMENT OF TRANSPORTATION**

(3) Said meeting was duly convened and held and said resolution was duly adopted in all respects in accordance with law and the regulations of the Town. To the extent required by law or said regulations, due and proper notice of said meeting was given. A legal quorum of members of the Board was present throughout said meeting, and a legally sufficient number of members voted in the proper manner for the adoption of the resolution. All other requirements and proceedings under law, said regulations or otherwise incident to said meeting and the adoption of the resolution, including any publication, if required by law, have been duly fulfilled, carried out and otherwise observed.

(4) The seal appearing below constitutes the official seal of the Town and was duly affixed by the undersigned at the time this certificate was signed.

IN WITNESS WHEREOF, the undersigned has hereunto set her hand this 28 day of March, 2019.

-SEAL-



Sue McCann
Town Clerk

TOWN OF RED HOOK
RESOLUTION NO. 33
DATED: MARCH 27, 2019

**RESOLUTION AUTHORIZING THE SOLICITATION OF PUBLIC BIDS
FOR 2019 PAVING PROJECT ON
ECHO VALLEY ROAD AND MIDDLE ROAD**

WHEREAS, the Highway Superintendent of the Town of Red Hook has requested that the Town proceed with advertising for requests for bids for milling and hot mix concrete paving on Echo Valley Road and Middle Road (the "2019 Paving Project") in accordance with the specifications on file with the Town Clerk;

NOW THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Red Hook does hereby authorize and direct the solicitation of bids for the 2019 Paving Project substantially in accordance with the specifications on file with the Town Clerk, with bids to be received until 2:00 p.m. on April 30, 2019 or such later time and date as determined by the Highway Superintendent upon consultation with the Purchasing Agent, provided that such publication shall appear not less than five days prior to the date set for bid opening.

EXTRACT OF MINUTES

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The meeting was called to order by Supervisor Robe11 McKeon, and, upon roll being called, the following members were:

PRESENT:

Supervisor Robert McKeon
Councilmember Harry Colgan -absent
Councilmember Sarah Imboden
Councilmember Christine Kane -absent
Councilmember William O'Neill

ABSENT: Colgan and Kane

The following persons were ALSO PRESENT:

Christine M. Chale, Esq., Attorney for the Town

The following resolution was offered by McKeon, seconded by Imboden, to wit;

**TOWN OF RED HOOK
RESOLUTION NO. 33
DATED: MARCH 27, 2019**

**RESOLUTION AUTHORIZING THE SOLICITATION OF PUBLIC BIDS
FOR 2019 PAVING PROJECT ON
ECHO VALLEY ROAD AND MIDDLE ROAD**

The question of the adoption of the foregoing resolution was duly put to vote on a roll call, which resulted as follows:

Supervisor Robert McKeon	VOTING: Aye
Councilmember Harry Colgan	VOTING: Absent
Councilmember Sarah Imboden	VOTING: Aye
Councilmember Christine Kane	VOTING: Absent
Councilmember William O'Neill	VOTING: Aye

The foregoing resolution was thereupon declared duly adopted.

CERTIFICATE OF RECORDING OFFICER

The undersigned hereby certifies that:

(1) She is the duly qualified and acting Clerk of the Town of Red Hook, Dutchess County, New York (hereinafter called the "Town") and the custodian of the records of the Town, including the minutes of the proceedings of the Town Board, and is duly authorized to execute this certificate.

(2) Attached hereto is a true and correct copy of a resolution duly adopted at a meeting of the Town Board held on the 27th day of March, 2019 and entitled:

**TOWN OF RED HOOK
RESOLUTION NO. 33
DATED: MARCH 27, 2019**

**RESOLUTION AUTHORIZING THE SOLICITATION OF PUBLIC BIDS
FOR 2019 PAVING PROJECT ON
ECHO VALLEY ROAD AND MIDDLE ROAD**

(3) Said meeting was duly convened and held and said resolution was duly adopted in all respects in accordance with law and the regulations of the Town. To the extent required by law or said regulations, due and proper notice of said meeting was given. A legal quorum of members of the Board was present throughout said meeting, and a legally sufficient number of members voted in the proper manner for the adoption of the resolution. All other requirements and proceedings under law, said regulations or otherwise incident to said meeting and the adoption of the resolution, including any publication, if required by law, have been duly fulfilled, carried out and otherwise observed.

(4) The seal appearing below constitutes the official seal of the Town and was duly affixed by the undersigned at the time this certificate was signed.

IN WITNESS WHEREOF, the undersigned has hereunto set her hand this 28 day of March, 2019.

-SEAL-

Sue McCann
Town Clerk

**TOWN OF RED HOOK
RESOLUTION NO. 34
DATED MARCH 27, 2019**

RESOLUTION CLASSIFYING ACTION AND ESTABLISHING LEAD AGENCY TYPE I ACTION

WHEREAS, the Town Board of the Town of Red Hook has proposed amendments to the Community Preservation Plan, Local Law No. C (Proposed) of 2019 in the Town of Red Hook, Dutchess County, New York, and

WHEREAS, a Full Environmental Assessment Form (EAF) dated March 27, 2019 was prepared for the proposed action; and

WHEREAS, the Board has reviewed the thresholds for Type I and Type II actions set forth in 6 NYCRR 617.4 and 617.5; and

WHEREAS, after examining the EAF the Town Board has determined that there are no other involved and/or federal agencies on this matter since no other agency has approval authority with respect to the proposed action.

NOW THEREFORE BE IT RESOLVED, that the Town Board hereby determines that the proposed action is a Type I action.

BE IT FURTHER RESOLVED, that the Town Board hereby declares itself Lead Agency for the review of this action, as it is the only involved agency.

BE IT FURTHER RESOLVED, that a Determination of Significance will be made at such time as all reasonably necessary information has been received by the Town Board to enable it to determine whether the action will or will not have a significant effect on the environment.

EXTRACT OF MINUTES

A regular meeting of the Town Board of the Town of Red Hook, Dutchess County, New York was convened in public session at the Town Hall, 7340 South Broadway, Red Hook on March 27, 2019 at 7:30 p.m., local time.

The meeting was called to order by Supervisor McKean, and, upon roll being called, the following members were:

PRESENT:

Supervisor Robert McKean
Councilmember Harry Colgan - absent
Councilmember Sarah Imboden
Councilmember Christine Kane - absent
Councilmember William O'Neill

ABSENT: Colgan and Kane

The following persons were ALSO PRESENT: Christine Chale, Attorney for the Town

The following resolution was offered by O'Neill seconded by Imboden, to wit;

**RESOLUTION NO. 34
DATED MARCH 27, 2019**

RESOLUTION CLASSIFYING ACTION AND ESTABLISHING LEAD AGENCY TYPE I ACTION

The question of the adoption of the foregoing resolution was duly put to vote on a roll call, which resulted as follows:

Supervisor Robert McKean	VOTING: Aye
Councilman Harry Colgan	VOTING: Absent
Councilwoman Sarah Imboden	VOTING: Aye
Councilmember Christine Kane	VOTING: Absent
Councilmember William O'Neill	VOTING: Aye

The foregoing resolution was thereupon declared duly adopted.

CERTIFICATE OF RECORDING OFFICER

The undersigned hereby certifies that:

(1) She is the duly qualified and acting Clerk of the Town of Red Hook, Dutchess County, New York (hereinafter called the "Town") and the custodian of the records of the Town, including the minutes of the proceedings of the Town Board, and is duly authorized to execute this certificate.

(2) Attached hereto is a true and correct copy of a resolution duly adopted at a meeting of the Town Board held on the 27th day of March, 2019 and entitled:

**RESOLUTION NO. 34
DATED MARCH 27, 2019**

RESOLUTION CLASSIFYING ACTION AND ESTABLISHING LEAD AGENCY TYPE I ACTION

(3) Said meeting was duly convened and held and said resolution was duly adopted in all respects in accordance with law and the regulations of the Town. To the extent required by law or said regulations, due and proper notice of said meeting was given. A legal quorum of members of the Board was present throughout said meeting, and a legally sufficient number of members voted in the proper manner for the adoption of the resolution. All other requirements and proceedings under law, said regulations or otherwise incident to said meeting and the adoption of the resolution, including any publication, if required by law, have been duly fulfilled, carried out and otherwise observed.

(4) The seal appearing below constitutes the official seal of the Town and was duly affixed by the undersigned at the time this certificate was signed.

WITNESS WHEREOF, the undersigned has hereunto set her hand this 28 day of March, 2019.

Sue McCann
Town Clerk

**TOWN OF RED HOOK
RESOLUTION NO. 35
DATED MARCH 27, 2019**

RESOLUTION ESTABLISHING A DATE FOR A PUBLIC HEARING REGARDING THE
ADOPTION OF LOCAL LAW NO. C (PROPOSED) OF 2019 BY THE
TOWN BOARD OF THE TOWN OF RED HOOK REGARDING
AN AMENDMENT TO THE COMMUNITY PRESERVATION PLAN

WHEREAS, a proposed form of Local Law entitled "A Local Law No. C (Proposed) of the year 2019; A Local Law adopting an Amendment to the Community Preservation Plan" (the "Proposed Local Law") has been submitted to the Town Board of the Town of Red Hook; and

WHEREAS, in accordance with Section 64-h of the Town Law and Chapter 57 of the Red Hook Town Code, the Town has previously approved the Community Preservation Plan, as amended as of June 2016, for the preservation of community character; to acquire interests or rights in real property for the preservation of community character within the Town including Villages in accordance with such Plan and in cooperation with willing sellers; and to provide a management and stewardship program for such interests and rights, which plan is in the form attached at Article III, Section 57-26 of the Town Code; and

WHEREAS, there has been prepared a proposed 2019 amendment to the Community Preservation Plan; and

WHEREAS, the Town Board has determined that such action is a Type I action and has declared itself lead agency as the only involved agency;

NOW THEREFORE BE IT RESOLVED, by the Town Board of the Town of Red Hook, Dutchess County, New York (the "Town") (by the favorable vote of not less than a majority of all of the members of the Board) as follows:

1. The Town Board of the Town of Red Hook shall hold a public hearing on April 9, 2019, at 7:45 p.m. at the Town Hall, 7340 South Broadway, Red Hook, New York, to hear all interested parties on said proposed 2019 amendment to the Community Preservation Plan; and
2. The Town Clerk is hereby authorized and directed to publish notice of said public hearing in the Poughkeepsie Journal, the official newspaper of said Town, on or before April 4, 2019, which is not less than five days prior to the date of said public hearing; and
3. The Town Clerk is hereby authorized and directed to refer the proposed updated Community Preservation Plan, together with a copy of the Environmental Assessment Form and Coastal Assessment Form, to the Planning Board, acting as the Waterfront Advisory Committee, for review and recommendation as to consistency with the Town's Local Waterfront Revitalization Plan.

EXTRACT OF MINUTES

A regular meeting of the Town Board of the Town of Red Hook, Dutchess County, New York was convened in public session at the Town Hall, 7340 South Broadway, Red Hook on March 27, 2019 at 7:30 p.m., local time.

The meeting was called to order by Supervisor McKean, and, upon roll being called, the following members were:

PRESENT:

Supervisor Robert McKean

Council member Hany Colgan- absent

Councilmember Sarah Imboden

Councilmember Christine Kane - absent

Councilmember William O'Neill

ABSENT: Councilmember Colgan and Councilmember Kane

The following persons were ALSO PRESENT: Christine Chale, Attorney for

the Town The following resolution was offered by McKean, seconded by

O'Neill, to wit;

TOWN OF RED HOOK

RESOLUTION NO. 35

DATED MARCH 27, 2019

RESOLUTION ESTABLISHING A DATE FOR A PUBLIC HEARING REGARDING THE ADOPTION OF LOCAL LAW NO. C (PROPOSED) OF 2019 BY THE

TOWN BOARD OF THE TOWN OF RED HOOK REGARDING AN AMENDMENT TO THE COMMUNITY PRESERVATION PLAN

The question of the adoption of the foregoing resolution was duly put to vote on a roll call, which resulted as follows:

Supervisor Robert McKean	VOTING:	Aye	
Councilman Harry Colgan	VOTING:	Absent	VOTING: Aye
Councilwoman Sarah Imboden	VOTING:	Absent	
Christine Kane	VOTING:	Aye	
Councilmember William O'Neill			

The foregoing resolution was thereupon declared duly adopted.

CERTIFICATE OF RECORDING OFFICER

The undersigned hereby certifies that:

(1) She is the duly qualified and acting Clerk of the Town of Red Hook, Dutchess County, New York (hereinafter called the "Town") and the custodian of the records of the Town, including the minutes of the proceedings of the Town Board, and is duly authorized to execute this certificate.

(2) Attached hereto is a true and correct copy of a resolution duly adopted at a meeting of the Town Board held on the 27th day of March, 2019 and entitled:

**TOWN OF RED HOOK
RESOLUTION NO. 35
DATED MARCH 27, 2019**

**RESOLUTION ESTABLISHING A DATE FOR A PUBLIC HEARING REGARDING THE ADOPTION OF LOCAL
LAW NO. C (PROPOSED) OF 2019 BY THE**

**TOWN BOARD OF THE TOWN OF RED HOOK REGARDING AN AMENDMENT
TO THE COMMUNITY PRESERVATION PLAN**

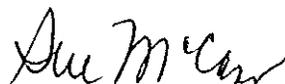
(3) Said meeting was duly convened and held and said resolution was duly adopted **in** all respects in accordance with law and the regulations of the Town. To the extent required by law or said regulations, due and proper notice of said meeting was given. A legal quorum of members of the Board was present throughout said meeting, and a legally sufficient number of members voted in the proper manner for the adoption of the resolution. All other requirements and proceedings under law, said regulations or otherwise incident to said meeting and the adoption of the resolution, including any publication, if required by law, have been duly fulfilled, carried out and otherwise observed.

(4) The seal appearing below constitutes the official seal of the Town and was duly affixed by the undersigned at the time this certificate was signed.

IN WITNESS WHEREOF, the undersigned has hereunto set her hand this 28 day
of March,

2019.

-SEAL,



Sue McCann
Town Clerk

