

RED HOOK TOWN BOARD MEETING
January 27, 2021

A meeting of the Town Board of the Town of Red Hook, Dutchess County, New York was convened by Zoom Videoconference due to COVID-19 pandemic stay in place rules at the Town Hall, 7340 South Broadway, Red Hook at 7:30 p.m.

Present: Supervisor Robert McKeon
Councilmember William Hamel
Councilmember Christine Kane
Councilmember Jacob Testa
Town Clerk Deanna Cochran
Also Present: Attorney Christine Chale
Absent: Councilmember O'Neill

Supervisor McKeon opened with the Pledge of Allegiance and reviewed the agenda.

ANNOUNCEMENTS

Supervisor McKeon gave an update on COVID in Dutchess County which also can be found on the Town's website.

Town Clerk Deanna Cochran explained the options for paying Property Taxes and Town Water bills online and emphasized this is a safe, secure and efficient way to pay your taxes. She also explained the M & T Lockbox new to this year. Taxpayers should make checks payable to Red Hook Tax Receiver and mail to: Town of Red Hook, P.O. Box 1655, Buffalo, NY 14240-1655. If you have any questions, you may contact Town Clerk Deanna Cochran at 845-758-4606

PUBLIC COMMENTS

Supervisor McKeon gave an update on a question Town resident, Linda Keeling had from a previous meeting regarding the electric vans. Supervisor McKeon stated that the electric vans are being constructed now and will not be completed until May or June. It's taking a little bit longer than expected due to COVID.

Reorganization

Supervisor McKeon reviewed the Reorganization List.

The following was updated:

Conservation Advisory Council

<i>9 Members</i>	<i>2-year Appointment</i>
Chair- Laurie Husted	2021
Michael Zelig (3/12)	2021
Susan Ellis	2022
Laurie Husted	2021
Denis Collet (2/09)	2021
Steven Appenzeller	2022
Julia Solomon (11/16)	2022
Leah Steinberg (4/19)	2022
Lori Urbin (1/16)	2021
Jen Cavanaugh (9/14)	2021
Secretary, PT: Susan Ellis	
Liaison: Jacob Testa	

On a motion of Councilmember Testa seconded by Supervisor McKeon to reappoint Susan Ellis, Steven Appenzeller, Julia Solomon and Leah Steinberg to 2-year terms ending in 2022 and reappoint Laurie Husted to Chair for 2021 of the Conservation Advisory Council.

Adopted	Ayes	4	McKeon, Hamel, Kane, Testa
	Nays	0	
	Absent		O'Neill

CPF/PDR Advisory Committee

7 members 3-year appointment
 Chair- MaryAnn Johnson 2021
 Richard Biezynski 2022 (farmer)
 Brent Kovalchik 2019 (architect)
Vacant 2016 (economist)
 Peter Hubbell 2021 (land appraiser)
 John Hardeman 2021 (farmer)
 Ken Migliorelli 2022 (farmer)
 Mary Ann Johnson 2022 (planner)
 Liaison: Christine Kane

On a motion of Supervisor McKeon seconded by Councilmember Kane to reappoint MaryAnn Johnson to Chair for 2021 and MaryAnn Johnson and Ken Migliorelli to 2-year terms ending in 2022 of the CPF/PDR Advisory Board.

Adopted Ayes 4 McKeon, Hamel, Kane, Testa
 Nays 0
 Absent O'Neill

Local Waterfront Revitalization Plan

6 members 2-year appointment
 Chair-Paula Schoonmaker 2021
 Emily Majer 2021
 Paula Schoonmaker 2021
 Amy Husten 2021
 Brent Kovalchik 2021
 Bill O'Neill 2021
 Christine Kane 2021
 Consultant: Ted Fink
 Liaison: William O'Neill, Christine Kane

On a motion of Councilmember Kane seconded by Supervisor McKeon moved to reappoint Paula Schoonmaker to Chair of the Local Waterfront Revitalization Plan for 2021.

Adopted Ayes 4 McKeon, Hamel, Kane, Testa
 Nays 0
 Absent O'Neill

Water District #1 Water Board

7 Members 2-year appointment
 Chair-Henry Van Parys 2021
 Vice Chair-Jerry Gilnack 2021
 Jerry Gilnack 2021
 Henry Van Parys 2022
 Nick Annas 2020
 Laurence Carr 2021
 Ablen Amrod 2020
 Greg Fildes 2021
 Michael Roomberg 2021
 Secretary PT- Doreen Buono
 Liaison: William Hamel

On a motion of Supervisor McKeon seconded by Councilmember Kane to reappoint Hank Van Parys as the Chair for 2021 and Jerry Gilnack, Vice Chair to a 2-year term ending in 2021 and member, Hank Van Parys to a 2-year term ending in 2022 of the Water District #1 Water Board.

Adopted Ayes 4 McKeon, Hamel, Kane, Testa
 Nays 0
 Absent O'Neill

Selection of Employee Healthcare Plan

Supervisor McKeon and the Board discussed the different healthcare plans for Town employees.

On a motion of Supervisor McKeon seconded by Councilmember Kane to continue with MVP Silver 8 (HAS) for the Town employees.

Adopted Ayes 4 McKeon, Hamel, Kane, Testa
Nays 0
Absent O'Neill

Discussion – No Parking Recommendation Metzger Road

Supervisor McKeon reviewed a letter from Highway Superintendent, Theresa Burke, regarding complaints about the intersection of Route 9 and Metzger Road where Better Lives Animal Hospital is located. Although there is dedicated parking in the rear of the building, their customers and delivery people have been parking on the shoulder of Metzger Road in order to use the front entrance. The parked vehicles are in the roadway creating problems for vehicles that are entering and exiting at the intersection. Highway Superintendent, Burke, has reached out to the owner and they are interested in having “No Parking” zone established at this location. Supervisor McKeon suggested a starting and ending marking and refer this to our engineering firm.

Attorney Chale stated that the Town has local laws that control parking restrictions and they would have to be amended for this additional item.

Discussion – Prohibition of Vaping at Town Owned and Operated Facilities

Supervisor McKeon discussed having the nonsmoking policy at all our Town facilities – park areas, picnic areas, sports areas, playgrounds, parking lots in the Town of Red Hook, including Town Hall and at the Recycling Center. Appropriate signage will be posted designating tobacco-free zones. The resolution expands upon the efforts from the resolution of 2013.

**TOWN OF RED HOOK
RESOLUTION NO. 8
DATED: JANUARY 27, 2021**

**RESOLUTION REGARDING TOBACCO FREE
PUBLIC PROPERTIES IN THE TOWN**

WHEREAS, the Town by resolution adopted May 2013 declared certain outdoor areas as tobacco free zones; and

WHEREAS, the Town recognizes the continuing need to help role model non-smoking behavior to children and youth, to protect children and youth, to protect the public from the effects of secondhand smoke, and to encourage the protection of public health;

NOW THEREFORE BE IT HEREBY RESOLVED, by the Town Board of the Town of Red Hook as follows:

1. In addition to picnic areas, sports areas, playgrounds and parking lots, all Town properties shall be designated tobacco-free zones. Appropriate signage will be posted designating tobacco free zones. This prohibition includes smoking and vaping as defined in 1399-N of the NYS Public Health Law.

EXTRACT OF MINUTES

A special meeting of the Town Board of the Town of Red Hook, Dutchess County, New York, was convened in public session via videoconference and/or teleconference pursuant to Executive Order 202.1, as amended, on January 27, 2021 at 7:30 p.m., local time. A live transmission was available to the public as described in the notice of meeting attached hereto. The meeting was recorded and a full transcript is required to be prepared to the extent required by such Executive Order.

The meeting was called to order by Supervisor Robert McKeon, and, upon roll being called, the following members were (Note: Where members are marked Present, specify whether In Person at the Town Hall, 7340 South Broadway, Red Hook, NY, via Videoconference, or via Teleconference):

	Present	Absent
Supervisor Robert McKeon	VIA videoconference	
Councilmember William Hamel	VIA videoconference	
Councilmember Christine Kane	VIA videoconference	

Councilmember William O’Neill	VIA videoconference	X
Councilmember Jacob Testa	VIA videoconference	

The following persons were ALSO PRESENT:
Christine M. Chale, Esq., Attorney for the Town, VIA Videoconference

The following resolution was offered by Supervisor Robert McKeon, seconded by Councilmember Christine Kane, to wit;

**TOWN OF RED HOOK
RESOLUTION NO. 8
DATED: JANUARY 27, 2021**

**RESOLUTION REGARDING TOBACCO FREE
PUBLIC PROPERTIES IN THE TOWN**

The question of the adoption of the foregoing resolution was duly put to vote on a roll call, which resulted as follows:

Supervisor Robert McKeon	VOTING Aye
Councilmember William Hamel	VOTING Aye
Councilmember Christine Kane	VOTING Aye
Councilmember William O’Neill	VOTING Absent
Councilmember Jacob Testa	VOTING Aye

The foregoing resolution was thereupon declared duly adopted.

NOTICE OF TOWN BOARD MEETINGS – Wednesday, January 27, 2021 at 7:30 pm Town of Red Hook NOTICE OF TOWN BOARD MEETINGS A public meeting will be held by the Town Board of the Town of Red Hook on Wednesday, January 27, 2021 at 7:30 pm. Due to the ongoing COVID pandemic, the Town Hall is closed to the general public until further notice. Pursuant to Executive Order No. 202.1, issued by Governor Cuomo, and advisories issued by Federal, State and Local officials related to the COVID-19 virus, the public will not be permitted to attend in person. Some or all of the Board members are expected to participate in the meeting via teleconference or video conference. Please refer to the meeting agenda to be posted on the Town website at <https://www.redhook.org>. The public may view and listen to the proceedings live on www.pandativ23.org. To the extent permitted by law, and until further notice, future Town Board meetings including the regularly scheduled meetings on the second Tuesday and fourth Wednesday of each month, will be available to the public via PANDA’s website listed above. Interested persons may comment on agenda matters by submitting an email or telephone by submitting comments to the Supervisor at rmckeon@redhook.org. All reasonable accommodations will be made for persons with disabilities. In such a case, please notify the Town Clerk’s office at 845-758-4606 so that arrangements can be made.
Deanna Cochran Town Clerk, Town of Red Hook

Board Reports

Water District I Water Board – Water is testing well. Discussion as to whether or not to have meters replaced.

Animal Control – SPCA has been mostly dealing with wildlife or feral cats. In December there was a dog from Rhinebeck that attacked a dog from Red Hook severely, injuring it’s owner as well. SPCA working with both parties and may proceed with dangerous dog paperwork. For the year, there were only 25 calls and only a couple of dangerous dog calls.

Town Clerk Deanna Cochran talked about the importance of getting dogs licensed.

Assessor’s Report – Exemption forms have been processed and mailed out. Renewals are due March 1, 2021. Due to Covid-19, they suggest either mailing back the renewals or use our drop box outside the Town building. Due to Governor’s Executive Order, senior, low income and disability exemption renewals were not sent out for the 2021 roll. Village of Red Hook had 7 sales in the month of November. There were 8 sales in the Town of Red Hook.

Building/Zoning Department – There were 20 permits issued, 20 inspections, 7 co/cc’s and no complaints. Revenue was \$8,566 plus 17 searches (\$1,700) for a total of \$10,266.

Annual Court Report – Judge Triebwasser’s Report - 216 V&T cases, 42 Penal cases, 3 civil cases and a couple of Miscellaneous cases. Judge Mansfield’s Report - 252 V&T cases, 16 Penal cases and 2 Civil cases. For the year, the court brought in approximately \$40,000 towards its operations.

Highway Dept. End-of-Year Report – Installed or re-installed 80 signs in compliance with MUTCD regulations, installed a total of 220 ft. of culvert pipe in 4 locations, mowed the equivalent of 120 miles of road shoulders, cut and chipped up and removed 40 dead trees, performed vehicle repairs in house, swept Town roads of excess sand and debris over 5 wks. In the spring, cold patched potholes on 150 Town roads, ground numerous tree stumps at 8 locations throughout the Town, contracted Capital Improvement Paving for Aspinwall Road, Alder St., and Knox Rd., 1.43 miles, contracted oil and stone chip seal resurfacing for Whalesback Road and Pitcher Ln., a total of 2.17 miles and paved Wildey Rd. with Town Paver and Highway Dept. Crew, .21 miles.

Police – November – Total Incidents for Reporting Period: 109, Total Arrests: 3 and Total Tickets Issued: 29; December – Total Incidents for Reporting Period: 120, total Arrests: 2 and Total Tickets Issued: 0

Greenway and Trails – There was no meeting due to COVID.

Recreation Commission – The Rec Commission does a tremendous amount of work. There was a lot of season cleanup, shutting down of water fountains, restrooms closed up, signage they wanted to put up was done. All properties had some tree issues and were taken care of. There are still some issues with late night parties at the Rec Park East. Committee hoping security cameras will help with those issues once they are up and running.

Red Church Cemetery Committee – Reported on cemetery maintenance, grant money, snow plowing, cemetery road repairs, Red Church Cemetery website, equipment maintenance, storage shed and outhouses, new shelving in maintenance building, topsoil delivered for sunken graves, cast iron fencing painting, mower blades, belts and filters to be bought in the spring, and installation of metal roof on storage shed.

Tree Committee – Plans for the spring 2021 tree planting are being made. John Kuhn contacted to discuss possibility of planting several trees at new Rec Park parcel. Options for a virtual Arbor Day celebration in late April are being considered.

Resolution Authorizing Application for Engineering Planning Grant

Supervisor McKeon explained the resolution.

**TOWN OF RED HOOK
RESOLUTION NO. 9
DATED: JANUARY 27, 2021**

**RESOLUTION AUTHORIZING APPLICATION FOR
ENGINEERING PLANNING GRANT**

WHEREAS, The New York State Department of Environmental Conservation (DEC), in conjunction with the New York State Environmental Facilities Corporation (EFC), offers grants to municipalities to help pay for the initial planning of eligible Clean Water State Revolving Fund (CWSRF) water quality projects; and

WHEREAS, it is in the best interests of the Town to apply for funding and, if awarded, undertake an engineering report to include evaluation and planning regarding a sewer system for the Town's TND ("Wastewater Feasibility Evaluation Project"); and

WHEREAS, 6 NYCRR Section 617.5 (Title 6 of the New York Code of Rules and Regulations) under the State Environmental Quality Review Act (SEQR) provides that certain actions identified in subdivision (c) of that section are not subject to environmental review under the Environmental Conservation Law;

NOW THEREFORE BE IT HEREBY RESOLVED, by the Town Board of the Town of Red Hook as follows:

1. The Town Board hereby determines that the proposed engineering report for the Wastewater Feasibility Evaluation project is a Type II action in accordance with 6 NYCRR Section 617.5(c) (18) and (21) which constitutes
 - (18) information collection including basic data collection and research, water quality and pollution studies, traffic counts, engineering studies, surveys, subsurface investigations and soils studies that do not commit the agency to undertake, fund or approve any Type I or Unlisted action; and
 - (21) conducting concurrent environmental, engineering, economic, feasibility and other studies and preliminary planning and budgetary processes necessary to the formulation of

- a proposal for action, provided those activities do not commit the agency to commence, engage in or approve such action;
2. Supervisor McKeon is authorized to execute an application for a grant and, if awarded, an Engineering Planning Grant Agreement with the NYS Environmental Facilities Corporation and any and all other contracts, documents and instruments necessary to bring about the Wastewater Feasibility Evaluation Project and to fulfill the Town's obligations under the Engineering Planning Grant Agreement.
 3. The Town hereby authorizes and appropriates a minimum of 20% local match as required by the Engineering Planning Grant Program for the Wastewater Feasibility Evaluation Project. Under the Engineering Planning Grant Program, this local match must be at least 20% of the grant award of \$30,000. The maximum local share appropriated subject to any changes agreed to by the Board shall not exceed \$6000.00 The total estimated maximum project cost is \$36,000. The Supervisor may increase this local match through the use of in-kind services without further approval from the Town Board.

EXTRACT OF MINUTES

A special meeting of the Town Board of the Town of Red Hook, Dutchess County, New York, was convened in public session via videoconference and/or teleconference pursuant to Executive Order 202.1, as amended, on January 27, 2021 at 7:30 p.m., local time. A live transmission was available to the public as described in the notice of meeting attached hereto. The meeting was recorded and a full transcript is required to be prepared to the extent required by such Executive Order.

The meeting was called to order by Supervisor Robert McKeon, and, upon roll being called, the following members were (Note: Where members are marked Present, specify whether In Person at the Town Hall, 7340 South Broadway, Red Hook, NY, via Videoconference, or via Teleconference):

	Present	Absent
Supervisor Robert McKeon	VIA videoconference	
Councilmember William Hamel	VIA videoconference	
Councilmember Christine Kane	VIA videoconference	
Councilmember William O'Neill	VIA videoconference	X
Councilmember Jacob Testa	VIA videoconference	

The following persons were ALSO PRESENT:

Christine M. Chale, Esq., Attorney for the Town, VIA Videoconference

The following resolution was offered by Councilmember Christine Kane, seconded by Supervisor Robert McKeon, to wit;

**TOWN OF RED HOOK
RESOLUTION NO. 9
DATED: JANUARY 27, 2021**

**RESOLUTION AUTHORIZING APPLICATION FOR ENGINEERING
PLANNING GRANT**

The question of the adoption of the foregoing resolution was duly put to vote on a roll call, which resulted as follows:

Supervisor Robert McKeon	VOTING Aye
Councilmember William Hamel	VOTING Aye
Councilmember Christine Kane	VOTING Aye
Councilmember William O'Neill	VOTING Absent
Councilmember Jacob Testa	VOTING Aye

The foregoing resolution was thereupon declared duly adopted.

NOTICE OF TOWN BOARD MEETINGS – Wednesday, January 27, 2021 at 7:30 pm Town of Red Hook NOTICE OF TOWN BOARD MEETINGS A public meeting will be held by the Town Board of the Town of Red Hook on Wednesday, January 27, 2021 at 7:30 pm. Due to the ongoing COVID pandemic, the Town Hall is closed to the general public until further notice. Pursuant to Executive Order No. 202.1, issued by Governor Cuomo, and advisories issued by Federal, State and Local officials related to the COVID-19 virus, the public will not be permitted to attend in person. Some or all of the Board members are expected to participate in the meeting via teleconference or video conference. Please refer to the meeting agenda to be posted on the Town website at <https://www.redhook.org>. The public may view and listen to the proceedings live on www.pandav23.org. To the extent permitted by law, and until further notice, future Town Board meetings including the regularly scheduled meetings on the second Tuesday and fourth Wednesday of each month, will be available to the public via PANDA’s website listed above. Interested persons may comment on agenda matters by submitting an email or telephone by submitting comments to the Supervisor at rmckeon@redhook.org. All reasonable accommodations will be made for persons with disabilities. In such a case, please notify the Town Clerk’s office at 845-758-4606 so that arrangements can be made.

Deanna Cochran Town Clerk, Town of Red Hook

On a motion of Supervisor McKeon seconded by Councilmember Hamel to go into Executive Session.

Adopted	Ayes 4	McKeon, Hamel, Kane, Testa
	Nays 0	
	Absent	O’Neill

Resolution Authorizing the Appointment of Inspector for the Building Department

Supervisor McKeon explained the resolution.

**TOWN OF RED HOOK
RESOLUTION NO. 10
DATED: JANUARY 27, 2021**

RESOLUTION AUTHORIZING THE APPOINTMENT OF INSPECTOR FOR THE BUILDING DEPARTMENT

WHEREAS, pursuant to Section 73-3 of the Town Code, one or more Inspectors may be appointed by the Town Supervisor, with the approval of the Town Board, to act under the supervision and direction of the Building Inspector for the purposes described in such section; and

WHEREAS, pursuant to Section 143-129 of the Town Code, one or more deputies may be appointed by the Town Supervisor, with the approval of the Town Board, to act under the supervision and direction of the Zoning Enforcement Officer for the purposes described in such section, and Inspectors appointed pursuant to Section 73-3 may be appointed as deputies pursuant to this provision;

WHEREAS, the Supervisor has determined to appoint a qualified candidate for such position, subject to approval of the Town Board;

NOW THEREFORE BE IT HEREBY RESOLVED, by the Town Board of the Town of Red Hook as follows:

1. The appointment of Jason Beeman to the part time position of Inspector for all purposes described in Section 73-3 to fill a temporary vacancy is hereby approved by the Town Board; and
2. The Town Board further approves the concurrent appointment of such Inspector to act as deputy to the Zoning Enforcement Officer for all purposes described in Section 143-129.
3. This resolution shall take effect immediately.

EXTRACT OF MINUTES

A special meeting of the Town Board of the Town of Red Hook, Dutchess County, New York, was convened in public session via videoconference and/or teleconference pursuant to Executive Order 202.1, as amended, on January 17, 2021 at 7:30 p.m., local time. A live transmission was available to the public as described in the notice of meeting attached hereto. The meeting was recorded and a full transcript is required to be prepared to the extent required by such Executive Order.

The meeting was called to order by Supervisor Robert McKeon, and, upon roll being called, the following members were (Note: Where members are marked Present, specify whether In Person at the Town Hall, 7340 South Broadway, Red Hook, NY, via Videoconference, or via Teleconference):

	Present	Absent
Supervisor Robert McKeon	VIA videoconference	
Councilmember William Hamel	VIA videoconference	
Councilmember Christine Kane	VIA videoconference	
Councilmember William O’Neill	VIA videoconference	X
Councilmember Jacob Testa	VIA videoconference	

The following persons were ALSO PRESENT:

Christine M. Chale, Esq., Attorney for the Town, VIA Videoconference

The following resolution was offered by Supervisor Robert McKeon, seconded by Councilmember Jacob Testa, to wit;

**TOWN OF RED HOOK
RESOLUTION NO. 10
DATED: JANUARY 27, 2021**

**RESOLUTION AUTHORIZING THE APPOINTMENT OF INSPECTOR FOR THE
BUILDING DEPARTMENT**

The question of the adoption of the foregoing resolution was duly put to vote on a roll call, which resulted as follows:

Supervisor Robert McKeon	VOTING Aye
Councilmember William Hamel	VOTING Aye
Councilmember Christine Kane	VOTING Aye
Councilmember William O’Neill	VOTING Absent
Councilmember Jacob Testa	VOTING Aye

The foregoing resolution was thereupon declared duly adopted.

NOTICE OF TOWN BOARD MEETINGS – Wednesday, January 27, 2021 at 7:30 pm Town of Red Hook NOTICE OF TOWN BOARD MEETINGS A public meeting will be held by the Town Board of the Town of Red Hook on Wednesday, January 27, 2021 at 7:30 pm. Due to the ongoing COVID pandemic, the Town Hall is closed to the general public until further notice. Pursuant to Executive Order No. 202.1, issued by Governor Cuomo, and advisories issued by Federal, State and Local officials related to the COVID-19 virus, the public will not be permitted to attend in person. Some or all of the Board members are expected to participate in the meeting via teleconference or video conference. Please refer to the meeting agenda to be posted on the Town website at <https://www.redhook.org>. The public may view and listen to the proceedings live on www.pandatv23.org. To the extent permitted by law, and until further notice, future Town Board meetings including the regularly scheduled meetings on the second Tuesday and fourth Wednesday of each month, will be available to the public via PANDA’s website listed above. Interested persons may comment on agenda matters by submitting an email or telephone by submitting comments to the Supervisor at rmckeon@redhook.org. All reasonable accommodations will be made for persons with disabilities. In such a case, please notify the Town Clerk’s office at 845-758-4606 so that arrangements can be made.

Deanna Cochran Town Clerk, Town of Red Hook

The next regularly scheduled meeting will be on Tuesday, February 9, 2021 at 7:30 p.m.

Respectfully submitted,

Deanna Cochran, Town Clerk