

RED HOOK TOWN BOARD MEETING
January 29, 2020

A meeting of the Town Board of the Town of Red Hook, Dutchess County, New York was convened in public session at the Town Hall, 7340 South Broadway, Red Hook at 7:30 p.m.

Present: Supervisor Robert McKeon
Councilmember William O'Neill
Councilmember William Hamel
Councilmember Jacob Testa
Town Clerk Sue McCann
Absent: Councilmember Christine Kane
Also Present: Attorney Christine Chale

Supervisor McKeon called the meeting to order and opened with the Pledge of Allegiance.

ANNOUNCEMENTS

Supervisor McKeon encouraged residents to use "Notify Me" on the Town website.

PUBLIC COMMENT PERIOD

Supervisor McKeon opened for comments. There were none.

AUTHORIZING PUBLIC BIDS – 2 ADA ACCESSIBLE VANS

Supervisor McKeon explained that we have to re-bid because the DOT wants the language updated. The bid was reworked and the DOT is looking it over.

TOWN OF RED HOOK
RESOLUTION NO. 5
DATED: JANUARY 29, 2020

**RESOLUTION AUTHORIZING THE SOLICITATION OF PUBLIC BIDS
FOR TWO ELECTRIC VANS REGARDING ENHANCED MOBILITY**

WHEREAS, the Purchasing Agent has requested that the Town proceed with advertising for requests for bid for the "TOWN OF RED HOOK- TWO ELECTRIC VANS" for the acquisition of two electric vans for transporting senior citizens and mobility challenged individuals (the "Project"); and

WHEREAS, the Supervisor of the Town of Red Hook has requested that the Town proceed with advertising for requests for bids for the proposed Project substantially in accordance with the specifications on file with the Town Clerk;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Red Hook does hereby authorize and direct the solicitation of bids for the Project, with bids to be received until 2:00 p.m. on February 13, 2020 or such later time and date as determined by the Supervisor upon consultation with the Purchasing Agent, provided that such publication shall appear not less than five days prior to the date set for bid opening.

EXTRACT OF MINUTES

A regular meeting of the Town Board of the Town of Red Hook, Dutchess County, New York was convened in public session at the Town Hall, 7340 South Broadway, Red Hook on January 29, 2020 at 7:30 p.m., local time.

The meeting was called to order by Supervisor McKeon, and, upon roll being called, the following members were:

PRESENT:

Supervisor Robert McKeon
Councilmember William Hamel
Councilmember William O'Neill
Councilmember Jacob Testa
ABSENT: Councilmember Christine Kane

The following persons were **ALSO PRESENT:** Christine Chale, Attorney for the Town

The following resolution was offered by McKeon, seconded by Testa, to wit;

**TOWN OF RED HOOK
RESOLUTION NO. 5
DATED: JANUARY 29, 2020**

**RESOLUTION AUTHORIZING THE SOLICITATION OF PUBLIC BIDS
FOR TWO ELECTRIC VANS REGARDING ENHANCED MOBILITY**

The question of the adoption of the foregoing resolution was duly put to vote on a roll call, which resulted as follows:

Supervisor Robert McKeon	VOTING: Aye
Councilmember William Hamel	VOTING: Aye
Councilmember Christine Kane	VOTING: Absent
Councilmember William O'Neill	VOTING: Aye
Councilmember Jacob Testa	VOTING: Aye

The foregoing resolution was thereupon declared duly adopted.

CERTIFICATE OF RECORDING OFFICER

The undersigned hereby certifies that:

- (1) She is the duly qualified and acting Clerk of the Town of Red Hook, Dutchess County, New York (hereinafter called the "Town") and the custodian of the records of the Town, including the minutes of the proceedings of the Town Board, and is duly authorized to execute this certificate.
- (2) Attached hereto is a true and correct copy of a resolution duly adopted at a meeting of the Town Board held on the 29th day of January, 2020 and entitled:

**TOWN OF RED HOOK
DATED: JANUARY 29, 2020**

**RESOLUTION AUTHORIZING THE SOLICITATION OF PUBLIC BIDS
FOR TWO ELECTRIC VANS REGARDING ENHANCED MOBILITY**

- (3) Said meeting was duly convened and held and said resolution was duly adopted in all respects in accordance with law and the regulations of the Town. To the extent required by law or said regulations, due and proper notice of said meeting was given. A legal quorum of members of the Board was present throughout said meeting, and a legally sufficient number of members voted in the proper manner for the adoption of the resolution. All other requirements and proceedings under law, said regulations or otherwise incident to said meeting and the adoption of the resolution, including any publication, if required by law, have been duly fulfilled, carried out and otherwise observed.
- (4) The seal appearing below constitutes the official seal of the Town and was duly affixed by the undersigned at the time this certificate was signed.

IN WITNESS WHEREOF, the undersigned has hereunto set her hand this 31 day of January, 2020.

-SEAL-

Sue McCann
Town Clerk

RE-ORGANIZATION

Ag & Open Space Committee
Mary Ann Johnson, Chair 2020
Mary Ann Johnson, member 2021
Michael Robertson, member 2020
Richard Biezynski, member 2021
Talea Heckman-Taylor, member 2020

Ken Migliorelli, member 2021
Peter Hubbell, member 2020
John Hardeman, member 2021
Samuel Rose, member 2021

Supervisor McKeon suggested making it an 11-member committee. He referred to a letter of interest from Samuel Rose.

On a motion of Councilmember O'Neill seconded by Councilmember Hamel moved to approve the Ag. & Open Space appointments.

Adopted	Ayes 4	McKeon, O'Neill, Hamel, Testa
	Nays 0	
	Absent 1	Kane

Assessment Review Board

Supervisor McKeon explained that there is a vacancy on the ARB. Jay Greenblatt will stay on.
Carl Dowden, Chair
Jane Biezynski, member 2020
Pete Hubbell, member 2021
Carl Dowden, member 2022
Jay Greenblatt, holdover
The Board of Assessment Review appoints the Chair.
No vote taken.

CPF Advisory Committee

Mary Ann Johnson, Chair 2020
Richard Biezynski, member 2022

On a motion of Councilmember O'Neill seconded by Supervisor McKeon moved to approve the above appointments.

Adopted	Ayes 4	McKeon, O'Neill, Hamel, Testa
	Nays 0	
	Absent 1	Kane

Communications Committee

Sarah Imboden, Chair 2020
Sarah Imboden, member 2020
Lisa Foscolo, member 2020
Vicky Perry, member 2020
Joey Shavelle, member 2020
Theresa Burke, member 2020

On a motion of Supervisor McKeon seconded by Councilmember Hamel moved to approve the above appointments.

Adopted	Ayes 4	McKeon, O'Neill, Hamel, Testa
	Nays 0	
	Absent 1	Kane

Conservation Advisory Council

Laurie Husted, Chair 2020
Laurie Husted, member 2021
Michael Zelig, member 2021
Denis Collet, member 2021
Lori Urbin, member 2021
Jen Cavanaugh, member 2021

On a motion of Supervisor McKeon seconded by Councilmember O'Neill moved to approve the above appointments.

Adopted	Ayes 4	McKeon, O'Neill, Hamel, Testa
	Nays 0	
	Absent 1	Kane

Design Review/Hamlet Committee

Chris Gilbert, Chair 2020
Chris Gilbert, member 2020
Emily Majer, member 2020
Geoff Carter, member 2021
Tiffany Nogales, member 2021
There is a vacancy on the committee.

On a motion of Supervisor McKeon seconded by Councilmember O’Neill moved to approve the above appointments.

Adopted	Ayes 4	McKeon, O’Neill, Hamel, Testa
	Nays 0	
	Absent 1	Kane

Disaster Preparedness Committee

Hai-Ping Yeh, Chair 2020
At-Large Community member #1 - Hai-Ping Yeh, member 2021
At-Large Community member #2 - Richard Franklin, member 2021
At-Large Community member #3 – Randy Clum, member 2021
At-Large Community member #4 - Eleanor Troy, member 2021

On a motion of Supervisor McKeon seconded by Councilmember Testa moved to approve the above appointments.

Adopted	Ayes 4	McKeon, O’Neill, Hamel, Testa
	Nays 0	
	Absent 1	Kane

Energy Committee

Denis Collet, Chair 2020

On a motion of Supervisor McKeon seconded by Councilmember Hamel moved to reappoint Denis Collet as Chair.

Adopted	Ayes 4	McKeon, O’Neill, Hamel, Testa
	Nays 0	
	Absent 1	Kane

Ethics Board

Fred Cartier, Chair 2020
Fred Cartier, member 2024

On a motion of Councilmember Testa seconded by Supervisor McKeon moved to reappoint Fred Cartier as Chair and member.

Adopted	Ayes 4	McKeon, O’Neill, Hamel, Testa
	Nays 0	
	Absent 1	Kane

Local Waterfront Revitalization

Paula Schoonmaker, Chair 2020
Emily Majer, member 2021
Paula Schoonmaker, member 2021
Amy Husten, member 2021
Brent Kovalchik, member 2021
Bill O’Neill, member 2021
Christine Kane, member 2021
Consultant, Ted Fink

On a motion of Councilmember O’Neill seconded by Councilmember Hamel moved to approve the above appointments.

Adopted	Ayes 4	McKeon, O’Neill, Hamel, Testa
	Nays 0	
	Absent 1	Kane

Planning Board

Sam Phelan, Chair 2020
Vanessa Kichline, member 2026
Lisa Foscolo, member 2025
There is one vacancy.

On a motion of Councilmember Hamel seconded by Councilmember Testa moved to approve the above appointments.

Adopted	Ayes 4	McKeon, O'Neill, Hamel, Testa
	Nays 0	
	Absent 1	Kane

Recreation Commission

Doug Strawinski, Chair 2020
Doug Strawinski, member 2020
Charlie Nugent, member 2021
Melissa Germano, member 2020
Tom Gilbert, member 2021
Shannon Miller, member 2020
Pat Bowman, member 2021

On a motion of Supervisor McKeon seconded by Councilmember Testa moved to approve the above appointments.

Adopted	Ayes 4	McKeon, O'Neill, Hamel, Testa
	Nays 0	
	Absent 1	Kane

Red Church Cemetery Committee

William O'Neill, Chair 2020
Harry Colgan, member 2021
Emily Majer, member 2021
John Kuhn, member 2021
Sue McCann, member 2021
Jackie Szatko, member 2021

On a motion of Councilmember O'Neill seconded by Supervisor McKeon moved to approve the above appointments.

Adopted	Ayes 4	McKeon, O'Neill, Hamel, Testa
	Nays 0	
	Absent 1	Kane

Senior Services Committee

Chair VACANT
Rose Rider, member 2020
Marge Roberts, member 2021
Nancy Finkle, member 2020
Dick Franklin, member 2020
Connie Barresi, member 2021
George Jahn, member 2021

On a motion of Supervisor McKeon seconded by Councilmember O'Neill moved to approve the above appointments.

Adopted	Ayes 4	McKeon, O'Neill, Hamel, Testa
	Nays 0	
	Absent 1	Kane

Tree Preservation Commission

Cathy Michael, Chair 2020
Codie Hay, member 2021
David Grover, member 2021
Eleanor Friery, member 2021

On a motion of Councilmember Testa seconded by Supervisor McKeon moved to approve the above appointments.

Adopted	Ayes	4	McKeon, O'Neill, Hamel, Testa
	Nays	0	
	Absent	1	Kane

Water District #1 Water Board

Henry VanParys, Chair 2020

On a motion of Supervisor McKeon seconded by Councilmember Testa moved to approve the above reappointment.

Adopted	Ayes	4	McKeon, O'Neill, Hamel, Testa
	Nays	0	
	Absent	1	Kane

ASSOCIATION OF TOWNS CONFERENCE

Supervisor McKeon explained the need for a delegate for the conference. Supervisor McKeon will be there to vote and suggested Councilmember Hamel as alternate.

On a motion of Supervisor McKeon seconded by Councilmember O'Neill moved to appoint Supervisor McKeon as delegate and Councilmember Hamel as alternate.

Adopted	Ayes	4	McKeon, O'Neill, Hamel, Testa
	Nays	0	
	Absent	1	Kane

REPORTS

Planning Board – continued to discuss an application to subdivide a parcel into four residential building lots. They granted a Certificate of Appropriateness to St. John the Evangelist Church. Granted 90-day extensions to satisfy conditions of approval to Traditions at Red Hook and Shafer's Hudson Valley.

ZBA – At the December 11 meeting there was a public hearing and one review meeting.

Water Board – December report: All levels normal. Wells will be monitored, hydrant flushing done in November, timer installed on pumps, new meters will register in different increments. It is being discussed. January: all levels normal, significant progress being made in work orders. Waiting for a proposal for well level monitoring, timer installed on pump, meter replacement to be scheduled.

Highway Department – An end of year report in the form of a daily log for 2019 was submitted. Special projects and highlights of work completed in 2019 included Echo Valley Road repaving, Middle Road repaving, Rockefeller Lane resurfacing, Old Post Rd. North drainage project, Feller Newmark drainage, Fraleigh Lane bank drainage, explanation of 2018-2019 winter storm season work, tree removal, mailbox specification development, shared services boom mower attachment, routine highway maintenance schedule, non-highway related work and landscaping for Town Hall.

Assessor – processing Senior and Ag. renewals. Receiving questions regarding letters that the seniors have regarding their Enhanced Star exemption. They are helping residents with responding to the issue. She continues to make changes on parcels for condition and changes due to building permits, it is important to keep up with the inventory. Currently in contact with Dutchess County Real Property Service Manager Stephen Hartnett regarding the Town's level of assessment. In December there were 20 sales. Highest sale price was \$590,000, lowest \$232,000.

Dog Control (SPCA) – In November 2 dangerous dogs, one attacked a neighborhood dog, and one bit a passerby while hiking along Poets Walk. In December there were 3 loose dogs, one was grazed by a vehicle, reported by the driver.

Police Department – In December there were 116 total incidents, 3 arrests and 32 tickets issued.

Building/Zoning – The January report showed 15 permits issued, 12 inspections, 9 CO/CC's issued, 1 complaint and \$6,851.00 in revenue. Their annual report showed: 274 permits issued, 280 inspections, 211 Certificates of Occupancy and Compliance issued, 142 complaints received including open permit letters sent, \$46,460.10 in fees collected for building permits, and \$12,650.00 in fees collected for municipal searches.

Purchasing – During the period of August 28, 2019 through January 29, 2020 there were 148 purchase orders in the amount of \$470,330.15. Two charging stations were installed, our fire alarm system was upgraded, HVAC system was replaced with air source heat pumps, there are now 4 pickle ball courts, and 3 Dell computers were ordered to replace obsolete machines.

Conservation Advisory Council (CAC) – Their annual report was presented which included membership information and many projects and work completed or ongoing in 2019.

Disaster Preparedness Committee – At their January 21st meeting they discussed the tabletop drill that will be held on April 9. Electronic copies of the updated plan were sent to the mayors of the Villages of Tivoli and Red Hook. Copy also sent to Bill Beale of Dutchess County Emergency Management.

Intermunicipal Task Force – In December they continued review of the joint meeting with the EDC on the subject of short-term rentals (STR'S) in preparation for future public informational meetings on zoning amendments to be proposed to regulate them. In January they continued review of the joint meeting with the EDC on the subject of short-term rentals. They recently heard from local residents who have promoted STR's and operated Airbnb's in the Town.

Recreation Commission – The fishing contest might have to be cancelled or modified due to construction at the park. Work has been ongoing and they are hoping the park will be opened again in late May.

Red Church Cemetery – an in-depth report was submitted by John Kuhn regarding maintenance at the cemetery. A 14-item project list for 2020 was presented. Many of the projects depend upon the mowing schedule. Developing a solid plan for projects is essential for good cemetery management. It is an active cemetery that has many frequent visitors and regular burials.

Tree Preservation Commission – The December report showed the Urban Forestry Grant has been submitted, the book order for Arbor Day arrived, pruning at the Red Church Cemetery was completed, 2019 Tree City application was submitted, and the Dutchess Creamery owner gave permission to selectively prune the oaks on his property on the south side of Rockefeller Lane. In January they welcomed liaison Jacob Testa, tree pruning on the south side of Rockefeller Lane is complete, diseased maple on the north side of Pitcher Lane has been dropped. The 2020 Arbor Day celebration will be April 25, seedlings/saplings and a bluebird nesting box have been ordered for the event. The annual Tree City recognition dinner is scheduled for March 19, two committee members will attend. Concerns about the seemingly excessive use of herbicides along Route 9 in Upper Red Hook will be addressed with the CAC through liaison Jacob Testa.

CORRESPONDENCE

Supervisor McKeon shared the following correspondence:

- Rejection letter from the DEC regarding Wastewater Infrastructure Engineering Planning Grant.
- Letter from DC Association of Realtors in regard to short term rentals. They congratulate the Town for soliciting input.
- A letter from a resident with safety concerns regarding the Kingston-Rhinecliff Bridge.

PUBLIC COMMENT PERIOD

Supervisor McKeon opened for comments.

Linda Keeling has volunteered for the St. Margaret's Committee previously and asked if she needs to send a resume.

ATTORNEY/CLIENT SESSION

On a motion of Councilmember Hamel seconded by Jacob Testa moved to go into Attorney/Client session at 8:47 p.m.

Adopted	Ayes	4	McKeon, O'Neill, Hamel, Testa
	Nays	0	
	Absent	1	Kane

On a motion of Supervisor McKeon seconded by Councilmember Testa moved to adjourn the Attorney/Client session and re-open the Town Board meeting.

Adopted	Ayes	4	McKeon, O'Neill, Hamel, Testa
	Nays	0	
	Absent	1	Kane

The Board discussed the settlement offer of the Article 7 proceeding with Lawrence Robbins and Jennifer Blaikie.

**TOWN OF RED HOOK
RESOLUTION NO. 6
DATED JANUARY 29, 2020**

**RESOLUTION AUTHORIZING SETTLEMENT OF ARTICLE 7 PROCEEDING
WITH LAWRENCE ROBBINS AND JENNIFER BLAIKIE**

WHEREAS, Lawrence Robbins and Jennifer Blaikie (“Petitioners”), with real property located in the Town of Red Hook, commenced proceedings pursuant to Article 7 of the Real Property Tax Law challenging the assessment on property located in the Town of Red Hook, Dutchess County, New York and designated as 6374-00-725412 on the Official Assessment Map of the Town of Red Hook for the tax year 2019; and

WHEREAS, the parties have agreed to settle the proceedings whereby the assessment on the parcel which is the subject of the proceedings will be reduced, corrected and fixed for the 2019 tax assessment roll; and

WHEREAS, a proposed consent order and judgment has been presented to the Town of Red Hook for reduction of the assessment for a period of one year, as follows:

Tax Map No. 6374-00-725412
2019 – from \$790,000 to \$724,400, for a total reduction of \$65,600

which consent judgment provides that all tax refunds are to be paid with interest pursuant to Section 726 of the Real Property Tax Law of the State of New York, except that in the event the refund of taxes is paid within sixty (60) days from the date of a service of a copy of the consent judgment with notice of entry, then interest is waived; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Red Hook does hereby agree to the settlement and to the entry of the consent judgment for reduction of assessment for Petitioner; and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the Supervisor and the Town’s other officers, employees and agents are hereby authorized and directed for, and in the name and on behalf of the Town, to carry out the provisions of the consent judgment.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the Attorney for the Town is authorized to execute such documents as may be necessary to effectuate this resolution.

EXTRACT OF MINUTES

A regular meeting of the Town Board of the Town of Red Hook, Dutchess County, New York was convened in public session at the Town Hall, 7340 South Broadway, Red Hook, New York on January 29, 2020 at 7:30 o'clock p.m., local time.

The meeting was called to order by Supervisor McKeon, and, upon roll being called, the following members were:

PRESENT:

Supervisor Robert McKeon
Councilmember William Hamel
Councilmember William O’Neill
Councilmember Jacob Testa

ABSENT: Councilmember Christine Kane

The following persons were **ALSO PRESENT**: Christine Chale, Attorney for the Town

The following resolution was offered by McKeon, seconded by Hamel, to wit;

**RESOLUTION NO. 6
DATED JANUARY 29, 2020**

**RESOLUTION AUTHORIZING SETTLEMENT OF ARTICLE 7 PROCEEDING
WITH LAWRENCE ROBBINS AND JENNIFER BLAIKIE**

The question of the adoption of the foregoing resolution was duly put to vote on a roll call, which resulted as follows:

Supervisor Robert McKeon	VOTING: Aye
Councilmember William Hamel	VOTING: Aye
Councilmember Christine Kane	VOTING: Absent
Councilmember William O'Neill	VOTING: Aye
Councilmember Jacob Testa	VOTING: Aye

The foregoing resolution was thereupon declared duly adopted.

CERTIFICATE OF RECORDING OFFICER

The undersigned hereby certifies that:

(1) She is the duly qualified and acting Clerk of the Town of Red Hook, Dutchess County, New York (hereinafter called the "Town ") and the custodian of the records of the Town, including the minutes of the proceedings of the Town Board, and is duly authorized to execute this certificate.

(2) Attached hereto is a true and correct copy of a resolution duly adopted at a meeting of the Town Board held on the 29 day of January, 2020 and entitled:

**RESOLUTION NO. 6
DATED JANUARY 29, 2020**

**RESOLUTION AUTHORIZING SETTLEMENT OF ARTICLE 7 PROCEEDING
WITH LAWRENCE ROBBINS AND JENNIFER BLAIKIE**

(3) Said meeting was duly convened and held and said resolution was duly law or said regulations, due and proper notice of said meeting was given. A legal quorum of members of the Board was present throughout said meeting, and a legally sufficient number of members voted in the proper manner for the adoption of the resolution. All other requirements and proceedings under law, said regulations or otherwise incident to said meeting and the adoption of the resolution, including any publication, if required by law, have been duly fulfilled, carried out and otherwise observed.

(4) The seal appearing below constitutes the official seal of the Town and was duly affixed by the undersigned at the time this certificate was signed.

IN WITNESS WHEREOF, the undersigned has hereunto set her hand this 31 day of January, 2020.

-SEAL-

Sue McCann, Town Clerk

On a motion of Supervisor McKeon seconded by Councilmember Hamel moved to adjourn the meeting at 9:42 p.m.

Adopted	Ayes 4	McKeon, O'Neill, Hamel, Testa
	Nays 0	
	Absent 1	Kane

Respectfully submitted,

Sue McCann, Town Clerk