

RED HOOK TOWN BOARD MEETING
March 10, 2020

A meeting of the Town Board of the Town of Red Hook, Dutchess County, New York was convened in public session at the Town Hall, 7340 South Broadway, Red Hook at 7:30 p.m.

Present: Supervisor Robert McKeon
Councilmember William O'Neill
Councilmember Christine Kane
Councilmember William Hamel
Councilmember Jacob Testa
Deputy Town Clerk Claire Horst

Also Present: Attorney Christine Chale

Supervisor McKeon called the meeting to order and opened with the Pledge of Allegiance.

SUPERVISOR'S REPORT

The Supervisor's report dated February 29, 2020 was read as follows: Opening balance - \$6,223,626.55; Receipts - \$3,676,747.01; Disbursed - \$1,623,028.90; Balance - \$8,277,344.66. We received the majority of our tax revenue during February.

Supervisor McKeon pointed out the CPF balance which went down because of a closing of the land from Aspinwall Road to Rt.9G in partnership with Winnakee Land Trust. There are some minor budget adjustments.

On a motion of Councilmember Hamel seconded by Councilmember Kane moved to accept the Supervisor's report.

Adopted Ayes 5 McKeon, O'Neill, Kane, Hamel, Testa
 Nays 0

Copy attached

On a motion of Councilmember Kane seconded by Councilmember Hamel moved to accept the budget adjustments.

Adopted Ayes 5 McKeon, O'Neill, Kane, Hamel, Testa
 Nays 0

Copy attached

TOWN CLERK'S REPORT

The Town Clerk's report for the period of February 1- 29, 2020 was read as follows: Amount remitted to the Supervisor - \$1900.27; Amount remitted to NYS Ag. & Markets - \$31.00; Amount remitted to NYS Dept. of Health - \$45.00; Amount remitted to NYS DEC - \$56.58; Total State & Local revenue - \$2,032.95.

On a motion of Councilmember Kane seconded by Councilmember Testa moved to accept the Town Clerk's report.

Adopted Ayes 5 McKeon, O'Neill, Kane, Hamel, Testa
 Nays 0

ANNOUNCEMENTS

Supervisor McKeon made the following announcements:

-Coronavirus – our local government is meeting and preparing for it in our County. We are also updating our website with helpful information. This is a health emergency. The site will be updated as we receive important information.

-2020 Village of Red Hook Egg Scramble Event will take place on Saturday, April 4 at noon at the Linden Avenue Middle School

PUBLIC COMMENT PERIOD

Supervisor McKeon opened for comments.

Linda Keeling asked about the St. Margaret's Committee and it being reconstituted. She is willing to rejoin and get that group going. She sent in a resume but has not heard anything.

Supervisor McKeon reminded her that this was discussed at previous meetings and it will take several months to constitute a St. Margaret's Committee. He referred her to liaison,

Councilmember O'Neill. When he has recommendations for the committee he will bring it forth to the Board and letters will go out for volunteers.

Linda said it is taking too long. Hannaford gave that building to the Town and expected it to be used, not to stand vacant.

Supervisor McKeon asked if there were any more comments.

There were none.

DISCUSSION – DRAFT HIGHWAY I.M.A. – SHARED SERVICES

Supervisor McKeon explained that we've been participating in shared services. We have to formalize agreements which are a requirement for auditing. He referred to a draft agreement and explained that we had the Town Attorney review it. He asked the Board if they had any comments on the draft. It will be shared with the other municipalities. He asked Highway Superintendent Burke if she had any comments.

Highway Superintendent Burke is satisfied.

RECOGNIZING APRIL AS PARKINSON'S AWARENESS MONTH

Supervisor McKeon referred to the proclamation in support of advancing therapies to address the disease.

On a motion of Councilmember Kane seconded by Councilmember O'Neill moved to approve the proclamation

| | | | |
|---------|------|---|-------------------------------------|
| Adopted | Ayes | 5 | McKeon, O'Neill, Kane, Hamel, Testa |
| | Nays | 0 | |

RESOLUTION APPROVING FISCAL YEAR 2020 POLICE CONTRACT

Supervisor McKeon explained that we are updating our police contract with the Village Police Department. There are no significant changes in the contract. The hours were removed because they change each year, and we are increasing the amount of contractual services.

TOWN OF RED HOOK RESOLUTION NO. 11 DATED MARCH 10, 2020

APPROVING POLICE SERVICES AGREEMENT BETWEEN THE VILLAGE OF RED HOOK AND TOWN OF RED HOOK

WHEREAS, a proposed Police Services Agreement between the Village of Red Hook and Town of Red Hook for police protection has been submitted to the Town Board of the Town of Red Hook and is on file with the Town Clerk; and

NOW THEREFORE BE IT RESOLVED by the Town Board of the Town of Red Hook (by the favorable vote of not less than a majority of all of the members of the Board) as follows:

The Police Services Agreement between the Village of Red Hook and the Town of Red Hook is hereby approved.

2. The Supervisor of the Town is hereby authorized and directed to execute the Police Services Agreement and such other documents necessary in connection with such Agreement. Such Agreement shall be in substantially the form on file with the Clerk, with such insubstantial changes as may be approved by the Supervisor.

EXTRACT OF MINUTES

A regular meeting of the Town Board of the Town of Red Hook, Dutchess County, New York was convened in public session at the Town Hall, 7340 South Broadway, Red Hook on March 10, 2020 at 7:30 p.m., local time.

The meeting was called to order by Supervisor McKeon, and, upon roll being called, the following members were:

PRESENT:

Supervisor Robert McKeon
Councilmember William Hamel
Councilmember Christine Kane
Councilmember William O’Neill
Councilmember Jacob Testa

The following persons were ALSO PRESENT: Christine Chale, Attorney for the Town

The following resolution was offered by McKeon, seconded by Hamel, to wit;

**TOWN OF RED HOOK
RESOLUTION NO. 11
DATED MARCH 10, 2020**

**APPROVING POLICE SERVICES AGREEMENT BETWEEN THE VILLAGE
OF RED HOOK AND TOWN OF RED HOOK**

The question of the adoption of the foregoing resolution was duly put to vote on a roll call, which resulted as follows:

| | |
|-------------------------------|-------------|
| Supervisor Robert McKeon | VOTING: Aye |
| Councilmember William Hamel | VOTING: Aye |
| Councilmember Christine Kane | VOTING: Aye |
| Councilmember William O’Neill | VOTING: Aye |
| Councilmember Jacob Testa | VOTING: Aye |

The foregoing resolution was thereupon declared duly adopted.

**RESOLUTION AUTHORIZING THE EXECUTION OF AMENDMENT TO DOG PARK
IMA**

Supervisor McKeon explained the resolution. The dog park Intermunicipal agreement has been updated and the local law has also been updated. The local law will have to have a public hearing which can be set at the next meeting.

Attorney Chale is looking at additional language addressing boarding fees associated with dangerous dogs.

Supervisor McKeon explained the change regarding the agreement with Rhinebeck over the dog park.

**TOWN OF RED HOOK
RESOLUTION NO. 12
DATED MARCH 10, 2020**

**RESOLUTION AUTHORIZING THE EXECUTION OF AN AMENDMENT
TO INTERMUNICIPAL AGREEMENT WITH THE TOWN OF RHINEBECK
REGARDING CERTAIN MUNICIPAL SHARED SERVICES REGARDING
RED HOOK-RHINEBECK DOG PARK**

WHEREAS, the Town of Red Hook entered into an Intermunicipal Agreement (“IMA”) with the Town of Rhinebeck on October 29, with respect to certain Municipal Shared Services Regarding Red Hook-Rhinebeck Dog Park, in substantially the form on file with the Town Clerk (the "Intermunicipal Agreement"); and

WHEREAS, the Town Board of the Town of Red Hook has determined that it is in the best interests to amend said Intermunicipal Agreement between the Town of Red Hook and Town of Rhinebeck; and

WHEREAS, the proposed action constitutes a Type II action which will not have an adverse effect on the environment; and

NOW, THEREFORE, BE IT RESOLVED, by the Town Board of the Town of Red Hook, Dutchess County, New York (by the favorable vote of not less than a majority of

all of the members of the Board) as follows:

1. The Supervisor is hereby authorized and directed to execute an Amendment to Intermunicipal Agreement in substantially the form on file with the Town Clerk, with such changes as shall be approved by the Supervisor and which do not affect the substance thereof.

2. The Supervisor the Town Clerk, and the Town's other officers, employees and agents are hereby authorized and directed for, and in the name and on behalf of the Town, to do all acts and things required or provided by the provisions of the Amendment to Intermunicipal Agreement.

3. This resolution shall take effect immediately.

EXTRACT OF MINUTES

A regular meeting of the Town Board of the Town of Red Hook, Dutchess County, New York was convened in public session at the Town Hall, 7340 South Broadway, Red Hook on March 10, 2020 at 7:30 p.m., local time.

The meeting was called to order by Supervisor Robert McKeon, and, upon roll being called, the following members were:

PRESENT:

Supervisor Robert McKeon
Councilmember William Hamel
Councilmember Christine Kane
Councilmember William O'Neill
Councilmember Jacob Testa

The following persons were ALSO PRESENT:

Christine M. Chale, Esq., Attorney for the Town

The following resolution was offered by Councilmember O'Neill, seconded by Councilmember Kane, to wit;

RESOLUTION NO. 12 DATED MARCH 10, 2020

RESOLUTION AUTHORIZING THE EXECUTION OF AN AMENDMENT TO INTERMUNICIPAL AGREEMENT WITH THE TOWN OF RHINEBECK REGARDING CERTAIN MUNICIPAL SHARED SERVICES REGARDING RED HOOK-RHINEBECK DOG PARK

The question of the adoption of the foregoing resolution was duly put to vote on a roll call, which resulted as follows:

| | |
|-------------------------------|-------------------|
| Supervisor Robert McKeon | VOTING <u>Aye</u> |
| Councilmember William Hamel | VOTING <u>Aye</u> |
| Councilmember Christine Kane | VOTING <u>Aye</u> |
| Councilmember William O'Neill | VOTING <u>Aye</u> |
| Councilmember Jacob Testa | VOTING <u>Aye</u> |

The foregoing resolution was thereupon declared duly adopted.

RESOLUTIONS – PUBLIC HEARINGS – MODIFIED PROPOSAL – CONSOLIDATED LIGHTING DISTRICTS

Supervisor McKeon explained the modification to the consolidated lighting districts. Now that we chose to go with the New York Power Authority, we have to have public hearings. We will be converting streetlights to LED's. We've done a great deal of work on the design and we will also add a handful of light fixtures on the west side of Route 9. The public hearings will be set

for March 25, one at 7:35 for the Town lighting district and one at 7:40 p.m. for the Bard lighting district.

**TOWN OF RED HOOK
RESOLUTION NO. 13
DATED: MARCH 10, 2020**

**RESOLUTION AND ORDER CALLING PUBLIC HEARING TO BE HELD ON
MARCH 25, 2020 AT 7:35 P.M. REGARDING MODIFIED PROPOSAL FOR THE
INCREASE AND IMPROVEMENT OF FACILITIES OF ITS CONSOLIDATED
LIGHTING DISTRICT IN THE TOWN OF RED HOOK, COUNTY OF DUTCHESS,
STATE OF NEW YORK, PURSUANT TO SECTION 202-b OF THE TOWN LAW**

WHEREAS, the Town Board of the Town of Red Hook (herein called "Town Board" and "Town", respectively), in the County of Dutchess, New York, on behalf of its Consolidated Lighting District in the Town ("District"), has approved after public hearing a plan for the increase and improvement of the facilities of the Consolidated Lighting District as described in a report entitled "Report for the Town of Red Hook Proposed Increase and Improvement of Facilities for Existing Lighting District (LED Lighting)", dated August 2017, prepared by Crawford & Associates Engineering, PC, engineers duly licensed by the State of New York, and consisting of acquisition of street light facilities including fixtures and arms from Central Hudson, replacing the fixtures with light-emitting diode (LED) equivalents, and including land or rights in land, original furnishings, equipment, machinery and apparatus required therefore ("Improvements");

WHEREAS, pursuant to a resolution dated March 28, 2018, the Town entered into an agreement ("NYPA Agreement") with New York State Power Authority ("NYPA") authorized by Public Authorities Law, Section §1005(17). NYPA has caused its consultant Wendel Energy, licensed professional engineers in the State of New York, to prepare a detailed design for such Improvements and to solicit proposals as required by PAL Section §1005(17), as set forth in the NYPA report on file with the Town Clerk, and the estimated cost of such Improvements, as reasonably allocable to the District based on the estimated number of fixtures, is \$142,339.09; and

WHEREAS, pursuant to the State Environmental Quality Review Act (SEQR), the Town Board has determined that the proposed increase and improvement of facilities of the Consolidated Lighting District is best described as a local legislative decision concerning routine administration and management under the State Environmental Quality Review Act and constitutes a Type II action which will not have a significant effect on the environment;

NOW, THEREFORE, BE IT RESOLVED by the Town Board of the Town of Red Hook as follows:

1. A public hearing of the Town Board of the Town shall be held at the Town Hall, 7340 South Broadway, Red Hook, New York on March 25, 2020 at 7:35 o'clock p.m. (Prevailing Time) to consider said increased in the estimated cost for increase and improvement of facilities of its Consolidated Lighting District pursuant to Section 202-b of the Town Law, and to hear all persons interested in the subject thereof concerning the same and for such other action on the part of the Town Board with relation thereto as may be required by law.

2. The Town Clerk is hereby authorized and directed to publish notice of said public hearing in The Poughkeepsie Journal, a newspaper having a general circulation in the Town and hereby designated as the official newspaper of the Town for such publication, and post on the signboard of the Town maintained pursuant to subdivision 6 of Section 30 of the Town Law, and post on the Town's website, a notice in substantially the form attached hereto, the first publication thereof and posting to be not less than ten (10) days or more than twenty (20) days before the date of such public hearing.

3. This Resolution shall take effect immediately.

**TOWN OF RED HOOK
RESOLUTION NO. 14
DATED: MARCH 10, 2020**

**RESOLUTION AND ORDER CALLING PUBLIC HEARING TO BE HELD ON
MARCH 25, 2020 AT 7:40 P.M. REGARDING MODIFIED PROPOSAL FOR THE**

INCREASE AND IMPROVEMENT OF FACILITIES OF ITS BARD LIGHTING DISTRICT IN THE TOWN OF RED HOOK, COUNTY OF DUTCHESS, STATE OF NEW YORK, PURSUANT TO SECTION 202-b OF THE TOWN LAW

WHEREAS, the Town Board of the Town of Red Hook (herein called "Town Board" and "Town", respectively), in the County of Dutchess, New York, on behalf of its Bard Lighting District in the Town ("District"), has approved after public hearing a plan for the increase and improvement of the facilities of the Bard Lighting District as described in a report entitled "Report for the Town of Red Hook Proposed Increase and Improvement of Facilities for Existing Lighting District (LED Lighting)", dated August 2017, prepared by Crawford & Associates Engineering, PC, engineers duly licensed by the State of New York, and consisting of acquisition of street light facilities including fixtures and arms from Central Hudson, replacing the fixtures with light-emitting diode (LED) equivalents, and including land or rights in land, original furnishings, equipment, machinery and apparatus required therefore ("Improvements");

WHEREAS, pursuant to a resolution dated March 28, 2018, the Town entered into an agreement ("NYPA Agreement") with New York State Power Authority ("NYPA") authorized by Public Authorities Law, Section §1005(17). NYPA has caused its consultant Wendel Energy, licensed professional engineers in the State of New York, to prepare a detailed design for such Improvements and to solicit proposals as required by PAL Section §1005(17), as set forth in the NYPA report on file with the Town Clerk, and the estimated cost of such Improvements, as reasonably allocable to the District based on the estimated number of fixtures, is \$41,097.91; and

WHEREAS, pursuant to the State Environmental Quality Review Act (SEQR), the Town Board has determined that the proposed increase and improvement of facilities of the Consolidated Lighting District is best described as a local legislative decision concerning routine administration and management under the State Environmental Quality Review Act and constitutes a Type II action which will not have a significant effect on the environment;

NOW, THEREFORE, BE IT RESOLVED by the Town Board of the Town of Red Hook as follows:

1. A public hearing of the Town Board of the Town shall be held at the Town Hall, 7340 South Broadway, Red Hook, New York on March 25, 2020 at 7:35 o'clock p.m. (Prevailing Time) to consider said increased in the estimated cost for increase and improvement of facilities of its Consolidated Lighting District pursuant to Section 202-b of the Town Law, and to hear all persons interested in the subject thereof concerning the same and for such other action on the part of the Town Board with relation thereto as may be required by law.

2. The Town Clerk is hereby authorized and directed to publish notice of said public hearing in The Poughkeepsie Journal, a newspaper having a general circulation in the Town and hereby designated as the official newspaper of the Town for such publication, and post on the signboard of the Town maintained pursuant to subdivision 6 of Section 30 of the Town Law, and post on the Town's website, a notice in substantially the form attached hereto, the first publication thereof and posting to be not less than ten (10) days or more than twenty (20) days before the date of such public hearing.

3. This Resolution shall take effect immediately.

EXTRACT OF MINUTES

A regular meeting of the Town Board of the Town of Red Hook, Dutchess County, New York was convened in public session at the Town Hall, 7340 South Broadway, Red Hook on March 10, 2020 at 7:30 p.m., local time.

The meeting was called to order by Supervisor Robert McKeon, and, upon roll being called, the following members were:

PRESENT:

Supervisor Robert McKeon
Councilmember William Hamel
Councilmember Christine Kane
Councilmember William O'Neill
Councilmember Jacob Testa

The following persons were ALSO PRESENT: Christine M. Chale, Esq., Attorney for the Town

The following resolution was offered by Kane, seconded by McKeon, to wit;

**TOWN OF RED HOOK
RESOLUTION NO. 14
DATED: MARCH 10, 2020**

**RESOLUTION AND ORDER CALLING PUBLIC HEARING TO BE HELD ON
MARCH 25, 2020 AT 7:40 P.M. REGARDING MODIFIED PROPOSAL FOR THE
INCREASE AND IMPROVEMENT OF FACILITIES OF ITS BARD LIGHTING
DISTRICT IN THE TOWN OF RED HOOK, COUNTY OF DUTCHESS, STATE OF
NEW YORK, PURSUANT TO SECTION 202-b OF THE TOWN LAW**

The question of the adoption of the foregoing resolution was duly put to vote on a roll call, which resulted as follows:

| | |
|-------------------------------|-------------|
| Supervisor Robert McKeon | VOTING: Aye |
| Councilmember William Hamel | VOTING: Aye |
| Councilmember Christine Kane | VOTING: Aye |
| Councilmember William O'Neill | VOTING: Aye |
| Councilmember Jacob Testa | VOTING: Aye |

The foregoing resolution was thereupon declared duly adopted.

REORGANIZATION

Supervisor McKeon asked if any of the Board received letters of interest for committees. None were received or recommended.

CORRESPONDENCE

Supervisor McKeon shared the following correspondence:

- Letter from DC Planning & Development Land Use & Economic Planning Program. Grant applications to be in by March 16.
 - PACE University Land Use Leadership Alliance Program, inviting the Town to participate in their program at Norrie Point Environmental Center on May 29, June 12 and June 19.
 - Letter from Yael Bromberg, Chief Counsel for Voting Rights, The Andrew Goodman Foundation asking the Town for a letter in support of new designated polling location for Voting District 5 to be set on the Bard College campus.
- Supervisor McKeon said Election District 5 is over the legal limit. St. John's in Barrytown is too small especially during a presidential election. He also commented that polling sites are supposed to be where the majority of registered voters reside.
- Councilmember Testa asked if this should be broken up into two locations.
- Supervisor McKeon said a New York State law said there must be a site just for the college or university. The request does not say relocate.

On a motion of Councilmember Hamel seconded by Councilmember Kane moved to send a letter of support to have an additional site at Bard College.

| | | | |
|---------|------|---|-------------------------------------|
| Adopted | Ayes | 5 | McKeon, O'Neill, Kane, Hamel, Testa |
| | Nays | 0 | |

-Purchasing Manager, Ted Kudzy, announced that he will retire around the end of the month. He is doing some preparation in advance of that and getting things in order. Supervisor McKeon asked the Board to look at the present purchasing policy for any possible changes.

Attorney Chale praised Ted Kudzy and his expertise. He has been tremendous in managing the purchasing process.

-Public Service Commission letting the Town know about informational forums on the Champlain Hudson Power Express Certificate of Environmental Capability for a high voltage direct current circuit from the Canadian border to New York City. The next date for comments is March 23 in Scotia, NY.

PUBLIC COMMENT PERIOD

Supervisor McKeon opened for comments.

Linda Keeling suggested making a formal proclamation for Ted Kudzy.

Supervisor McKeon told her that it's all covered.

On a motion Supervisor McKeon seconded by Councilmember Hamel moved to adjourn the meeting at 8:09 p.m.

| | | | |
|---------|------|---|-------------------------------------|
| Adopted | Ayes | 5 | McKeon, O'Neill, Kane, Hamel, Testa |
| | Nays | 0 | |

Respectfully submitted,

Claire W. Horst
Deputy Town Clerk