

RED HOOK TOWN BOARD MEETING
September 26, 2018

A meeting of the Town Board of the Town of Red Hook, Dutchess County, New York was convened in public session at the Town Hall, 7340 South Broadway, Red Hook at 7:30 p.m.

Present: Supervisor Robert McKeon
Councilman Harry Colgan
Councilperson Sarah Imboden
Councilperson Christine Kane
Town Clerk Sue McCann
Absent: Councilman William O’Neill
Also Present: Attorney Christine Chale

Supervisor McKeon called the meeting to order and opened with the Pledge of Allegiance.

ANNOUNCEMENTS

Supervisor McKeon announced the following:

- DC Executive Marc Molinaro informed us that we received the Municipal Innovations Grant in the amount of \$50,000 to be used to retrofit the Recreation Park restrooms for accessibility.
- NYS Comptroller’s sent notice that fiscal report is 1.7, a near perfect score.
- DC will hold a Hazardous Waste Disposal Day in Poughkeepsie on October 27.
- Tivoli street painting will take place this Saturday

Councilperson Imboden reminded residents to go to our new website and urged them to subscribe.

PUBLIC COMMENT PERIOD

Supervisor McKeon opened for comments. There were none.

PUBLIC HEARING – 7:35 P.M.

2019 COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION

Town Clerk McCann read the public hearing notice which was published in the Poughkeepsie Journal, posted in Town Hall, posted on web and sent to both Villages.

Supervisor McKeon opened the public hearing to solicit input on the 2019 Community Development Block Grant application and asked if there were any comments. He summarized correspondence received from Linda Keeling.

On a motion of Supervisor McKeon seconded by Councilman Colgan moved to close the public hearing.

Adopted	Ayes 4	McKeon, Colgan, Imboden, Kane
	Nays 0	
	Absent 1	O’Neill

PUBLIC HEARING – 7:45 P.M.

LOCAL LAW NO. E (PROPOSED) OF 2018 ENTITLED “A LOCAL LAW RELATING TO THE RED CHURCH CEMETERY”

Town Clerk McCann read the public hearing notice which was published in the Poughkeepsie Journal, posted at Town Hall, posted on the web and sent to both Villages.

Supervisor McKeon opened the public hearing regarding the Red Church Cemetery and asked for comments. There were none.

On a motion of Supervisor McKeon seconded by Councilperson Imboden moved to close the public hearing.

Adopted	Ayes 4	McKeon, Colgan, Imboden, Kane
	Nays 0	
	Absent 1	O’Neill

PUBLIC HEARINGS

-ESTABLISHMENT OF THE HOFFMAN TND LIGHTING DISTRICT

Supervisor McKeon introduced Richard Rang of Kirchoff Company, before opening the public hearing.

Richard Rang introduced Kirchoff's counsel and engineer who were also in attendance. Mr. Rang went on to explain that the project was approved in August of 2016. He explained the history starting in 2007. The project implemented incentive zoning regulations and will be making contributions to funds for preservation of land. It consists of 102 homes, meeting the requirements of the TND. He pointed out where the project will start and specifics of the development. Of the 52 acres, about 20 acres will be developed, the rest preserved as open space. He explained the operation and maintenance costs and agreements. Models will be built and they will market from those models. He explained the water main agreement with the Village of Red Hook.

Supervisor McKeon asked if there were questions.

Councilperson Kane commented that this is a fairly large development. She asked if he could outline it.

Richard explained that the development will be built in sections. Eight sections were pointed out. Single family homes are intertwined throughout the project and will mostly be around the perimeter.

Supervisor McKeon explained districts and services in the development.

Town Clerk McCann read the public hearing notice which was published in the Poughkeepsie Journal, posted in Town Hall, posted on web and sent to both Villages.

Supervisor McKeon opened for comments.

Attorney Chale explained that she received a minor modification that did not change numbers in the notice.

On a motion of Supervisor McKeon seconded by Councilperson Imboden moved to close the public hearing.

Adopted	Ayes 4	McKeon, Colgan, Imboden, Kane
	Nays 0	
	Absent 1	O'Neill

-ESTABLISHMENT OF THE HOFFMAN TND BACK UP STORM DRAINAGE DISTRICT

Town Clerk McCann read the public hearing notice.

Supervisor McKeon opened the public hearing for comments

Attorney Chale explained why the backup is needed.

On a motion of Supervisor McKeon seconded by Councilperson Imboden moved to close the public hearing.

Adopted	Ayes 4	McKeon, Colgan, Imboden, Kane
	Nays 1	
	Absent 1	O'Neill

-ESTABLISHMENT OF THE HOFFMAN TND BACK UP SIDEWALK DISTRICT

Town Clerk McCann read the public hearing notice which was published in the Poughkeepsie Journal, posted at Town Hall, posted on the web and sent to both Villages.

Supervisor McKeon opened the public hearing.

Attorney Chale explained the backup sidewalk issue.

On a motion of Supervisor McKeon seconded by Councilman Colgan moved to close the public hearing.

Adopted	Ayes 4	McKeon, Colgan, Imboden, Kane
	Nays 1	
	Absent 1	O'Neill

DISCUSSION/RESOLUTION TO APPROVE THE ESTABLISHMENT OF THE HOFFMAN TND LIGHTING, BACKUP STORM DRAINAGE, BACKUP SIDEWALK DISTRICTS, RELOCATION OF DRAINAGE EASEMENT AND OFFERS OF CESSION FOR ROADS AND EASEMENTS

Supervisor McKeon asked Rodney Morrison if he wanted to present visuals.

Mr. Morrison explained the lots and storm drainage lines. A drainage line and dry wells will be added.

Attorney Chale explained that there are three different districts, so there are three different orders to establish each individually.

Supervisor McKeon asked Rod Morrison what kind of streetlights are involved in the development.

Mr. Morrison explained the design of streetlights. There will be 27 decorative fixtures throughout the intersections. He explained the lighting plan. All conduits are underground.

Mr. Rang added that Central Hudson was very accommodating allowing them to put transformers in the alley ways.

RESOLUTION 2018 #56

RE: FINAL ORDER AUTHORIZING ESTABLISHMENT OF THE HOFFMAN TND LIGHTING DISTRICT

On a motion of Supervisor Robert McKeon seconded by Councilman Harry Colgan moved to approve the resolution.

Adopted	Ayes 4	McKeon, Colgan, Imboden, Kane
	Nays 0	
	Absent 1	O'Neill

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RESOLUTION 2018 #57

RE: FINAL ORDER AUTHORIZING ESTABLISHMENT OF THE HOFFMAN TND BACKUP STORM DRAINAGE DISTRICT

On a motion of Supervisor Robert McKeon seconded by Councilperson Christine Kane moved to approve the resolution.

Adopted	Ayes 4	McKeon, Colgan, Imboden, Kane
	Nays 0	
	Absent 1	O'Neill

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RESOLUTION 2018 #58

RE: FINAL ORDER AUTHORIZING ESTABLISHMENT OF THE HOFFMAN TND BACKUP SIDEWALK DISTRICT

On a motion of Supervisor Robert McKeon seconded by Councilperson Christine Kane moved to approve the resolution.

Adopted	Ayes 4	McKeon, Colgan, Imboden, Kane
	Nays 0	
	Absent 1	O'Neill

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RESOLUTION 2018 #59

RE: AUTHORIZING RELOCATION OF DRAINAGE EASEMENT REGARDING HOFFMAN TND SUBDIVISION

On a motion of Supervisor Robert McKeon seconded by Councilperson Sarah Imboden moved to approve the resolution.

Adopted	Ayes 4	McKeon, Colgan, Imboden, Kane
	Nays 0	
	Absent 1	O'Neill

Attorney Chale explained the easements, performance bonds, road construction and agreements with Dutchess County Water and Wastewater Authority. Escrow and incentive zoning were also explained.

Supervisor McKeon summarized the resolution.

RESOLUTION 2018 #60

RE: REGARDING OFFERS OF CESSION FOR ROADS AND EASEMENTS FOR HOFFMAN SUBDIVISION SECTION I

On a motion of Supervisor Robert McKeon seconded by Councilperson Christine Kane moved to approve the resolution.

Adopted	Ayes 4	McKeon, Colgan, Imboden, Kane
	Nays 0	
	Absent 1	O'Neill

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RESOLUTION APPROVING ISSUANCE OF REQUEST FOR HIGHWAY BIDS

Supervisor McKeon asked Highway Superintendent Theresa Burke if she wanted to say anything.

Highway Superintendent Burke said it is pretty straight forward, we do this every year. She explained what was not purchased through bids and she explained State contracts. Dutchess County is located in an area in the state where it is difficult to deliver salt.

Supervisor McKeon read the items that we will go out to bid for.

RESOLUTION 2018 #61

RE: AUTHORIZING THE TOWN CLERK TO ADVERTISE A REQUEST FOR SEALED BIDS FOR THE PURCHASE OF ICE CONTROL ABRASIVES, A REQUEST FOR SEALED BIDS FOR HOT MIX ASPHALT, AND A REQUEST FOR PROPOSAL FOR VARIOUS MATERIALS AND SERVICES FOR 2019

On a motion of Supervisor Robert McKeon seconded by Councilperson Sarah Imboden moved to approve the resolution.

Adopted	Ayes 4	McKeon, Colgan, Imboden, Kane
	Nays 0	
	Absent 1	O'Neill

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RESOLUTION ACCEPTING AUDIT REPORTS 2017 OFFICE OF TAX COLLECTOR, OFFICE OF TOWN CLERK, TOWN JUSTICE COURTS AND GENERAL FUND

Supervisor McKeon explained the audit process and read the resolution.

RESOLUTION 2018 #62

RE: ACCEPTING AUDIT REPORTS DATED SEPTEMBER 10, 2018 FOR YEAR ENDED DECEMBER 31, 2017

On a motion of Supervisor Robert McKeon seconded by Councilperson Sarah Imboden moved to approve the resolution.

Adopted	Ayes 4	McKeon, Colgan, Imboden, Kane
	Nays 0	
	Absent 1	O'Neill

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DISCUSSION – 2019 COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION

Supervisor McKeon explained that we have until October 19 to file this application. We discussed applying for money to finish the bathroom retrofit, some pathways to remove barriers at the existing recreation park. He asked if there were other ideas to discuss. We will bring this to the next Town Board meeting.

DISCUSSION/RESOLUTION TO APPROVE LOCAL LAW NO. E (PROPOSED) OF 2018 ENTITLED “A LOCAL LAW RELATING TO THE RED CHURCH CEMETERY”
Supervisor McKeon asked if anyone had any questions regarding the Red Church Cemetery local law. He explained the resolution.

RESOLUTION 2018 #63

RE: AUTHORIZING THE ADOPTION BY THE TOWN BOARD OF THE TOWN OF RED HOOK OF LOCAL LAW E (PROPOSED) (LOCAL LAW #5) OF 2018 REGARDING RED CHURCH CEMETERY

On a motion of Supervisor Robert McKeon seconded by Councilperson Christine Kane moved to approve the resolution.

Adopted	Ayes 4	McKeon, Colgan, Imboden, Kane
	Nays 0	
	Absent 1	O’Neill

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RESOLUTION AUTHORIZING THE EXECUTION OF AN EMPIRE STATE TRAIL WORK AGREEMENT

Supervisor McKeon explained the 750-mile-long Empire State Trail and the work agreement for a portion going through Red Hook. He reviewed the resolution.

RESOLUTION 2018 #64

RE: AUTHORIZING THE EXECUTION OF AN EMPIRE STATE TRAIL WORK AGREEMENT

On a motion of Supervisor Robert McKeon seconded by Councilman Harry Colgan moved to approve the resolution.

Adopted	Ayes 4	McKeon, Colgan, Imboden, Kane
	Nays 0	
	Absent 1	O’Neill

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DISCUSSION/RESOLUTION JUSTICE COURT GRANT – FIRE DETECTION AND SUPPRESSION SYSTEM

Supervisor McKeon explained the grant opportunity and thanked Judge Jonah Triebwasser for working on court grants.

RESOLUTION 2018 #65

RE: AUTHORIZING THE TOWN OF RED HOOK TO PURSUE A GRANT APPLICATION TO OBTAIN FUNDING FOR THE TOWN OF RED HOOK JUSTICE COURT

On a motion of Supervisor Robert McKeon seconded by Councilperson Christine Kane moved to approve the resolution.

Adopted	Ayes 4	McKeon, Colgan, Imboden, Kane
	Nays 0	
	Absent 1	O’Neill

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RESOLUTION UPDATING SEXUAL HARASSMENT POLICY FOR THE TOWN OF RED HOOK

Supervisor McKeon explained that we are updating our policy to reflect new requirements by the State.

Attorney Chale explained that there are some very specific requirements.

Councilperson Imboden asked that the Board discuss the policy.

Attorney Chale said this is the States model. She explained what it would entail if it is changed.

The Board discussed the policy.

Councilperson Imboden suggested some changes that are more specific.
The Board discussed the issue. The policy has to be in place by October 6, 2018.
Supervisor McKeon read the resolution.

RESOLUTION 2018 #66

RE: ADOPTING AN AMENDED SEXUAL HARASSMENT POLICY FOR THE TOWN OF RED HOOK

On a motion of Supervisor Robert McKeon seconded by Councilperson Christine Kane moved to approve the resolution.

Adopted	Ayes 4	McKeon, Colgan, Imboden, Kane
	Nays 0	
	Absent 1	O'Neill

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REPORTS

Assessor's Office – Continue speaking with residents regarding exemption information. She will attend a meeting regarding new Enhanced Star procedures. They continue to review sales information from the county. There were 11 sales in August and September, there is a recently signed legislation allowing electronic filing for Ag. Exemption renewals and they are waiting for the final word from the Real Property Director regarding the issue.

Building Department- The August/September report showed 51 permits, 61 inspections, 47 CO/CC's issued, 8 complaints and \$15,115.00 in revenue.

Police Department – The July report showed 98 total incidents, 13 arrests and 67 tickets issued.

Purchasing – For the period of June 26 – September 25, 2018, 95 purchase orders were issued. A key fob door system will be installed, tennis courts work is finished, maintenance tools for the Red Church cemetery purchased, 4 computers purchased to replace those that were outdated, beginning to search state contracts for GeoTherm equipment for possible use in Town Hall.

Tree Committee – In August they discussed a fall tree order, Red Church Cemetery work done by Hop Michael and Dave Grover, Pitcher Lane trees are doing well and were watered 3 times a week, Hop Michel mowed Devereux Way site, the committee will not participate in Hardscrabble Day this year, and prices for a tree owner's manual is being researched. In September fall tree planting was discussed, five trees will be planted on Pitcher Lane. Details for a tree in honor of 40 years in business at Conway's have been finalized. Regarding the new website, the committee will update the Forestry Management Manual over the next few months. If there is any money left in their budget, they will explore hiring a tree service to drop a large maple on the north side of Pitcher Lane.

Water Department – July report: all levels normal, tests normal, filters cartridges were replaced, there are 25 outstanding work orders, Badger updated meter heads, well #2 rehab has been done. August report: all levels normal, tests normal, 18 outstanding work orders, there was a problem with the newest remote reader and it will be replaced.

Recreation Commission – August and September reports were submitted. The report was summarized. End of season work is being done, tennis courts are ready and being used, tennis court bounce boards will be replaced, decals for recycling and garbage have been added to receptacles, snack bar repairs have been made, Over-40 league requested improved lighting at the softball field.

Intermunicipal Task Force – August and September reports were submitted. The concept of short-term rentals was discussed especially regarding Airbnb's. They also concluded its preliminary discussion of flag lots and agreed that they should be prohibited in Town.

BUDGET ADJUSTMENTS

Town Clerk McCann reminded the Board of budget adjustments.

Supervisor McKeon explained budget adjustments in the General A, General B and Highway DB funds.

On a motion of Supervisor McKeon seconded by Councilperson Imboden moved to approve the budget adjustments.

Adopted	Ayes 4	McKeon, Colgan, Imboden, Kane
	Nays 0	
	Absent 1	O'Neill

CORRESPONDENCE

Supervisor McKeon referred to a letter from Senator Chuck Schumer regarding farm to school programs.

Councilperson Imboden met with representatives from Rhinebeck and Tivoli about food waste initiatives and they are considering an education program for the future.

ATTORNEY/CLIENT

On a motion of Supervisor McKeon seconded by Councilman Colgan moved to go into Attorney/Client session at 9:45 p.m.

Adopted	Ayes	4	McKeon, Colgan, Imboden, Kane
	Nays	0	
	Absent	1	O'Neill

On a motion of Councilperson Imboden seconded by Councilperson Kane moved to adjourn Attorney/Client session at 10:29 p.m.

Adopted	Ayes	4	McKeon, Colgan, Imboden, Kane
	Nays	0	
	Absent	1	O'Neill

On a motion of Councilperson Imboden seconded by Councilperson Kane moved to adjourn the meeting at 10:30 p.m.

Adopted	Ayes	4	McKeon, Colgan, Imboden, Kane
	Nays	0	
	Absent	1	O'Neill

Respectfully submitted,

Sue McCann, Town Clerk