

RED HOOK TOWN BOARD MEETING

April 12, 2022

A meeting of the Town Board of the Town of Red Hook, Dutchess County, New York was convened by Zoom Videoconference due to COVID-19 pandemic stay in place rules at the Town Hall, 7340 South Broadway, Red Hook at 7:30 p.m.

Present: Supervisor Robert McKeon
Councilmember William Hamel
Councilmember Christine Kane
Councilmember Jacob Testa
Town Clerk Deanna Cochran
Not Present: Councilmember Julia Solomon

Supervisor McKeon opened with the Pledge of Allegiance and reviewed the agenda.

SUPERVISOR’S REPORT:

The Supervisor’s Report for the period of March 1, 2022 to March 31, 2022 was read as follows: Opening Balance - \$7,143,754.75; Receipts - \$4,203,873.29; Disbursed - \$1,176,683.78; Balance - \$10,170,944.26. Supervisor McKeon reviewed the variance reports and budget adjustments.

On a motion of Councilmember Kane seconded by Councilmember Hamel to approve the Supervisor’s report.

Adopted Ayes 4 McKeon, Hamel, Kane, Testa
Nays 0

On a motion of Councilmember Kane seconded by Councilmember Hamel to approve the budget adjustments.

Adopted Ayes 4 McKeon, Hamel, Kane, Testa
Nays 0

TOWN CLERKS REPORT:

The Town Clerk’s report for the period March 1, 2022 to March 31, 2022 was read as follows: Total Local Shares remitted to the Supervisor - \$4,011.34; Amount remitted to NYS Ag. & Markets - \$23.00; Amount remitted to NYS Dept. of Health for Marriage Licenses - \$45.00; Amount remitted to NYS Environmental Conservation Dept - \$446.66; Total State, County, and Local revenues \$4,526.00 Vouchers 28881-28972 were processed in March 2022.

On a motion of Councilmember Kane seconded by Councilmember Testa to approve the Town Clerk’s report.

Adopted Ayes 4 McKeon, Hamel, Kane, Testa
Nays 0

ANNOUNCEMENTS:

Frances Duncan, member of the Conservation Advisory Council announced the upcoming Trash Events:

E-Waste Day- Saturday April 23, 2022, from 7:30am -1pm at the Recycle Center

Accepted items include electronic waste, bulbs, and batteries.

Repair Café - Saturday April 23, 2022 from 10am –1pm at Red Hook Community Center

Red Hook Clean Up – Sunday April 24, 2022. Sign ups will be at the Town Hall.

Red Hook Composts – April 30, 2022- October 31 2022, households can bring food scraps for collection at the Recycle Yard

Shred Day – Saturday May 7, 2022 10am- 12pm at the Town Hall.

More information on these events can be found on the Town’s website.

Resolution Authorizing the Solicitation of Public Bids for Tack Coat and Paving

Supervisor McKeon explained the resolution.

TOWN OF RED HOOK

RESOLUTION NO. 15
DATED: APRIL 12, 2022

**RESOLUTION AUTHORIZING THE SOLICITATION OF PUBLIC BIDS
FOR TACK COAT AND PAVING OF MANOR ROAD, NORTH DRIVE, TROW
BOULEVARD, COLONIAL DRIVE AND MEADOW DRIVE**

WHEREAS, the Town of Red Hook has requested that the Town proceed with advertising for requests for bids for the tack coat and paving of Manor Road, North Drive, Trow Boulevard, Colonial Drive and Meadow Drive for the Town of Red Hook in accordance with the specifications on file with the Town Clerk;

NOW THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Red Hook does hereby authorize and direct the solicitation of bids for the 2022 Paving Project substantially in accordance with the specifications on file with the Town Clerk, with bids to be received until 2:00 p.m. on May 3, 2022 or such later time and date as determined by the Highway Superintendent upon consultation with the Purchasing Agent, provided that such publication shall appear not less than five days prior to the date set for bid opening.

EXTRACT OF MINUTES

A regular meeting of the Town Board of the Town of Red Hook, Dutchess County, New York was convened in public session on April 12, 2022 at 7:30 p.m., local time via videoconference and/or teleconference pursuant to NYS Laws Ch. 417 of 2021 and Executive Order 11, as extended. A live transmission was available to the public as described in the notice of meeting attached hereto. The meeting was recorded and a full transcript is required to be prepared to the extent required by such law.

The meeting was called to order by Supervisor Robert McKeon, and, upon roll being called, the following members were: (Note: Where members are marked Present, specify whether In Person at the Town Hall, 7340 South Broadway, Red Hook, NY, via Videoconference, or via Teleconference.)

	Present	Absent
Supervisor Robert McKeon	Via Videoconference	
Councilmember William Hamel	Via Videoconference	
Councilmember Christine Kane	Via Videoconference	
Councilmember Julia Solomon		X
Councilmember Jacob Testa	Via Videoconference	

The following resolution was offered by Councilmember Testa, seconded by Councilmember Hamel, to wit;

TOWN OF RED HOOK
RESOLUTION NO. 15
DATED: APRIL 12, 2022

**RESOLUTION AUTHORIZING THE SOLICITATION OF PUBLIC BIDS
FOR TACK COAT AND PAVING OF MANOR ROAD, NORTH DRIVE, TROW
BOULEVARD, COLONIAL DRIVE AND MEADOW DRIVE**

The question of the adoption of the foregoing resolution was duly put to vote on a roll call, which resulted as follows:

Supervisor Robert McKeon	VOTING <u>Aye</u>
Councilmember William Hamel	VOTING <u>Aye</u>
Councilmember Christine Kane	VOTING <u>Aye</u>
Councilmember Julia Solomon	VOTING <u>Absent</u>
Councilmember Jacob Testa	VOTING <u>Aye</u>

The foregoing resolution was thereupon declared duly adopted.
Resolution to Approve Highway Expenditures

Supervisor McKeon explained the resolution.

**TOWN OF RED HOOK
RESOLUTION NO. 16
DATED APRIL 12, 2022**

RESOLUTION TO APPROVE HIGHWAY EXPENDITURES

WHEREAS, pursuant to the provisions of Section 284 of the Highway Law, moneys levied and collected in the Town for the repair and improvement of highways, and received from the State for State Aid for the repair and improvement of highways, shall be expended for repairs of certain town highways as provided herein; and

WHEREAS, attached hereto is a proposed form of 2022 Agreement for the expenditure of certain Highway moneys;

NOW, THEREFORE BE IT RESOLVED by the Town Board of the Town of Red Hook, as follows:

1. The Town Board hereby authorizes the Highway Superintendent to expend highway funds in an amount not to exceed \$48,000 to be set aside to be expended for materials for primary work and general repairs upon Town highways, as more specifically provided in the attached Agreement.
2. The Town Board hereby authorizes the Highway Superintendent to expend highway funds in an amount not to exceed \$250,700.00 for permanent improvement of the following Town Highway(s) as more specifically provided in the attached Agreement:
 - Manor Road starting at Aspinwall Road and leading to North Drive, on North Drive starting at Manor Road and leading to Trow Boulevard, on Trow Boulevard, starting at Casriage Drive and leading to North Road, on Colonial Drive, starting at Manor Road and leading to Trow Boulevard, on Meadow Drive starting at Route 199 and leading to Trow Boulevard.
3. The Town Board hereby authorizes the Highway Superintendent to expend highway funds in an amount not to exceed \$43,000.00 for permanent improvement of the following Town Highway(s) as more specifically provided in the attached Agreement:
 - Hapeman Hill Road and leading to State Route 199.
4. The Town Board hereby authorizes the Highway Superintendent to expend highway funds in an amount not to exceed \$27,000.00 for permanent improvement of the following Town Highway(s) as more specifically provided in the attached Agreement:
 - Kelly Road and leading to State Route 9G and on Whalesback Road commencing at Kelly Road and leading to Old Whalesback Road and on Old Whalesback Road leading to State Route 9G.
5. This resolution shall take effect immediately.

Agreement for the Expenditure of Highway Moneys

AGREEMENT between the Town Superintendent of the Town of Red Hook, Dutchess County, New York, and the undersigned members of the Town Board.

Pursuant to the provisions of Section 284 of the Highway Law, we agree that moneys levied and collected in the Town for the repair and improvement of highways, and received from the State for State Aid for the repair and improvement of highways, shall be expended as follows:

1. GENERAL REPAIRS. The sum of **\$48,000.00** shall be set aside to be expended for primary work and general repairs upon 60 miles of town highways, including sluices, culverts and bridges having a span of less than five feet and boardwalks or renewals thereof.
2. PERMANENT IMPROVEMENTS. The following sums shall be set aside to be expended for the permanent improvement of Town highways:
 - (a) On the road commencing at **Manor Road**, starting at **Aspinwall Road** and leading to **North Drive**, on **North Drive** starting at **Manor Road** and leading to **Trow Blvd.**, on **Trow Blvd**, starting at **Carriage Drive** and leading to **North Road**, on **Colonial Drive**, starting at **Manor Road** and leading to **Trow Blvd**, on **Meadow Drive** starting at **Route 199** and

leading to **Trow Blvd.**, a distance of 1.62 **miles**, there shall be expended not over the sum of **\$250,700.00**.
 Type – **Asphalt overlay**
 Width of traveled surface -**20-22 feet**
 Thickness - **2.5 inches**
 Subbase- **Asphalt**

(b) On the road commencing at **Hapeman Hill Road** and leading to **State Route 199**, a distance of **2.23** miles, there shall be expended not over the sum of **\$43,000.00**
 Type -**Oil and Stone Chip Seal**
 Width of traveled surface - **23 feet**
 Thickness -**1/4 “**
 Subbase - **asphalt**

(c) On the road commencing at **Kelly Road** and leading to **State Route 9 G**, and on **Whalesback Raod** commencing at **Kelly Road** and leading to **Old Whalesback Road**, and on **Old Whalesback Road** leading to **State Route 9G**, a distance of **1.46** miles, there shall be expended not over the sum of **\$27,000.00**
 Type – **Oil and Stone Chip Seal**
 Width of traveled surface-**22-25 feet**
 Thickness -**1/4”**
 Subbase -**asphalt**

Executed in duplicate this _____ day of _____, 2_____

Supervisor	Councilman
Councilman	Councilman
Councilman	Councilman
County Superintendent of Highways	Town Superintendent of Highways

Note: This agreement should be signed in duplicate by a majority of the members of the Town Board and by the Town Superintendent. Both copies must be approved by the County Superintendent. One copy must be filed in the Town Clerk’s office and one in the County Superintendent’s office. COPIES DO NOT HAVE TO BE FILED IN ALBANY.

EXTRACT OF MINUTES

A regular meeting of the Town Board of the Town of Red Hook, Dutchess County, New York was convened in public session on April 12, 2022 at 7:30 p.m., local time via videoconference and/or teleconference pursuant to NYS Laws Ch. 417 of 2021 and Executive Order 11, as extended. A live transmission was available to the public as described in the notice of meeting attached hereto. The meeting was recorded and a full transcript is required to be prepared to the extent required by such law.

The meeting was called to order by Supervisor Robert McKeon, and, upon roll being called, the following members were: (Note: Where members are marked Present, specify whether In Person at the Town Hall, 7340 South Broadway, Red Hook, NY, via Videoconference, or via Teleconference.)

	Present	Absent
Supervisor Robert McKeon	Via Videoconference	
Councilmember William Hamel	Via Videoconference	
Councilmember Christine Kane	Via Videoconference	
Councilmember Julia Solomon		X
Councilmember Jacob Testa	Via Videoconference	

The following resolution was offered by Supervisor McKeon, seconded by Councilmember Kane, to wit;

**TOWN OF RED HOOK
RESOLUTION NO. 16
DATED APRIL 12, 2022**

RESOLUTION TO APPROVE HIGHWAY EXPENDITURES

The question of the adoption of the foregoing resolution was duly put to vote on a roll call, which resulted as follows:

Supervisor Robert McKeon	VOTING <u>Aye</u>
Councilmember William Hamel	VOTING <u>Aye</u>
Councilmember Christine Kane	VOTING <u>Aye</u>
Councilmember Julia Solomon	VOTING <u>Absent</u>
Councilmember Jacob Testa	VOTING <u>Aye</u>

The foregoing resolution was thereupon declared duly adopted.

Resolution to Establish a Date for a Public Hearing Reg. CDBG Grant Opportunities

Supervisor McKeon explained the resolution and reviewed the applications:

The Economic Development Committee proposed a grant application to improve farm labor housing in the amount of \$1.45 million.

Red Hook Responds updated their grant application for food security for the amount 95,000 to go towards salary for a part time employee and also a food cooler trailer.

The Town Board have proposed a grant application to acquire additional funds to go towards St. Margaret's in the amount of over \$1 million.

Councilmember Kane asked for confirmation that the Town must use any funds within 12 months. Supervisor McKeon confirmed this and added this is a reimbursement fund grant.

Councilmember Kane asked for clarification as to how any funds will be distributed and added the Town would need to make the distribution process clear to participants and perhaps prioritize the projects.

Councilmember Hamel asked how many farms were included within this grant application. Ken Migliorelli, member of the EDC and Farm Owner, responded he personally spoke with all the farms he knew. Also, the list of all the Red Hook Farms that was provided to him was not updated fully. He added he believed the grant should be distributed to bone-fide farms.

Councilmember Kane clarified this grant is only eligible for upgrades or renovations on farm labor housing and not to new farm labor housing.

Ken Migliorelli added to put the funding up first to then be reimbursed by the grant might not be financially feasible and asked if it was possible to utilize the Community Preservation Fund to help.

The Town Board Members discussed separating the topics into two Public Hearings to be held on April 25th, 2022 and April 27, 2022.

Councilmember Testa asked about administration of the grant. Supervisor McKeon responded that could be added as item 4 as grant manager funding application in the amount of \$50,000.

Resolution to Set the Public Hearings

**TOWN OF RED HOOK
RESOLUTION NO. 17
DATED APRIL 12, 2022**

**RESOLUTION SETTING THE DATE FOR PUBLIC HEARINGS FOR THE
COMMUNITY DEVELOPMENT BLOCK GRANT NY CDBG-CV FUND**

WHEREAS, the Town is considering applying for a Community Development Block Grant application for the NY CDBG-CV Fund in the amount of \$2,000,000 and the following potential projects to (i) improve farm labor housing conditions; (ii) undertake accessibility, water, utility, and other rehabilitation work at the Town owned St Margaret’s cultural center; and (iii) provide administrative support staff for a local food security network and acquisition of a mobile cooling unit (iv) engage a Project manager to administer the grant program;

NOW THEREFORE BE IT RESOLVED, by the Town Board of the Town of Red Hook as follows:

1. That the Town Board of the Town of Red Hook does hereby set April 25 and April 27, 2022 at 7:35 p.m., as and for the dates and times of Public Hearings to be held by the Town Board of the Town of Red Hook to hear all interested parties with regard to the Community Development Block Grant NY CDBG-CV Fund;
2. That the Town Clerk is hereby authorized and directed to publish notice of said public hearings in The Poughkeepsie Journal, the official newspaper of the Town, on or before April 18, 2022, which is not less than seven days prior to the date of said public hearings.

EXTRACT OF MINUTES

A regular meeting of the Town Board of the Town of Red Hook, Dutchess County, New York was convened in public session on April 12, 2022 at 7:30 p.m., local time via videoconference and/or teleconference pursuant to NYS Laws Ch. 417 of 2021 and Executive Order 11, as amended. A live transmission was available to the public as described in the notice of meeting attached hereto. The meeting was recorded and a full transcript is required to be prepared to the extent required by such law.

The meeting was called to order by Supervisor Robert McKeon, and, upon roll being called, the following members were: (Note: Where members are marked Present, specify whether In Person at the Town Hall, 7340 South Broadway, Red Hook, NY, via Videoconference, or via Teleconference.)

	Present	Absent
Supervisor Robert McKeon	Via Videoconference	
Councilmember William Hamel	Via Videoconference	
Councilmember Christine Kane	Via Videoconference	
Councilmember Julia Solomon		X
Councilmember Jacob Testa	Via Videoconference	

The following resolution was offered by Supervisor McKeon seconded by Councilmember Kane, to wit;

**TOWN OF RED HOOK
RESOLUTION NO. 17
DATED APRIL 12, 2022**

**RESOLUTION SETTING THE DATE FOR PUBLIC HEARINGS FOR THE
COMMUNITY DEVELOPMENT BLOCK GRANT NY CDBG-CV FUND**

The question of the adoption of the foregoing resolution was duly put to vote on a roll call, which resulted as follows:

Supervisor Robert McKeon	VOTING <u>Aye</u>
Councilmember William Hamel	VOTING <u>Aye</u>
Councilmember Christine Kane	VOTING <u>Aye</u>
Councilmember Julia Solomon	VOTING <u>Absent</u>
Councilmember Jacob Testa	VOTING <u>Aye</u>

The foregoing resolution was thereupon declared duly adopted.

Resolution to Award Contract for Well Pump and Motor

Councilmember Hamel explained the resolution.

**TOWN OF RED HOOK
RESOLUTION NO. 18
DATED APRIL 12, 2022**

**AUTHORIZING AWARD OF A CONTRACT FOR WELL NO. 2
PUMP AND MOTOR REPLACEMENT PROJECT**

WHEREAS, the Town of Red hook has a need for upgrades to Well No. 2 at Water District No. 1 in the Town of Red Hook; and

WHEREAS, the Water Department has requested proposals to solicit qualified contractors for said project (the "Project"); and

WHEREAS, after review of the responses, the Water Department has recommended that Weston & Sampson CMR, Inc. d/b/a SB Church be engaged to complete the Project;

NOW THEREFORE BE IT FURTHER RESOLVED, by the Town Board of the Town of Red Hook, as follows:

1. The Town of Red Hook hereby awards the Project contract to Weston & Sampson CMR, Inc. d/b/a SB Church for Well No. 2 pump and motor replacement at Water District No. 1, for the lump sum price of \$14,710.00 as set forth in the proposal on file with the Water Board.
2. Supervisor Robert McKeon, or in his absence the Deputy Supervisor, is hereby authorized and directed to execute a Contract for Public Work with Weston & Sampson CMR, Inc. d/b/a SB Church in substantially the form on file with the Purchasing Agent with such changes as shall not materially affect the substance thereof and which shall be consistent with the terms of this resolution.
3. This resolution shall take effect immediately.

EXTRACT OF MINUTES

A regular meeting of the Town Board of the Town of Red Hook, Dutchess County, New York was convened in public session on April 12, 2022 at 7:30 p.m., local time via videoconference and/or teleconference pursuant to NYS Laws Ch. 417 of 2021 and Executive Order 11, as amended. A live transmission was available to the public as described in the notice of meeting attached hereto.

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The meeting was called to order by Supervisor Robert McKeon, and, upon roll being called, the following members were: (Note: Where members are marked Present, specify whether In Person at the Town Hall, 7340 South Broadway, Red Hook, NY, via Videoconference, or via Teleconference.)

	Present	Absent
Supervisor Robert McKeon	Via Videoconference	
Councilmember William Hamel	Via Videoconference	
Councilmember Christine Kane	Via Videoconference	
Councilmember Julia Solomon		X
Councilmember Jacob Testa	Via Videoconference	

The following resolution was offered by Supervisor McKeon, seconded by Councilmember Hamel, to wit;

**TOWN OF RED HOOK
RESOLUTION NO. 18
DATED APRIL 12, 2022**

**AUTHORIZING AWARD OF A CONTRACT FOR WELL NO. 2
PUMP AND MOTOR REPLACEMENT PROJECT**

The question of the adoption of the foregoing resolution was duly put to vote on a roll call, which resulted as follows:

Supervisor Robert McKeon	VOTING <u>Aye</u>
Councilmember William Hamel	VOTING <u>Aye</u>
Councilmember Christine Kane	VOTING <u>Aye</u>
Councilmember Julia Solomon	VOTING <u>Absent</u>
Councilmember Jacob Testa	VOTING <u>Aye</u>

The foregoing resolution was thereupon declared duly adopted.

CORRESPONDENCE:

Supervisor McKeon reviewed the initial response for the Zoning Map Amendment Application from Petal Creek Farm.

Councilmember Kane added there is a lot more information needed before the Town can move forward on this application.

On a Motion by Councilmember Hamel seconded by Councilmember Kane to adjourn the meeting.

Adopted	Ayes 4	McKeon, Hamel, Kane, Testa
	Nays 0	

Respectfully Submitted,

Deanna Cochran, Town Clerk