

## RED HOOK TOWN BOARD MEETING

August 14, 2018

A meeting of the Town Board of the Town of Red Hook, Dutchess County, New York was convened in public session at the Town Hall, 7340 South Broadway, Red Hook at 7:30 p.m.

Present: Supervisor Robert McKeon  
Councilman Harry Colgan  
Councilman William O'Neill  
Councilperson Sarah Imboden  
Councilperson Christine Kane (7:40 p.m.)  
Deputy Town Clerk Claire Horst  
Also Present: Attorney Christine Chale

Supervisor McKeon called the meeting to order and opened with the Pledge of Allegiance.

### SUPERVISOR'S REPORT

The Supervisor's report dated July 31, 2018 was read as follows: Opening balance - \$5,773,328.07; Receipts - \$272,116.20; Disbursed - \$31,419.87; Balance - \$5,704,024.40. The Community Preservation Fund total is \$1,088,000.00. Supervisor McKeon referred to the budget adjustments for the Boards review.

On a motion of Councilman Colgan seconded by Councilman O'Neill moved to approve the Supervisor's report.

Adopted	Ayes 4	McKeon, Colgan, O'Neill, Imboden
	Nays 0	
	Absent 1	Kane

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On a motion of Councilperson Imboden seconded by Councilman O'Neill moved to approve the budget adjustments

Adopted	Ayes 4	McKeon, Colgan, O'Neill, Imboden
	Nays 0	
	Absent 1	Kane

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### TOWN CLERK'S REPORT

The report for the period July 1 – 31, 2018 was read as follows: Total local shares remitted to the Supervisor - \$1,610.20; Amount paid to NYS Ag. & Markets - \$51.00; Amount paid to NYS Dept. of Health - \$135.00; Amount paid to NYS Environmental Conservation - \$259.80; Total State, County & Local revenue - \$2,056.00

On a motion of Councilman O'Neill seconded by Councilman Colgan moved to accept the Town Clerk's report.

Adopted	Ayes 4	McKeon, Colgan, O'Neill, Imboden
	Nays 0	
	Absent 1	Kane

### ANNOUNCEMENTS

Supervisor McKeon announced the following:

- August 22 Town Board meeting is cancelled
- Tennis Court project is complete
- August 23 - new Town website goes live at 4:00 p.m.

### PUBLIC COMMENT PERIOD

Supervisor McKeon opened for comments.

*Linda Keeling* referred to a letter she submitted regarding ADA accessibility at Papa's Best Batch and Shafers Motel. She also voiced her concern about signage at the Greig Farm property. *Pamela Governale* requested an updated needs assessment for Rec. Park West, and asked that it is conducted by an impartial firm. She referred to a petition about the needs assessment signed by several hundred members of the community. She asked how the park would impact the wetland. Two wetland studies were previously done and she is interested in the local laws on

erosion/sediment controls. Lastly, she asked when the site was last farmed and what was grown there because of potential pesticide issues.

### **RESOLUTION TO APPROVE LOCAL LAW D – 6 MONTH EXTENSION OF MORATORIUM ON LARGE SCALE COMMERCIAL EXTRACTIONS**

Supervisor McKeon explained then read the resolution. The Town Planning Board and Dutchess County Planning sent their referral comments.

#### **RESOLUTION 2018 #46**

RE: AUTHORIZING THE ADOPTION BY THE TOWN BOARD OF THE TOWN OF RED HOOK OF LOCAL LAW D (PROPOSED) OF 2018, AS LOCAL LAW NO. 4 OF 2018

On a motion of Supervisor Robert McKeon seconded by Councilman William O'Neill moved to approve the resolution.

Adopted	Ayes 4	McKeon, Colgan, O'Neill, Imboden
	Nays 0	
	Absent 1	Kane

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### **DISCUSSION/RESOLUTION TO APPROVE UPDATE TO RECREATIONAL NEEDS ASSESSMENT**

Supervisor McKeon explained the update of the needs assessment to bring them up to today's calculations. He introduced Brandee Nelson, from Tighe & Bond, the engineering firm hired to tweak our adopted Master Plan for the recreational park expansion to accommodate an ADA multi-use field where people of all abilities can play sports.

Brandee Nelson summarized their proposal. The previous Master Plan was based on a needs assessment from 1994. Development has changed in the Town as well as the land available. Based on public comment there has been a request to update the needs assessment regarding recreation fields. She explained their process to get a comprehensive evaluation of usage for now and in the future.

Supervisor McKeon said when we began this project in 2016 we did contact our recreation department. We are now talking about something more comprehensive and it is important to update the information.

Brandee stressed that the specific focus is on athletic fields.

Councilperson Imboden asked how you assess needs for programs we don't currently have.

Brandee said that's why they reached out to the school district. A lot of times they give a sense if there are parent groups interested in additional sports that the school district doesn't provide. They will seek information through the community.

Councilperson Imboden asked if community outreach is part of this process.

Brandee said they tried to focus on athletic fields. They are open to suggestions.

Supervisor McKeon said public input is important for both sports and informal play. How do we gauge interest?

Councilperson Kane spoke about an active kickball league. It might be something else to look into. She would be interested in having a space for residents to get together.

Brandee gave an example of an ultimate Frisbee group. They always look for a big, flat field.

Councilman Colgan asked if Brandee feels they can identify the challenged population who might want athletic facilities.

Brandee explained the issue with the challenger field is how to create a sports field that is both handicapped accessible and also able to support the broadest range of play opportunity.

Councilman Colgan is trying to define the need, what kind of population do we have?

Brandee explained that they are trying to serve many groups in the community as possible. There are very few challenger fields in the state.

Pam Governale knows that it is time consuming to do a large public meeting with many different stake holders represented and she asked how to engage in the process with the community.

Brandee told her that there is no intention to leave anyone out, and there were six public meetings regarding Rec. Park West.

Councilperson Kane pointed out that as a result of those public meetings there are changes incorporating public input. She made it clear that they are making an effort to get information from residents.

Supervisor McKeon suggested putting information and maybe a survey on our new Town website. He referred to a proposal presented to the Board.

Brandee feels they can have a preliminary update and draft findings by the next meeting. Councilperson Imboden questioned the \$10,000 fee. Brandee explained that the scope of work for the challenger field has evolved and they've been facilitating public meetings and communications with potential user groups. Councilperson Imboden feels that we are in a position now that we have to do the work. What else is involved in the project besides the work already done with the public? Brandee explained that the principle things that have not been done yet are assessments of existing municipal fields in the Town. Building on the matrix that was put together previously as far as use of fields, incorporate fields that may not have been incorporated then. We have to go back to the Athletic Director, and engage survey opportunities for outreach. A survey would have to be discussed, and then they would summarize everything into a needs assessment. Councilperson Imboden doesn't remember talking about asking Tighe & Bond to put together this proposal. She would have liked to see a needs assessment. Is it appropriate to get one proposal from one design engineer? It feels conflicted. Brandee said this process has not been linear. Focusing on Rec. Park West, there was no process at the time for a needs assessment. This proposal is a response to the comments received in the public meetings. Councilperson Imboden said what she's heard from the public is the desire not for just athletic fields, but for full recreation needs assessment for all needs. Councilperson Kane said there are guidelines on the types of recreation based on your population. You would be updating those numbers as part of the proposal. Brandee said why they focused on athletic fields is because that is responsive to the comments they received so far. Comments came from recreation meetings. Councilman Colgan commented that we started with athletic fields and now we are studying the need for athletic fields as opposed to starting with what kind of recreational facilities we need. There is more to recreation other than athletic. He thinks that question has come up. How do we provide broad opportunities? Brandee said that a lot of our recreational facility assessment reports are in the scope of a very large master planning effort. She explained. Councilperson Imboden has a problem with the same firm doing our field design, also doing this. Brandee said facts are facts. What is outlined in this proposal is very fact based. She explained. It is not subjective. It is the facts of what is needed in the community. The information bears itself out. Councilperson Imboden further expressed her concerns with the public process. Designers who are also performing our needs assessment is a bit much. Councilman Colgan would like to see a band shell which he expects would be used frequently. Supervisor McKeon said the need for additional fields is obvious. We have no rectangular fields. He is comfortable with moving forward with this process. Councilperson Imboden felt that this should have been discussed before this proposal. It is not a good idea to have the same firm doing it and if we do one, it should be larger in scope. Councilperson Kane does not have a problem with the same firm doing the assessment. Councilman Colgan commented that if it comes to pass that this should be expanded, the concept of recreation should be expanded beyond physical activity. What is there for older residents, there may be other things suitable. Supervisor McKeon said that the Community Center offers various activities.

**RESOLUTION 2018 #47**

RE: AUTHORIZING AN AMENDMENT TO T&B ENGINEERING, P.C.  
 AGREEMENT FOR PROFESSIONAL SERVICES TO INCLUDE PROFESSIONAL  
 SERVICES REGARDING ATHLETIC FIELD NEEDS ASSESSMENT

On a motion of Councilman William O'Neill seconded by Councilperson Christine Kane moved to approve the resolution.

Adopted	Ayes	3	McKeon, O'Neill, Kane
	Nays	2	Colgan, Imboden
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**RESOLUTION TO SET PUBLIC HEARING – 2019 CDBG APPLICATION**

Supervisor McKeon said its time to apply for another grant. We've discussed making the current restrooms at the Rec. Park ADA accessible, and perhaps some ADA walkways. We want to set a

public hearing to give residents time to consider other options. Suggestions for the application are welcome. He read the resolution.

### **RESOLUTION 2018 #48**

RE: ESTABLISHING A DATE FOR A PUBLIC HEARING REGARDING THE 2019 COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION

On a motion of Supervisor Robert McKeon seconded by Councilman William O'Neill moved to set the public hearing for September 26, 2018 at 7:35 p.m.

Adopted      Ayes    5      McKeon, Colgan, O'Neill, Imboden, Kane  
                  Nays    0

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Councilperson Imboden suggested making the agenda clear for residents and providing more information.

Supervisor McKeon suggested providing a link from our new web site.

### **RE-ORGANIZATION**

Ethics – Chair Fed Cartier met Brenda Elsey and asked the Board to approve her appointment to the Ethics Board.

On a motion of Supervisor McKeon seconded by Councilperson Imboden moved to appoint Brenda Elsey to the Ethics Board to fill a vacancy for a term to expire December 31, 2020.

Adopted      Ayes    5      McKeon, Colgan, O'Neill, Imboden, Kane  
                  Nays    0

On a motion of Supervisor McKeon seconded by Councilperson Kane moved to reappoint Fred Cartier as Chair of the Ethics Board for a term to expire December 31, 2018.

Adopted      Ayes    5      McKeon, Colgan, O'Neill, Imboden, Kane  
                  Nays    0

Supervisor McKeon will ask Gail Nussbaum to submit an email or letter expressing interest. Councilman Colgan did speak with her previously and she is interested. Councilperson Imboden would like to have a letter of interest.

### **CORRESPONDENCE**

Supervisor McKeon shared the following correspondence:

- NYS DEC will be doing work at Tivoli Bays and will be using a chemical composition.
- Municipality sent a proposal about the tax software. It will try to accommodate the new federal tax bill. We will look it over. The IRS has not released the proposed regulation.

### **PUBLIC COMMENT PERIOD**

Supervisor McKeon opened for comments. There were none.

On a motion of Supervisor McKeon seconded by Councilperson Imboden moved to adjourn the meeting at 8:50 p.m. and go into attorney/client session.

Adopted      Ayes    5      McKeon, Colgan, O'Neill, Imboden, Kane  
                  Nays    0

### **ATTORNEY/CLIENT SESSION**

On a motion of Councilperson Imboden seconded by Councilperson Kane moved to adjourn the attorney/client session at 9:40 p.m.

Adopted      Ayes    5      McKeon, Colgan, O'Neill, Imboden, Kane  
                  Nays    0

On a motion of Supervisor McKeon seconded by Councilperson Kane moved to re-open the Town Board meeting at 9:41 p.m.

Adopted      Ayes    5      McKeon, Colgan, O'Neill, Imboden, Kane  
                  Nays    0

**RESOLUTION 2018 #49**

RE: AUTHORIZING ENGAGEMENT OF WHITBECK, BENEDICT, & SMITH, LLP  
FOR ARTICLE 7 MATTERS

On a motion of Councilperson Christine Kane seconded by Councilman William O'Neill  
moved to approve the resolution.

Adopted	Ayes	5	McKeon, Colgan, O'Neill, Imboden, Kane
	Nays	0	

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On a motion of Supervisor McKeon seconded by Councilperson Kane moved to adjourn  
the meeting at 9:43 p.m.

Adopted	Ayes	5	McKeon, Colgan, O'Neill, Imboden, Kane
	Nays	0	

Respectfully submitted,

Claire W. Horst